

COMMISSIONERS' COURT DOCKET, MARCH 22, 2004
SPECIAL SESSION

THE STATE OF TEXAS
COUNTY OF MONTGOMERY

Be it remembered that on this the 22nd day of March, 2004, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler
Commissioner, Precinct 1, Mike Meador
Commissioner, Precinct 2, Craig Doyal
Commissioner, Precinct 3, Ed Chance
Commissioner, Precinct 4, Ed Rinehart
Also - Alice Drake, County Clerk's Office

INVOCATION GIVEN BY CRAIG DOYAL, PRECINCT 2 COMMISSIONER

PLEDGE OF ALLEGIANCE RECITED BY EVERYONE PRESENT

1.COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2.PROCLAMATION APPROVED - "TEXAS DEPARTMENT OF AGRICULTURE"

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve a Proclamation to declare the week of March 14 through March 20, 2004, as "National Agriculture Week", as per Proclamation on file. Motion carried.

3.RESOLUTION APPROVED - COUNTY GOVERNMENT PROGRAMS - TEXAS ASSOCIATION OF COUNTIES

Motion by Judge Sadler, seconded by Commissioner Meador, to approve a Resolution, to support the passage of legislation, including an amendment to the Constitution of the State of Texas, that would prohibit the imposition of a mandatory governmental program on Texas Counties, unless the state of Texas has fully funded and disbursed all funds to enable Texas Counties to operate said governmental program, as per Resolution on file. Motion carried.

4.MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve Commissioners' Court Minutes for March 8, 2004, as presented by the County Clerk. Motion carried.

5.CONSENT AGENDA APPROVED - AGENDA ITEMS 8A THROUGH 8H

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the Consent Agenda, as follows:

COUNTY AUDITOR - AGENDA ITEMS 8A

a.ACCOUNTS approved, as presented by the County Auditor.

b.BUDGET AMENDMENTS approved, as presented by the County Auditor, as follows:

1.Civic Center Complex - to transfer funds to pay for repairs due to vandalism

2.Commissioner, Pct. #2 - to recognize/allocate property lease

- from The Carter Group
- 3. Commissioner, Pct. #3 - to recognize/allocate reimbursement from E. Lambert
- 4. Commissioner, Pct. #3 - to recognize/allocate reimbursement from Troy Gunz
- 5. Commissioner, Pct. #3 - to recognize/allocate reimbursement from SJRA
- 6. Commissioner, Pct. #4 - to recognize/allocate reimbursement from City of Cut and Shoot
- 7. Commissioner, Pct. #4 - to recognize/allocate reimbursement from City of Roman Forest
- 8. Constable, Pct. #1 - to recognize/allocate reimbursement from SJRA
- 9. Constable, Pct. #4 - to transfer funds to cover PO24502471
- 10. Environmental Health - to adjust line items
- 11. Justice of the Peace, Pct. #4 - to adjust line items
- 12. Purchasing Agent - to recognize/allocate reimbursement from Gene Thomas, Jr.
- 13. Risk Management - to recognize/allocate reimbursement for damage to Unit 659
- 14. Risk Management - to recognize/allocate reimbursement for damage to Unit 667
- 15. Risk Management - to recognize/allocate reimbursement for Claim U-040033
- 16. Risk Management - to transfer funds for Danny King, Jr. damage claim
- 17. Risk Management - to transfer funds to cover damage claim for Charles Stegall
- 18. Sheriff's Department - to recognize/allocate reimbursement from State
- 19. Sheriff's Department - to recognize/allocate reimbursement for overtime

as per Budget Amendments on file.

COUNTY TREASURER - AGENDA ITEMS 8B

AGENDA ITEMS 8B1 & 2 - WEEKLY INVESTMENT REPORT FOR MARCH 15-19, 2004 AND PLEDGES AND/OR RELEASES OF COLLATERAL - REMOVED FROM AGENDA

- a. REPORT approved, for pledged securities period of February 1 through February 29, 2004, as per Report on file.
- b. MONTHLY FINANCIAL REPORT approved, for January, 2004, as per Report on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 8C

- a. MONTHLY TAX COLLECTION REPORT approved, for month ending February 29, 2004, for Montgomery County and all entities collected by County, as per Report on file.
- b. SUPPLEMENTAL CHANGES acknowledged, to the 2003 consolidated taxroll, as per Report on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 8D

a. AUTHORIZATION TO ADVERTISE FOR BIDS/PROPOSALS, as follows:

- 1. Janitorial Supplies - Various Departments
- 2. One (1) or more portable hazardous materials and chemical containment building - Pct. #3 - Citizens Collection Center

3.RFP for Unified Persons File - CIS - Discussed later this Court Session - See remarks after Motion 23.

b.BID/PROPOSALS acknowledged, which were opened by the Purchasing Department:

- 1.Mowing right-of-ways - Pct. #1 - Project #2004-0035 - (bids opened 3-9-04)
- 2.Moving services - Various Departments - Project #2004-0043 (bids opened 3-10-04)
- 3.RFP provider for individual faithful performance bonds - Risk Management - Project #2004-0041 - (bids opened 3-11-04)
- 4.Pre-engineered metal buildings (materials only) - Various Departments - Project #2004-0042 - (bids opened 3-12-04)
- 5.Polyethylene corrugated pipe - Various Departments - Project #2004-0033 - (bids opened 3-16-04)
- 6.RFP drug and alcohol screening - Human Resource/Risk Management - Project #2004-0044 - (bids opened 3-17-04)
- 7.Sale of RCP pipe and accessories - Pct. #3 - Project #2004-0049 - (bids opened 3-17-04)
- 8.RFP new personal computers and accessories - Various

c.RENEWAL CONTRACTS approved, for the following Contracts:

- 1.Symphony Mobilex - PO#2003293 - for x-ray services - Montgomery County Jail
- 2.Petracom, Inc. - PO#2002390 - for new and/or refurbished telephone equipment - CIS
- 3.Sprint Local Telecommunications - PO#2003240 - for OPX's from East County Courthouse to Roberts Road Barn #4 - New Caney - CIS
- 4.Sprint Local Communications - PO#2003239 - for straight lines, data, etc. - CIS
- 5.Official Payments Corporation - PO#2002404 - for customer credit card payment service - Various Departments
- 6.One Office Furniture - PO#2003266 - for purchase of furniture - Various Departments
- 7.Smith and Company - PO#2003265 - for rehabilitation of roads - Various Precincts

d.NAME CHANGE acknowledged, of Eagle Truck Parts, Sales and Services to N. C. Eagle Services, Inc.

e.ITEMS DECLARED SALVAGE approved, - bleachers, miscellaneous sheet metal and lumber from Parks Department and Pct. #4, as per Request on file.

f.CHANGE ORDER #8 approved, PO#2002297, to Gaylord Brothers, Inc., to add an additional item to the Library Specialty Supplies Contract, as per Change Order on file.

COMMISSIONER PRECINCT #1 - AGENDA ITEMS 8E1

a.FINAL PLAT approved, for Bentwater Subdivision, Section 88, consisting of 12.0944 acres, 19 lots, as per Plat on file.

b.FINAL PLAT approved, for Montgomery ISD New Elementary No. 1, consisting of 104.4125 acres, as per Plat on file.

c.REQUEST approved, for the next two (2) consecutive number

assignment for a Montgomery County Municipal Utility District within Montgomery County be reserved in the name of David M. Marks, P.C., as per Request on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 8E2

- a.FINAL PLAT approved, for the Village of Sterling Ridge Section 34, consisting of 22.47 acres, 85 lots, as per Plat on file.
- b.ROADS accepted, in Wood Trace Subdivision, Section 2, consisting of 6,529.20 l.f., 1.24 miles, into the one year maintenance period, effective March 22, 2004, as per Request on file.
- c.CORRECTION approved, to the Court Minutes of November 24, 2003, to reflect the road footage for Wood Trace Boulevard and Conrisa Court, to reflect 2,056.48 l.f., .39 miles, as per Request on file.
- d.CORRECTION approved, to the Court Minutes of October 6, 2003, to reflect the total road footage of Lake Windcrest, Section 5, to reflect 27,466.74 l.f., 7.10 miles, as per Request on file.
- e.ORDER approved, to acknowledge receipt of a check in the amount of \$12.00 from Larry Cochrell for the lease of real property in Woodhaven Subdivision, Section 2, Lot 44, as per Order on file. (check forwarded to County Treasurer for further processing)
- f.AGREEMENT approved, for road improvements for Holly Lane, located in Cripple Creek Farms, Section 5. Also, to accept a check in the amount of \$2,480.56, from J. R. Gaston, as per Agreement on file. (check forwarded to County Treasurer for further handling).

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 8E3

- a.PUBLIC HEARING DATE SET, for April 19, 2004, to change the speed limit from 20 mph to 30 mph on Oak Ridge School Road from I-45 to Woodson Road, as per Request on file.
- b.ORDER approved, Revised and Amended Plans of the Woodlands Road Utility District No. 1, and agreeing to accept conveyance of completed facilities, as per Order on file.
- c.ORDER approved, to authorize the purchase of right-of-way for the Hanna Road widening project, from Christopher J. Beck and Theresa R. Beck, in the amount of \$2,371.89, as per Order on file.
- d.ORDER approved, to authorize the purchase of right-of-way for the Richards Road widening project from Ronald E. Perry and Donna M. Perry, as per Order on file.
- e.ORDER approved, to declare the existence of a public necessity, and to authorize the institution of condemnation proceedings for acquisition of Parcel 3, Richards Road improvement project from Rayford Road to Hanna Road, as per Order on file.
- f.ORDER approved, to authorize the purchase of right-of-way,

Parcel 10, from John I. Prestwood and Mary Ann Prestwood, in the amount of \$22,025.00, for the Riley Fuzzel Road widening project, as per Order on file.
for the Riley Fuzzel Road expansion project.

- g. ORDER approved, to authorize the purchase of right-of-way, Parcel 11, from Capital Farm Credit, FLCA for the benefit of Clinton D. Pendleton, in the amount of \$15,913.00, for the Riley Fuzzel Road widening project, as per Order on file.
- h. ORDER approved, to authorize the purchase of right-of-way for the Riley Fuzzel Road expansion project from Wai Kai Leung, Parcel 14, in the amount of \$4,540.00, as per Order on file.
- i. EASEMENT approved, for Anadarko Realty Company to place communications equipment along Woodloch Forest Drive. Also, to authorize the County Judge to execute same, as per Easement on file.
- j. RELEASE AND TERMINATION OF EASEMENT approved, of the elevated walkway easement over Woodloch Forest Drive, between Montgomery County and Wachovia Development Corporation and the Woodlands Land Development Company. Also, to authorize the County Judge to execute same, as per Release and Termination on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 8E4

- a. CHECK accepted, in the amount of \$360.91, from the City of Roman Forest for the purchase of fuel for the month of February, 2004, in accordance with an Interlocal Agreement dated 10/07/02, as per Request on file.
(check forwarded to County Treasurer for further handling)
- b. PUBLIC HEARING DATE SET, for April 5, 2004, to consider the placement of a stop sign on McAlister Road at Duffy Road, as per Notice on file.
- c. MULTIPLE USE AGREEMENT approved, for Montgomery County and the Texas Department of Transportation (TXDOT), for the maintenance of a portion of the southbound connect or ramp at U.S. 59 and Northpark Drive, as per Agreement on file, as per Agreement on file.
- d. ORDER approved, to authorize the purchase and payment of \$184,276.00, for a Parcel No. 58 to Robert Craig Howard in connection with the FM1314 right-of-way project, (from 2.6 - .9 miles NW of Loop 494), as per Order on file.
- e. ORDER approved, to authorize the purchase of right-of-way, Parcel 12, from Louise Latham and Mohammad Sabeti, Trustee, for \$21,120.00, in connection with the FM1314 right-of-way project, (from 2.6 - .9 miles NW of Loop 494), as per Order on file.

COMMISSIONERS' PRECINCTS #2 AND #4 - AGENDA ITEMS 5

- a. ANNUAL AUDIT REPORT approved, from Emergency Service District #4, for fiscal year ending September 30, 2003, as per Report on file.
- b. ANNUAL AUDIT REPORT approved, from Emergency Service District #5, for fiscal year ending September 30, 2003, as per Report on file.

ALL PRECINCTS - AGENDA ITEMS 6

a.OVERLOAD/OVERSIZE PERMITS approved, as follows:

1.Fairway Construction - to move various loads over all County Roads, with movement to begin not earlier than March 25, 2004, and to be completed by June 25, 2003,

2.K & K Construction, Inc., to move various loads over all County Roads, with movement to begin not earlier than March 22, 2004, and to be completed by June 22, 2004

3.Park Construction Associate, LLP, to move various loads over all County Roads, except Roads noted on permit. Movement to begin not earlier than April 12, 2004, and to be completed by July 11, 2004

4.Southern Ready Mix, to move various loads over all County Roads, with movement to begin not earlier than March 17, 2004, and to be completed by June 17, 2004,

as per Permits on file.

PARKS DEPARTMENT - AGENDA ITEM 8F

a.USE AGREEMENT approved, for Lay Apostolate of St. Mary to hold a bake sale on April 2, 2004, in the Administration Lobby, as per Request on file.

CONSTABLE, PRECINCT #3 - AGENDA ITEMS 8G

a.RECEIPT acknowledged, of the 2003 Racial Profiling Report from Constable, Pct. 3, as per Report on file.

COMMUNICATION INFORMATION SERVICES - AGENDA ITEMS 8H

a.REQUEST approved, to authorize CIS to furnish internet access to the Department of Public Safety Office in New Caney, Tx., as per Request on file.

Motion carried.

END OF CONSENT AGENDA

6.REQUEST APPROVED - NAMING OF SPORTS COMPLEX - COUNTY JUDGE

Motion by Judge Sadler, seconded by Commissioner Meador, to approve naming the new Montgomery County Baseball and Softball Complex, Gene Campbell Sports Park, effective March 22, 2004. Motion carried. (no paperwork)

7.REQUEST APPROVED - SIGNAGE FOR NEW PARK COMPLEX - COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the purchase of a sign to be utilized at the "Gene Campbell Sports Park", in the approximate amount for \$5,500.00, funded from Parks' budget. Motion carried. (no paperwork)

AGENDA ITEM 10 - REQUEST TO USE THE LOWER LEVEL OF THE PARKING GARAGE FOR CHILDREN'S FESTIVAL, TO BE HOSTED BY THE DOWNTOWN AREA ASSOCIATION, INC., ON APRIL 30, THROUGH MAY 2, 2004 - THE COURT DENIED THE USE OF SAID COUNTY FACILITY, BECAUSE OF THE LIABILITY INVOLVED, AND OTHER CONCERNS WHICH WERE DISCUSSED.

8.POLICY APPROVED - SHERIFF'S DEPARTMENT GENERAL MANUAL - SHERIFF'S DEPARTMENT

Motion by Judge Sadler, seconded by Commissioner Doyal, to approve the New Policy to the Sheriff's Department General Manual of Operations pertaining to guidelines for "Retired Deputy Commissioners", as per Policy on file. Motion carried.

9.REQUEST APPROVED - PURCHASE OF COMPUTERS - JUSTICE OF THE PEACE #2

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the Request to allow JP#2 to purchase eight (8) computers, four (4) printers and one (1) laptop, in the approximate amount of \$15,644.00, as per Request on file. Motion carried. (fund from Technology Fund)

AGENDA ITEM 13A - BUDGET OFFICE - JULANE TOLBERT, BUDGET OFFICER, FOR FY2005, DISCUSSED WITH THE MEMBERS OF THE COURT VARIOUS GUIDELINES FOR THE PREPARATION OF THE COUNTY'S FY 2005 BUDGET.

10.REQUEST APPROVED - EXPEND FUNDS/FORFEITURE ACCOUNT - DISTRICT ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the Request to allow the District Attorney to expend funds from FY2004 Drug Forfeiture Account, to the employees in District Attorney's office, as per Request on file. Motion carried.

11.REQUEST APPROVED - CONTRACT TO HIRE LITIGATION DEPUTY - TAX ASSESSOR/COLLECTOR

Motion by Commissioner Chance, seconded by Commissioner Meador, to authorize the County Judge to execute Contracts to Hire Assistant Litigation Deputy to sell tax trust properties. Motion carried. (Court to ratify said action at a later date when Tax Assessor/Collector hires a new employee under said Contract)

AGENDA ITEMS 16A 1,2,7 & 8 - RECOMMENDATIONS AND CONTRACTS - DEFERRED

12.RECOMMENDATION AND CONTRACT APPROVED - MOWING RIGHT-OF-WAYS - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to award the bid, (opened March 9, 2004), to Valleycrest Landscape Maintenance, Inc., for mowing right-of-ways, as per Contract on file. Motion carried.

13.RECOMMENDATION AND CONTRACT APPROVED - MOVING SERVICES - VARIOUS DEPARTMENTS

Motion by Commissioner Meador, seconded by Commissioner Doyal, to award the bid, (opened March 10, 2004), to move various offices within the county to Adams Transfer and Aladin Moving for Option 2, in the amount of \$53,040.00, as per Contract on file. Motion carried.

14.RECOMMENDATION AND CONTRACT APPROVED - FAITHFUL PERFORMANCE BONDS PROVIDER - RISK MANAGEMENT

Motion by Commissioner Meador, seconded by Judge Sadler, to award the Contract, (opened March 11, 2004), for a Provider for Individual Faithful Performance Bonds to Soules Insurance Agency, Inc., as per Contract on file. Motion carried.

15.RECOMMENDATION AND CONTRACT APPROVED - MATERIALS FOR METAL BUILDINGS - VARIOUS DEPARTMENTS

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to award the bid, (opened March 12, 2004), for pre-engineered metal buildings (materials only), to Mueller, Inc., as per Contract on file. Motion carried.

16.RECOMMENDATION AND CONTRACT APPROVED - SALE OF RCP PIPE/ACCESSORIES - PRECINCT #3

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to award the bid, (opened March 17, 2004), to Humble Westfield Loop Road I, Ltd., for the purchase of RCP pipe and accessories in the amount of \$1,000.00, as per Contract on file. Motion carried.

17.CHANGE ORDER #2 APPROVED - RILEY FUZZEL RD. PROJECT - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve Change Order #2, PO#2003267, to Smith and Company for roadway improvements on Riley Fuzzel Rd. from Spring Creek to Old Rayford Rd., as per Change Order on file. Motion carried.

18.CHANGE ORDER #4 APPROVED - MONTGOMERY COUNTY ANNEX CONSTRUCTION - PURCHASING DEPT.

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve Change Order #4, PO#2003178, to G.T.T., Inc., for price change and increase work days, in connection with the annex construction project, as per Change Order on file. Motion carried.

19.PROPOSAL APPROVED - RIGHT-OF-WAY ACQUISITION SERVICES - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the Contract from Right of Way Acquisition Services, Inc., for right-of-way acquisition and related support services for the widening of Budde Rd. from Pruitt Rd., for a fee of \$21,000.00, as per Request on file. Motion carried. (2002 bond funds)

20.PROPOSAL APPROVED - APPRAISAL REVIEW SERVICES - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the proposal from Integra Realty Resources to provide appraisal reviews for FM1488 for a fixed fee of \$400.00 per parcel, (not to exceed 40,000.00), as per

Proposal on file. Motion carried. (fund portion from ROW 2002 budget)

21.RESOLUTION APPROVED - TXDOT PROJECT - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the Resolution for the Advance Funding Agreement with TxDot for Lake Woodlands and Grogan's Mill/Sawdust Rd. signal upgrade and synchronization project previously approved in Commissioners' Court on March 8, 2004, as per Resolution on file. Motion carried.

22.DONATION ACCEPTED - TELESCOPING MASTS - CIVIL DEFENSE

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the donation of a telescoping masts for Civil Defense for the use of terrorist response capabilities from KPRC Houston/Channel 2, as per Request on file. Motion carried.

23.REQUEST APPROVED - SURVEYS PARTICIPATION - PURCHASING DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Chance, to accept \$4.00 cash, for participation in surveys, as per Request on file. Motion carried. (cash forwarded to County Treasurer)

AGENDA ITEM 8D1C - C.I.S. REQUEST FOR PROPOSAL FOR UNIFIED PERSONS FILE PROGRAM FOR JUSTICE OF THE PEACES - WAS DISCUSSED BY THE JP'S, SUE BOSMA, AND MEMBERS OF THE COURT AND IT WAS DECIDED TO WAIT UNTIL THE JUSTICE OF THE PEACE STATEWIDE MEETING ON MARCH 29, 2004, BEFORE MAKING ANY DECISION ON TECHNOLOGY NEEDS FOR JUSTICE OF THE PEACES.

24.ORDER APPROVED - ASSIGNMENT OF PROPERTY - MONTGOMERY COUNTY AIRPORT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve an Order to approve assignment of property within the Lone Star Executive Airport, under same terms and conditions as existing lease with One Niner Niner Romeo Papu, Inc., d/b/a/ C & R Aviation, as per Assignment on file. Motion carried.

25.ORDER APPROVED - ASSIGNMENT OF PROPERTY - JOHNNIE BURLESON - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve an Order to approve the Assignment of Lease for certain property at Lone Star Executive Airport, from Johnnie Burleson to Stephyn P. Holland. Also, to authorize the County Judge to sign related documents between Montgomery County and First Bank of Conroe, as per Order on file. Motion carried.

26.PARTICIPATION AGREEMENT APPROVED - TXDOT PROJECT - AIRPORT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the Airport Project Participation Agreement between Montgomery County and the Texas Department of Transportation for Phase II of the airport drainage improvements, as per Agreement on file. Motion carried.

27.SPEED LIMIT SET - WIGGINS ROAD - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve setting a speed limit of 30 mph for Wiggins Road from Johnson Mallard Road to Wigginsville Road, as per Request on file. Motion carried.

EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge's Chambers to discuss matters Pursuant to one or more of the following Provisions of the Texas Government Code, to-wit: Chapter 551, Sub-Chapter D; Articles 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.084 and 551.087

1. Discuss Caruthers vs. City of Houston - Texas Department of Public Safety, and Montgomery County (Section 551.071)
2. Discuss Henri L. Cruse vs. Anthony Lewis (Section 551.071)

COURT RECONVENED, WITH ALL MEMBERS OF THE COURT PRESENT.

28.PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the following Payroll Change Requests:

request of County Auditor to increase the salary of Phyllis L. Martin, Financial Reporting Agent, effective March 13, 2004

request of Commissioner Pct. #3 to place Rhonda Clark, Mosquito Spray Drive, on payroll, effective March 22, 2004, (seasonal part time)

request of Commissioner Pct. #3 to place Paul W. Culbertson, Mosquito Spray Drive, (replacement for Patrick Korhonen), effective March 22, 2004, (seasonal part time)

request of Commissioner Pct. #3 to place Patricia Faust, Mosquito Spray Drive, on payroll, effective March 22, 2004 (part time seasonal)

request of Commissioner Pct. #3 to place Steve Hodel, Mosquito Spray Driver, on payroll, effective March 22, 2004 (part time seasonal)

request of Commissioner Pct. #3 to place Cecelia E. Malone, Mosquito Spray Driver, on payroll, effective March 22, 2004 (part time seasonal)

request of Commissioner Pct. #3 to place Patrick Howard Platter, Mosquito Spray Driver, on payroll, effective March 22, 2004 (part time seasonal)

request of Commissioner, Pct. #4 to accept the resignation of Billie Joe Sapp, operator I, effective March 16, 2004, with 4.72 vacation hours due

request of Constable, Pct. #3 to place Jeffrey T. Brown, Deputy, on payroll, effective March 11, 2004

request of District Attorney to transfer Christopher Allen from Attorney to Misdemeanor Attorney, (replacement for Robert M.

Shirley), effective March 13, 2004

request of District Attorney to accept the resignation of Gregory Gaines, Misdemeanor Attorney, effective March 12, 2004, with 72.72 vacation hours due

request of District Attorney to transfer Jeffrey A. Helms, Assistant District Attorney, (replacement for Christopher Allen), effective March 13, 2004

request of District Attorney to place Wiley S. Mooring, Assistant District Attorney, on payroll, (replacement for Cara Wood), effective March 16, 2004

request of District Attorney to place Tracy Pullan, Assistant District Attorney, (replacement for Jeffrey Helms), effective March 15, 2004

request of District Clerk to bridge the time for Melisa Miller, Court Assistant, to reflect a new leave anniversary date of 8-3-1998

request of Justice of the Peace, Pct. #3 to place Kenneth Placide, Data Management Specialist, (replacement for Sandra Long), effective March 11, 2004

request of Justice of the Peace, Pct. #4 to place Donna Reynolds, Clerk I, on payroll, effective March 15, 2004

request of Justice of the Peace, Pct. #4 to place Jerah Snow, File Clerk, on payroll, effective March 13, 2004

request of Juvenile Probation Director to place Anthony Fluker, Substitute Detention Officer, effective March 15, 2004

request of Juvenile Probation Director to place Christopher Boyd Hofen, Substitute Detention Officer, on payroll, effective March 15, 2004

request of Juvenile Probation Director to place Edward Moore, Substitute Detention Officer, on payroll, effective March 15, 2004

request of Juvenile Probation Director to place DeAndrea Stoot, Detention Officer, (replacement for Tena Arceneaux), on payroll, effective March 3, 2004

request of purchasing Agent to place Jorge Ardines, Buyer IV, on payroll, effective May 17, 2004

request of Sheriff's Department to place Hailey English, Clerk, on family leave of absence, effective March 3, 2004

request of Sheriff's Department to accept the resignation of Brittany Johnson, Dispatcher I, effective March 12, 2004, with 31.12 vacation hours due, 6.62 sick leave hours due, 1.38 comp hours due and 16 holiday hours due

request of Sheriff's Department to promote Leslie McCauley from ID Investigator I to ID Investigator II, effective March 27, 2004, due to probation period completed

request of Tax Assessor/Collector to promote Nancy Animas to Branch Office Manager, (replacement for Delores McDole), effective March 1, 2004

request of Tax Assessor/Collector to place Laura Fike, Deputy Specialist I, (replacement for Lisa Smith), on payroll,

effective March 15, 2004

request of Tax Assessor/Collector to promote Linda Hayden, Supervisor Dealer/Substations, (replacement for Nancy Animas), effective March 1, 2004

request of Tax Assessor/Collector to promote Angela Johnson from Deputy Specialist III to Relief Manager IV, (replacement for Linda Hayden), effective March 1, 2004

request of Tax Assessor/Collector to place Monica Reamy, Deputy Specialist I, (replacement for Wanda Wilson), on payroll, effective March 22, 2004

request of Tax Assessor/Collector to promote Lisa Smith from Deputy Specialist II to Deputy Specialist III, (replacement for Angela Johnson), effective March 1, 2004

request of County Court at Law #3 to transfer Janice Campbell from District Clerk to County Court Clerk at Law #3, (replacement for Bonnie Tidwell), effective March 22, 2004

request of Commissioner, Pct. #4 to place Stephen Lee Ray, Operator I, (replacement for Billy Sapp), effective March 22, 2004

request of District Clerk to place Patricia Chamberlain, Court Assistant, on family leave of absence, effective March 15, 2004

as per Payroll Change Requests on file. Motion carried.

29.COURT ADJOURNS

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
and Ex-Officio Clerk
Commissioners' Court
Montgomery County, Texas

BY: _____
County Clerk

County Judge