

COMMISSIONERS' COURT DOCKET, MARCH 25, 2002
SPECIAL SESSION

THE STATE OF TEXAS
COUNTY OF MONTGOMERY

Be it remembered that on this the 25th day of March, 2002, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge,	Alan "Barb" Sadler
Commissioner,	Precinct 1, Mike Meador
Commissioner,	Precinct 2, Craig Doyal
Commissioner,	Precinct 3, Ed Chance
Commissioner,	Precinct 4, Ed Rinehart
Also -	Alice Drake, County Clerk's Office

INVOCATION GIVEN BY COMMISSIONER, ED CHANCE, PRECINCT #3
PLEDGE OF ALLEGIANCE WAS RECITED BY EVERYONE PRESENT

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

AGENDA ITEM 5A - EMPLOYEES' COMMITTEE

MARIE MOORE, Employees' Committee Chairman, read the nominating letter nominating Building Maintenance Department as "Employees of the Month". A plaque was presented and all was congratulated by the Members of the Court for their outstanding workmanship.

CAROL CHEDSEY, Elections Administrator, presented the Maintenance Department with a framed map of all the Precincts within Montgomery County, and to give special recognition to the Staff for their remodeling and furniture building skills they recently performed at Elections Central.

CAROL CHEDSEY, also gave CIS Staff special recognition for all their help during the recent elections.

2. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve Commissioners' Court Minutes for March 11, 2002, as presented by the County Clerk. Motion carried.

3. REQUEST APPROVED - EARLY VOTING LOCATIONS - ELECTIONS CENTRAL

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the early voting location for the April 9, 2002, Democratic and Republican Runoff Elections, as follows:

Elections Central
Malcolm Purvis Library
South County Community Building
East County Courthouse Annex
Willis Branch Library

as per List on file.

4. CONSENT AGENDA APPROVED - AGENDA ITEMS 8A THROUGH 8H

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the following Items listed under Today's Court Agenda:

COUNTY AUDITOR - AGENDA ITEMS 8A

- a. ACCOUNTS approved, as presented by the County Auditor.
- b. BUDGET AMENDMENTS approved, as follows:
 - 1. Building Maintenance - to adjust line items
 - 2. Commissioner, Pct. #1 - to adjust line items
 - 3. Commissioner, Pct. #1 - to adjust line items
 - 4. Commissioner, Pct. #2 - to recognize/allocate reimbursement road material from Decker Oaks Land Development
 - 5. Commissioner, Pct. #3 - to recognize/allocate reimbursement road material from Gen Way properties
 - 6. Commissioner, Pct. #3 - to recognize/allocate reimbursement road material form M. Johnston
 - 7. Commissioner, Pct. #3 - to adjust line items
 - 8. Commissioner, Pct. #3 - to recognize/allocate reimbursement for culvert installation and to relocate traffic signal control
 - 9. Constable, Pct. #3 - to fund shortage in restricted line item
 - 10. Custodial Services - to adjust line items
 - 11. Extension Agent - to adjust line items
 - 12. Memorial Library - to adjust line items
 - 13. Sheriff's Department - to adjust line items
 - 14. Sheriff's Department - to adjust line items
 - 15. Tax A/C - Veh inv tax - to carryover funds for FY01 to fund encumbrance
 - 16. Veterans Service - to adjust line items

as per Budget Amendments on file.

AGENDA ITEMS 8B - COUNTY TREASURER - THERE WERE NO ITEMS SUBMITTED FOR TODAY'S AGENDA FROM THE COUNTY TREASURER FOR COURT'S APPROVAL.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 8C

- a. MONTHLY TAX COLLECTION REPORT approved, for October 1, 2001, through February 28, 2002, as presented by the Tax Assessor/Collector
- b. APPLICATION FOR TAX ABATEMENT accepted, from Chicago Bridge & Iron Company, located in Pct. 3. Also, to authorize the County Attorney to prepare a Tax Abatement Agreement in accordance with Commissioner Ed Chance and County Policy, as per Request on file.

PURCHASING DEPARTMENT - AGENDA ITEM 8D

- a. AUTHORIZATION TO ADVERTISE for the following bids/proposals, as follows:
 - 1. Local Telephone Exchange
 - 2. Docking Stations - Communication Information Services
 - 3. Telephone Upgrade for the Sheriff's Department - CIS
- b. ALSO, to acknowledge receipt of the following bids/proposals, opened by the Purchasing Department:
 - 1. RFP Installation of automated teller machines - Various Departments - Project #2002-0055 - (bids opened 3-12-02)
 - 2. Traffic Signs, Posts and Supplies - Various Departments - Project #2002-0038 - (opened 3-13-02)
 - 3. Asphalt Pot-Hole Patching Machine - Various Departments - Project #2002-0043 - (opened 3-13-02)
 - 4. RFP/Q Automated Patron Self-Checkout System - Library Department - Project #2002-0047 - (opened 3-14-02)
 - 5. Mowing Right-of-Ways - Pct. #2 - Project #2002-0048 - (opened 3-20-02)
 - 6. Forensic Comparison Microscope - Sheriff's Department - Project 32002-0046 - (opened 3-21-02)
- c. RENEWAL CONTRACTS approved, as follows:
 - 1. Baker & Taylor, Inc., - PO#2001220 - for continuation service - Library Department
 - 2. Southwest Signal Supply, Inc. - PO#2001283 and

- 3. #2001283X - for traffic signal maintenance and repair - Various Precincts
Symphony Mobilex - PO#9900420 - for x-ray services
- Sheriff's Department
- d. CHANGE ORDER #1 approved, (PO#2001294) - to Amtech Elevator Services to add the Lone Star Expo Center to current elevator maintenance contract, as per Change Order on file.
- e. CHANGE ORDER #6 approved, (PO#2001117) - to Willis Pest Control for changes made to the Pest Control Service contract, as noted on change order in file.
- f. NAME CHANGE acknowledged, of General Service Commission be changed to Texas Building and Procurement Commission, as per Request on file.
- g. NAME CHANGE acknowledged, to change Listening Library, Inc. to Random Home Audio Publishing Group dba Books on Tape, Inc. and Listening Library, as per Request on file.
- h. LEASE/PURCHASE FORMS approved, from GMAC Municipal Leasing, Municipal Certificate, Delivery and Acceptance Certificate, for six (6) 2002 Chevrolet Malibu, as per Forms on file.

COMMISSIONER, PRECINCT #1 - AGENDA ITEMS 8E1

- a. FINAL PLAT approved, for Bentwater, Section 87, consisting of 18.3594 acres, as per Plat on file.
- b. PUBLIC HEARING DATE set, for April 8, 2002, to consider the placement of stop signs at the following intersections, located in Walden Subdivision:
 - Thoreau Drive at Whittier Drive
 - Thoreau Drive at Windhill Lane
 - Thoreau Drive at Hickory Hill Lane
 - Poe Drive at Alcott Drive
 - Enchanted Way Dr. at Meads Meadow
 - N. Shore Drive at Evergreen Way
 - Whittier Drive at Fairhaven Lane

as per Notice on file.
- c. FINAL PARTIAL REPLAT approved, for Tall Oaks Subdivision, consisting of 6.0567 acres, as per Plat on file.
- d. ROADS accepted, in High Meadow Ranch Subdivision, Section 11, into the one year maintenance period, consisting of 1.69 miles, 8,891.51 l.f., effective March 25, 2002, as per Request on file.
- e. ROADS accepted, in High Meadow Ranch, Section 11A, into the one year maintenance period, consisting of .06 miles, 312.56 l.f., effective March 25, 2002, as per Request on file.
- f. ROADS accepted, BOND released, in the Village of Alden Bridge, Section 80, by Montgomery County, consisting of .28 miles, 1,465 l.f. Also, to Release the Bond, as per Request on file.
- g. UTILITY PERMIT approved, for H-M-W Special Utility District of Harris and Montgomery Counties, to place a 6" water line within the right-of-way of Tudor Way and Latara Court, as per Notice on file.
- h. ORDER approved, to acknowledge receipt of an Amendment to Letter of Credit No. SC2325, for the account of High Meadow Ranch Subdivision, Section 11, issued by Southwest Bank of Texas, as per Order on file.
- i. AGREEMENT approved, with Mid-South Electric Cooperative Association for service to flashing light at Rabon Chapel Road and Highline Drive, along with approve payment of Associated Fees, as per Agreement on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 8E3

- a. REAPPOINTMENT approved, of Directors for the Montgomery County Drainage District No. 9, as follows: Thomas D. Cox, James M. Liepman and Clifford A. Roe, as per Request on file.

- b. FINANCIAL REPORTS AUDIT acknowledged, for Emergency Service District No. 8 and Fire District, for fiscal year 2000-01, as per Reports on file.
- c. FINAL PLAT approved, for Benders Landing, Section 2, consisting of 767.79 acres, 506 lots, as per Plat on file.
- d. FINAL PLAT approved, for The Woodlands, Metro Center, Section 39, consisting of 5.81 acres, as per Plat on file.
- e. FINAL PLAT approved, for The Woodlands, Metro Center, Section 42, consisting of 4.418 acres, as per Plat on file.
- f. FINAL PLAT approved, for The Woodlands, Metro Center, Section 43, consisting of 1.9843 acres, as per Plat on file.
- g. FINAL PLAT approved, for the Village of Sterling Ridge, Section 16, consisting of 16.43 acres, as per Plat on file.
- h. FINAL PLAT approved, for the Village of Sterling Ridge, Section 17, consisting of 17.97 acres, as per Plat on file.
- i. FINAL PLAT approved, for the Village of Sterling Ridge, Section 18, consisting of 34.17 acres, as per Plat on file.
- j. FINAL PLAT approved, for the Village of Sterling Ridge, Section 27, consisting of 14.6 acres, as per Plat on file.
- k. ROADS accepted, in the Village of Carlton Woods, Section 12, into the one year maintenance period, consisting of .22 miles, 1,170.27 l.f., effective March 25, 2002, as per Request on file.
- l. ROADS accepted, in the Village of Grogan's Mill, Section 67, consisting of .25 miles, 1,300.48 l.f., into the one year maintenance period, effective March 25, 2002, as per Request on file.
- m. ROADS accepted, in the Village of Grogan's Mill, Section 69, into the one year maintenance, consisting of .22 miles, 1,179.79 l.f., effective March 25, 2002, as per Request on file.
- n. ROADS accepted, in the Village of Sterling Ridge, Section 13, into the one year maintenance period, consisting of .82 miles, 4,313.17 l.f., effective March 25, 2002, as per Request on file.
- o. UTILITY PERMIT approved, for Phonoscope, LTD, to place a fiber optic line within the right-of-way of Lake Robbins Road, as per Permit on file.
- p. ORDER approved, to consent to sale of goods and/or services to the City of Shenandoah, in accordance with an Interlocal Agreement dated May 10, 1999, between the City of Shenandoah and Montgomery County, as per Order on file.
- q. ORDER approved, to authorize the re-recording of subdivision plat for the Woodlands Village of Indian Springs, Section 16, in Cabinet R, Sheets 169-171, as per Order on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 8E4

- a. FINAL PLAT approved, for Harper's Landing at College Park, Section 8, consisting of 11.88 acres, as per Plat on file.
- b. FINAL PLAT approved, for Harper's Landing at College Park, Section 12, consisting of 4.404 acres, as per Plat on file.
- c. FINAL PLAT approved, for Harper's Landing at College Park, Section 13, consisting of 8.31 acres, as per Plat on file.
- d. FINAL PLAT approved, for Harper's Landing at College Park, Section 14, consisting of 7.59 acres, as per Plat on file.

- e. ORDER approved, to acknowledge receipt of Replacement Letter of Credit No. 752391-13, for the account of Timberland Ranchettes, and Letter of Credit No. 755595-17, is hereby Released, as per Order on file.

ALL PRECINCTS - AGENDA ITEMS 8E5

- a. OVERLOAD/OVERSIZE PERMITS approved, for the following Vendors:
 - 1. Champion Dirt - to move various loads over all county roads, beginning April 9, 2002, and to be completed by July 9, 2002, as per Permit on file.
 - 2. Southern Ready Mix - to move various loads over all county roads, beginning April 11, 2002, and to be completed by July 11, 2002, as per Permit on file.

CONSTABLE, PRECINCT #1 - AGENDA ITEM 8F

- a. AGREEMENT approved, between Willis Independent School District and Montgomery County, to authorize Constable, Pct. #1 to add another Deputy Constable to the school district patrol, as per Interlocal Agreement on file.

SHERIFF'S DEPARTMENT - AGENDA ITEMS 8G

- a. PAYROLL VARIANCE approved, for Valerie Williams, to reflect changes noted in memo on file dated March 20, 2002.
- b. CHECK acknowledged, from Town Center Improvement District, in the amount of \$46,435.84, to cover the purchase of two (2) new patrol vehicles for the Town Center. (check forwarded to County Treasurer for further handling - to be deposited in Maintenance Line Item #560171-7573 - Capital Outlay/Vehicles)

AIRPORT - AGENDA ITEMS 8H

- a. LEASE AGREEMENT AND BILL OF SALE approved, between Montgomery County and D. R. Packard, for the lease of .617 acres of land located at the Montgomery County Airport. Also, the sale of an airplane hangar to D. R. Packard, as per Lease Agreement and Sale of Hangar on file.
- b. RESOLUTION approved, for the design and construction of drainage improvement for certain improvements at the Montgomery County Airport, as per Resolution on file. (Supersedes motion that was approved on 3-11-02)

Motion carried.

END OF CONSENT AGENDA

AGENDA ITEM 9A - AGREEMENT BETWEEN MONTGOMERY COUNTY WOMEN'S CENTER AND MONTGOMERY COUNTY ANIMAL CONTROL - DEFERRED.

5. REQUEST APPROVED - 2002 PROPERTY TAX EXEMPTIONS - TAX ASSESSOR/COLLECTOR

Motion by Commissioner Chance, seconded by Commissioner Doyal, to comply with the recommendation of the Tax Assessor/Collector to continue using the same property tax exemptions for 2002 that are currently being used for 2001, as per Form on file. Motion carried.

6. REQUEST APPROVED - TRAVEL TRAILERS EXEMPTION - TAX ASSESSOR/COLLECTOR

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve certain travel trailers from ad valorem taxation, in accordance with HB2076, as per

Request on file. Motion carried.

7. VARIANCES APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the following Variances for the installation of an aerobic septic system within the flood plain:

- a. Nuerobehavioral - Conroe, Tx.
- b. Ricky and Brenda Bates - Magnolia, Tx.

as per Variance Requests on file. Motion carried.

8. RESOLUTION APPROVED - CRIGHTON THEATER/JURY ASSEMBLY ROOM - DISTRICT JUDGE

Motion by Judge Sadler, seconded by Commissioner Meador, to approve a Resolution to designate the Crighton Theater as the official jury assembly room and courtroom. Motion carried. (no paperwork)

9. REPORT ACCEPTED - INTERNAL ACCOUNTING CONTROLS - LONE STAR CONVENTION AND EXPO CENTER

Motion by Commissioner Chance, seconded by Commissioner Meador, to accept the Internal Accounting Controls Report for the Lone Star Convention and Expo Center, as per Report on file. Motion carried.

10. REQUEST APPROVED - FEE SCHEDULE - LONE STAR CONVENTION AND EXPO CENTER

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the Fee Schedule, as per Schedule on file. Motion carried.

11. APPOINTMENT APPROVED - DISCRETIONARY AUTHORITY - LONE STAR CONVENTION AND EXPO CENTER

Motion by Commissioner Meador, seconded by Judge Sadler, to appoint Judge Sadler as the contact person on any fee schedule questions. If Judge Sadler is not available, then any Member of Commissioners' Court may be contacted, as per Request on file. Motion carried.

12. REQUEST APPROVED - PART-TIME POSITION - COLLECTIONS DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve a part-time position funding for Collections Department, as recommended by the Board of Judges, in order to meet the Fair Defense Act Requirements, as per Request on file. Motion carried.

AGENDA ITEMS 16A 1,2,9,11,12 & 13 - RECOMMENDATIONS AND CONTRACTS - DEFERRED

13. RECOMMENDATION AND CONTRACT REJECTED - DIGITAL DOCUMENT SYSTEM - VARIOUS DEPARTMENTS

Motion by Commissioner Chance, seconded by Commissioner Meador, to reject the RFP's received for Digital Document System, (Project #2002-0042), as per Purchasing Director's Request. Motion carried.

14. RECOMMENDATIONS AND CONTRACTS APPROVED - VARIOUS CONTRACTS

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the following Recommendations and Contracts:

- a. Library Specialty Supplies - Library Department, (PO#2002-0030) - Bids opened February 26, 2002 - Contracts awarded to Demco, Inc., Brodart Company and Gaylord Brothers, as per Recommendations and

Contracts on file.

- b. RFP/Merchant Card Services - (PO#2002-0044) - Various Departments - Proposals opened March 5, 2002 - Proposal awarded to Bank of America, as per Proposal on file.
- c. Mowing Right-of-Ways, Pct. #1 - (PO#2002-0050) - Bids opened March 5, 2002 - Contracts awarded to Frazier Lawn and Hellard Services, as per Contracts on file.
- d. One (1) New Jail Transport Bus - Sheriff's Department - (PO#2002-0056) - Bids opened March 8, 2002 - Contract awarded to National Bus Sales and Leasing, Inc., for one (1) Blue Bird CS Series bus, in the amount of \$130,881.99, as per Contract on file.
- e. RFP Installation of Automated Teller Machines - Various Departments - (PO#2002-0055) - Proposals opened March 12, 2002 - Proposal awarded to Woodforest National Bank, as per Proposal on file.
- f. Asphalt Pot-Hole Patching Machine Truck Mounted, Pct. #4 - PO#2002-0043 - Contract awarded to Duraco Industries, Inc., for one used Dura Patch Machine in the amount of \$64,000.00, as per Contract on file.
- g. RFP Cellular Airtime Services - Various Departments - (PO#2002-0009) - Proposals opened November 15, 2002 - Proposal awarded to Cingular Wireless, as per Proposal on file. (Proposal signed in counterpart)

as per Contracts on file. Motion carried.

15. CHANGE ORDER #2 APPROVED - ELECTRICAL/LIGHTING BASEBALL FIELDS - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve Change Order #2, (PO#2001347), to Electric-All for electrical lighting at the Magnolia Little League Baseball Fields, as per Change Order on file. Motion carried.

16. CASH ACCEPTED - MILLWOOD BROWN - PURCHASING DEPARTMENT

Motion by Commissioner Doyal, seconded by Commissioner Chance, to accept \$2.00 cash, from Millwood Brown Intelloquest for the completion of a survey, as per Memo on file. Motion carried. (\$2.00 forwarded to County Treasurer)

17. FEES APPROVED - MID SOUTH ELECTRIC - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Rinehart, to approve membership fee in the amount of \$25.00 and connection fee of \$25.00 for a total of \$50.00, to Mid South Electric, for electrical connections of flashing signals at Rabon

Chapel Road at Highline Dr. Motion carried. (no paperwork)

18. REQUEST APPROVED - TRAFFIC SIGNAL WARRANT ANALYSIS - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve hiring Traffic Engineers, Inc., to do a traffic signal warrant analysis on Lake Woodlands Drive at Six Pines Road, for a fee of \$4,000.00, as per Request on file.

AGENDA ITEMS 16F,G & H - AGREEMENT WITH USDA NATURAL RESOURCES CONSERVATION SERVICE FOR ENGINEERING SERVICES AND M & E CONSULTANTS FOR NCRS EWP PROJECTS - DEFERRED.

19. INTERLOCAL CONTRACT APPROVED - PERFORMANCE OF AUTOPSIES - COUNTY ATTORNEY

Motion by Judge Sadler, seconded by Commissioner Chance, approve an Interlocal Contract for performance of autopsies between Harris County and Montgomery County, as per Contract on file. Motion carried. (County Auditor would not certify to funds being available in the amount of \$350,000.00 - Original Contract was returned to County Attorney unsigned)

20. REQUEST APPROVED - REIMBURSEMENT TO ADMINISTRATION FUND - COUNTY ATTORNEY

Motion by Commissioner Doyal, seconded by Commissioner Chance, to approve reimbursement to the County Attorney Administration Fund Account for Appellate Advocacy Seminar materials in the amount of \$75.00, as per Memo on file. Motion carried.

AGENDA ITEM 17C - INTERLOCAL AGREEMENT BETWEEN MONTGOMERY COUNTY AND EMERGENCY SERVICE DISTRICT NO. 10 - DEFERRED

21. CONTRACTS APPROVED - TEXAS DEPARTMENT OF PROTECTIVE AND REGULATORY SERVICES (TITLE IV-E) - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve Contracts between Montgomery County and Texas Department of Protective and Regulatory Services, as follows:

- a. County Child Welfare Services Contract - for maintaining child welfare board and for foster care maintenance expended on IV-E eligible children
- b. County Legal Services Contracts - partial reimbursement of costs of legal services for foster children, and
- c. County Child Welfare Services Contracts - authorizes child welfare boards the right to receive PRS confidential information

as per Contracts on file. Motion carried.

22. PUBLIC HEARING - PARTIAL REPLAT OF CONCORD ESTATES - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Chance, to conduct a public hearing regarding the partial replat of Concord Estates Subdivision. There were no one present to discuss this matter and the public hearing was closed. Motion carried.

23. FINAL REPLAT APPROVED - CONCORD ESTATES SUBDIVISION - COUNTY ATTORNEY

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the final replat of Concord Estates Subdivision, consisting of 20.39 acres, 39 lots, as per Plat on file. Motion carried.

EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge's Chambers to discuss matters authorized under Article 551.071 thru 551.076, Texas Government Code, as follows:

1. Consider and Discuss Memorial Hermann Hospital vs. Montgomery County
2. Consider and Approve Invoice from Bracewell & Patterson,

L.L.P. concerning Provost vs. Montgomery County, et al

COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT.

24. ORDER APPROVED - PAYMENT OF INVOICE - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve an Order to pay Invoice from Bracwell & Patterson, in the amount of \$557.65, (non-departmental budget), in regard to the Provost vs. Montgomery County et al Claim, as per Order on file. Motion carried.

25. ORDER APPROVED - PAYMENT OF CLAIM - SHERIFF'S DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve an Order to pay the Claim of Jason Newsom in the amount of \$2,693.40, (fund from Sheriff's Department Budget), for damages to his 2001 Ford pick up truck, as per Order on file. Motion carried. (final payment - replaces Motion #5 on 2-25-02 Court Session)

26. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the following Payroll Change Requests, as follows:

request of Airport Manager to place Jeffrey L. Bilyeu on payroll as Airport Manager, (replacement for John Mays), effective April 12, 2002

request of County Auditor to accept the retirement of Barbara Feist, Senior A/P Clerk, effective March 31, 2002, with 162.7695 vacation hours due and .50 comp hours due

request of Lone Star Convention Center Director to discharge Marvin C. Dickson, Facility Worker, effective March 9, 2002

request of Commissioner, Pct. #3 to accept the resignation of Ricky Abbott, Driver, effective March 15, 2002, with 84.18 vacation hours due

request of Commissioner, Pct. #3 to transfer David Gottberg, Mechanic, effective March 18, 2002

request of Commissioner, Pct. #3 to place Ryan Vaughn, Laborer, on payroll, effective March 13, 2002

request of Commissioner, Pct. #4 to bridge the time of Roy D. Moren, Mechanic III, effective March 16, 2002

request of Commissioner, Pct. #4 to place Ronald Tolbert, Operator II, on leave of absence from March 23, 2002, through March 22, 2003

request of County Attorney to place Phyllis Rainey, Assistant County Attorney, (replacement for Monica Strickland), effective March 25, 2002

request of District Attorney to place Brandy Forester, Receptionist, (replacement for Sandra Martin), on payroll, effective March 25, 2002

request of District Clerk to transfer Janice Campbell, Deputy Clerk, (replacement for Claudia Matchett), effective March 1, 2002

request of Elections Administrator to promote Ronald Arndt, Warehouse & Voter Registration Temporary Clerk, effective March 16, 2002

request of Elections Administrator to place Cory Colby, Warehouse Clerk & Voter Registration Temporary Clerk, effective March 25, 2002

request of Elections Administrator to place Trisha Jackson, Voter Registration Temporary Clerk, effective March 25, 2002

request of Elections Administrator to increase the salary of Richard Pate, Warehouse & Voter Registration Temporary Clerk, effective March 16, 2002

request of Elections Administrator to promote Katherine Wells, Supervisor Voter Registration Temporary Clerk, effective March 16, 2002

request of County Engineer to place Daniel R. Wilds, Engineer III, on payroll, effective

