



**MONTGOMERY COUNTY
 ENVIRONMENTAL HEALTH SERVICES
 501 N. THOMPSON, SUITE 101
 CONROE, TEXAS 77301
 (936) 539-7839 • (281) 364-4200, EXT 7839 • FAX (936) 539-7961**

REQUEST FOR PUBLIC INFORMATION

(use of this form is not required)

Name: _____ Date of Request: _____

Address: _____ City/State/Zip: _____

Email: _____ Phone #: _____

Please provide as much of the following information as possible in order to identify responsive documents:

Owner's Name (current and/or former): _____

Address _____ Permit Number (if known) _____

Legal Description: _____

Information requested – Select **ONE or more** of the following (please complete a separate request if you need different types of information):

THE PUBLIC INFORMATION VERSION OF A REPORT RELATED TO THE FOLLOWING ADDRESS:

Typically provided to requestor within 10 business days at no charge. Failure to select this option could result in documents being sent to Texas Attorney General for an opinion on release of relevant documents and could take up to 60 days to complete.

I AM REQUESTING THE PERMIT NUMBER FOR THE FOLLOWING ADDRESS:

I AM REQUESTING records/permits for issues of environmental concern for the property listed at the following address: _____

OTHER. PLEASE IDENTIFY REQUESTED INFORMATION AS FOLLOWS:

Note: Selecting "OTHER" may result in documents being submitted to Texas Attorney General's Office for a ruling as to if documents may be released, a process that may take approximately 60 business days. Charges for copies may be billed as authorized by Chapter 552 of the Texas Government Code.

I agree and authorize redaction of statutorily confidential and discretionary information as recognized under the Texas Public Information Act and reasonable common-privacy practices. Note: failure to select may cause delay in release of documents.

Signature of Requestor: _____