

COMMISSIONERS' COURT DOCKET, FEBRUARY 11, 2002  
REGULAR SESSION

THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

Be it remembered that on this the 11th day of February, 2002, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler  
Commissioner, Precinct 1, Mike Meador  
Commissioner, Precinct 2, Craig Doyal  
Commissioner, Precinct 3, Ed Chance  
Commissioner, Precinct 4, Ed Rinehart  
Also - Alice Drake, County Clerk's Office

INVOCATION GIVEN BY CRAIG DOYAL, COMMISSIONER, PRECINCT #2.

PLEDGE OF ALLEGIANCE WAS RECITED BY EVERYONE PRESENT.

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve Commissioners' Court Minutes for January 28, 2002, as presented by the County Clerk. Motion carried.

3. CONSENT AGENDA APPROVED - AGENDA ITEMS 6A THROUGH 6H

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the following Items listed under Today's Court Agenda:

- a. ACCOUNTS approved, as submitted by the County Auditor.
- b. BUDGET AMENDMENTS approved, as submitted by the County Auditor:

1. Commissioner, Pct. #1 - to adjust line items

2. Commissioner, Pct. #2 - to adjust line items
3. Commissioner, Pct. #3 - to recognize/allocate sale of scrap metal 1/29/02
4. Commissioner, Pct. #4 - to adjust line items
5. Constable, Pct. #1 - to adjust line items
6. County Clerk - to fund shortage in restricted line item
7. County Judge - to transfer burial expense
8. Custodial Services - to adjust line items
9. Debt Service - to fund interest portion of payment due 3-3-02
10. Drug Court - to adjust line items
11. Elections Administrator - to fund shortage in restricted line item
12. Juvenile Probation - to adjust line items
13. Memorial Library - to adjust lien items
14. Sheriff/LLE Block - to adjust line items to cover travel expense to pickup boat

as per Budget Amendments on file.

COUNTY TREASURER - AGENDA ITEMS 6B

- a. WEEKLY INVESTMENT REPORT approved, for the week of February 4, 2002, through February 8, 2002, as per Report on file.
- b. PLEDGES OF SECURITIES approved, as submitted by the County Treasurer, as follows:
  1. PLEDGE OF SECURITY - Woodforest National Bank, Cusip #9128275MO, par value \$5,000,000.00
  2. PLEDGE OF SECURITY - Southwest Bank of Texas, Cusip #9128276B3, par value \$500,000.00
  3. PLEDGE OF SECURITY - Southwest Bank of Texas, Cusip #9128276B3, par value \$1,000,000.00

as per Report on file.
- c. BANK RESOLUTION approved, for Montgomery County CSCD Credit Card Services Account #181750, as per Resolution on file.
- d. MONTHLY FINANCIAL REPORT approved, for December 1, 2001, through December 31, 2001, as per Report on file.
- e. QUARTERLY FINANCIAL REPORT approved, for quarter ending December, 2001, as per Report on file.
- f. MONTHLY PLEDGED SECURITIES REPORT approved, for month of January, 2002, as per Report on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 6C

- a. TRANSFER OF TAX ABATEMENT AGREEMENT approved, with

Wal-Mart Stores East, Inc., to Wal-Mart Stores East, OP, pursuant to Section XI of the Tax Abatement Agreement. Also, to authorize Commissioner Rinehart to sign "Notice of Intent", as per Notice on file.

- b. REFUND approved, for Mike J. Hebert for penalty and interest paid on year 2000 property taxes, due to late delivery of tax notice by the U.S. Post Office, in the amount of \$5,921.07. (no paperwork)

PURCHASING DEPARTMENT - AGENDA ITEMS 6D

- a. AUTHORIZATION TO ADVERTISE, for the following bids/proposals:

- 1. Prisoner Transport Bus - Sheriff's Department
- 2. Self Checkout Equipment - Library Department
- 3. Construction of Traffic Signalization at Tamina Road and David Memorial Dr. - Pct. #3
- 4. Used 2000/2001 Vehicles - Various Departments
- 5. Mowing Right-of-Ways - Pct. #1

- b. ALSO, to acknowledge opening of the following bids/proposals by the Purchasing Department:

- 1. Construction of Phase II Northbound Lanes on Pincroft Dr. and Six Pines Dr. at Research Forest Dr. - Pct. #3 - Project #2002-0031 - (opened 1-31-02)
- 2. Pneumatic Metro-Fit Metering Replacement hot/cold cartridges and adapter assembly - Sheriff's Department -Project #2002-0029 - (opened 1-30-02)
- 3. Cable, Cable Parts and Related Supplies - CIS - Project #2002-0034 - (bids opened 1-31-02)
- 4. RFP Installation of Automated Teller Machines - Various Departments - Project #2002-0035 - (bids opened 2-1-02)
- 5. Lawn Maintenance Service - Pct. #4 - Project #2002-0033 - (bids opened 2-5-02)
- 6. Concrete (5 sack) delivered - Pct. #4 - Project #2002-0037 - (bids opened 2-8-02)
- 7. Construction of Community Center Building on County Line Road -Pct. #1 - Project #2002-0039 - (bids opened 2-8-02)

- c. RENEWAL CONTRACTS approved, as follows:

- 1. Heritage Quest a Division of Agll, Inc. for audio/visual materials, film/fiche and compact discs - Library/Genealogy Department (PO#2001221)
- 2. Triple S Services for lawn maintenance services - Building Maintenance (PO#2001169)
- 3. T P Tractor Service for mowing right-of-ways - Pct. #1 (PO#2001188)

4. Telephone Data & Sound for telephone maintenance - Montgomery County Inmate Telephone Service - (PO#2001150)
  5. TXU Communications Telephone for local line service Montgomery County Inmate Telephone Service - (PO#2001149)
  6. G. Roger Barlow dba Makesense for Maintenance Service Agreement for Inmate Phone System - (PO#9900271)
  7. Blue Chip Business Equipment for computer/printer repair, parts/labor - Various Departments - (PO#2000283 and #2000283X)
- d. ITEMS DECLARED SALVAGE approved, from Precinct #2, Building Maintenance and CDBG, as per Request on file.

COMMISSIONERS, PRECINCT #1 - AGENDA ITEMS 6E1

AGENDA ITEM 6E1a - DONATION DEED FROM RICHARD BRIDGES BROWDER FOR PROPERTY TO BE USED AS NEW COMMUNITY CENTER - SEE MOTION #28 FOR COURT ACTION.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 6E2

- a. FINAL PLAT approved, for Thousand Oaks Subdivision, Section 3, consisting of 91.07 acres, 71 lots, as per Plat on file.
- b. FINAL PLAT approved, for Village of Carlton Woods Subdivision, Section 14, consisting of 26.30 acres, 38 lots, as per Plat on file.
- c. FINAL PLAT approved, for Village of Sterling Ridge, Section 20, consisting of 23.01 acres, 62 lots, as per Plat on file.
- d. UTILITY PERMIT approved, for LDC, Inc., to place a natural gas line and fiber optic line within the right-of-way of Hills Parkway & Lateral Street, as per Permit on file.
- e. ROADS accepted, BOND released - Inverness Crossing Subdivision, Section 3 Replat, be accepted by Montgomery County, consisting of 150.72 l.f., .03 miles. Also, to release the Bond, as per Request on file.
- f. PUBLIC HEARING DATE set, for February 25, 2002, to consider placement of 3-way stop signs at the intersection of Memory Lane and North Memory Lane, as per Request on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 6E3

- a. ORDER approved, to authorize the updated title opinions for the widening of Budde Road from Pruitt Road, approximately 240 feet north of Westridge Road Project. Also, to authorize the County Attorney and County Engineer to proceed with necessary steps to acquire four (4) parcels, and to retain First Surety Title Company to prepare updated title opinions, as per Order on file. (fund from ROW)
- b. ORDER approved, to consent to certain street construction on Roseling Road and Timber Mill Street, in accordance with an Interlocal Agreement dated May 10, 1993, between Montgomery County and Woodlands Joint Powers Agency, (WJPA), as per Order on file.
- c. ROADS accepted, BONDS released, into the county road system, as follows:
  1. Woodlands Parkway (sta. 616+70 to sta. 622+95)
  2. Lake Woodlands Drive - East bound (sta. 9+00 to sta. 26+73.72)
  3. Lake Woodlands Drive - West Bound (sta. 23+60 to sta. 26+73.72)

as per Request on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 6E4

- a. ORDER approved, to acknowledge vacation of The Woodlands Trade Center, Section 3 plat, consisting of 8.8833 acres, as per Order on file.
- b. PUBLIC HEARING DATE set, for March 11, 2002, to consider setting a 40 mph speed limit on Roman Forest Boulevard, from US-59 to Peach Creek.
- c. PUBLIC HEARING DATE set, for March 11, 2002, to consider naming an unnamed road "Eva Lane", located between Massey Road and Lombard Road, as per Request on file.

ALL PRECINCTS - AGENDA ITEM 6E5A

- a. OVERLOAD/OVERSIZE PERMIT approved, for the following Vendors:
  1. McDonald Logging - to move various loads over all County Roads, except the Roads noted on said Permit. Movement to begin not earlier than January 28, 2002, and to be completed by April 28, 2002
  2. Temple-Inland Forest - to move various loads over all County Roads, except the Roads noted on said

Permit. Movement to begin not earlier than  
January 1, 2002, and to be completed by March 31,  
2002

as per Permits on file.

CONSTABLE, PRECINCT #5 - AGENDA ITEM 6F

- a. INTERLOCAL AGREEMENT approved, between Montgomery County and Montgomery County Emergency Service District No. 1, (District), for the sale of one (1) Monarch 19' boat to said District. Said boat was maintained and operated by Constable Precinct #1, and is no longer used by the Constable, as per Interlocal Agreement on file.
- b. DONATION accepted, to the CARE Program from Derek A. Martin, D. C., for services rendered to Walt Eccleston, Program Participant, in the amount of \$1,125.00 for services, as per Letter on file.

Motion carried.

END OF CONSENT AGENDA

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AGENDA ITEM 7 - CONSTABLE, PCT. #2 - BOUNDARY LINES FOR  
CONSTABLE, PCT. #2 - DEFERRED

4. CHANGES APPROVED - ORGANIZATIONAL CHANGES - CONSTABLE,  
PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the following organizational changes, due to the retirement of Cullen Thomas:

William Sanson	Wesley Mack
William Gladden	Stephen Closson

as per Request on file. Motion carried.

5. REQUEST APPROVED - COURT REPORTER SERVICE FEES - 410TH  
DISTRICT

Motion by Commissioner Doyal, seconded by Commissioner Rinehart, to approve the Request from the 410th District court to use \$467.00 from Court Reporter Service Fees, for one year's subscription for three Trial Book 32 software keys for computers in the courtroom, as per Request on file. Motion carried. (no paperwork)

6. CONTRACT AGREEMENT APPROVED - ADMINISTRATIVE ASSISTANT -  
SECOND ADMINISTRATIVE JUDICIAL REGION OF TEXAS

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve an Agreement between Montgomery County and Second Administrative Judicial Region of Texas, for supplemental salary/benefits for Casanda Cranfill, Administrative Assistant, in the amount of \$12,829.92, as per Request on file. (Benefits are covered by State of Texas)

7. TRANSFER APPROVED - CARGO VAN - LIBRARY DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the transfer of one (1) 1998 Cargo Van from the Library Department to Elections Department, as per Request on file. Motion carried.

8. REQUEST APPROVED - ALUMINUM VOTING BOOTHS - ELECTIONS  
CENTRAL

Motion by Commissioner Chance, seconded by Commissioner Doyal, to authorize Elections to take possession of 700 used aluminum voting booths and 300 used collapsible ballot cans from Harris County. Harris County will allow the County to take possession beginning February, 2002', with the intention of an interlocal agreement being executed in November to purchase said equipment, providing that Harris County is satisfied with their new voting booths, etc, as per Request on file. Motion carried.

9. REQUESTS APPROVED - COMMUNICATION INFORMATION SERVICES

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the following Requests:

- a. Approve the upgrade of the computer technician position to Assistant Network Administration/Library position, and
- b. Approve increase of salary from \$34,662.15 to \$40,000.00, for Assistant Network Administration position

as per Request on file. Motion carried.

10. REQUEST APPROVED - BOOK FAIR - LIBRARY DEPARTMENT

PAYROLL VARIANCE APPROVED - LIBRARY DEPARTMENT

Motion by Judge Sadler, seconded by Commissioner Doyal, to approve the following:

- a. Book Fair on February 28, 2002, at Central Library, in

conjunction with Local Authors' Day

- b. Payroll variance approved, as requested in memo dated February 6, 2002, on file.

as per Requests on file. Motion carried.

- 11. PURCHASE APPROVED - FAX MACHINES AND COMPUTER - JUSTICE OF THE PEACE, PRECINCT #5

Motion by Commissioner Doyal, seconded by Commissioner Rinehart, to approve the purchase of two (2) fax machines, \$1,060.00, and one (1) computer, \$835.00, for a total amount of \$1,895.00, as per Request on file. Motion carried. (to be funded from JCTF fund)

- 12. POSITION CHANGE APPROVED - JUVENILE PROBATION DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the consolidation of two (2) part-time JJAEP Class monitor positions to create one (1) full-time Juvenile Probation Officer Assistant for JJAEP, as per Request on file. Motion carried.

- 13. PAYROLL VARIANCE REQUEST APPROVED - SHERIFF'S DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the payroll variances as outlined in Memo dated February 4, 2002, from the Sheriff's Department on file. Motion carried.

- 14. REIMBURSEMENT APPROVED - FORFEITURE FUND - SHERIFF'S DEPARTMENT

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the reimbursement of \$107.17 to the forfeiture fund to purchase a retirement gift for Berlyn Evans, as per Request on file. Motion carried.

RECOMMENDATIONS AND CONTRACTS APPROVED - AGENDA ITEMS 16A1,2,4,5, & 6 - DEFERRED

- 15. AUTHORIZATION TO RE-ADVERTISE APPROVED - AUTOMATED TELLER MACHINES

Motion by Commissioner Meador, seconded by Commissioner Doyal, to authorize the Purchasing Agent to re-advertise for automated teller machines. Motion carried.

- 16. RECOMMENDATION AND CONTRACT APPROVED - CONSTRUCTION OF PHASE 2 NORTHBOUND LANES - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bid, (opened January 31, 2002), to South Coast Construction, Inc., for the construction of Phase 2 Northbound Lanes on Pinecroft Dr. and Six Pines Dr. at Research Forest Dr., in the amount of \$452,466.24, (fund from bond monies), as per Contract on file. Motion carried.

17. RECOMMENDATION AND CONTRACT APPROVED - DELIVERED CONCRETE - PRECINCT #4

Motion by Commissioner Meador, seconded by Commissioner Chance, to award the bid, (opened February 8, 2002), for concrete (5-sack) delivered, to Campbell Concrete & Materials, as per Contract on file. Motion carried.

18. RECOMMENDATION AND CONTRACT APPROVED - CONSTRUCTION OF COMMUNITY BUILDING - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to award the bid, (opened February 8, 2002), to Fairweather Group LLC, for the construction of the Community Building on County Line Road, as per Contract on file. Motion carried.

19. CHANGE ORDER #1 APPROVED - MONTGOMERY COUNTY PARK PHASE II - DIAMOND COMMERCIAL CONSTRUCTION, INC. - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the Change Order #1, PO#2002149, to Diamond Commercial Construction, Inc., in reference to the Montgomery County Park Phase II Project, as per Changes noted, in the amount of \$33,007.00, (to be funded from CO's 2002 Series). Motion carried.

20. CHANGE ORDER #1 APPROVED - EMERGENCY BRIDGE REPAIR - PRECINCTS #2 AND PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve Change Order #1, PO#2002180, to Forde Construction Company, Inc., for the emergency bridge repair on Elhers Rd. and Sandy Creek, as per Change Order on file. Motion carried.

21. CHANGE ORDER #1 APPROVED - CHAIN LINK FENCING - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve Change Order #1, PO#2002127, to Southland Fence Company, for the Magnolia Sports Park chain link fencing, as per Change Order on file. Motion carried.

22. CHANGE ORDER #2 APPROVED - CONSTRUCTION OF TRAFFIC SIGNALIZATION - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve Change Order #2 and #3, (PO#2001474), to Creacom, Inc., for construction of traffic signalization at Timberloch Place at Six Pines Drive, as per Change Order on file. Motion carried.

23. MOTION RESCINDED #34- CONTRACT AGREEMENT WITH COBB FENDLEY & ASSOCIATES - PRECINCT #4

CONTRACT AGREEMENT APPROVED - COBB FENDLEY & ASSOCIATES - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to rescind Motion #34, 1-28-02 Court Session, in regards to the Cobb Fendley & Associates Contract Agreement, and approve Contract Agreement presented this court session with Cobb Fendley & Associates for the FM 1314 Right-of-Way Acquisition, (fund from Road Bonds), as per Agreement on file. Motion carried.

24. LEASE PURCHASE AGREEMENT APPROVED - VEHICLE LEASE - LIBRARY DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve a Lease/Purchase Agreement with General Motors Acceptance Corporation, for the lease of one (1) 2002 Chevrolet one ton express cutaway box van, in the total amount of \$23,772.12, as per Agreement on file. Motion carried.

25. PROPOSED AGREEMENT APPROVED - RE-PLANKING RAILROAD GRADE CROSSING - PRECINCTS #2 AND #4

Motion by Commissioner Doyal, seconded by Commissioner Rinehart, to approve the Proposed Agreements from BNSF Railroad Company for joint participation in the re-planking of several railroad grade crossings in the amount of \$84,800.00, as per Agreements on file. Motion carried.

AGENDA ITEMS 16 I & J - (a) CONTRACT AGREEMENT WITH JONES & CARTER FOR TAMINA WATER DISTRIBUTION AND SANITARY SEWER COLLECTION PROJECT - PCT. #3 AND,

(b), PROPOSAL AND CONTRACT AGREEMENT WITH HBC ENGINEERING, INC. FOR THE ENVIRONMENTAL REVIEW/ASSESSMENT SERVICE FOR EAST MONTGOMERY COUNTY COMMUNITY DEVELOPMENT CENTER AND WATER/SEWER LINE ROUTE - PCT. #4 - CDBG - DEFERRED

26. REQUEST APPROVED - REIMBURSEMENT OF FUNDS - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner

Doyal, to approve reimbursing the County Attorney's Administration fund account for a seminar. Motion carried. (no paperwork)

AGENDA ITEM 17B - APPROVE AND EXECUTE CONTRACT WITH 2ND ADMINISTRATIVE JUDICIAL REGION OF TEXAS - DEFERRED

27. APPOINTMENT APPROVED - EMERGENCY SERVICE DISTRICT #6 BOARD - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the appointment of Max Neely, Therlyn Cook and Ben Libby, to serve on the Emergency Service District #6 Board for two year term, as per Request on file. Motion carried.

28. DONATION DEED ACCEPTED - BRIDGES BROWDER, INCORPORATED - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to accept the Donation Deed from Bridges Browder, Incorporated, for 2.50 acre Browder Tract, to be used for the new community center in Willis, as per Deed on file. Motion carried.

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EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge's Chambers to discuss matters authorized under Article 551.071 thru 551.076, Texas Government Code, as follows:

1. Discuss Claim of Oscar Parks
2. Consider and Discuss Claim of State Farm Insurance Company
3. Consider and Approve Payment of Invoice from Crain, Caton & James, P.C. for Attorney's Fees associated with TNRCC
4. Discuss Gawerc vs. Montgomery County
5. Execute Compromise Settlement Agreement and Release pertaining to John Pennington

29. CLAIM APPROVED - OSCAR PARKS - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve paying the Claim of Oscar Parks in the amount of \$505.09, (fund from Pct. #4 budget), for damages to his vehicle. Motion carried. (no paperwork)

30. CLAIM APPROVED - STATE FARM INSURANCE COMPANY - CUSTODIAL SERVICES

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve paying the Claim of State Farm Insurance Company in the amount of \$2,511.65, (fund from contingency), for vehicle damages. Motion carried. (no paperwork)

31. PAYMENT OF INVOICE APPROVED - CRAIN, CATON & JAMES, P.C. - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve paying Invoice in the amount of \$2,511.65, from Crain, Caton & James, P.C., for attorney's fees associated with the TNRCC lawsuit. Motion carried. (no paperwork)

CITIZENS - AGENDA ITEM 21

TANGLEWOOD CIVIC COMMITTEE - AMBER WOODS SUBDIVISION - PRECINCT #4, addressed the Court concerning drainage problems in their area.

CONROE CRUISE CLUB - made inquiry about using the plaza for an upcoming event.

19. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Payroll Change Requests, as follows:

request of District Judge to place Paula Mooneyham, Court Coordinator/Reporter on unpaid family leave of absence, effective January 21, 2002

request of Animal Control to discharge Arthur Sengstock, Animal Control Specialist, effective February 1, 2002, with 36.15 vacation hours due and 23.375 comp hours due

request of Animal Control to increase the salary of Warren Wilson, Animal Control Specialist, due to certification, effective February 2, 2002

request of Communication Information Services to accept the resignation of Paul Joseph Kropp, Assistant Network Administrator, with 44.76 vacation hours due, effective February 7, 2002

request of Commissioner, Pct. #1 to accept the retirement of James Turner, Operator III, effective February 15, 2002,

with 217.34 vacation hours due, 232 sick leave due (grandfathered), and 226 comp hours due

request of Commissioner, Pct. #2 to promote Philip Dickinson from Equipment Operator to Equipment Operator/Mechanic, with an increase in salary, effective January 19, 2002

request of Commissioner, Pct. #2 to increase the salary of George Herzog, Equipment Operator, effective January 19, 2002, due to added responsibilities

request of Commissioner, Pct. #2 to increase the salary of Otis Gene Lanning, Field Supervisor, effective January 19, 2002, due to added responsibilities

request of Commissioner, Pct. #2 to increase the salary of Tracy Willett, Field Supervisor, effective January 19, 2002, due to added responsibilities

request of Constable, Pct. #1 to increase the salary of Stephen Closson, Deputy, effective February 2, 2002, due to added responsibilities

request of Constable, Pct. #1 to increase the salary of Willie Gladden, Deputy, effective February 2, 2002, due to added responsibilities

request of Constable, Pct. #1 to increase the salary of Wesley Mack, Deputy, effective February 2, 2002, due to added responsibilities

request of Constable, Pct. #1 to increase the salary of William Sanson, Deputy, (replacement for Cullen Thomas), effective February 2, 2002

request of Constable, Pct. #1 to accept the retirement of Cullen Thomas, Deputy, effective February 1, 2002, with 6.15 vacation hours due, (80 hours sick leave grandfathered), .06 comp hours due

request of Constable, Pct. #1 to place Nicholas Vaughn, Deputy/Lake, (replacement for William Sanson), on payroll, effective February 3, 2002

request of Constable, Pct. #3 to correct the payroll change request of Frank T. Mitchell, Jr., Deputy, (MAP), as outlined on request form on file, effective December 3, 2001

request of Constable, Pct. #5 to bridge the time of Gordon

Welch, Deputy, effective February 2, 2002

request of Custodial Services to increase the salary of Yolanda Gomez, Part-time Custodian, effective February 2, 2002

request of County Attorney to place Leeanne Hill, Assistant County Attorney, on family leave of absence, effective February 6, 2002

request of County Clerk to accept the resignation of Deborah Stewart, Research Clerk, effective February 15, 2002, with 14.05 vacation hours due

request of District Attorney to correct longevity pay for Robert Bartlett, Assistant District Attorney, as noted on payroll change request form, effective February 2, 2002

request of District Attorney to correct longevity pay for David Bluestein, Assistant District Attorney, as noted on payroll change request form, effective February 2, 2002

request of District Attorney to accept the resignation of Lisa Brown, Legal Assistant, effective February 15, 2002, with 50.83 vacation hours due and 192.33 comp hours due

request of District Attorney to correct the longevity pay for Michael Griffin, Assistant District Attorney, as noted on payroll change request form, effective January 1, 2002

request of District Attorney to correct the longevity pay for Frances Madden, Assistant District Attorney, as noted on payroll change request form, effective January 1, 2002

request of District Attorney to correct the longevity pay for Michael Tiffin, Assistant District Attorney, as noted on payroll change request form, effective January 1, 2002

request of District Attorney to correct the longevity pay for Marcia Tillman, Assistant District Attorney, as noted on payroll change request form, effective January 1, 2002

request of District Clerk to correct the retirement date of Claudia Matchett, Court Clerk Supervisor, effective February 28, 2002

request of Elections Administrator to place Joyce E. Perry, Voter Registration Clerk-temporary, on payroll, effective February 11, 2002

request of Elections Administrator to place Billy B. Skipworth, Voter Registration Clerk-temporary, on payroll, effective February 11, 2002

request of Elections Administrator to place Martha S. Skipworth, Voter Registration Clerk-temporary, on payroll, effective February 11, 2002

request of Elections Administrator to place Martha a. Willlliams, Voter Registration Clerk-temporary, on payroll, effective February 11, 2002

request of Elections Administrator to place Brad Winski, Warehouse/EV setup-temporary, on payroll, effective February 11, 2002

request of Elections Administrator to place Jessica Winski, Photographer/EV setup-temporary, on payroll, effective February 11, 2002

request of Extension Services to accept the retirement of Bobbie J. Maxie, Horticulture Secretary, effective February 28, 2002, with 236.89 vacation hours due, 480 sick leave due (grandfathered), and 6.75 comp hours due - (pay from contingency)

request of Justice of the Peace, Pct. #3 to place Judy F. Murphey, Juvenile Case Manager, on payroll, effective February 2, 2002

request of Juvenile Probation Director to accept the resignation of Perry Cooper, Detention-Control Room Assistant, effective January 24, 2002, with 35.96 vacation hours due and .25 holiday hours due

request of Library Director to place Frieda Brown, Shelving Clerk I, Part-time, (replacement for Evelyn Traylor), on payroll, effective February 4, 2002

request of Library Director to increase the hours of Wallis Edward Yerigan, Library Assistant I, from 20 hours weekly to 40 hours weekly, effective February 4, 2002, due to staff shortage

request of Sheriff's Department to correct David Bell's payroll change to reflect Corporal David Bell, effective February 4, 2002

request of Sheriff's Department to place Deandra Burnaman, SIU Administrative Secretary, on payroll, effective February 18, 2002

request of Sheriff's Department to place Hayley Clemente, Records Clerk I, on payroll, (replacement for Bonnie

Stroud), effective February 4, 2002

request of Sheriff's Department to accept the resignation of Paul Cooke, Detention Deputy IV, effective February 11, 2002, with 166.31 vacation hours due, 7.1300 comp hours due and 34 holiday hours due

request of Sheriff's Department to transfer Rene' DUEWALL from County Judge's office to Sheriff's Department, Administrative Secretary, effective February 4, 2002

request of Sheriff's Department to accept the retirement of George Frost, District IV, Patrol Lt., effective February 15, 2002, with 230.76 vacation hours due, 480 sick leave due (grandfathered), and 402.0500 comp hours due

request of Sheriff's Department to place Jo Carol Frost, Secretary from full-time regular to part-time regular, effective January 31, 2002

request of Sheriff's Department to place Demetria Hightower, Detention Officer I, (replacement for Christopher Bernard), on payroll, effective February 16, 2002

request of Sheriff's Department to transfer Jeremy S. Howze from Detention Deputy IV to T.C. Patrol Deputy IV, (replacement for Charles Thompson), effective February 9, 2002

request of Sheriff's Department to transfer Takeya Johnson from Dispatcher I to Detention Officer I, (replacement for George Bell), effective February 2, 2002

request of Sheriff's Department to accept the retirement of Robert Killbuck, Detention Deputy IV, effective February 28, 2002, with 170.30 vacation hours due, 120 sick leave due (grandfathered), 379.1300 comp hours due and 39 holiday hours due

request of Sheriff's Department to promote Brandon Mabry from Detention Officer I to Detention Officer II, effective March 2, 2002, due to one year probation period completed

request of Sheriff's Department to place Catherine Majors, Dispatcher I, on payroll, effective February 4, 2002

request of Sheriff's Department to place Patricia McCullough, Detective Secretary, on payroll, effective February 11, 2002, returning from family leave of absence

request of Sheriff's Department to place Maurice Mullins, Detention Officer I, (replacement for Marcus Teske), on payroll, effective January 30, 2002

request of Sheriff's Department to transfer John Nye from Investigator to District II Patrol Deputy III, (replacement for John Niquette), effective February 4, 2002

request of Sheriff's Department to promote Mike Plata from Detention Officer II to Detention Deputy I, effective February 2, 2002, due to certification

request of Sheriff's Department to accept the resignation of Paul Skinner, District II Patrol Deputy IV, effective February 16, 2002, with 147.95 vacation hours due, 183.1600 comp hours due and 16.5 holiday hours due

request of Sheriff's Department to transfer Brenda Smith from CJR Specialist II to Dispatcher I, (replacement for Takeya Johnson), effective February 2, 2002

request of Sheriff's Department to promote Bonnie Stroud from Warrant Clerk to Civilian Supervisor, (replacement for Berlyn Evans), effective February 2, 2002

request of Sheriff's Department to discharge Marcus Teske, Detention Officer II, with 25.24 vacation hours due and 3.75 holiday hours due, effective January 19, 2002

request of Sheriff's Department to promote Eddy Tessier from Detention Officer I to Detention Officer II, effective March 2, 2002, due to one year probation period completed

request of Sheriff's Department to place Joshua Walker, District II Patrol Deputy III, (replacement for Jeffrey Brown), effective February 9, 2002

request to accept retirement of John A. Mays, Airport Manager, effective February 28, 2002, with 129.1004 vacation hours due and 80 hours sick leave (grandfathered) - (pay from contingency)

request of Airport Manager to be placed on payroll as a full-time Temporary Airport Manager, effective March 1, 2002

request of County Auditor to increase the salary of Lisa Hamaker, Accounts Payable Clerk, effective February 2, 2002, due to probation period completed

request of Commissioner, Pct. #3 to place Pat Korhonen, Mosquito Sprayer, Part-time, on payroll, effective February 16, 2002

request of Commissioner, Pct. #3 to place Rhonda Clark, Mosquito Sprayer, Part-time, on payroll, effective February 16, 2002

request of Commissioner, Pct. #4 to place Justin Bridges, Operator I-Shop, (replacement for Benjamin Holmes), on payroll, effective February 12, 2002

request of Commissioner, Pct. 4 to discharge Benjamin M. Holmes, Operator I-Shop, effective February 8, 2002

request of District Attorney to discharge Terri L. Dornburg, Assistant District Attorney, effective February 7, 2002, with 138.82 vacation hours due

request of Library Director to promote Barbara Appleby from Reference Librarian I to Branch Manager, (replacement for Debra Ellett), effective February 16, 2002

request of Library Director to promote Daniel Schwartz from Reference Librarian I to Branch Manager, (replacement for Patricia Higgins), effective February 16, 2002

request of Library Director to accept the resignation of Charles White, Courier, effective February 21, 2002

request of Sheriff's Department to accept the resignation of Mary Elizabeth Beam, CJR Specialist, effective February 18, 2002, with 8 holiday hours due

request of Sheriff's Department to transfer Joanne M. Perry, CJR Specialist II, (replacement for Brenda Smith), effective February 7, 2002

as per Payroll Change Requests on file. Motion carried.

33. LEASE AGREEMENT APPROVED - ALLIANCE CONSTRUCTION - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve Lease Agreement between Alliance Construction and Montgomery County, for the construction of the Montgomery County Parking Structure, as per Agreement on file. Motion carried.

LIBRARY DIRECTOR PRESENTED THE COURT WITH A MASTER PLAN FOR THE MONTGOMERY COUNTY LIBRARIES.

34. COURT ADJOURNS

Motion by Commissioner Meador, seconded by Commissioner Doyal, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk  
and Ex-Officio Clerk  
Commissioners' Court  
Montgomery County, Texas

BY: \_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Judge