

MONTGOMERY COUNTY EMPLOYEES' COMMITTEE

April 19, 2018 – Meeting Minutes

The meeting was called to order at 2:30 p.m. by Chairman, Natalie Laurent, in the County Attorney's Office Law Library. Those in attendance were: Lori Bass (Co. Engineer), Erica Bane (Tax Ofc.), Dana Cook (Tax Ofc.), Ruby Chandler (Library), Amy Crowson (Tax Ofc.), Charlotte Hatchley (Tax Ofc.), Cindy Hitchcock, (Sheriff's Dept.), Tracy Hutchison (Dist. Clerk), Shannon Jackson, (Dist. Attorney), Alexa McKenzie (Tax Ofc.), Taylor Nichols (Forensics), Heather Reyes (Forensics), Catherine St. Clair (Purchasing) and Terri Strozier (Conv. Ctr.).

MINUTES: Natalie Laurent made a motion to approve the unfinished minutes of the February 22, 2018 meeting, Charlotte Hatchley seconded and all were in favor. Natalie Laurent made a motion to approve the minutes of the March 15, 2018 minutes, Catherine St. Clair seconded and all were in favor.

CHAIRMAN REPORTS

Scholarships – Natalie reported she's received 27 scholarship applications, two of them were incomplete and do not qualify. She asked the group if they knew of anyone who could judge them and several people said they could get a group together.

COMMITTEE REPORTS

Treasurer's Report – Tracy Hutchison presented the April report and reported a beginning balance of \$16,543.92 as of 4/19/18 with one deposit totaling \$435 (cup fundraiser) and three debits totaling \$339.88 leaving a balance of 16,639.04 with \$-0- held in reserves. Lori Bass made a motion to approve the treasurer's report, Terri Strozier seconded and all were in favor.

Secret Pal – Catherine St. Clair reported everything is going beautifully. She advised there was an issue, but it has been resolved and everyone is happy.

Recognition Coordinator – Shannon Jackson reported that everything is going well.

Social Secretary – Dana Cook asked how many extra cups to order. It was decided to order 15 30 oz., 5 20 oz., and 5 10 oz. all in black as that was the most popular color. Natalie Laurent made a motion to order the extra cups, Dana Cook seconded and all were in favor. Natalie to check with Amy Dunham, Co. Attorney's Ofc, to see if we can open this fundraiser again in the fall and still have it as one fundraiser.

Dana also reported for the Mother's Father's Day Auction she's received quite a number of donated items. She also received five \$5 gift cards from Olive Garden and she will add them to something else in the auction.

Dana also discussed bags for new hires. Ruby Chandler advised they get theirs for about \$1 each. Catherine St. Clair did some research and reported 4 color bags are \$1.50-\$2.65 a bag, but if you order 500 we can get them for \$2.11 a bag. She said for 1 color bags the cost difference would be .50 cents in price per bag.

Natalia Laurent made a motion to approve purchasing bags for the new hires, Dana Cook seconded and all were in favor. Dana will have a price for the bags at the next meeting.

Media – Lori Bass reported she is keeping the website and Facebook Page up to date as she receives the information.

Service Awards - Terri Strozier reported everything is going well. The event will be Thursday, April 26th at 2 pm in Commissioners Courtroom and all committee members are encouraged to attend to assist with the event.

OTHER BUSINESS

LTC Class – Cindy Hitchcock advised that we can't do this at this time, Natalie Laurent tabled for about 6 months. Cindy also discussed the possibility of a Sporting Clay Tournament. She made a presentation of the cost and what we can raise along with the number of volunteers (10) needed to put this event on. Another option was the facility would put this event on and our cost to them would be around \$300 and they would run the event. She said ideal times would be Spring/Fall, no weekends, a Thursday or Friday work best, maybe from 1-4 pm, but not during hunting season. Natalie will check with Amy Dunham to see if we can do this and has tabled this event at this time.

501c3 Status – Catherine St. Clair reported we have to establish directors, managed by members, not directors. We'll need to choose a name, etc. and file it with the IRS. The cost is around \$800. Natalie to check with Amy Dunham to see if we can use the donated funds to do this. Natalie has deferred this to the next meeting.

Door Prize Drawing – Dana Cook won March's door prize brought by Terri Strozier and Shannon Jackson won April's door prize provided by Dianne Miller (Com. Pct. 4).

Next Meeting – The next meeting of the Employees' Committee will be Thursday, May 17, 2018 at 2:30 p.m. in the County Attorney Law Library.

The meeting adjourned at 3:34 p.m.

Recorded by:

Terri Strozier