

COMMISSIONERS' COURT DOCKET, JUNE 3, 2002
SPECIAL SESSION

THE STATE OF TEXAS
COUNTY OF MONTGOMERY

Be it remembered that on this the 3rd day of June, 2002, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge,	Alan "Barb" Sadler
Commissioner,	Precinct 1, Mike Meador
Commissioner,	Precinct 2, Craig Doyal
Commissioner,	Precinct 3, Ed Chance
Commissioner,	Precinct 4, Ed Rinehart
Also -	Alice Drake, County Clerk's Office

INVOCATION GIVEN BY COMMISSIONER, ED CHANCE, PRECINCT #3.
PLEDGE OF ALLEGIANCE WAS RECITED BY EVERYONE PRESENT.

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

AGENDA ITEM 5 - PRESENTATION BY CONROE BEAUTIFICATION ASSOCIATION TO DONNA THOMAS WHO WAS AWARDED THE 2002 ADOPT A HIGHWAY COORDINATOR CERTIFICATE.

2. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Minutes for May 20, 2002, as presented by the County Clerk. Motion carried.

3. CONSENT AGENDA APPROVED - AGENDA ITEMS 7A THROUGH 7I

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Items listed under Today's Court Agenda:

COUNTY AUDITOR - AGENDA ITEMS 7A

a. ACCOUNTS approved, as presented by the County Auditor.

b. BUDGET AMENDMENTS approved, as follows:

1. Airport Maintenance - to recognize/allocate reimbursement for damage to fence from Allstate Indemnity Co.
2. Animal Shelter - to adjust line items
3. Child Welfare - to adjust line items
4. Commissioner, Pct. #2 - to recognize/allocate reimbursement from City of Stagecoach
5. Commissioner, Pct. #3 - to recognize/allocate reimbursement from McGrady Trucking & WJPA
6. Commissioner, Pct. #3 - to adjust line items
7. Commissioner, Pct. #3 - to recognize/allocate reimbursement from Warren Raymer, Inc.
8. Commissioner, Pct. #4 - to recognize/allocate property lease revenue from Tapal
9. Commissioner, Pct. #4 - to recognize and to allocate proceeds from Lease Purchase Agreement with New Holland Credit Corp. for equipment - (PO#2002156)
10. Community Development - to adjust line items
11. Constable, Pct. #2 - to recognize/allocate surplus revenue

12. District Clerk - to adjust line items
13. District Clerk - to adjust line items
14. District Attorney - to adjust line items
15. DA VOCA Grant/CJD Year 7 - to recognize/allocate juror donation
16. Environmental Health - to adjust line items
17. Extension Agents - to fund shortage in restricted budget line
18. Human Resources/Risk Management - to (a) remove surplus from Martha Rider position, (b) to fund copier expense as approved 5/20/02, and (c) reimburse contingency
19. Justice of the Peace, Pct. #1 - to adjust line items
20. Justice of the Peace, Pct. #3 - to adjust line items
21. Memorial Library - to recognize/allocate donation from Highsmith, Inc.
22. Memorial Library - to set up budget for grant awarded 4-22-02
23. Memorial Library - to recognize and to allocate proceeds from lease purchase agreement with Wells Fargo Brokerage Services for equipment - (PO#2002378)
24. Risk Management - to adjust line items
25. Sheriff's Department - to recognize and to allocate proceeds from lease purchase agreement with GMAC for one vehicle - (PO#2002380)

as per Budget Amendments on file.

COUNTY TREASURER - AGENDA ITEMS 7B

- a. WEEKLY INVESTMENT REPORT approved, for the week of May 20, 2002, through May 24, 2002, as per Report on file.

AGENDA ITEMS 7B2 & 3 - WEEKLY INVESTMENT REPORT FOR WEEK OF MAY 27 -31, 2002 AND PLEDGES AND/OR RELEASE OF COLLATERAL - REMOVED FROM AGENDA

- b. BANK RESOLUTION approved, for the Account of Montgomery County Capital Project Road Bonds, Series 2002A, as per Resolution on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 7C

- a. BOND approved, for Gerland's Food Fair, Inc., Bond #61SI03623851, as per Bond on file.
- b. BOND approved, for the Kroger Co., Bond #200797668, as per Bond on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 7D

- a. AUTHORIZATION TO ADVERTISE FOR BIDS/PROPOSALS, as follows:
 1. Bleachers - Various Precincts
- b. ALSO, to acknowledge receipt of the following bids/proposals which were opened by the Purchasing Department:
 1. St. Augustine Grass - Various Precincts - Project #2002-0078 - (opened 5-22-02)
 2. RFP Transporting, Processing & Recycling used tires - Various Departments - Project #2002-0076 - (opened 5-30-02)
 3. Surface Treatment - Various Precincts - Project #2002-0080 - (opened 5-31-02)
- c. RENEWAL CONTRACT approved, as follows:

1. Dr. Gayle Fletcher, DDS PA - (PO#2001422) - for inmate dental service - Jail Facilities

as per Request on file.

- d. REQUEST approved, for the Continuation of the following Sole Source Items for the Library:
 1. Westlaw/West Group - for the purchase of on-line Computer Assisted Legal Research/Various Departments
 2. Amigos Library Services, Inc. - for purchase of Membership Agreement for Library Department

as per Request on file.

- e. CHANGE ORDER #2 approved, (PO#2001449), to Pavers Supply Company, to add additional item to the bulk road materials asphaltic emulsions contract for Precinct #2, as per Change Order on file.
- f. CHANGE ORDER #2 approved, (PO#2001450), to Cleveland Asphalt Products, Inc., to add additional item to the bulk road materials asphaltic emulsions contract for Precinct #2, as per Request on file.
- g. CHANGE ORDER #2 approved, (PO#2001451), to Prime Materials & Supply, to add additional item to the bulk road materials asphaltic emulsions contract for Precinct #2, as per Request on file.
- h. CHANGE ORDER #9 approved, (PO#2001430), to Gray's Wholesale for tires and tubes, as per Change Order on file.
- i. CHANGE ORDER #1 approved, (PO#2002333), to Milford Huskey's contract for mowing of right-of-ways for Precinct #2, as per Change Order on file.
- j. CANCELLATION approved, of (PO#2002334), to Hellard Services for the mowing of right-of-ways, Precinct #2, as per Notice on Request on file.
- k. CHANGE ORDER #2 approved, (PO#2002319), to Custom Products, Inc., to provide for changes noted in memo dated for June 3, 2002, to the traffic signs, posts and related supplies contract, as per Change Order on file.
- l. CHANGE ORDER #8 approved, (PO#2000248), to M/A-Com to provide for changes noted in memo dated June 3, 2002, to the radio equipment contract, as per Change Order on file.
- m. CHANGE ORDER #1 approved, (PO#2002377), to Duraco Industries, Inc. to provide for changes noted in memo dated June 3, 2002, to the new asphalt pothole patching machine mounted on used truck for Precinct #2, as per Change Order on file.
- n. ITEMS approved, for the June 8, 2002, Auction, which have been seized, forfeited, abandoned and surplus, auction, as per List of Items on file.
- o. BONDS approved - Performance and Payment Bonds #929232742 from Smith & Company for the Mett Road Construction, Precinct #4, in the amount of \$976,415.79 each, as per Bonds on file.

COMMISSIONER, PRECINCT #1 - AGENDA ITEMS 7E1

- a. ORDER approved, to acknowledge receipt of Amendment to Letter of Credit #SB210085, issued by Sterling Bank for the account of Crescent Cove Subdivision, Section 3, as per Order on file.

- b. ORDER approved, to authorize the purchase of real property located adjacent to county land on Thompson Street from Assistance League of Lake Conroe Area, as per Order on file. Also, to appoint Robert W. Collins as Special Commissioner for closing on behalf of Montgomery County, as per Order on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 7E2

- a. CORRECTION approved, to road log to reflect the remainder of the streets in High Chapperal Subdivision are to be maintained by Montgomery County, as per Notice on file.
- b. DONATION DEED accepted, from the Members Association of River Plantation Country Club for the Gwen Hruska Park. Property described as Lot 83, River Plantation Subdivision, Section 4, as per Deed on file.
- c. QUITCLAIM DEED accepted, from Jack R. Curtsinger for Lot 75, Section 4, River Plantation Subdivision, for the Gwen Hruska Park, as per Quitclaim Deed on file.
- d. DONATION DEED accepted, from Carol C. Curtsinger for Lot 75, Section 4, River Plantation Subdivision, for the Gwen Hruska Park, as per Donation Deed on file.

COMMISSIONER, PRECINCTS #2 & 3 - AGENDA ITEMS 7E3

- a. UTILITY PERMIT approved, for Phonoscope Company, to place a fiber optic cable line within the right of way of Gosling & Research Forest Drive Road, as per Permit on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 7E4

- a. FINAL PLAT approved, for Village of Sterling Ridge, Section 23, consisting of 81.03 acres, 66 lots, as per Plat on file.
- b. ROADS accepted, in Imperial Oaks Subdivision, Section 4, into the one-year maintenance period, effective June 3, 2002, as per Request on file.
- c. ROADS accepted, in Imperial Oaks Subdivision, Section 5, into the one-year maintenance period. (no paperwork)
- d. ROADS accepted, in the Village of Carlton Woods, Section 13, into the one-year maintenance period, effective June 3, 2002, consisting of 1,779.50 l.f., 0.34 miles, as per Request on file.
- e. ROADS accepted, in Village of Carlton Woods, Section 11, Phase 2, (private streets), into the one-year maintenance period, consisting of 997 l.f., 0.19 miles, effective June 3, 2002, as per Request on file.
- f. ROADS accepted, BOND released, in Village of Indian Springs, Section 18, (private streets), consisting of 10,780.25 l.f., 2.04 miles, by Montgomery County. Also, to release the Bond, as per Request on file.
- g. ROADS accepted, BOND released, in the Village of Indian Springs, Section 24, consisting of 4,621.06 l.f., 0.88 miles, by Montgomery County. Also, to release the Bond, as per Request on file.
- h. ROADS accepted, BOND released, for Lake Woodlands Drive, consisting of 3,118.26 l.f., 0.59 miles, by Montgomery County. Also, to release the Bond, as per Request on file.
- i. ROADS accepted, BOND released, for Lake Woodlands Drive Median Opening, consisting of 200 l.f., 0.04 miles, by Montgomery County. Also, to release the Bond, as per Request on file.
- j. ORDER approved, for street construction, repair and maintenance, under

interlocal agreement with Woodlands Joint Powers Agency, (WJPA), for the placement of culverts at various locations off Flintridge Street, as per Order on file.

- k. ORDER approved, for the sale of goods and/or services to the Woodlands Joint Powers Agency, (WJPA), in accordance with an interlocal agreement dated July 26, 1999, as per Order on file.
- l. ORDER approved, for the sale of goods and/or services to Montgomery Drainage District No. 6, in accordance with a certain Interlocal Agreement dated June 28, 1999, with Montgomery County Drainage District No. 6, as per Order on file.
- m. ORDER approved, to authorize the acquisition of right-of-way for Oak Ridge School Road realignment with Hanna Road. Also, to authorize the County Auditor and County Treasurer to prepare a check in the amount of \$6,097.00, made payable to Union Pacific Railroad Company, to be given to Robert Collins, Assistant County Attorney, for further handling, as per Order on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 7E5

- a. CORRECTION approved, to the road log to reflect Nichols Lane, (2,824 feet), from Tree Monkey Road, has been maintained by Montgomery County for the past twelve years, as per Letter on file.
- b. FINAL PLAT approved, for North Kingwood Forest, consisting of 60.47 acres, (4.4049 acres within Montgomery County), as per Plat on file.
- c. ROADS accepted, BOND released, for Harper's Landing Drive, by Montgomery County Road System, consisting of 3,260 l.f., 0.61 miles. ALSO, to release the Bond, as per Request on file.
- d. LEASE AGREEMENT approved, between Montgomery County and George A. Ensign, Lessee, for the lease of Lots 16, 17 and 21, Block 8, Magnolia Bend Subdivision, Section 2, which is to be used only for purposes compatible with open space, recreational or wetlands management, as per Lease Agreement on file.
- e. ORDER approved, to acknowledge receipt of a money order in the amount of \$100.00, from George A. Ensign for the lease of FEMA flood property located in Magnolia Bend Subdivision, Section 2, as per Order on file.
- f. AGREEMENT approved, to authorize the placement of improvements, (installation of new street signs), within the right of way located at Wildwood Circle, Wildwood Point and Pinwood Court, Wildwood Estates Subdivision, Sections 2 & 3, as per Agreement on file.

CONSTABLE, PRECINCT #3 - AGENDA ITEMS 7F

- a. DONATIONS accepted, in the amount of \$2,825.00, from various individuals to fund a canine unit for Constable, Pct. 3, as per list of donations on file. (checks forwarded to County Treasurer for further handling)

SHERIFF'S DEPARTMENT - AGENDA ITEM 7G

- a. ITEMS FOR AUCTION approved, from the Sheriff's ID-Crime Lab Division for the County Auction to be held on June 8, 2002, as per itemized list on file. Funds from sale to be placed in Montgomery County Sheriff's Department, ID Division, budget line item #56019-7309, as per List on file.

BUILDING MAINTENANCE - AGENDA ITEM 7H

- a. REQUEST approved, from Maintenance Director for auto allowance for position 510-5702-13 Mechanic II be taken out of line item 510-71051, as per Request on file.

JUVENILE PROBATION - AGENDA ITEMS 7I

- a. CONTRACT approved, for juvenile detention services for Walker County, as per Contract on file.
- b. CONTRACT approved, for juvenile detention services for Grimes County, as per Contract on file.

Motion carried.

END OF CONSENT AGENDA

4. AGREEMENT APPROVED - 800 MHZ PUBLIC RADIO SYSTEM - COUNTY JUDGE

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve an Agreement between Harris County and Montgomery County, for the use of County's 800 MHz Public Radio System, as per Agreement on file. Motion carried.

AGENDA ITEM 9A - COLLECTIONS DEPARTMENT - REQUEST FOR ADDITIONAL OFFICE SPACE FOR COLLECTIONS' STAFF WAS ADDRESSED BY NADINE JENKINS, DIRECTOR. THE COURT ADVISED HER THEY WERE AWARE OF HER NEEDS AND WOULD ADDRESS THE ADDITIONAL SPACE WHEN THE COUNTY ATTORNEY MOVES TO THEIR NEW LOCATION.

5. REQUEST APPROVED - PURCHASE OF COMPUTERS/PRINTERS - JUSTICE OF THE PEACE, PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the use of technology funds in the amount of \$7,935.00, to be used to purchase two printers and five computers, as per Request on file. Motion carried.

AGENDA ITEM 11A - SALARY ADJUSTMENTS FOR ENTIRE STAFF FOR JUSTICE OF THE PEACE, PRECINCT #2 - SEE MOTION #28 FOR TODAY'S COURT ACTION.

6. GRANT APPLICATION APPROVED - COPS GRANT - CONSTABLE, PRECINCT #5

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the Grant, (COPS in Schools), for Magnolia Independent School District, as per Grant Application on file. Motion carried.

7. REQUEST APPROVED - TRANSFER OF FUNDS - EXTENSION SERVICES

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the transfer of \$1,000.00, for Extension Services to purchase office supply materials for the remainder of FY2001-02, as per Request on file. Motion carried.

8. REQUEST APPROVED - PAYROLL VARIANCES - EXTENSION SERVICES

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the payroll variances for Patricia M. Jones and Molly Jo Covellone, as per Request on file. Motion carried.

AGENDA ITEMS 14A - TAX ASSESSOR/COLLECTOR - MAJOR PROJECT EXPENDITURES FOR 2002/2003 BUDGET - REMOVED FROM AGENDA.

AGENDA ITEM 15A - COMPLIANCE REPORT AND MANAGEMENT LETTER FINDINGS FOR YEAR ENDED 9-30-01, WITH AUDITOR'S OPINION - REMOVED FROM AGENDA.

9. LETTER OF INTENT APPROVED - REENGAGEMENT OF HEREFORD, LYNCH, SELLARS AND KIRKHAM CPA - COUNTY AUDITOR

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the reengagement of Hereford, Lynch, Sellars & Kirkham, CPA, to perform financial audit for year ending September 30, 2002, as per Letter of Intent on file. Motion carried. (contract to follow at a later date)

10. GRANT ACCEPTANCE APPROVED - CRIMINAL JUSTICE DIVISION - COUNTY AUDITOR

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve the Grant Acceptance from the Criminal Justice Division of Governor's Office for Juvenile Probation. Grant amount is \$101,533.00, with a County match of \$11,282.00, as per Acceptance Notice on file. Motion carried.

11. REQUEST APPROVED - PURCHASE OF COMPUTER - COUNTY COURT AT LAW #1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the purchase of a computer for County Court at Law #1, in the amount of \$1,125.00, to be funded from the Court Reporters' Service Fund, as per Request on file. Motion carried.

12. BIDS REJECTED - AUTHORIZATION TO RE-ADVERTISE - ST. AUGUSTINE GRASS - VARIOUS PRECINCTS

Motion by Commissioner Meador, seconded by Commissioner Doyal, to reject the bids received for St. Augustine Grass, and to authorize the Purchasing Agent to readvertise. Motion carried. (no paperwork)

13. RECOMMENDATION AND CONTRACT APPROVED - FLEET FUEL CREDIT CARD - VARIOUS DEPARTMENTS

Motion by Commissioner Doyal, seconded by Commissioner Meador, to award the bid, (opened May 15, 2002), for fleet fuel credit card to Texaco Credit Card, (Citigroup), and Exxon-Mobil, as per Contract on file. Motion carried.

14. RECOMMENDATION AND CONTRACT APPROVED - BULK ROAD MATERIALS - VARIOUS PRECINCTS

Motion by Commissioner Doyal, seconded by Commissioner Meador, to award the bid, (opened May 15, 2002), for bulk road materials - Milled/Rejected Hot Mix Asphaltic Concrete - to Southern Crushed Concrete, Inc., as per Contract on file. Motion carried.

15. RECOMMENDATION AND CONTRACT APPROVED - NEW AND/OR REFURBISHED TELEPHONE EQUIPMENT - COMMUNICATIONS INFORMATION SERVICES

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to award the bid, (opened May 16, 2002), for new and/or refurbished telephone equipment to Petracom, Inc., as per Contract on file. Motion carried. (Item #3 was rejected from Contract).

16. RECOMMENDATION AND CONTRACT APPROVED - SURFACE TREATMENT - VARIOUS PRECINCTS

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to award the bid, (opened May 31, 2002), for surface, to Smith and Company, as per Contract on file. Motion carried.

17. LEASE PURCHASE AGREEMENT APPROVED - FORD MOTOR CREDIT COMPANY - SHERIFF'S DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Lease/Purchase Agreement with Ford Motor Credit Company, for the lease of eight (8) 2003 Ford Crown Victoria Police Interceptors, as per Agreement on file. Motion carried.

18. PROPOSAL APPROVED - ELEVATIONS AND RESEARCH OF ALLEY

ABANDONMENT - PURCHASING DEPARTMENT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the proposal from Geomatics Engineering & Surveying for elevations and research of alley abandonment where the Old Methodist Church was located. Fee for said service is \$600.00, as per Proposal on file. Motion carried.

19. CHANGE ORDER #1 APPROVED - JAIL ADDITION - SHERIFF'S DEPARTMENT

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve Change Order #1, (PO#2001475), to Netversant Solutions of Houston, to reflect price increase to the Jail Addition Contract, as per Change Order on file. Motion carried.

20. PURCHASE APPROVED - AUTOMATED PATROL SELF-CHECKOUT SYSTEM - LIBRARY DEPARTMENT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the purchase of two (2) additional automated patrol self-checkout systems from Checkpoint Systems, Inc. Funding in the amount of \$33,600.00, (cost of units plus shipping and handling charges), to be paid from the Loan Star Libraries grant. Also, \$1,000.00, fee for installation will be paid from the Library System budget, as per Request on file. Motion carried.

21. PROPOSALS APPROVED - ENGINEERING SERVICES - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the following Proposals:

- a. Costello, Inc. - to provide engineering services for improvements Nursery Road for a fee of \$10,000.00, as per Proposal on file.
- b. Brown & Gay Engineers - to provide engineering services for improvements to Budde Road

as per Proposals on file. Motion carried.

22. PROPOSAL APPROVED - SURVEYING SERVICES - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the proposal from Rod's Surveying to provide surveying services for preparation of right-of-way map for FM1488 project, in the amount of \$340,625.00, as per Proposal on file. Motion carried.

23. PROPOSALS DEFERRED - ENGINEERING SERVICES - PRECINCT #1

Motion by Judge Sadler, seconded by Commissioner Doyal, to defer the following Proposals:

- a. Geotest Engineering, Inc. - for corning and testing of Bays Chapel Road, Longstreet Road, and Forest Road 224, and
- b. Geotest Engineering, Inc. - for corning and testing of Anderson Lane, Cude Cemetary and Rogers Road

Motion carried. (no paperwork)

24. CONTRACT AND SERVICE AGREEMENT APPROVED - LAW ENFORCEMENT SOFTWARE - SHERIFF'S DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the Contract and Service Agreement from The Software Group, Inc., for the law enforcement software which was previously awarded in Commissioners' Court on 5-20-02, as per Contract and Service Agreement on file. Motion carried.

AGENDA ITEM 16L - DEFIBRILLATOR PURCHASE - TO BE DISCUSSED AT THE BUDGET HEARINGS FOR 2002/03 BY THE PURCHASING AGENT, ALONG WITH COST AND DETAILS.

25. REAPPOINTMENT APPROVED - MONTGOMERY COUNTY EMERGENCY COMMUNICATION DISTRICT - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the reappointment of J. C. Edwards to serve on the Board of Managers of the Montgomery County Emergency Communications District, as per Request on file. Motion carried.

26. SIGNAGE APPROVED - "NO PARKING" OLD RIVER ROAD - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the placement of "No Parking" signs on Old River Road from entrance of Harbor Point to the end of Road, as per Request on file. Motion carried.

EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge's Chambers to discuss matters authorized under Article 551.071 thru 551.076, Texas Government Code, as follows:

- a. Consider and Discuss Conroe Creosoting vs. Montgomery County, et al
- b. Consider the Claim of Patricia Asponde, Precinct #4

COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT.

27. ORDER APPROVED - PAYMENT OF CLAIM - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve an Order to pay the Claim of Patricia Asponde in the amount of \$435.00, for the replacement of her mail box which was previously damaged, as per Order on file. Motion carried.

28. SALARY ADJUSTMENTS APPROVED - JUSTICE OF THE PEACE #2

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the employees' salary adjustments as requested by Judge Spikes, as per Adjustment Schedule on file. Motion carried.

29. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Doyal, seconded by Commissioner Meador, to approve the following Payroll Change Requests, as follows:

request of CIS Director to accept the retirement of Mollie Engleby, Senior PBX Operator, effective May 31, 2002, with 187.7015 vacation hours due, 215.6315 sick leave due, 63.63 comp hours due and 8 hours holiday pay due

request of Commissioner, Pct. #1 to place Cory Kruse, Flagman-Summer Help, on payroll, effective May 25, 2002

request of Commissioner, Pct. #3 to place Steve Hodel, Mosquito Sprayer/Part-time, effective May 28, 2002

request of Commissioner, Pct. #4 to accept the resignation of Larry Gene Doyle, Operator I, effective May 29, 2002, with 67.76 vacation hours due and 132.98 comp hours due

request of Custodial Services to place Edwin Henderson, Floor Technician, on payroll, after returning from unpaid family leave of absence, effective May 28, 2002

request of County Attorney to place Leeanne Hill, Assistant County Attorney, after returning from unpaid family leave of absence, effective May 24, 2002

request of County Clerk to increase the salary of Andrea Jones, Research Clerk, effective May 26, 2002, due to 90 day probation period completed

request of District Clerk to discharge Jo Ann Pottorff, Deputy Clerk, with 70.44 vacation pay due and 2.0 comp hours, effective May 23, 2002

request of Elections Administrator to place Sandra La Bouve, Voter Registration Clerk, Part-time, effective June 3, 2002

request of Elections Administrator to promote Elizabeth Robinson, Voter Registration Clerk, effective June 3, 2002

request of Extension Services to increase the salary of Molly Covellone, 4-H Secretary, effective June 8, 2002

request of Extension Services to increase the salary of Patricia Jones, Administrative/Agriculture, effective June 8, 2002

request of Extension Services to accept the resignation of Donna M. Murphy, 4-H Program Assistant, effective May 28, 2002

request of Juvenile Probation Director to place Michael Ward Countz, Detention Officer, (replacement for Cassandra Johnson), effective June 1, 2002

request of Juvenile Probation Director to place April Michelle Jackson, Substitute Detention Officer, Part-time, effective June 1, 2002

request of Juvenile Probation Director to place Larry Lee Owens, Detention Officer, (replacement for Landon Johnson), effective June 1, 2002

request of Library Director to place Teresa DeHoyos, Copy Cataloger, on unpaid family medical leave of absence, effective May 20, 2002

request of Library Director to accept the resignation of Amy M. Hyden, Library Assistant II, effective July 26, 2002, with 50.36 vacation hours due

request of Library Director to place Karen Kuti, Reference Librarian I, on unpaid family medical leave, effective May 29, 2002

request of Library Director to correct the employment date of Shannon Williams, Reference Librarian I, to reflect May 28, 2002

request of Maintenance Director to place Robert Cochran, Mechanic II, on an annual auto allowance, effective June 8, 2002

request of Maintenance Director to place Richard Stein, Mechanic II, on an annual auto allowance, effective June 8, 2002

request of Sheriff's Department to place Jack Armstrong II, Detention Officer I, on payroll, (replacement for Michael Stephens), effective May 26, 2002

request of Sheriff's Department to accept the resignation of Terry Barnhill, District II, Patrol Deputy IV, effective May 31, 2002, with 138.69 vacation hours due, 95.6600 comp hours due and 43.50 holiday hours due

request of Sheriff's Department to place David Scott Davis, on payroll, (replacement for Tracy Wade), effective June 1, 2002

request of Sheriff's Department to accept the resignation of Thomas Lopatowski, District I, Patrol Deputy IV, effective May 27, 2002, with 180.0700 vacation hours due, 33.37500 comp hours due and 11.25 holiday hours due

request of Sheriff's Department to transfer Cathy Majors from Dispatcher I to CJR Specialist I, Temporary, (replacement for Daniel Lozano), effective May 25, 2002,

