

MONTGOMERY COUNTY

EMPLOYEE OF THE MONTH RECOGNITION APPLICATION

Nominee: _____ Department: _____

Nominated by: _____ Department: _____

Phone: _____ Email: _____

Department Head (Name, Title): _____

If your nominee should be selected, should it be kept a surprise, or will you notify him/her of his/her selection prior to the presentation of the award at Commissioners' Court? Please check one:

Please keep it a surprise. I will notify the employee prior to award presentation.

1. Why do you feel that this employee should be recognized as the employee of the month?

2. Please describe the employee's contributions / accomplishments that were above and beyond the normal expectations / duties of the position. Please give specific examples.

