

COMMISSIONERS' COURT DOCKET, MAY 19, 2003
SPECIAL SESSION

THE STATE OF TEXAS
COUNTY OF MONTGOMERY

Be it remembered that on this the 19th day of May, 2003, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler
Commissioner, Precinct 1, Mike Meador
Commissioner, Precinct 2, Craig Doyal
Commissioner, Precinct 3, Ed Chance
Commissioner, Precinct 4, Ed Rinehart
Also - Alice Drake, County Clerk's Office

INVOCATION GIVEN BY COMMISSIONER CHANCE.

PLEDGE OF ALLEGIANCE WAS RECITED BY EVERYONE PRESENT.

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2. PROCLAMATION APPROVED - MENTAL HEALTH MONTH

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve a Proclamation to proclaim the Month of May, 2003, as Mental Health Month in Montgomery County, as per Proclamation on file.

3. RESOLUTION APPROVED - EMERGENCY MANAGEMENT GRANT - CIVIL DEFENSE

Motion by Judge Sadler, seconded by Commissioner Meador, to approve a Resolution to support the continuation of the EMPG Grant Funding Program, which is a vital component of this Nation's effort to protect its citizens and their lives and property from disasters, as per Resolution on file. Motion carried.

4. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve Commissioners' Court Minutes for April 28, 2003, and May 5, 2003, as per Minutes on file. Motion carried.

5. CONSENT AGENDA APPROVED - AGENDA ITEMS 7A THROUGH 7H

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the following Items listed under Today's Court Agenda:

COUNTY AUDITOR - AGENDA ITEMS 7A

a. ACCOUNTS approved, as presented by the County Auditor:

b. BUDGET AMENDMENTS approved, as follows:

1. Capital Project - Certificates of Obligation 2003 - to allocate certificates of obligation proceeds received May 1, 2003
2. Capital Project - Library - to allocate proceeds from bonds sold May 1, 2003
3. Capital Project - Road Bonds 2003 - to allocate proceeds from issuance of Road Bonds, Series 2003
4. Commissioner, Pct. #1/Constable, Pct. #1 - to transfer funds to cover security at Lake Park for April 13-17, 2003
5. Commissioner, Pct. #3 - to recognize/allocate reimbursement from MOGA Co.
6. Commissioner, Precinct #3 - to transfer funds to cover PO#2003318 & #2003319
7. Commissioner, Pct. #3 - to recognize/allocate reimbursement from L. Stevick
8. Commissioner, Pct. #3 - Recycle Grant - to adjust lines in grant, as approved by HGAC
9. Commissioner, Pct. #4 - to recognize/allocate real property lease from T. Williams
10. Constable, Pct. #1 - to adjust line items
11. Constable, Pct. #2 - to transfer funds to replace carpet
12. County Clerk - to recognize/allocate proceeds from records management fund
13. Drug Court - to recognize/allocate donation for Pass Point Comparison Allowance
14. Elections Administrator - to adjust line items
15. Juvenile Probation - to set up budget for HGAC Grant
16. Juvenile Probation - to recognize and to allocate 1st quarter reimbursement for Title IV-E Foster Care
17. Juvenile Probation - State Aid - to adjust lien items
18. Sheriff - to transfer funds to cover deductible on Unit #717
19. Sheriff - to transfer funds to repair Unit #813
20. Sheriff - to recognize/allocate reimbursement for damage Unit #717
21. Sheriff - to adjust line items
22. Sheriff - to adjust line items
23. Sheriff - to adjust line items
24. Tax Assessor/Collector - to transfer funds to cover release #259455
25. Veterans Services - to adjust line items
26. Communications/Info Service - to adjust line items

as per Budget Amendments on file.

COUNTY TREASURER - AGENDA ITEMS 7B

- a. WEEKLY INVESTMENT REPORT approved, for the week of May 5-9, 2003, as per Report on file.

AGENDA ITEM 7B2 - WEEKLY INVESTMENT REPORT FOR WEEK OF MAY 12-16, 2003 - REMOVED FROM AGENDA.

- b. RELEASE OF SECURITY approved, for Woodforest National Bank, Par Value \$5,000,000.00, Cusip #9128277CO
- c. BANK RESOLUTIONS approved, for the following Accounts with Woodforest Bank:

1. Montgomery County/Jail Commissary Fund, Account #72074
2. Montgomery County Sheriff's Dept. Unclaimed Inmate Trust Account, Account #240820
3. Montgomery County/Inmate Trust Sheriff's Dept. Jail Division, Account #68155

as per Resolutions on file.

- d. PLEDGED SECURITIES REPORT approved, for the month of April, 2003, as submitted.
- e. MONTHLY FINANCIAL REPORT approved, for the month of March, 2003, as submitted.
- f. CORRECTED PLEDGE SECURITIES REPORT approved, for the month of April, 2003, from Woodforest National Bank which was approved in Court on April 28, 2003, as per Corrected Report on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 7C

- a. MONTHLY TAX COLLECTION REPORT approved, for the month ending April 30, 2003
- b. RECEIPT acknowledged, of an "Irrevocable Standby Letter of Credit #SLCLSTL 00616" for Woodforest National Bank from U.S. Bank National Association in the amount of \$45,000.00-, as per Letter of Credit on file.
- c. AMENDMENT approved, to the Collection Contracts for Taxing Jurisdictions using the County to collect their taxes, as follows:
 1. Montgomery County Hospital District
 2. Montgomery County Drainage District No. 6
 3. Montgomery County Drainage District No. 6
 4. City of Montgomery
 5. City of Willis
 6. City of Woodbranch
 7. City of Oak Ridge North
 8. The City of Panorama Village
 9. City of Roman Forest
 10. City of Shenandoah, Texas
 11. City of Shenandoah, Texas
 12. Chateau Woods M.U.D.
 13. Corinthian Point M.U.D. #2
 14. Montgomery County Fresh Water Supply Dist. #6
 15. Lazy River Improvement District
 16. The Woodlands Road Utility District #1
 17. Conroe Independent School District
 18. New Caney Independent School District
 19. Montgomery County M.U.D #4
 20. Montgomery County M.U.D. #8
 21. Montgomery County M.U.D. #9
 22. River Plantation Municipal Utility District
 23. Southern Montgomery County Municipal Utility District
 24. Southern Montgomery County Municipal Utility District
 25. Montgomery County ESD #1
 26. Montgomery County ESD #2
 27. Montgomery County ESD #3
 28. Emergency Service District #4
 29. Montgomery County ESD #5

30. Montgomery County ESD #6
31. Montgomery County Emergency Service District #7
32. Montgomery County Emergency Services District #8
33. Montgomery County Emergency Service District #9
34. Montgomery County ESD #11
35. Montgomery County E.S.D. #12
36. Emergency Service District #14
37. Montgomery County M.U.D. #15
38. Montgomery County M.U.D. #15
39. Montgomery County M.U.D. #15
40. City of Magnolia
41. City of Patton Village
42. The Woodlands Road Utility District #1
43. Montgomery County E.S.D. #10
44. City of Woodbranch
45. Montgomery County M.U.D. #8

as per Amendments on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 6D

- a. AUTHORIZATION TO ADVERTISE approved, for the following bids/proposals:
 1. Design-Build of a Library - Pct. #3
 2. Construction of Maintenance type work consisting of raising approaches and adding cross culverts on Honea-Egypt Rd. at Mound Creek - Pct. #2
 3. Pre-Engineered metal building - Custodial Services

- b. ALSO, to acknowledge receipt of the following bids/proposals which were opened by the Purchasing Department:
 1. Wood Recycling Service -Pct. #3 - Project 32003-0058 - (opened 5-13-03)
 2. Raising and Undersealing concrete slabs and roads - Various Precincts - Project #2003-0060 - (opened 5-13-03)
 3. Computer Paper - Various Departments - Project #2003-0061 - (opened 5-15-03)
 4. Construction of a recycling facility - Pct. #2 - Project #2003-0063

- c. RENEWAL CONTRACTS approved, as follows:
 1. R. B. Everett & Company - (PO#2000385) - for heavy machinery rental, - Various Departments
 2. Mustang Rental Service, Inc. - (PO#2000386) - for heavy machinery rental - Various Departments
 3. Nations Rent - (PO#2000387) for heavy machinery rental - Various Departments
 4. Rental Service Corporation/Prime Industrial - (PO#2000388) - for heavy machinery rental - various Departments
 5. Dell Marketing, LP - (PO#2002372), for laptop pc/toughbook and accessories. Also, note changes to contract in memo dated May 19, 2003, on file.

ad per Request on file.

- d. CONTINUATION OF SOLE SOURCE ITEMS approved, as follows:

(PO#20202422) - to Lexis-Nexis/Matthew Bender/Shepard's/Michie for Products, CD's Publication - Various Departments, and

(PO#2001416) - to Westlaw/West Group for on-line

computer assisted legal research - Various Departments

- e. CHANGE ORDER #2 approved, (PO#2002472), to Victor Love to increase the not to exceed amount from \$20,000.00 to \$25,000.00, for non-residential treatment for Juvenile Services, as per Change Order on file.
- f. MOTION #3 RESCINDED, from court session on April 28, 2003, for Engineering Services, Precinct #2.

COMMISSIONER, PRECINCT #1 - AGENDA ITEMS 7E1

- a. NAME approved, for the Community Center at 14865 County Line Road, to be named Browder Community Center, as per Request on file.
- b. ROADS accepted, BOND released - Montgomery Business Park, consisting of .48 miles, 2,531 l.f., by Montgomery County. Also, to release the Bond, as per Request on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 7E2A

- a. ORDER acknowledged, for receipt of Replacement Letter of Credit No. 509 issued by First National Bank Texas, for the account of Tejas Creek Subdivision, Section 4, as per Order on file.
- b. ORDER acknowledged, for receipt of Replacement of Maintenance Bond with Surety, Bond #FIL-003-PP, for Timberline Industries, Inc., Developer of Greenfield Forest Estates, as per Order on file.
- c. AGREEMENT approved, to facilitate the Natural Resources Conservation Service Emergency Watershed Protection Program for erosion control and channel stabilization of Cobble Creek project through Carriage Hills Civic Association, as per Agreement on file.
- d. ORDER approved, to acknowledge receipt of a check in the amount of \$12,489.69, from Carriage Hills Civic Association for erosion control and channel stabilization of Cobble Creek project, as per Order on file. (check forwarded to County Treasurer for further handling)
- e. ORDER approved, to authorize acquisition of right-of-way for Coleman Road to be realigned and connected to High Meadows Ranch Road, as per Order on file.
- f. PERMIT approved, for Seitel Data, Ltd. to conduct geophysical operations at Montgomery County Parks, other County Locations, and in the County Road right-of-ways, as per Permit on file.
- g. PARTIAL REPLAT approved, for Creighton Ridge, Section 3, consisting of 556.5 acres, as per Plat on file.
- h. ROADS accepted, in Crown Oaks Subdivision, Section 3, into the one year maintenance period, effective May 19, 2003, consisting of 3.21 miles, 16,940.10 l.f., as per Request on file.
- i. ROADS accepted, BOND released, in Flower Mound Subdivision by Montgomery County, consisting of .21 miles, 1,110.61 l.f. Also, to release the Bond, as per Request on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 7E3

- a. ORDERS approved, for various street construction, repair and maintenance in accordance with an interlocal agreement dated May 10, 1993, with the Woodlands Joint Powers Agency, as per Orders on file.
- b. AMENDING PLAT approved, for Legends Ranch Subdivision, Section 1, consisting of 11.07 acres, 30 lots, as per Plat on file. (pending decision by County Attorney whether or not to record the copy of plat as submitted)
- c. UTILITY PERMIT approved, for Regency Woodlands/Kuykendahl Retail, Ltd., to place an 8" water line within the right-of-way of Kuykendahl Road, as per Permit on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 7E4

- a. CHECK accepted, from San Jacinto County in the amount of \$12,000.00, for the purchase of a 1992 Chevrolet Dump Truck and a 1998 Dura Patcher, in accordance with an Interlocal Agreement dated July 9, 2001, as per Notice on file. (check forwarded to County Treasurer for further processing)
- b. ORDER approved, to accept additional length of Cole Drive into the Montgomery County Maintenance System, as per Order on file.
- c. ORDER approved, to authorize the County Attorney's Office to complete Animal Shelter purchase of 3.500 acres of land, from Alliance Development, Inc. Also, to authorize the County Judge to execute the acceptance of the deed, as per Order on file.
- d. FINAL PLAT approved, for Bush Manor Subdivision, consisting of 0.8761 acres, 1 lot, as per Plat on file.
- e. FINAL PLAT approved, for Kings Manor, Section 12, consisting of 14.940 acres, 62 lots, as per Plat on file.
- f. FINAL PLAT approved, for Kings Manor, Section 13, consisting of 10.381 acres, 42 lots, as per Plat on file.
- g. PUBLIC HEARING DATE SET, for June 16, 2003, to consider changing the name of Met Road to Gene Campbell Blvd., as per Request on file.

PRECINCTS #1 AND #4 - AGENDA ITEMS 7E5

- a. UTILITY PERMIT approved, from the town of Cut & Shoot, Texas to place a water pipe line within the right-of-way of certain county roads, as per Permit on file.

ALL PRECINCTS - AGENDA ITEMS 7E5

- a. OVERSIZE/OVERLOAD PERMIT approved, from K & K Construction, Inc., to move various loads across all county roads. Movement to begin not earlier than June 19, 2003, and to be completed by September 19, 2003, as per Permit on file.
- b. OVERSIZE/OVERLOAD PERMIT approved, from Woody's Construction, to move tree brush and building materials across various county roads. Movement to begin not earlier than June 6, 2003, and to be completed by

September 6, 2003, as per Permit on file.

CONSTABLE, PRECINCT #2 - AGENDA ITEM 7F1

- a. GRANT ACCEPTANCE approved, for Constable, Pct. #2 from the Texas Department of Health Safe Riders Program for children's car seats, as per Letter on file.

PARKS DEPARTMENT - AGENDA ITEMS 7G

- a. USE AGREEMENT approved, for Unique Boutique for the use of the 4th floor of the County Clerk's Office for the purpose of selling clothing and accessories, as per Agreement on file.
- b. USE AGREEMENT approved, for Conroe Downtown Area Association for the use of the North side of the Courthouse for Arts & Craft sales on the second Saturday of each month, beginning May, 2003, and ending December, 2003, as per Agreement on file.

RISK MANAGEMENT - AGENDA ITEMS 7H

- a. CLAIM SETTLEMENT approved, for Sergia Fernando Carmona in the amount of \$1,476.07, for reimbursement of a Claim for property damages incurred on 5-6-03. (no paperwork)
- b. CLAIM SETTLEMENT approved, for Wendy D. Wells in the amount of \$239.35, for property damages incurred on 5-13-03. (no paperwork)
- c. SURETY BONDS approved, for various Elected Officials and employees, as follows:
 - 1. Lorena Gomez, Collections, Bond #15486560 - New
 - 2. Nadine Jenkins, Collections, Bond #15487518 - Renew
 - 3. Craig Doyal, Commissioner, Pct. #2, Bond #15487501 - Rider (4 year term)
 - 4. Leslee Cade, Deputy Constable, Pct. #1, Bond #14383649 - Renewal
 - 5. Robert Knight, Deputy Constable, Pct. #1, Bond #14383644 - Renewal
 - 6. James R. Loggins, Deputy Constable, Pct. #1, Bond #14382029 - Rider (title change)
 - 7. Larry R. Bonds, Deputy Constable, Pct. #2, Bond #14383151 - Renewal
 - 8. James Cox, Deputy Constable, Pct. #2, Bond #14383150 - Renewal
 - 9. Deborah C. Young, Deputy Constable, Pct. #2, Bond #13750629 - Renewal
 - 10. Kent W. Burton, Deputy Constable, Pct. #3, Bond #14486511 - New (copy)
 - 11. Richard Currie, Deputy Constable, Pct. #3, Bond #15414535 - Renewal
 - 12. Kimberly Franklin, Deputy Constable, Pct. #3, Bond #15414534 - Renewal
 - 13. Thomas Gage, Deputy Constable, Pct. #3, Bond #15414536 - Renewal
 - 14. Gregory J. Lagoy, Deputy Constable, Pct. #4, Bond #14383159 - Renewal
 - 15. Ronald Willingham, Deputy Constable, Pct. #4, Bond #14383156 - Renewal
 - 16. Christen W. Arnold, Diversion Officer/Drug Court, Bond #15486577 - Renewal
 - 17. Carol Chedsey, Elections Administrator, Bond #15487169 - Renewal

18. Kevin Bates, Fire Investigator, Bond #15487168 - Renewal
19. George Burlin, Arson Investigator, Bond #15486578 - Renewal
20. Glenn Eugene Halfin, Arson Investigator, Bond #13749840 - Renewal
21. G. Trey Spikes, Judge, Justice of the Peace, Pct. #2, Bond #15484470 - Renewal
22. Paul Lothman, Library Receptionist, Bond #15487163 - Renewal
23. Mark Bosma, Purchasing Agent, Bond #13739992 - Renewal

as per Bonds on file.

Motion carried.

END OF CONSENT AGENDA

6. PURCHASE APPROVED - SERVICE PINS - EMPLOYEES' COMMITTEE

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the purchase of an additional thirteen (13) 10-year Service Pins for \$104.00, plus shipping costs, as per Request on file. Motion carried. (fund from contingency)

(THERE IS NO MOTION #7 - MINUTES WERE MISNUMBERED)

8. REQUEST APPROVED - ADDITIONAL FUNDS - CIVIL DEFENSE

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve an additional \$36,875.00 in Department 406 FY2003, based upon a one-time increase in State Division of Emergency Management Grant funding. Also, to authorize appropriate funds transfers. Motion carried. (no paperwork)

9. VARIANCE APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the installation of an Aerobic Septic System in the flood plain for Donald Harmon, Forest Lodge South, Montgomery, Texas, as per Request on file.

10. REQUEST APPROVED - FUNDING FOR DEPUTY SPECIALIST I POSITIONS - TAX ASSESSOR/COLLECTOR

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the funding for two (2) additional deputy specialist 1 positions for the Tax Assessor/Collector, as per Request on file. Motion carried.

11. REQUEST APPROVED - PAYMENT FOR TENANT USER LIABILITY INSURANCE POLICY - RISK MANAGEMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to authorize \$5,000.00, deposit payment for Tenant User Liability Insurance Policy, (T.U.L.I.P.), made payable to Arthur J. Gallagher & Company. Also, to authorize refund deposit of \$5,000.00, from McGriff, Seibels, and Williams to Risk Management, as per Request on file. Motion carried.

AGENDA ITEMS 13A 1,2, & 5 - RECOMMENDATIONS AND CONTRACTS -

DEFERRED.

12. RECOMMENDATION AND CONTRACT APPROVED - WOOD RECYCLING SERVICE - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to award the bid, (opened May 13, 2003), for Wood Recycling Services, to DTS Wood Recycling, as per Contract on file. Motion carried.

13. RECOMMENDATIONS AND CONTRACTS APPROVED - RAISING CONCRETE SLABS & ROADS - VARIOUS DEPARTMENTS

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bids, (opened May 13, 2003), for raising and undersealing concrete slabs & roads, to the following Vendors:

- a. Urelift Central, Inc., - Bids I , items 1 through 3
- b. Uretek, USA, Inc., - Bids II, items 1 through 6

as per Contracts on file. Motion carried.

14. RECOMMENDATION AND CONTRACT APPROVED - CONSTRUCTION OF RECYCLING FACILITY - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to award the bid, (opened May 15, 2003), to G.T.T., Inc, in the amount of \$43,748.00, as per Contract on file. Motion carried.

15. REQUEST APPROVED - FEE FOR LOST SECURITY CARDS - PURCHASING DEPARTMENT

Motion by Judge Sadler, seconded by Commissioner Chance, to approve charging a fee of \$5.00 to replace any lost security cards for the Courthouse/Annex Security System, as per Request on file. Motion carried. (parking garage card is not included)

16. PROPOSAL APPROVED - APPRAISAL OF PROPERTIES - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the Proposal from Cervenka & Associates, Inc., for appraisal of properties on Hanna Rd. between Todd Dr. and Woodson Rd., for a fee not to exceed \$50,300.00, (fund ROW/Road Bond 2002), as per Proposal on file. Motion carried.

17. PROPOSAL APPROVED - TECHNICAL SERVICES - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the proposal form Tommy Woolley for technical services to provide plans, etc. for raising the approaches on Honea-Egypt Rd. at Mound Creek, for a fee of \$1,350.00, (fund from Road Bonds 03 -discretion), as per Proposal on file. Motion carried.

18. PROPOSAL APPROVED - ENGINEERING SERVICES - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve a Proposal from HNTB Corporation for engineering services for the development of an environmental assessment for the segment of FM1488 from FM2978 to Waller County Line for a fee of \$295,300.00, (fund from Road Bonds 03 leverage), as per Proposal on file. Motion carried.

19. PROPOSAL APPROVED - ENGINEERING SERVICES - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve a Proposal from Turner, Collie & Braden, Inc., for engineering services for a route and alignment study and environmental assessment for FM1484 from FM3083 to FM2432, for a fee of \$357,504.51, (fund from Road Bond 02), as per Proposal on file. Motion carried.

20. CONTRACT APPROVED - SELF-INSURED WORKERS COMPENSATION PROGRAM - RISK MANAGEMENT

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the Contract from Gallagher Bassett Services, Inc., for self-insured workers compensation program, and options for additional lines of coverage previously approved in Commissioners' Court on January 6, 2003. Motion carried. (no paperwork)

21. CHANGE ORDER #13 APPROVED - ALLIANCE CONSTRUCTION, INC. - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve Change Order #13, PO#2002347, to Alliance Construction, Inc., for the construction of the East Montgomery County Community Development Center, as per Change Order on file. Motion carried.

22. CHANGE ORDER #2 APPROVED - ENVIRONMENTAL ASSESSMENT - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve Change Order #2, PO#2002316, to HNTB Corporation, for environmental assessment for FM1488 from FM2978 to IH45, as per Change Order on file. Motion carried.

23. INTERLOCAL AGREEMENT APPROVED - TEXAS WORKFORCE COMMISSION - COLLECTIONS DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the Interlocal Agreement with the Texas Workforce Commissioner for access to the unemployment insurance tax records, as per Agreement on file. Motion carried.

AGENDA ITEM 13K - SPACE UTILIZATION STUDY PREPARED BY BOB LINDBERG, CENTRAL COUNSELING SERVICES - DEFERRED UNTIL NEXT COURT SESSION.

24. LEASE AGREEMENTS APPROVED - VARIOUS CONTRACTS - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Chance, to approve the following Lease Agreements, as presented by the County Attorney:

- a. Lease Agreement approved, between Montgomery County and the Friendship Center for occupancy of the West Montgomery County Community Development Center. Also, to authorized the County Judge to sign same.
- b. Lease Agreement approved, between Montgomery County and the Society of Samaritans for occupancy of the West Montgomery County Community Development Center. Also,

to authorize the County Judge to sign same.

- c. Lease Agreement approved, between Montgomery County and the Montgomery County Youth Services for occupancy of the West Montgomery County Community Development Center. Also, to authorize the County Judge to sign same.
- d. Lease Agreement approved, between Montgomery County and Montgomery County Women's Center for occupancy of the West Montgomery County Community Development Center. Also, to authorize the County Judge to sign same.

as per Lease Agreements on file. Motion carried.

25. SERVICE AGREEMENT APPROVED - WASTEWATER TREATMENT SERVICES - PRECINCT #4

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the Service Agreement between Montgomery County and Montgomery County Municipal Utility District No. 16, for wastewater treatment services for the East Montgomery County Development Center. Also, to authorize the County Judge to sign same, as per Agreement on file. Motion carried.

26. AGREEMENT APPROVED - FUNDING FOR YOUTH SERVICES - JUVENILE PROBATION DEPARTMENT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve Integrated Funding Agreement between Montgomery County and Tri-County MHMRS for rendering of services to the Montgomery County Juvenile Department and Montgomery County Youth Services. Also, to authorize the Juvenile Probation Director to sign said Agreement, as per Agreement on file. Motion carried.

27. PLACEMENT OF STOP SIGNS APPROVED - TRI LAKES SUBDIVISION - PRECINCT #1

SPEED LIMIT APPROVED - BEE CREEK SUBDIVISION - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the following:

- a. Placement of stop signs on all intersection streets in Tri Lakes Subdivision, and
- b. To set a speedlimit of 30 mph for all roads in Bee Creek Subdivision

as per Public Notices on file. Motion carried.

28. STOP SIGN APPROVED - LAKE CONROE FOREST - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the placement of a stop sign on Pinebough at Spring Stream Bend located in Lake Conroe Forest Subdivision, as per Notice on file. Motion carried.

29. PETITION APPROVED - CREATION OF MONTGOMERY COUNTY DRAINAGE DISTRICT NO. 10 - PRECINCT #3

Motion by Judge Sadler, seconded by Commissioner Chance, to approve the Petition for the creation of Montgomery County Drainage District No. 10, as per Documents on file. Motion carried.

30. REQUEST APPROVED - PLACEMENT OF VARIOUS ROAD SIGNS -
PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the following:

- a. Placement of stop sign on Deer Ridge Drive at Firetower Road
- b. Placement of stop sign on Reba Lane at Firetower Road
- c. Placement of stop sign on Tower Lane at Firetower Road
- d. Placement of stop sign on Southern Pines Drive at Gulf Coast Road

as per Notices on file. Motion carried.

EXECUTIVE SESSION

The Court recessed into Executive session in the County Judge's Chambers to discuss matters authorized under Article 551.071 thru 551.076, Texas Government Code, as follows:

- a. Consider and Discuss Claim of David Parks
- b. Consider and Discuss Claims of Pam Hernandez and Phyllis Traylor
- c. Consider and Discuss Claim of Socrates Gonzales Lopez

COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT.

THE COURT REQUESTED THE DISTRICT ATTORNEY'S OFFICE INVESTIGATE THE CLAIM OF SOCRATES G. LOPEZ.

31. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the following Payroll Change Requests, as follows:

request of Collections Director to accept the resignation of Sally Gomez, Collection Specialist, effective May 5, 2003, with 23.47 vacation hours due

request of Collections Director to change the status of Ofelia Juan, Collection Specialist, from part-time to full-time, effective May 8, 2003

request of Commissioner, Pct. #2 to place Philip Scott, Truck Driver, (replacement for Wayne Coghlan), effective May 14, 2003

request of Commissioner, Pct. #4 to place Harry R. Cozine, Operator I, on payroll, effective May 19, 2003

request of County Attorney to accept the resignation of Martha Strozier, Clerk, effective May 22, 2003, with 62.92 vacation hours due

request of County Clerk to place Karen E. Christian, Recording/Scan Clerk, (replacement for Stella Luton), on payroll, effective May 12, 2003

request of County Clerk to place Vanessa Hartnett, Courtroom

Clerk, on unpaid family leave of absence, effective May 9, 2003

request of District Clerk to place Earnestine McCauley, Deputy Clerk, Part-time, (replacement for Bobbie McBride), on payroll, effective May 12, 2003

request of Elections Administrator to place John Sisson, Temporary Voters Clerk, on payroll, effective May 10, 2003

request of Environmental Health to place Daniel Kiblinger, OSSF Inspector, on unpaid family leave of absence, effective April 23, 2003

request of Extension Services to accept the resignation of Molly Jo Covellone, 4-H Secretary, effective May 16, 2003, with 108.125 vacation pay due

request of Extension Services to place Tracey V. Dean, 4-H Program Assistant, (replacement for Molly Covellone), on payroll, effective May 14, 2003

request of Library Director to accept the resignation of Elizabeth Evans, Library Assistant II, effective May 17, 2003, with 18.76 vacation hours due

request of Risk Management to place Annisa Dominguez, Receptionist/File Clerk, on payroll, effective May 16, 2003

request of Sheriff's Department to promote Carolyn Allen from Detention Officer I to Detention Officer II, effective June 21, 2003

request of Sheriff's Department to promote Tonya Anderson from Clerk I to Clerk II, effective April 26, 2003, due to probation period completed

request of Sheriff's Department to promote Jack Armstrong from Detention Officer I to Detention Officer II, effective May 24, 2003, due to one year probation completed

request of Sheriff's Department to promote Justin H. Bailey from Detention Officer I to Detention Officer II, effective July 5, 2003, due to one year probation completed

request of Sheriff's Department to promote Linda M. Craven from Dispatcher I to Dispatcher II, effective June 21, 2003, due to one year probation period completed

request of Sheriff's Department to bridge the time of David Scott Davis, District III, Patrol Deputy, effective June 1, 2003

request of Sheriff's Department to accept the resignation of Erin Fontenot, Temporary Data Clerk, effective May 2, 2003

request of Sheriff's Department to accept the resignation of Vicki Howard, Medic Supervisor, effective May 8, 2003, with 170.8930 vacation hours due, 240.0000 comp hours due and 16.0000 holiday hours due

request of Sheriff's Department to place Lloyd A. Jarrell, Jail Maintenance, (replacement for Ronald Adams), on payroll, effective May 12, 2003

request of Sheriff's Department to promote Margie Kindle from CJR Specialist I to CJR Specialist II, effective June 7, 2003, due to one year probation period completed

request of Sheriff's Department to promote Randy Longdon, Medic Supervisor, (replacement for Vicki Howard), effective May 10, 2003

request of Sheriff's Department to place Amy Oliver, Dispatcher I, (replacement for Helen Johnson), on payroll, effective May 24, 2003

request of Sheriff's Department to promote Phillip H. Smith from Detention Officer I to Detention Officer II, effective June 21, 2003

request of Sheriff's Department to promote Justin Staggs from Detention Officer I to Detention Officer II, effective June 21, 2003, due to one year probation completed

request of Tax Assessor/Collector to promote Eva Barnes to Deputy Specialist I, effective May 24, 2003, due to probation period completed

request of Tax Assessor/Collector to place Floy Ligon, Accounting Deputy, on family leave of absence unpaid status, effective May 8, 2003

request of Tax Assessor/Collector to accept the retirement of John Satterfield, Data Processing Manager, effective May 30, 2003, with 249.325 vacation hours due and 288.00 sick leave hours due

as per Payroll Change Requests on file. Motion carried.

32. REVISED POLICIES APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the following Revised Policies, as submitted by the Human Resources Director:

- a. Sick Leave Policy, Section 4.7, Pages 2,3, and 4 of 4
- b. Family Leave Policy, Section 4.7.1, Page 1 of 7
- c. Personal Leave Policy, Section 4.7.2, Page 1 of 1

as per Revised Policies on file. Motion carried.

33. COURT ADJOURNS

Motion by Judge Sadler, seconded by Commissioner Rinehart, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
and Ex-Officio Clerk
Commissioners' Court
Montgomery County, Texas

BY: _____
County Clerk

County Judge

