

Applicant Instructions

1. **Completely fill out the application form.** Do not leave any blanks. If a particular question does not apply, mark N/A.
2. **Attach copy of transcripts, essay and reference letters.**
3. Send completed application to The Scholarship Committee, Montgomery County Employees' Committee, to the attention of Natalie Laurent, Montgomery County Attorney's Office, 501 N. Thompson St., Suite 300, Conroe, TX 77301; 936-539-7930. **Applications must be received no later than 5:00 p.m., Monday, April 16, 2018, to be considered.** Applications may be mailed or hand-delivered only, no inter-department mail will be accepted. Please feel free to call and confirm receipt.
4. Applicants will be notified of their selection by Monday, April 23, 2018; the scholarship will be awarded during Commissioners Court when the recipient is able to attend Successful applicant(s) will be required to submit additional information that may be necessary to process scholarship payment, including but not limited to social security number and proof of enrollment in college with paid receipts to receive scholarship money.

Eligibility Requirements

Applicant must be a county employee or spouse or dependent child or dependent grandchild of a county employee of Montgomery County. A dependent child or dependent grandchild must be a high school senior or older. Employment status as well as dependent eligibility will be verified.

Additional Information

Funds will be issued according to receipts submitted along with PROOF OF ENROLLMENT. Funds must be utilized within twelve (12) months from the award of the scholarship.

If you have any questions or need additional information, please contact Natalie Laurent at 936-539-7930 or you can email her at natalie.laurent@mctx.org.

Family Information

1. Name and address of employee family member (if different from Applicant's address above):

2. Number of siblings: _____; List their ages: _____

3. Do you have any immediate family members attending college at this time? ___Yes ___No

Financial Data

1. Your personal financial information. (**Not your parents**)

Available Financial Resources

- | | |
|--------------------------|----------|
| a. Savings and cash | \$ _____ |
| b. Value of other assets | |
| 1. Land | \$ _____ |
| 2. Other | \$ _____ |

2. Are there other financial resources available to you? _____

3. List any other scholarships you have been awarded and the length and amount of each:

4. Do you have a student loan of any kind? ___Yes ___No If yes, explain:

5. Do you plan to work part-time or full-time while attending school? ___Yes ___No

If yes, where: _____

High School/College Status

1. High School or college you are currently attending: _____

2. What courses and electives have you taken in high school to prepare you for college?

3. College you plan to attend: _____

Have you applied and been formally accepted? _____ Yes _____ No

4. Degree course in which you are or plan to major in: _____

5. State specific reasons why you selected this major: _____

6. What is your current preferred career choice or choices? _____

7. List your activities and leadership responsibilities within your high school or college (include clubs, sororities, fraternities, campus committees, sports, band, etc.):

8. List community activities: _____

9. List your most important achievements or honors.

10. Explain what college means to you. _____

Additional Selection Criteria

1. This scholarship is being offered through fundraising efforts of the employees of Montgomery County. Please provide the Employees' Committee an essay (500-1500 words) on one of the following essay prompts below:

- Tell us about a time when you seized the moment.
- Give us an example of a lesson you have learned in life and how it has helped shape the person who you are.
- Education can be achieved in many ways, both within and outside of a school environment. Explain two different types of education you have received, one from school and one from life outside of school, and discuss the value of each.
- Discuss your goals. How will furthering your education help you to achieve your goals?

Include this essay with your application. (If you have previously submitted an application, you must submit a **new essay**).

2. Attach a copy of your **official** high school and/or college transcripts. If you are a college freshman, please submit your official high school transcript.
3. Attach three (3) current reference letters from teachers, church leaders, or community leaders. Once again, if you have previously submitted an application you must submit new reference letters.
4. The top six applicants may be asked to participate in a personal interview.
5. Scholarships will be awarded to county employees or dependent children of county employees based on scholastic ability, financial need, leadership and community involvement.