



# Tammy J. McRae

Tax Assessor-Collector  
Montgomery County

## Semi-Annual Report for Tax Abatement Agreements

**A requirement of your Montgomery County Tax Abatement Agreement, Section VI, is for the Owner or Lessee to file semi-annual written reports by January 1 and July 1 each year. Please provide the following information:**

Semi-Annual Report Period for: \_\_\_\_\_

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Phone Number / Contact

Tax Account Number(s) under Abatement:

_____	_____	_____
_____	_____	_____
_____	_____	_____

A. Status of Completion of the Improvements: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

B. The minimum and maximum number of persons employed by Owner and Lessee and/or its affiliates that physically office at the Property, during the six (6) months preceding this report:

Average Minimum: \_\_\_\_\_

Average Maximum: \_\_\_\_\_

C. The increase in valuation of the property during the previous year:

Real Property Value: **Provided by MCAD**  
Increase/Decrease since last report: \_\_\_\_\_

Personal Property Value: **Provided by MCAD**  
Increase/Decrease since last report: \_\_\_\_\_

D. The status of the use of the Property during the six (6) months preceding this report:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

E. Any change in the identity of principals of the Owner, or in financial status of the Owner and their principles, or any other change of information regarding the Owner contained in this Tax Abatement Agreement or the Tax Abatement Application completed by the Owner, except for changes that affect less than 10% of the ownership of the Owner:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

F. Estimated Annual Payroll: \_\_\_\_\_

Please return this form to: Montgomery County Tax Office  
400 N. San Jacinto Street  
Conroe, Texas 77301  
Attn: Charlotte Hatchley

If you need assistance, please contact us at (936) 538-8124.