

COMMISSIONERS' COURT DOCKET, FEBRUARY 11, 2008  
REGULAR SESSION

THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 11<sup>th</sup> day of February, 2008, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge,	Alan " Barb" Sadler
Commissioner,	Precinct #1 - Mike Meador
Commissioner,	Precinct #2 - Craig Doyal
Commissioner,	Precinct #3 - Ed Chance
Commissioner,	Precinct #4 - Ed Rinehart
Also -	Aimie Kemp, County Clerk' s Office

INVOCATION GIVEN BY TOMMY GAGE, MONTGOMERY COUNTY SHERIFF

PLEDGE OF ALLEGIANCE RECITED BY EVERYONE PRESENT

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2. RESOLUTION AND ORDER APPROVED - TRI-COUNTY MHMR PROPOSAL ENDORSEMENT - COUNTY ATTORNEY

Motion by Judge Sadler, seconded by Commissioner Meador, to approve resolution and order authorizing the County' s endorsement of Tri-County Mental Health and Mental Retardation' s (" MHMR" ) proposal to the Department of State Health Services for operating funds for a crisis stabilization unit and recommendation that the funds be awarded to Tri-County MHMR Services, as per Resolution on file. Motion carried.

3. PROCLAMATION APPROVED - FALLEN FIREFIGHTER & EMS MEMORIAL DAY

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve a Proclamation for Fallen Firefighter Memorial Day. March 8, 2008 has been proclaimed as Fallen Firefighter and EMS Memorial Day. Citizens are encouraged to attend a Memorial Sunrise Ceremony from 6:30 a.m. - 8:00 a.m. at the Lone Star Convention Center parking area to honor the bravery and heroism of these professionals, as per Proclamation on file. Motion carried.

4. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve Commissioners' Court Minutes for January 28, 2008, and February 1, 2008, as presented by the County Clerk. Motion carried.

5. CONSENT AGENDA APPROVED - AGENDA ITEMS 8A THROUGH 8K

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the Consent Agenda, as follows:

COUNTY AUDITOR - AGENDA ITEMS 8A-1 THROUGH 8A-3

- a. ACCOUNTS approved, as submitted by the County Auditor.
- b. BUDGET AMENDMENTS approved, as follows:

FY 2007

- 1. Sheriff - to recognize and allocate revenue

FY 2008

- 1. Airport - to adjust line items per Motion #15/10.08.07
- 2. Animal Shelter - to recognize and allocate donation
- 3. C/P-Road Bonds 2006B - to adjust line items
- 4. Commissioner Pct 1 - to adjust line items
- 5. Commissioner Pct 3 - to fund Spring Creek Greenway Patrol for P/R 12/7/07
- 6. Commissioner Pct 3 - to fund Spring Creek Greenway Patrol for P/R 12/21/07
- 7. Commissioner Pct 3 - to recognize and allocate reimbursements
- 8. Commissioner Pct 3 - to adjust line items
- 9. Commissioner Pct 3 - to recognize and allocate reimbursements
- 10. Commissioner Pct 4 - to recognize and allocate reimbursements
- 11. Commissioner Pct 4 - to transfer funds for signal repair
- 12. Constable Pct 1 - to recognize and allocate reimbursement
- 13. Constable Pct 5 - to recognize and allocate reimbursement and donation
- 14. Contingency - to adjust line items
- 15. County Park - to carryover funds from FY2007 as approved by Commissioners' Court M14/1.28.08
- 16. Court Collections - to transfer funds for network camera
- 17. District Attorney - to transfer funds for VPN Token
- 18. Elections Administrator - to adjust line items
- 19. Indigent Defense - to recognize and allocate 2008 portion of grant not previously included in FY08 adopted budget
- 20. Juvenile Probation - Power Recovery Court - to adjust line items per department request
- 21. Memorial Library - to recognize and allocate donations
- 22. Risk Management - to transfer funds for damage claims
- 23. Sheriff - to recognize and allocate reimbursement
- 24. Sheriff - Cold Case Grant - to adjust line items
- 25. Sheriff - STEP-IDM - to recognize and allocate 2008 STEP-IDM Grant
- 26. Veterans Service - to adjust line items as approved by Commissioners' Court M13/1.28.08

as per Budget Amendments on file.

## COUNTY TREASURER - AGENDA ITEMS 8B-1 THROUGH 8B-4

- a. WEEKLY INVESTMENT REPORT approved, for Week of January 28-February 1, 2008, as per Report on file.
- b. WEEKLY INVESTMENT REPORT approved, for Week of February 4-8, 2008, as per Report on file.

## AGENDA ITEM 8B-3 - PLEDGES AND/OR RELEASES OF COLLATERAL - REMOVED FROM AGENDA

- d. TEXPOOL BANK RESOLUTION approved, as per TexPool (Texas Local Government Investment Pool) Resolution on file.

## TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 8C-1 THROUGH 8C-4

- a. SUPPLEMENTAL CHANGES approved, to 2007 Consolidated Taxroll (All Properties) for January 2008, as per Report on file.
- b. REQUEST approved, from Welldynamics/AIB Spring 1, LLC to withdraw from their tax abatement agreement, as per Request on file.
- c. MONTHLY TAX COLLECTION REPORT approved, for Month Ending January 31, 2008, as per Report on file.
- d. CONTINUATION CERTIFICATE approved, for Bond #61BSBAC9179 for McCall-H dba Sterling McCall Honda of Kingwood. Montgomery County has no responsibility for payment of this bond, as per Continuation Certificate on file.

## PURCHASING DEPARTMENT - AGENDA ITEMS 8D-1 THROUGH 8D-17

- a. AUTHORIZATION TO ADVERTISE approved, for the following bids/proposals:
  - 1. Copying reproducibles - Various Departments.
  - 2. RFP/Q Internet Service Provider - Various Departments.
  - 3. RFP/Q Long Distance Telephone Service - Various Departments.
  - 4. Security Fencing - Law Enforcement Center.
- b. RENEWAL CONTRACTS approved, as follows:
  - 1. Moore Supply Company - P.O. #2007201 - for pneumatic metro-fit metering replacement hot/cold cartridges & adapter assembly, expires April 28, 2008 - Sheriff' s Department.
  - 2. Telephone Data & Sound - P.O. #2007310 - for Montgomery County telephone system maintenance - inmate, expires April 8, 2008 - CIS.
  - 3. Sammons Construction Company, Inc. - P.O. #2007325 - for underground conduit installation, expires April 22, 2008 - Precinct #3.
  - 4. Soules Insurance Agency - P.O. #2004286 - for individual faithful performance bonds, expires March 21, 2008 - Risk Management.
  - 5. Green Acres Lawn Care - P.O. #2006345 - for lawn maintenance services, expires April 30, 2008 - Lone Star Executive Airport.
  - 6. Agustin Gutierrez, MA, LPC, PC - P.O. #2006329 - for five (5) phase treatment program services, expires March 12, 2008 - Drug

- Court, \$15 substance abuse group - one hour per person.
7. Cutting Edge Landscape & Lawn Care - P.O. #2006397 - for sod-delivered and installed, expires April 24, 2008 - Various Departments. Changes noted in file.
  8. Texas Grounds Keeping, Inc. - P.O. #2006421 - for sod-delivered and installed, expires April 24, 2008 - Various Departments.

as per Memo on file.

- c. SOLE SOURCE approved for the following:

1. Center Point Energy for moving/upgrading utility lines and miscellaneous services - Various Departments

as per Memo on file.

- d. SOLE SOURCE CONTINUATION approved for the following:

1. 1mage Software, Inc. for 1mage User License Maintenance - Various Departments

as per Memo on file.

- e. CANCELLATION approved, P.O. #2007174 to Time Warner Communications for Sole Source - Utility Relocation Reimbursement - Precinct #2 (Montgomery County Transportation Program), as per Memo on file.

- f. CANCELLATION approved, P.O. #2006513 to Mark W. Todd Architects for architectural services for the Montgomery County Community Development Center in Willis, Texas - CDBG, and the transferral of the contract to Mark W. Todd Architects, Inc. with the same terms and conditions, as per Memo on file.

- g. CHANGE ORDER #1 approved, P.O. #2007426 to WaveMedia, Inc. for changes to add MC to Commissioner Precinct #4, New Caney, Texas at \$195.00, Dark Fiber & Gigabit Ethernet Maintenance - Various Departments, as per Change Order on file.

- h. CHANGE ORDER #2 approved, P.O. #2007519 to Grays Wholesale for tires and tubes - Various Departments, as per Change Order on file.

- i. CHANGE ORDER #8 approved, P.O. #2004219 to Stephens Office Supply, Inc. for Office/Computer/Paper Supplies and Accessories w/On-line Ordering - Various Departments, to be effective February 1, 2008, as per Change Order on file.

- j. CHANGE ORDER #2 approved, P.O. #2005462 to Arcadis U.S., Inc. for Route & Design Study from the Development of a Diagrammatic Layout of McCaleb Road from FM 2854 to SH 105 - Precinct #2, to allow for new FHWA environmental document preparation requirements for an additional \$13,438.23, as per Change Order on file.

- k. CHANGE ORDER #4 approved, P.O. #2007444 to Webster Veterinary Supply, Inc. for Veterinary Supplies - Montgomery County Animal Shelter/Animal Control, for increase on Panacur suspension 100 ml, as per Change Order on file.

- l. CHANGE ORDER #1 approved, P.O. #2008126 to Pavers Supply Company for Bulk Road Materials - Various Precincts, to add 5 gallon bucket SS-1 tack oil, \$39.95 per bucket (picked up at plant), as per Change Order on file.
- m. CHANGE ORDER #32 approved, P.O. #2004315 to Bits Technical Corp. for Personal Computers & Accessories - Various Departments, as per Change Order on file.
- n. CHANGE ORDER #12 approved, P.O. #2004394 to Crown Paper & Chemical for Janitorial Products and Chemicals - Various Departments, as per Change Order on file.
- o. CHANGE ORDER #5 approved, P.O. #2007261 to Dell Marketing, L.P. for Low Profile Desktop CPU' s - Various Departments, as per Change Order on file.
- p. REQUEST approved, to create an " X" Purchase Order for P.O. #2008180 to Traffic Parts, Inc. for Traffic Signal Parts - Various Departments. (No paperwork.)
- q. REQUEST ACKNOWLEDGED AND ACCEPTED, of the increase penalty rider to payment and performance bonds #8214-04-85/6534838/10502674 from Gowan, Inc. for the Montgomery County Ed Chance Courthouse Annex Mechanical & Electrical Renovations - Precinct #3. The bond penalty shall be increased to \$529,950.00, as per Bonds on file.

#### RISK MANAGEMENT - AGENDA ITEMS 8E-1 THROUGH 8E-2

- a. PAYMENT acknowledged and recorded, to Enterprise Rent-A-Car in the amount of \$763.11 in reference to Claim #A-08-0003. Date of Accident:10/17/07, as per Memo on file.
- b. OFFICIAL BONDS AND OATHS approved, as follows:
  - 1. Christopher B. Fassel, Constable Pct 3 - Bond #15096672 - New
  - 2. Mark Handler, Sheriff - Polygraph Examiner - Bond #58615233 - Renewal
  - 3. Joseph W. McGalliard, Deputy Constable Pct 3 - Bond #15454718 - Renewal
  - 4. Frank Mitchell, Deputy Constable Pct 3 - Bond #15487515 - Renewal
  - 5. Shane Hatton, Deputy Constable Pct 3 - Bond #15487511 - Renewal
  - 6. Anneliese Stafford, Deputy Constable Pct 3 - Bond #15487513 - Renewal
  - 7. Paul Cooke, Deputy Constable Pct 3 - Bond #15487516 - Renewal
  - 8. Kevin Payne, Deputy Constable Pct 4 - Bond #14672616 - Renewal
  - 9. Scott D. Collins, Reserve Deputy Constable Pct 5 - Bond #15053780 - New

as per Bonds on file.

#### COMMISSIONERS - AGENDA ITEMS 8F-1 THROUGH 8F-2

COMMISSIONERS - PRECINCT 3 - AGENDA ITEM 8F-1

- a. REQUEST approved, to accept the following roads into the county road maintenance system. Also, to release the bonds:
  - 1. Village of Sterling Ridge - Section 23
  - 2. Village of Sterling Ridge - Section 32  
This bond was previously released April 25, 2005 - Motion #4 (8E2h) June 7, 2004
  - 3. Village of Sterling Ridge - Section 65
  - 4. Village of Sterling Ridge - Section 66as per Memo on file.
- b. ORDER approved, granting one-time permission for Houston Wilderness to use the name Spring Creek Greenway on their Unveil the Trail Event Trail Map. The Unveil the Trail Event is to be held February 21, 2008, as per Order on file.

COMMISSIONERS - PRECINCT 4 - AGENDA ITEM 8F-2

- a. REQUEST approved, to accept Check #14242, in the amount of \$1,694.96 from The City of Roman Forest for the purchase of fuel for the month of December 2007, per Interlocal Agreement dated 10/07/02 to be deposited into account 615.7357, as per Memo on file. (Check forwarded to County Treasurer for further handling).
- b. PETITION approved, to Close, Abandon, and Vacate a public roadway known as C.A. Smith Boulevard from Gabriel Road, going southward 450 feet with a width of 70 feet, as per Petition on file.

COMMISSIONERS - COUNTY ATTORNEY - ROAD AND BRIDGES - AGENDA ITEMS 8G-1 THROUGH 8G-3

COMMISSIONERS - PRECINCT 2 - AGENDA ITEM 8G-1

- a. ORDER approved, authorizing purchase of Right of Way known as Parcel 20 for the Nichols Sawmill Road Project, from Chicago Title in the amount of \$26,958.51, for the benefit of LPS, Inc., as per Order on file.

COMMISSIONERS - PRECINCT 3 - AGENDA ITEM 8G-2

- a. ORDER approved, Acknowledging Receipt of Check No. 3102 in the amount of \$12.00 from Kathryn Beck for lease of Real Property described as Lot 222, Spring Hills Section Two (2), as per Order on file.

COMMISSIONERS - PRECINCT 4 - AGENDA ITEM 8G-3

- a. REQUEST approved, correcting notice of public hearing for proposed Brooke Acres, previously approved on January 28, 2008 in Commissioners' Court, to reflect the partial replat of Lot 13 of the re-subdivision of Lots 1,4,5,6,9,10,11, and 12 of Tanglewilde Farms, Section Two (2) to be known as Brooke Acres. Public hearing is set for March 10, 2008, as per Notice on file.
- b. ORDER approved, accepting Correction General Warranty Deed from Sigpartners Limited, as per Order on file.

COMMISSIONERS - COUNTY ENGINEER - AGENDA ITEMS 8H-1 THROUGH 8H-5

COMMISSIONERS - COUNTY ENGINEER - PRECINCT 1 - AGENDA ITEM 8H-1

- a. FINAL PLAT approved, for R & T Estates, consisting of 7.713 acres, 2 lots, as per Plat on file.

COMMISSIONERS - COUNTY ENGINEER - PRECINCT 2 - AGENDA ITEM 8H-2

- a. REQUEST approved, from Hughes Natural Gas, Inc. to place a 4" Natural Gas Distribution line approximately 4,300 feet in length beginning at existing line in the 31500 block and extending to the 30700 block (High Meadow Section 5A) within the right of way of Sugar Bend Drive, as per Notice on file.

COMMISSIONERS - COUNTY ENGINEER - PRECINCT 3 - AGENDA ITEM 8H-3

- a. FINAL PLAT approved, for Legends Run, Section 11, consisting of 20.8 acres, 85 lots, as per Plat on file.
- b. FINAL PLAT approved, for Legends Run, Section 12, consisting of 19.15 acres, 120 lots, as per Plat on file.
- c. FINAL PLAT approved, for Nursery Road, Section 1, consisting of 0.1726 acres, as per Plat on file.
- d. FINAL PLAT approved, for The Woodlands - Village of Grogans Mill Lake Woodlands East Shore, Section 4, consisting of 1.059 acres, as per Plat on file.
- e. FINAL PLAT approved, for The Woodlands - Village of Grogans Mill Lake Woodlands East Shore, Section 5, consisting of 1.857 acres, as per Plat on file.
- f. FINAL PLAT approved, for The Woodlands - Village of Grogans Mill Lake Woodlands East Shore, Section 7, consisting of 1.059 acres, as per Plat on file.
- g. FINAL PLAT approved, for The Woodlands - Village of Grogans Mill Lake Woodlands East Shore, Section 8, consisting of 1.778 acres, as per Plat on file.

COMMISSIONERS - COUNTY ENGINEER - PRECINCT 4 - AGENDA ITEM 8H-4

- a. FINAL PLAT approved, for McKenna Subdivision (Amending Plat No. 1), consisting of 10.780 acres, as per Plat on file.
- b. REQUEST approved, from Wapiti Operating, LLC to place a 3" fiberglass pipeline within the right of way of Texaco Road, 426 feet west of FM 3083, in the Ransom House Survey, A-244, as per Notice on file.

COMMISSIONERS - COUNTY ENGINEER - ALL PRECINCTS - AGENDA ITEM 8H-5

- a. PROPOSAL approved, from The Texas Transportation Institute (TTI) for investigation and analysis of selected roadways in Montgomery County, as per Memo on file.

COUNTY CLERK - AGENDA ITEM 8I-1

- a. DEPUTATION approved, for Donna Mathis - Deputy Clerk, (Name Change), as per Deputation on file.

PARKS - AGENDA ITEM 8J-1

- a. USE AGREEMENTS approved, for the following:
  - 1. East Montgomery County YMCA - Splendora Adult Softball Field
  - 2. Magnolia Little League - Magnolia Sports Park
  - 3. X-Factor Girls Softball - Gene Campbell Sports Parkas per Agreements on file.

LIBRARY - AGENDA ITEM 8K-1

- a. DONATION CHECK accepted, for \$500.00 from Exxon/Mobil Foundation to be deposited in the Library System' s Memorial/Gift Account, #6511-7392 and to be used to purchase materials, as per Memo on file. (Check forwarded to County Treasurer for further handling.)

Motion carried.

END OF CONSENT AGENDA

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6. REQUEST APPROVED - COUNTY JUDGES AND COMMISSIONERS ASSOCIATION OF TEXAS - COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve 2008 Annual Dues of \$2,100.00 for The County Judges and Commissioners Association of Texas, as per Invoice on file. Motion carried.

7. CONSENT FORM APPROVED - HYPO PUBLIC FINANCE BANK - MONTGOMERY COUNTY JAIL FINANCING CORP.

Motion by Commissioner Chance, seconded by Commissioner Meador, to ratify submission of Consent Form requested by Hypo Public Finance Bank ("The Bank") related to the assignment and transfer of the obligations of the Bank under the Master repurchase agreement dated 6/7/2007 between the Bank and the Montgomery County Jail Financing Corp, as per Request for Consent on file. Motion carried.

8. REQUEST APPROVED - FILE CABINET FUNDING - JUSTICE OF THE PEACE - PRECINCT 1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve request to transfer \$900 from Budget (455) line (7570) - Capital Outlay Mach. & Equipment in the amount of \$900 to be transferred to line (7390) supplies. This transfer is for payment of a file cabinet that was quoted at \$1,013.00 but actual purchase price was only \$900 which falls under the capital outlay requirements, as per Memo on file. Motion carried.

9. REQUEST APPROVED - WAR MEMORIAL PARK FUNDING - PARKS

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve \$60,000 for War Memorial Park, with funding from Park Bonds to be divided between each of precinct's accounts, as per Memo on file. Motion carried.

10. AMENDMENT NO. 4 APPROVED - AIR TRAFFIC CONTROL TOWER GRANT - AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve Amendment No. 4 of Texas Department of Transportation - Aviation Division Air Traffic Control Tower grant agreement with Lone Star Executive Airport. The amendment allows to increase the agreement with in the amount of \$5,043.11 for the Tower Equipment installation, as per Agreement on file. Motion carried.

11. REQUEST APPROVED - TRANSFER OF BUDGET FUNDS - AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the use of FY2007 Airport Budget funds brought forward to the FY2008 Airport Budget to be reallocated as the following:

- a. \$5,043.11 - Fund the additional equipment cost associated with the Airport Control Tower.
- b. \$15,884.88 - To be used by the Airport Director to fund additional airport projects. These funds to remain in the Airport's 6291.7997 account until needed and then transferred to the appropriate account. Funding from contingency.

as per Memo on file. Motion carried.

12. SUPPLEMENTAL GRANT AMENDMENT APPROVED - OFFICE OF RURAL COMMUNITY AFFAIRS - COMMUNITY DEVELOPMENT

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the Supplemental Grant Amendment in the amount of \$83,636.28 for a total grant amount of \$272,838.28 regarding the Community Development contract between Montgomery County and the Office of Rural Community Affairs, Contract Number DRS060054. Additional funds to be used for funding for generators and administrative costs related to the grant, as per Memo on file. Motion carried.

13. REQUEST APPROVED - REMOVAL OF RETIREMENT BENEFITS/NIJFY2007 SOLVING COLD CASE WITH DNA GRANT - SHERIFF

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the removal of the retirement benefits from the NIJFY2007 Solving Cold Case with DNA Grant, and place these benefits in line item 5601-7203. The disallowance of retirement benefits was omitted during the grant approval process, and was not addressed until the post-award budget review by the Department of Justice. The total cost of this fringe benefit is calculated to be \$5,294.00, as per Memo on file. Motion carried.

14. GRANT PROPOSAL APPROVED - FY 2009 SPEED STEP - SHERIFF

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve submission of the FY 2009 Speed Step grant Proposal and any funds as approved by TXDOT. Matching funds will be addressed in the budget process for FY 2009. Texas Traffic Safety Program (STEP - Speed) to reduce the number of speed-related fatal and serious injury crashes by increasing speed citations and increasing driver compliance with posted speed limits, as per Proposal on file. Motion carried.

15. APPLICATION AND RENEWAL APPROVED - SPECIALIZED INVESTIGATOR FOR SEXUAL ASSAULTS GRANT - SHERIFF

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the application and renewal of the grant application for the Specialized Investigator for Sexual Assaults Project to the Office of the Governor through the Criminal Justice Division administered through GAC. This is the second year of a three year grant project where the Detective position will be funded at 80 percent. Matching funds will be addressed in the budget process for FY 2009, as per Grant application on file. Motion carried.

16. RESOLUTION APPROVED - ASBESTOS EXPENDITURES - AUDITOR

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve a resolution expressing intent to finance expenditures to be incurred as related to asbestos on property located at 1500 N Frazier in Conroe, Texas, as per Resolution on file. Motion carried.

17. REQUESTS APPROVED - FUNDS FROM COURT REPORTER SERVICE FUND/284<sup>TH</sup> & 410<sup>TH</sup> DISTRICT COURT - AUDITOR

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve requests from District Courts to use funds from the Court Reporter Service Fund for the following:

- a. Request by 284<sup>th</sup> District Court to use \$4,813.20 for three Dell Laptop D830 computers to be used for the writing and receiving of realtime translation
- b. Request by 410<sup>th</sup> District Court to use \$2,360.00 for two new laptop computers to be used for realtime at the counsel table

as per Memos on file. Motion carried.

18. ASSIGNMENT APPROVED - CHASE EQUIPMENT LEASE PURCHASE AGREEMENT - AUDITOR

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve assignment of lease-purchase agreement from Chase Equipment Leasing to Comerica Leasing Corp. for vehicles lease-purchase that was approved in Commissioners' Court with M26/1.28.08 and authorize County Judge to sign, as per Assignment on file. Motion carried.

AGENDA ITEMS 17A-1 THROUGH 17A-5 - BIDS AND/OR PROPOSALS - PURCHASING - DEFERRED

19. REQUESTS APPROVED - RECOMMENDATIONS AND CONTRACTS - PURCHASING

AGENDA ITEMS 17A-6,7,8,9,11

Motion by Commissioner Doyal, seconded by Commissioner Chance, to award the following bids and/or contracts:

- a. to award the bid, opened January 24, 2008, for Servers, 17" LCD Rack Console & Rack - County Clerk - Project #2008-0070 - to Lakehills Enterprise Technology Solutions at \$8,433.00.
- b. to award the bid, opened January 24, 2008, for RFP/Q Travel Services - Various Departments - Project #2008-0065 - to Corporate Travel Planners, Inc.
- c. to award the bid, opened January 25, 2008, for Mowing of Right-Of-Ways - Precinct #1 - Project #2008-0066 - to K & D Contracting at \$19.50 per acre.
- d. to award the bid, opened January 25, 2008, for Lawn Maintenance Service - Precinct #1 - Project #2008-0053 - to John Reaves at \$9,975.00.
- e. to award the bid, opened January 31, 2008, for Clearing of R-O-W, Grubbing and Removal of Structures on FM 1484 from FM 3083 to FM 2432 - Precinct #1 (Montgomery County Transportation Program) - Project #2008-0004 - to Four Seasons Development Company, Inc. at \$583,161.87.

as per Contracts on file. Motion carried.

AGENDA ITEMS 17A-10, 12,13,14,15 - RECOMMENDATIONS AND CONTRACTS - DEFERRED

20. PROPOSALS AND FUNDS APPROVED - PURCHASING

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the following proposals and/or use of funds:

- a. Proposal from Schaumburg & Polk Inc. to provide Construction Phase Engineering Services and Material Testing for the West Montgomery County Park - Precinct #1, for a fee not to exceed \$73,544.00. This to be a discretionary exemption per Texas Local Gov' t Code Section 262.024, as per Proposal on file.
- b. Proposal from Hellmuth, Obata & Kassabaum to provide Consultant Services for the Design of the Spring Creek Greenway Complex for a total of \$69,480.00. This to be a discretionary exemption per Texas Local Gov' t Code Section 262.024 - Precinct #3, as per Proposal on file.
- c. Funds in the amount of \$6,400.00 for the Survey of 13.274 Acres of land in three (3) tracts (Smolik) provided by Engle Surveying, Inc. for the Spring Creek Greenway Project - Precinct #3, as per Invoice on file.
- d. Proposal from GeoSolutions, Ltd. to provide land Surveying Services for 31.2 acres for Spring Creek Greenway Project - Precinct #3, for a fee of \$11,020.00, as per Proposal on file.
- e. Proposal from Talon Trail Systems, L.L.C. for Work on Trails in Spring Creek Greenway - Precinct #3, for a total not to exceed \$5,000.00, as per Proposal on file.

Motion carried.

21. REQUEST APPROVED - RESCINDING MODIFICATION FOR ED CHANCE ANNEX RENOVATIONS - PURCHASING

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve rescinding the modification of award for the Montgomery County Ed Chance Courthouse Annex Mechanical & Electrical Renovations - Precinct #3. Project previously awarded in Commissioners' Court on December 3, 2007. Award for the original bid amount was \$529,950.00, as per Memo on file. Motion carried.

22. REQUEST APPROVED - FUNDS FOR 50.537 ACRE TRACT APPRAISAL REPORT - PURCHASING

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve funds in the amount of \$1,300.00 for the Summary Appraisal Report of a 50.537 Acre Tract of land Adjacent to the Montgomery County Park and Rodeo Grounds on FM 1484 - Infrastructure, provided by Whitney & Associates, as per Invoice on file. Funding to come from Park Funds. Motion carried.

## 23. PROPOSAL APPROVED - BRIDGES AT MEMORY PARK - PURCHASING

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the proposal from Fairweather Group, L.L.C. to provide materials and labor to complete installation of two (2) bridges at Memory Park for a fee of \$32,963.00 - Precinct #1. Fairweather Group's qualifications for design-build services were accepted by Commissioners' Court on October 8, 2007, as per Proposal on file. Motion carried.

## 24. REQUEST APPROVED - KNOX BUILDING DESIGN BUILD - PURCHASING

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve moving forward with Fairweather Group, L.L.C. for the design build of the Knox Building located at 221 N. Thompson, Building I-0031, Precinct #1. Motion carried. (No paperwork.)

## 25. PROPOSAL APPROVED - NEW PRECINCT ANNEX ARCHITECTURAL SERVICES- PCT #2 - PURCHASING

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the proposal from Di Stefano/Santopetro Architects, Inc. to provide Architectural Planning and Design Services for a New County Annex Building to be located in Magnolia, Texas for a fee of 7.5% of cost of construction. Construction estimated to be approximately \$1,350,000.00, as per Proposal on file. Motion carried.

## 26. REQUEST APPROVED - CIVIL SERVICE COMMISSIONER APPOINTMENTS - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Meador, to designate and appoint Civil Service Commissioners as follows: Frank Newton, Phillip Dailey, and William "Bill" Fowler, as per Memo on file. Motion carried.

## 27. RESOLUTION AND ORDER APPROVED - ESD #1 USE OF COUNTY LOGO - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve Resolution and Order allowing the Emergency Service District ("ESD") #1 limited use of the image of the County Logo to be displayed on shirts for the Board Members of ESD #1, as per Resolution and Order on file. Motion carried.

## 28. RESOLUTION AND ORDER APPROVED - SURPLUS FIREARMS TRADE-IN - COUNTY ATTORNEY

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve Resolution and Order authorizing trade-in of surplus firearms from the Montgomery County Sheriff's Department Swat Armory for new firearms for the swat armory pursuant to 263.152 of the Tx. Loc. Gov't Code, and authorize exemption pursuant to 262.024 of the TX. Loc. Gov't Code from bidding requirements of Section 262, as per Resolution and Order on file. Motion carried.

29. REQUEST APPROVED - PEACH CREEK PLANTATION COURT ACTION - COUNTY ATTORNEY

Motion by Judge Sadler, seconded by Commissioner Doyal, to take action pursuant to Tx. Local Gov' t. Code Section 232.005 granting permission to the County Attorney to file an action in a court of competent jurisdiction against Peach Creek Plantation, Ltd., Et Al, to enjoin violations and threatened violations of requirements established by, or adopted by the Commissioners' Court under, Chapter 232, by Tx. Local Gov' t Code and to recover damages in an amount adequate for the county to undertake any construction or other activity necessary to bring about compliance with said requirements, as per Resolution and Order on file. Funding to come from Contingency. Motion carried.

30. AGREEMENT APPROVED - JANICA KOHLER - COUNTY ATTORNEY - CONTRACT REVIEW COMMITTEE

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve Professional Services Agreement with Janica Kohler to provide clerical duties for the 9<sup>th</sup> Judicial District Court of Montgomery County, Texas, and authorize exemption pursuant to 262.024 of the Tx. Loc. Gov' t Code from bidding requirements of Section 262, and authorize the County Judge to sign the agreement, as per Agreement on file. Funding to come from Judge Edwards' budget. Motion carried.

31. ASSIGNMENT APPROVED - PROPERTY AT LONE STAR EXECUTIVE AIRPORT - COUNTY ATTORNEY - CONTRACT REVIEW COMMITTEE

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the following assignment of property leased at the Lone Star Executive Airport:

- a. Assignment between Daniel Alan Schultz and Omer L. Ward for 1,647.75 square feet

as per Assignment on file. Motion carried.

COURT RECESSED TO CONVENE PUBLIC HEARINGS REGARDING SPEED LIMITS IN TEJAS CREEK & FOREST COLONY, AND TO APPROVE PLACEMENT OF A STOP SIGN ON OLYMPIC FOREST DRIVE.

32. PUBLIC HEARINGS APPROVED - PCT 2 AND PCT 4

Motion by Commissioner Doyal, seconded by Commissioner Rinehart, to approve the following:

- a. PUBLIC HEARINGS - PCT 2
  1. Reducing the speed limit in Tejas Creek from 30 MPH to 20 MPH
- b. PUBLIC HEARINGS - PCT 4
  1. Placement of a stop sign on Olympic Forest Drive at Old Sorters Rd. (Valley Ranch Parkway)
  2. Establishing a speed limit of 25 MPH for the Roads in Forest Colony, Sections 1, 2, and 3

as per Requests on file. Motion carried.

THERE BEING NO CITIZENS WHO WISHED TO ADDRESS THE COURT REGARDING THE ABOVE MATTER, JUDGE SADLER ADJOURNED THE PUBLIC HEARING AND RECONVENED COMMISSIONERS' COURT.

33. REQUEST APPROVED - ONE (1) HOUR TIME OFF/BLOOD DRIVE - COMMISSIONERS- PRECINCT 3

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve allowing County Employees to have approved time off for one (1) hour to participate in the "Vote for Life Challenge" Blood Drive to be held at the Ed Chance Courthouse Annex located at 1520 Lake Front Circle on Friday, February 22, 2008. Donation times will be between 9:00 A.M. and 3:00 P.M., as per Memo on file. Motion carried.

34. RESOLUTION AND ORDER APPROVED - ANIMAL SHELTER SPACE- COMMISSIONERS-PRECINCT 3

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve Resolution and Order endorsing the County's Reclamation of space at the Animal Shelter, as per Resolution and Order on file. Motion carried.

35. APPOINTMENT APPROVED - TERI KROPIK/MONTGOMERY COUNTY HOUSING AUTHORITY - COMMISSIONERS-PRECINCT 4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the appointment of Ms. Teri Kropik to the Board of Directors for the Montgomery County Housing Authority. The appointment will be effective immediately and is filling a vacant position, as per Oath of Office on file. Motion carried.

36. ORDER APPROVED - MIDWAY ROAD - COMMISSIONERS-PRECINCT 4 - COUNTY ATTORNEY - ROAD AND BRIDGES

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve Order Accepting a Road called Midway, which is approximately 1,345 feet in length and 16 feet in width, into the Montgomery County Road Maintenance System Upon Finding Of Prescriptive Right Based On Public Use, as per Order on file.

37. AGREEMENT APPROVED - TXDOT GRADE SEPARATION ON FISH CREEK THOROUGHFARE/McCALEB ROAD - COMMISSIONERS-PRECINCT 2 - COUNTY ENGINEER

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the Local Transportation Project Advance Funding Agreement with the Texas Department of Transportation for implementation of a grade separation on Fish Creek Thoroughfare/McCaleb Road North and South of FM 2854, Category 7 (On-System), CSJ No. 0912-37-191. The total cost to the County is \$1,852,200.00, which includes the construction engineering and contingencies, as per Agreement on file. Motion carried.

## EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge' s Chambers to discuss matters pursuant to one or more of the following Provisions of the Texas Government Code, to wit: Chapter 551, Sub-Chapter D:

- A. Consider and discuss Civil Action No. H-06-1502, styled Greg Stokes Vs. D. Wiespape, Tommy Gage, Montgomery County Texas, and unknown employees of the Montgomery County Jail; In the United States District Court for the Southern District of Texas - Houston Division; Claim No. D-05-0084
- B. Consider and discuss the claim of the Montgomery County Hospital District concerning radio frequencies

## COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT

## 38. RESOLUTION AND ORDER APPROVED - GREG STOKES CIVIL ACTION - EXECUTIVE SESSION

Motion by Judge Sadler, seconded by Commissioner Doyal, to approve the retention of Jim Dozier as an expert witness in connection with Civil Action No. H-06-1502, styled Greg Stokes vs. D. Wiespape, Tommy Gage, Montgomery County, Texas, and unknown employees of the Montgomery County, Texas Jail; In the United States District Court for the Southern District of Texas - Houston Division; Claim No. D-05-0084, as per Resolution and Order on file. Funding to come from Risk Management Budget. Motion carried.

## 39. DEADLINE SET - COUNTY OFFER TO CITY OF CONROE &amp; MCHD FOR RADIOS - EXECUTIVE SESSION

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to put a deadline of March 1, 2008, on their offer supporting the City of Conroe and the Montgomery County Hospital District' s new radios, as per Memo on file. Motion carried.

## AGENDA ITEM 26 - CITIZENS

Reverend Warzell Booty Sr. addressed the Court regarding truck traffic on Broadway Avenue, time of operation of companies, noise and fumes from safe fuel and concrete company, and problems with dust.

## 40. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Payroll Change Requests:

request of Airport Maintenance to place Terry J. Nichols, Part Time Security, on payroll, (replacement for Carrol B. Nichols), effective February 4, 2008

request of Civic Center Complex to place Blake Rasco, Facility Worker/Grounds Maintenance, on payroll (replacement for Eric Bates), effective January 31, 2008

request of Commissioner Precinct #3 to accept the resignation of Len Jackson, Operator I, with 23.58 vacation hours due, and 8 holiday hours due, effective January 9, 2008

request of Constable Precinct #2 to accept the resignation of Louis Jerry Young, with 83.18 vacation hours due, and 28.26 comp hours due, effective February 8, 2008

request of Constable Precinct #5 to promote William Masden from Deputy to Corporal, effective January 26, 2008

request of County Auditor to promote Angela Blocker from Grants Accountant to Financial Reporting Analyst, (replacement for Chrysanthi Garner), effective February 11, 2008

request of County Auditor to place Brooke Buras, Part Time Clerk, on payroll, effective February 11, 2008

request of County Clerk to accept the resignation of Dianne C. Barrington, Scan Clerk II, effective February 1, 2008

request of County Clerk to place Ashley L. Lopez, Indexing Clerk II, on payroll, (replacement for Janet Lezak Young), effective February 11, 2008

request of District Attorney to increase the salary of Tammlyn Adamo, Attorney I, probationary period completed, effective January 14, 2008

request of District Attorney to accept the retirement of Michael T. Griffin, Chief Prosecutor, with 243.085 vacation hours due, effective March 31, 2008

request of District Attorney to accept the retirement of Ted R. Pearce, Investigator II, with 180.765 vacation hours due, and 463.26 comp hours due, effective February 29, 2008

request of District Attorney to place David Ward, Attorney II, on payroll, (replacement for Linda Watson), effective February 16, 2008

request of District Attorney to accept the resignation of Linda Watson, Attorney II, with 17.32 vacation hours due, effective February 1, 2008

request of Elections to place Barbara M. Barber, Temporary Voter Clerk, on payroll, effective February 6, 2008

request of Elections to place Patricia Chuber, Temporary Voter Clerk, on payroll, effective February 4, 2008

request of Elections to increase the salary of S. Lynn Cooper, Temporary Voter Clerk, merit increase, effective February 9, 2008

request of Elections to place Linda Harris, Temporary Voter Clerk, on payroll, effective February 11, 2008

request of Elections to place Katie Kelly, Temporary Voter Clerk, on payroll, effective February 11, 2008

request of Elections to place Marleny Martinez, Temporary Voter Clerk, on payroll, effective January 28, 2008

request of Elections to accept the resignation of Donna Riddick, Temporary Voter Clerk, effective January 28, 2008

request of Elections to accept the resignation of Evelyn Rodriguez, Temporary Voter Clerk, effective January 28, 2008

request of Elections to discharge Diana R. Salinas, Temporary Voter Clerk, effective January 28, 2008

request of Elections to accept the resignation of Georgia Scott, Temporary Voter Clerk, effective January 28, 2008

request of Elections to place Harry Smith, Temporary Voter Clerk, on payroll, effective February 11, 2008

request of Elections to place Suzanne Smith, Temporary Voter Clerk, on payroll, effective February 11, 2008

request of Environmental Health to place Ruben Martinez, Coordinator - Consumer Health, on payroll, New Position, effective February 4, 2008

request of Environmental Health to allow for auto allowance for Ruben Martinez, Coordinator - Consumer Health, New Position, effective February 4, 2008

request of Fire Marshal to place Gary Bennett, Part Time Arson Investigator, on payroll, (replacement for Glenn Halfin), effective January 26, 2008

request of Fire Marshal to place Debra Bock, Clerk III, on payroll, effective January 26, 2008

request of Fire Marshal to place Janie Brooks, Sr. Fire Inspector, on payroll, New Position, effective February 4, 2008

request of Fire Marshal to allow for auto allowance for Janie Brooks, Sr. Fire Inspector, New Position, effective February 4, 2008

request of Fire Marshal to accept resignation of Glenn Halfin, Part Time Arson Investigator, effective January 25, 2008

request of Emergency Management - Homeland Security Grant - to accept the resignation of Christina McClure, CERT Coordinator, with 48.68 vacation hours due, effective February 8, 2008

request of Emergency Management - Homeland Security Grant - to promote Jessica M. Williams to CERT Coordinator, (replacement for Christina McClure), effective February 11, 2008

request of Emergency Management - Homeland Security Grant - to allow for auto allowance for Jessica M. Williams, CERT Coordinator, (replacement for Christina McClure), effective February 11, 2008

request of J P #3 to promote Shauntae Burcl, from Court Clerk II to Court Clerk III, (replacement for Brenda Diane Saxon), effective February 23, 2008

request of J P #3 to accept the resignation of Janet Lewis, Administrative Assistant I, with 58.32 vacation hours due, and 51.50 comp hours due, effective February 22, 2008

request of J P #3 to promote Amy Rushing, from Court Clerk IV to Administrative Assistant I, (replacement for Janet Lewis), effective February 23, 2008

request of J P #3 to promote Brenda Diane Saxon, from Court Clerk III to Court Clerk IV, (replacement for Amy Rushing), effective February 23, 2008

request of J P #4 to place Michelle Shelly Wallace, Clerk II, on payroll, New Position, effective February 9, 2008

request of Juvenile Probation to place Ira Jondell Ard, Substitute Detention Officer, on payroll, effective January 26, 2008

request of Juvenile Probation to place Rick James Inkster, Maintenance Mechanic III, on payroll, Class 5701 - Position 1, (replacement for J R Williams), effective January 28, 2008

request of Juvenile Probation to place Kyriea Charlene Kana, Part Time Substitute Detention Officer, on payroll, effective January 26, 2008

request of Juvenile Probation to place Vincent Paul Nixon, Part Time Substitute Detention Officer, on payroll, effective January 26, 2008

request of Juvenile Probation to place Consuelo A. Rivera, Part Time Substitute Detention Officer, on payroll, effective January 26, 2008

request of Juvenile Probation to transfer J R Williams from Maintenance Mechanic III to Part Time Substitute Detention Officer, effective January 26, 2008

request of Library to promote Amelia Alexander from Part Time Library Assistant II - West Branch Library to Full Time Library Assistant II - Mitchell Library, (replacement for Nancy Ivey), effective February 9, 2008

request of Library to place Kathryn Charba, Library Assistant II, on payroll, (replacement for Beverly Smith), effective February 5, 2008

request of Library to place Jarah Dubcak, Shelving Clerk, on payroll, (replacement for Trevor Taylor), effective February 1, 2008

request of Library to correct position number on Payroll Change Request Form for Christine Anne Gomez, Clerk III/Catalog Technician, approved in Commissioners' Court January 28, 2008, effective January 14, 2008

request of Library to accept the resignation of Barbara Miller, Outreach Coordinator, with 140.28 vacation hours due, effective February 1, 2008

request of Library to accept the retirement of Judith A. Oliver, Clerk III/Acquisitions, with 146.1562 vacation hours due, effective February 22, 2008

request of Sheriff' s Department to transfer Adam Ancira from Deputy - Patrol District #3 to Deputy - Town Center, effective January 26, 2008

request of Sheriff' s Department to transfer Tony Bybee from Corporal - Patrol District #4 to Corporal - Patrol District #5, (replacement for Justin Staggs), effective February 9, 2008

request of Sheriff' s Department to promote/transfer Joy Colson from Clerk IV to Admin Assistant I, (replacement for Leslie Ferguson), effective February 2, 2008

request of Sheriff' s Department to discharge Norri Flynt, Officer - Civilian Detention, with 62.87 vacation hours, 23.77 comp hours due, and 24 holiday hours due, effective January 29, 2008

request of Sheriff' s Department to place Jonathan Halbert, Deputy - Patrol District #1, on payroll, (replacement for James Lollar), effective February 9, 2008

request of Sheriff' s Department to place Cody Harmon, Dispatcher, on payroll, (replacement for Sandra Douglass), effective February 9, 2008

request of Sheriff' s Department to transfer Henry Herring, from Sergeant - Motorcycle to Sergeant Town Center Patrol, effective January 26, 2008

request of Sheriff' s Department to discharge Jeffrey Hummel, Officer - Civilian Detention, with 52.36 vacation hours due, 93.00 comp hours due, and 53 holiday hours due, effective February 8, 2008

request of Sheriff' s Department to place Dylan Jobe, Deputy - Patrol District #2, on payroll, (replacement for Stephen Mullis), effective February 9, 2008

request of Sheriff' s Department to place Terri Logue, Clerk IV, on payroll, (replacement for Bobby Cowart), effective February 5, 2008

request of Sheriff' s Department to accept the resignation of Amy Luedke, Dispatcher, effective January 27, 2008

request of Sheriff' s Department to accept the resignation of Sharron Mathey, Temporary Data Clerk, effective December 7, 2007

request of Sheriff' s Department to discharge Monte Morast, Deputy - Warrants, with 171.8950 vacation hours due, and 376.63 comp hours due, effective January 24, 2008

request of Sheriff' s Department to accept the resignation of Mark Nichols, Officer - Civilian Detention, with 48.86 vacation hours due, 59.010 comp hours due, and 56 holiday hours due, effective February 6, 2008

request of Sheriff' s Department to correct hire date on Payroll Change Request Form approved by Commissioners' Court on January 28, 2008, for Rachel Overbay, Officer - Civilian Detention. Date of hire should be January 26, 2008, effective January 26, 2008

request of Sheriff' s Department to demote Wayne Rawley from Lieutenant - Detention to Deputy Town Center, New Position, effective February 2, 2008

request of Sheriff' s Department to transfer Thomas Ray, from Lieutenant - Town Center to Lieutenant - Detention, (replacement for Wayne Rawley), effective February 2, 2008

request of Sheriff' s Department to accept the retirement of Ronald Reneau, Detective, with 228.93 vacation hours due, and 14.50 comp hours due, effective February 29, 2008

request of Sheriff' s Department to place David Richardson, Officer - Civilian Detention, on payroll, (replacement for Elizabeth Hollan), effective January 26, 2008

request of Sheriff' s Department to place Richard Rulong, Officer - Civilian Detention, on payroll, (replacement for Tushara Jacobs), effective February 2, 2008

request of Sheriff' s Department to transfer Michael Silvio from Sergeant - Patrol District #4 to Sergeant - Motorcycle, (replacement for Henry Herring), effective February 2, 2008

request of Sheriff' s Department to place Brandy Stuart, Medic, on payroll, (replacement for Randall Gagliano), effective January 26, 2008

request of Tax Assessor/Collector to accept the resignation of Rosie M. Bryant, Deputy Specialist I, with 43.12 vacation hours due, effective February 8, 2008

request of Tax Assessor/Collector to promote Kimberly Daoudi from Deputy Specialist I to Deputy Specialist II, has met 1 year experience requirement, effective February 9, 2008

request of Tax Assessor/Collector to accept the resignation of Jessica Ellis, Deputy Specialist II, with 21.56 vacation hours due, effective February 21, 2008

request of Tax Assessor/Collector to accept the retirement of Donnie lone Glisson, with 40.38 vacation hours due, 223.99 grandfathered sick hours due, and 3 comp hours due, effective February 29, 2008

request of Tax Assessor/Collector to place Sondra Richards, Deputy Specialist II, on unpaid FMLA/Disability Leave, effective January 29, 2008

request of Tax Assessor/Collector to increase the salary of Faith Solomon from Deputy Specialist I, 90 day probationary period completed, effective February 9, 2008

request of Tax Assessor/Collector to accept the resignation of Dena Wood-Burgess, Deputy Specialist I, effective February 1, 2008

as per Payroll Change Requests on file. Motion carried.

41. COURT ADJOURNED

Motion by Commissioner Meador, seconded by Commissioner Doyal, that this Session of Court be adjourned. Motion carried.

The above and foregoing Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk  
Ex-Officio Clerk - Commissioners' Court  
Montgomery County, Texas

BY: \_\_\_\_\_  
COUNTY CLERK

\_\_\_\_\_  
COUNTY JUDGE

02-11-08