

COMMISSIONERS' COURT DOCKET, JULY 26, 2004
SPECIAL SESSION

THE STATE OF TEXAS
COUNTY OF MONTGOMERY

Be it remembered that on this the 26th day of July, 2004, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler
Commissioner, Precinct 1, Mike Meador
Commissioner, Precinct 2, Craig Doyal
Commissioner, Precinct 3, Ed Chance
Commissioner, Precinct 4, Ed Rinehart
Also - Alice Drake, County Clerk's Office

INVOCATION GIVEN BY COMMISSIONER CHANCE, PCT. #3

PLEDGE OF ALLEGIANCE RECITED BY EVERYONE PRESENT

1.COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2.PROCLAMATION APPROVED - LEUKEMIA & LYMPHOMA SOCIETY

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve a Proclamation to recognize July 26, 2004, as "Joan Jarrett" Day in Montgomery County. Ms. Jarrett has served the Texas Gulf Coast Chapter of the Leukemia & Lymphoma Society for over 26 years, as per Proclamation on file. Motion carried.

3.RESOLUTION APPROVED - SH-99 GRAND PARKWAY

Motion by Judge Sadler, seconded by Commissioner Meador, to approve a Resolution to support the SH-99 Grand Parkway Association recommended alignment of roads, bridges and high-quality infrastructure, which are essential for the continued growth and economic development of Montgomery County, as per Resolution on file. Motion carried.

AGENDA ITEM 5C - EMPLOYEE OF THE MONTH FOR JULY, 2004

LT. THOMAS WOLFF, Sheriff's Department, was selected as "Employee of Month" for August, 2004. The nominating letters were written by Captain Green and Vanita Buchanan. Lt. Wolff was presented with a gift certificate and a plaque from the Employees' Committee.

4.MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Minutes for July 12, 2004, as presented by the County Clerk. Motion carried.

5.DEPUTATION APPROVED - VIRGINIA E. COLLINS, DEPUTY COUNTY CLERK

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve the Deputation for Virginia E. Collins, Deputy County Clerk, as per Deputation on file. Motion carried.

6. CONSENT AGENDA APPROVED - AGENDA ITEMS 8A THROUGH 8G

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the Consent Agenda, as follows:

COUNTY AUDITOR - AGENDA ITEMS 8A

a. ACCOUNTS approved, as per Accounts on file.

b. BUDGET AMENDMENTS approved, as presented by the County Auditor:

1. CDBG - (1 of 2) - to adjust line items
2. CDBG - 2 of 2 - to adjust line items
3. Commissioner, Pct. #2 (1 of 2) - to adjust line items
4. Commissioner, Pct. #2 (2 of 2) - to recognize and to allocate refund from Cingular
5. Commissioner, Pct. #3 - to recognize and to allocate reimbursement from Consolidated Crane & Riggings
6. Commissioner, Pct. #4 - to adjust line items
7. Contingency (1 of 2) - to transfer funds to cover shortages in non-departmental
8. Contingency (2 of 2) - to transfer funds to cover shortages
9. County Clerk - to adjust line items to correct 7-12-04 budget amendment
10. District Attorney - to adjust line items
11. Elections Administrator (1 of 2) - to recognize and to allocate reimbursement for salary increase for Election Manager for July - September
12. Elections Administrator (2 of 2) - to adjust line items
13. Extension Agents - to adjust line items
14. Justice of the Peace, Pct. #4 - to adjust line items
15. Juvenile Probation (1 of 2) - to adjust line items
16. Juvenile Probation (2 of 2) - to adjust line items
17. Risk Management (1 of 3) - to transfer funds to cover damage claim A040071
18. Risk Management (2 of 3) - to recognize and to allocate insurance proceeds for damage claim U040068
19. Risk Management (3 of 3) - to recognize and to allocate insurance proceeds for damage claim U0-40068
20. Sheriff - (1 of 6) - to adjust line items
21. Sheriff - (2 of 6) - to adjust line items
22. Sheriff - (3 of 6) - to adjust line items
23. Sheriff - (4 of 6) - to recognize and to allocate reimbursement from State for Phillip Cash
24. Sheriff - (5 of 6) - to adjust line items
25. Sheriff - (6 of 6) - to recognize and to allocate reimbursement from State for Cash & Pickering

as per Budget Agreements on file.

c. OFFICIALS' FEE REPORT approved, as audited for the months of March and April, 2004, as per Report on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 8B

a. REPORT approved, to accept "Certification of Excess Collections" Report regarding debt service taxes for 2003-04, as per Report on file.

b.REQUEST approved, to accept the "Certification of Debt Service Collection Rate" for the 2004-05 budget year, as per Request on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 8C

a.AUTHORIZATION TO ADVERTISE FOR BIDS AND/OR PROPOSALS, as follows:

- 1.Emergency Equipment - Prisoner Cage - Sheriff's Department
Fleet Operations
- 2.Purchase of Tactical Pants and Shorts - Sheriff's Department
- 3.Mowing Right-of-ways - Pct. #1

b.BIDS/PROPOSALS acknowledged, received and opened by the Purchasing Department, as follows:

- 1.Bulk Road Materials Asphaltic Emulsions - picked-up, delivered and/or metered and distributed - Various Precincts
- Project #2004-0072 (opened 7-13-04)
- 2.RFP Delivery of dark fiber optic network and hardware - Various Departments - Project #2004-0075 (opened 7-15-04)
- 3.Reconstruction of Richards Rd. from Rayford Rd. to Hanna Rd. - Pct. #3 - Project #2004-0080 - (opened 7-15-04)
- 4.Reconstruction of Hanna Rd. from 300' South of Todd Dr. to Woodson Rd. - Pct. #3 - Project #2004-0081 - (opened 7-20-04)

c.RENEWAL CONTRACTS approved, as follows:

- 1.Pavers Supply Company - PO#2004023 - for cement stabilized base
- Various Precincts
- 2.Pavers Supply Company - PO#2004029 - for cement stabilized base
- Pct. #1
- 3.Pavers Supply Company - PO#2004030 - for cement stabilized base
- Pct. #2
- 4.Pavers Supply Company - PO#2004031 - for cement stabilized base
- Pct. #3
- 5.Pavers Supply Company - PO#2004032 - for cement stabilized base
- Pct. #4
- 6.Southern Crushed Concrete, Inc. - PO#2004024 - for cement
stabilized base - Various Precincts
- 7.Southern Crushed Concrete, Inc. - PO#2004025 - for cement
stabilized base - Pct. #1
- 8.Southern Crushed Concrete, Inc. - PO#2004026 - for cement
stabilized base - Pct. #2
- 9.Southern Crushed Concrete, Inc. - PO#2004027 - for cement
stabilized base - Pct. #3
- 10.Southern Crushed Concrete, Inc. - PO#2004028 - for cement
stabilized base - Pct. #4
- 11.Motorola, Inc. - PO#2002500 - for Motorola VRM Modems
hardware and software - Law Enforcement - CIS

12. Antenex, Inc. - PO#2002501 - for Motorola VRM Modems hardware and software - Law Enforcement - CIS
 13. Smith and Company - PO#2003476 - for the removal of old drainage/culvert pipe and installation of new drainage/culvert pipe - Various Precincts
 14. Bank One, NA - PO#2003457 - for airline transportation - Various Departments
 15. Portable Computer Systems, Inc. - PO#2003060 - for laptop PC/Toughbooks and Accessories - Various Departments
 16. G T Distributors, Inc. - PO#2003452 - for emergency equipment - Sheriff's Department
 17. Emergency Vehicle Equipment - PO#2003454 - for emergency equipment - Sheriff's Department
 18. Adamson Industries Corp. - PO#2003455 - for emergency equipment - Sheriff's Department
 19. Scientific Dimensions, Inc. - PO#2003456 - for emergency equipment - Sheriff's Department
 20. Smith and Company - PO#2004022 - for hot mix asphaltic concrete - complete in place (repair/patching of existing flexible pavement, prime coat, traffic striping and stripping away of grass from roadway edges) - Various Precincts
 21. Texas State Library & Archives - PO#2004341 - for processing of digital images - County Clerk
 22. Cherokee County Clerk - PO#2004007 - for Rusk commitments - County Clerk
 23. Gray's Wholesale - PO#22003390 and #2003390X - for tires and tubes - Various Departments
 24. Strouhal Tire Recapping Plant, Inc. - PO#2002506 and PO#2002506X - for tires and tubes - Various Departments
- d. SOLE SOURCE ITEMS approved, for the following:
1. Hi-Way Equipment Co., for Gradall Excavator Parts/only, as per Request on file, and
 2. Cleveland Mack Sales, Inc., dba Performance Truck - for Mack parts/only, as per Request on file, and
 3. Mustang Machinery Co. LTD dba Mustang Cat - for caterpillar engine and earth moving products - Various Precincts
- e. CHANGE ORDER #2 approved, PO#2004287 - to Valleycrest Landscape Maintenance, Inc. - for additional mowing right-of-ways on Rogers Rd., Precinct #1
- f. CHANGE ORDER #2 approved, PO#2003373 - to Amtech Elevator Services, to add the Sheriff's Department Administration Building to contract, as per Change

Order on file.

- g.CHANGE ORDER #1 approved, PO#2004129, Pct. #1, PO#2004133, Pct. #2, PO#2004137, Pct. #3 and PO#2004141, Pct. #4, for Bulk Road Materials to Pavers Supply Company, as per Change Order on file.
- h.CHANGE ORDER #8 approved, PO#2001082 to Nextel for two-way/cellular service, as per Change Order on file.
- i.CHANGE ORDER #2 approved, PO#2004364, to Lifetime Filter, Inc., to add various filters to the present contract for commercial A/C filters, as per List on file.
- j.CHANGE ORDER #1 approved, PO#2004302, to change Littlefield Brothers Concrete Construction for labor for concrete finisher laborer services from alternate vendor to prime vendor, as per Request on file.
- k.CHANGE ORDER #4 approved, PO#2001483, Pct. #3 and Change Order #5, PO#2001484, Pct. #4, to Southern Crushed Concrete, Inc., for crushed concrete flexible base material/delivered, as per Change Order on file.
- l.CANCELLATION approved, PO#2004178, to Deveraux Enterprises for labor for master concrete finisher laborer services, as per Request on file.
- m.CANCELLATION approved, PO#2003453, to Gall's Inc., for emergency equipment, for Sheriff's Department, as per Request on file.
- n.CANCELLATION approved, PO#2002280, to Frazier Lawn Service for mowing right-of-ways, Pct. #1, as per Request on file.
- o.REQUEST approved, to change the name of Boise Cascade Office Products Corporation to OfficeMax a Boise Company, as per Request on file.
- p.ITEMS DECLARED SALVAGE approved, to declare miscellaneous computer equipment as salvage from the Sheriff's Department, as per Request on file.

COMMISSIONER, PRECINCT #1 - AGENDA ITEMS 8D1

- a.FINANCIAL REPORT approved, for Montgomery County ESD #3 for fiscal year ending September 30, 2003, as per Report on file.
- b.FINAL PLAT approved, for Walnut Cove, Section 4, consisting of 1.868 acres, 21 lots, as per Plat on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 8D2

- a.ROADS accepted, in the Village of Alden Bridge, Section 102, consisting of 2088.91 l.f., .40 miles, into the one year maintenance period, effective July 26, 2004, as per Request on file.
- b.ORDER approved, to acknowledge receipt of Amendment to Letter of Credit No. 645 for the account of Decker Oaks Estates, Section 2, as per Order on file.
- c.ORDER approved, to consent to the sale of goods and services to the City of Magnolia, in accordance with an Interlocal Agreement dated February 23, 2004. Said consent is to sell the City a 1988 Gradall, estimated value \$8,000.00, as per Order on file.

d.ORDER approved, to authorize the updated title opinions for FM1488 right-of-way project, and to approve payment to First Surety Title Company to provide updated title reports for Parcels 1 through 100, as per Order on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 8D3

a.ROADS accepted, at Metro Center, Section 45, consisting of 1677.66 l.f., 0.32 miles, into the one year maintenance period, effective July 26, 2004, as per Request on file.

b.ROADS accepted, at Metro Center, Section 48, consisting of 815.08 l.f., 0.15 miles, into the one year maintenance period, effective July 26, 2004, as per Request on file.

c.ROADS accepted, in the Village of Sterling Ridge, Section 36, consisting of 5353.14 l.f., 1.01 miles, into the one year maintenance period, effective July 26, 2004, as per Request on file.

d.ORDER approved, to accept a Warranty Deed for right-of-way, (Parcel 21), for the expansion of Hanna Road, and to authorize the County Judge to sign acceptance of deed, as per Order on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 8D4

a.CHECK accepted, in the amount of \$663.50, from the City of Roman Forest for the purchase of fuel for the month of June, 2004, in accordance with an Interlocal Agreement dated October 7, 2002, as per Request on file. (check forwarded to County Treasurer for further processing)

b.FINAL PLAT approved, for Autozone-Porter, Section 1, consisting of .9030 acres, as per Plat on file.

c.FINAL PLAT approved, for Mustahsan Subdivision, consisting of 1.22 acres, as per Plat on file.

d.FINAL PLAT approved, for Oakhurst Fairways, Section 1, consisting of 758.819 acres, 35 lots, as per Plat on file.

e.FINAL PLAT approved, for Steadman Subdivision, consisting of 0.97 acres, as per Plat on file.

f.ROAD accepted, BOND released, in Southern Crossing, Section 1, into the county road system, consisting of 2357.65 l.f., .45 miles. Also, to Release the Bond, as per Request on file.

g.ORDER approved, to authorize the acquisition of drainage easements for improvements to area located on FM1485, Precinct #4, as per Order on file.

BUDGET OFFICE - AGENDA ITEM 8E

a.RECEIPT acknowledged, of the "Montgomery County Expenditure Status Summary" and the "Montgomery County Expenditure

Status Summary - Sheriff", as of July 21, 2004, as per Report on file.

LIBRARY DEPARTMENT - AGENDA ITEM 8F

- a. DONATION accepted, from Wal-Mart Foundation in the amount of \$1,500.00, to purchase materials for the West Branch Library. (check forwarded to County Treasurer for further processing)

RISK MANAGEMENT - AGENDA ITEMS 8G

- a. OFFICIALS BOND AND OATHS approved, as follows:

- 1. Preston F. Fontenot, Jr. - Reserve Deputy Constable, Pct. #4 - Bond #14331774
 - 2. Darren Hess, Arson Investigator, Bond #315487491 - Renewal
 - 3. Brian Scott Jeffery - Reserve Deputy Constable, Pct. #5 - Bond #14384270 - New
 - 4. Todd Lehn, Deputy Constable, Pct. #3 - Bond #14499483 - Renewal
- as per Bonds on file.

Motion carried.

END OF CONSENT AGENDA

7. REAPPOINTMENTS APPROVED - BOARD OF TRUSTEES - TRI-COUNTY MHMR - COUNTY JUDGE

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the re-appointments for William E. Hall, Jr., and Janet Qureshi to the Board of Trustees for Tri-County MHMR, as per Request on file. Motion carried.

AGENDA ITEM 9B & C - ORDERS AUTHORIZING ISSUANCE OF MONTGOMERY COUNTY CERTIFICATES OF OBLIGATION AND UNLIMITED TAX ROAD BONDS, SERIES 2004 - DEFERRED UNTIL LATER THIS COURT SESSION. (SEE MOTION #33 FOR TODAY'S COURT ACTION)

AGENDA ITEM 10A - CIVIL DEFENSE - AWARD OF LETPP GRANT FUNDING - NO ACTION NECESSARY PER JIM STRONG.

8. APPOINTMENTS APPROVED - ELECTIONS JUDGES AND ALTERNATE JUDGES AND POLLING LOCATIONS - ELECTIONS CENTRAL

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the appointment of Elections Judges and Alternate Judges and Polling Locations for the term beginning August 1, 2004 to August 1, 2005, as per Request and List on file. Motion carried.

9. TRANSFER OF FUNDS APPROVED - VOTER REGISTRATION CLERK III - ELECTIONS CENTRAL

Motion by Commissioner Meador, seconded by Commissioner Doyal, to transfer \$1,275.00 from Position 9, Voter Registration Clerk III, to Position 3, Voter Registration Clerk III, as per Request on file. Motion carried.

10. APPOINTMENTS APPROVED - CITIZENS GROUP - ELECTIONS CENTRAL

Motion by Commissioner Meador, seconded by Commissioner Doyal, to

approve the list of suggested names for the Citizens Election Task Force Committee, as presented by the Elections Administrator. Motion carried.

11. TRANSFER OF FUNDS APPROVED - SHERIFF'S DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the transfer of \$2,299.00 to upgrade Erin White's position as a Clerk IV to a Crime Analyst, as per Request on file. Motion carried.

12. TRANSFER OF FUNDS APPROVED - SHERIFF'S DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the transfer of \$2,299.00, for the lateral transfer of Sue Eighmy to crime analyst, as per Request on file. Motion carried.

13. REQUESTS APPROVED - PAYROLL CHANGES - BUILDING MAINTENANCE

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the following payroll changes, effective July 17, 2004:

- a. Paul Cast from Maintenance Technician III to Supervisor
- b. Bryant Stein from Maintenance Technician II to Maintenance III

as per Request on file. Motion carried.

14. REQUEST APPROVED - CONSTRUCTION OF FAIR OFFICE - LONE STAR CONVENTION CENTER

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the request from the Montgomery County Fair Association to build a new fair office on the Southeast corner of the Fairgrounds, as per Request on file. Motion carried.

15. VARIANCE APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve a variance to install an aerobic septic system in the flood plain for Severiano Mercado, Tall Timbers Subdivision, as per Request on file. Motion carried.

16. VARIANCE APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve a variance to install an aerobic septic system in the flood plain for Velma Simon, New Caney, as per Request on file. Motion carried.

17. COMPLIANCE REPORT ACCEPTED - YEAR ENDED SEPTEMBER 30, 2003 - COUNTY AUDITOR

Motion by Commissioner Chance, seconded by Commissioner Meador, to accept the Compliance Report for the year ended 9-30-03, as per Report on file. Motion carried.

18. REQUEST APPROVED - REENGAGEMENT OF CPA - COUNTY AUDITOR

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the re-engagement of Hereford, Lynch, Sellars,

and Kirkham, PC, to perform financial audit for year ending 9-30-04, (not to exceed \$50,000.00), as per Request on file. Motion carried. (contract to follow at a later date)

19. GRANT ACCEPTANCE APPROVED - MOTOR VEHICLE THEFT GRANT PROGRAM
- SHERIFF'S DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to accept the Grant from the State of Texas entitled "Motor Vehicle Theft, Salvage & Arson Reduction Program", as per Acceptance Notice on file. Motion carried.

AGENDA ITEMS 17A 3,5, & 6 - RECOMMENDATIONS AND CONTRACTS - DEFERRED

20. RECOMMENDATION AND CONTRACT APPROVED - PRINTING TAX STATEMENTS
- TAX ASSESSOR/COLLECTOR

Motion by Commissioner Meador, seconded by Commissioner Doyal, to award the bid, (opened June 3, 2004), for laser printing of county tax statements and related reports, to Laser Printers & Mailing Services, LLC, as per Contract on file. Motion carried.

21. RECOMMENDATION AND CONTRACT APPROVED - NEW 2004 VEHICLES -
SHERIFF'S DEPARTMENT

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to award the bid, (opened June 22, 2004), for new 2004 vehicles, as follows:

a. Buckalew Chevrolet - one (1) 2004 Silverado LS 1/2 ton short bed pickup

b. Anderson Ford - one (1) 2004 Ford Expedition

as per Contracts on file. Motion carried.

22. RECOMMENDATION AND CONTRACT APPROVED - NEW LIBRARY
CONSTRUCTION - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to award the bid, (opened June 15, 2004), for the construction of a new library to Gaskey Construction Corporation, as per Contract on file. Motion carried.

23. RECOMMENDATION AND CONTRACT APPROVED - RECONSTRUCTION
OF RICHARDS RD. - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to award the bid, (opened July 15, 2004), for the reconstruction of Richards Rd. from Rayford Rd., to Hanna Rd., to W. T. Byler Co., LP, in the amount of \$1,153,572.20, as per Contract on file. Motion carried.

24. RECOMMENDATION AND CONTRACT APPROVED - RECONSTRUCTION OF HANNA
ROAD - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to award the bid, (opened July 20, 2004), for the reconstruction of Hanna Rd. from 300' South of Todd Dr. to Woodson Rd., to W. T. Byler Co., LP, in the amount of \$1,469,730.19, as per Contract on file. Motion carried.

25. RESOLUTION AND ORDER APPROVED - LEGAL EXPENSES - COUNTY
ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Resolution and Order to authorize the County Attorney to incur legal expenses in the lawsuit styled "Beverly Schelsteder and Kenneth Schelsteder vs. Montgomery County, et al", as per Resolution and Order on file. Motion carried.

26.RESOLUTION AND ORDER APPROVED - LEGAL EXPENSES - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve a Resolution and Order to authorize the County Attorney to incur legal expenses in the lawsuit styled "James Sullivan vs. Montgomery County", as per Resolution and Order on file. Motion carried.

27.RENEWAL CONTRACT APPROVED - TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the renewal of the Concrete Services Contract between Montgomery County and the Texas Department of Family and Protective Services, as per Contract on file. Motion carried.

28.REQUEST APPROVED - PLACEMENT OF SIGNAGE - PRECINCT #1

Motion by Commissioner Meador, seconded by Judge Sadler, to approve the placement of "NO PARKING" signs on Beach Walk Boulevard, as per Notice on file. Motion carried.

29.REQUEST APPROVED - PLACEMENT OF SIGNAGE - PRECINCT #2

Motion by Commissioner Doyal, seconded by Judge Sadler, to approve the placement of stop sign on each side of Sea Turtle on Old Nichols Sawmill Road at Nichols Sawmill Road, as per Notice on file. Motion carried.

AGENDA ITEMS 21 - CITIZENS

KIM DAVIS, Managing Director of Hospital Services for LifeGift, addressed the Court to give an update on the status of organ and tissue donations in Montgomery County.

SHEILA TAYLOR, addressed the Court concerning various issues at the County Libraries and the information now available via the computer website.

RAINAH HADLEY, resident of Precinct #4, addressed the Court concerning Nancy Mikeski, CDBG Director, decision to close her file concerning the possibility of getting a new home through the CDBG Program, which she has been pursuing for the past two years.

SEVERAL CITIZENS addressed the Court to thank the Commissioners and the County Judge for their continuous support against the proposed Landfill to be built in East Montgomery County. Also, the Court was invited to TCEQ public meeting on August 9, 2004, at 7:00 p.m. at the Conroe Towers, to further discuss this matter and to provide an update on CAML's work opposing said landfill.

THERE WERE NO EXECUTIVE SESSION.

30. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Payroll Change Requests:

- request of 359th District Judge to place Christa Townes, Court Reporter, on payroll, (replacement for Julie Shute), effective July 19, 2004
- request of Animal Control to transfer William Brown to Officer-Animal Control, (replacement for Francisco Sada), effective July 26, 2004
- request of Animal Control to place Jarret Smilie, Officer Animal Control, (replacement for Candace McAlister), on payroll, effective July 14, 2004
- request of Animal Control to discharge Monte Holley, Kennel Help/Animal Shelter, effective July 14, 2004
- request of County Auditor to accept the resignation of Deanna Purswell, Clerk/Part-time, effective July 15, 2004
- request of Commissioner Pct. #2, to increase the salary of Allen Fleming, effective July 3, 2004, due to merit increase
- request of Commissioner, Pct. #2 to place Ralph Holmes, Operator, on Family Disability Leave, effective July 19, 2004
- request of Commissioner, Pct. #2 to promote Phillip Scott to Operator II, effective July 3, 2004
- request of Commissioner, Pct. #4 to accept the resignation of Kyle Bolyard, Operator I, effective July 9, 2004
- request of Commissioner, Pct. #4 to accept the resignation of Jeffery Cook, Operator I, effective July 16, 2004, with 3.08 vacation hours due and 4 hours comp time due
- request of Commissioner, Pct. #4 to place Jimmy Turner, Operator I, (replacement for Harold Trammel), on payroll, effective July 22, 2004

- request of Commissioner, Pct. #4 to place Michael Wheatley, Operator I, (replacement for Joseph Young), on payroll, effective July 22, 2004
- request of Constable, Pct. #3 to place Joe Byrd, Deputy Constable, (replacement for Tommie Morris), on payroll, effective July 24, 2004
- request of Constable, Pct. #3 to accept the resignation of Tommie Morris, Deputy Constable, effective July 23, 2004, with 33.88 vacation hours due and 21.50 comp hours due
- request of Constable, Pct. #4 to place Kay Walters, Clerk IV, (replacement for Joy Jacoub), on payroll, effective July 17, 2004
- request of Custodial Services to place Roy Damron, Custodian I, (replacement for Jaime Garrison), on payroll, effective July

22, 2004

- request of Custodial Services to discharge Jaime Garrison, Custodian I, effective July 12, 2004, with 25.32 vacation hours due and 10.38 comp hours due
- request of County Attorney to layoff William Zavadil, Investigator, effective September 30, 2004, with 124.21 vacation hours due
- request of Court Clerk to place Zona Gail King, Court Clerk II, (replacement for Criselda Zarzour), on payroll, effective July 19, 2004
- request of Juvenile Probation Director to transfer Jared Frank to Drill Instructor, (replacement for Anna Curry-Willyard), effective July 17, 2004
- request of Juvenile Probation Director to correct the job class for Ronald E. Kelly, Drill Instructor, effective July 3, 2004
- request of Juvenile Probation Director to correct the job title for Danny Mason from Juvenile Detention Officer to Juvenile Probation Officer, effective July 3, 2004
- request of Juvenile Probation Director to change the status of Edward H. Moore II, Officer-Juvenile Detention, (replacement for Lucinda Rubin), effective July 17, 2004
- request of Juvenile Probation Director to discharge Robert Lee Porter, Jr., Officer Juvenile Detention, effective July 14, 2004, with 36.4 vacation hours due, .28 comp hours due and 8 hours holiday hours due
- request of Library Director to place Samuel Hill, Part-time Library Assistant II, (replacement for Wallis Yerigan), on payroll, effective July 19, 2004
- request of Library Director to place Anthony Moreno, Shelving Clerk, (replacement for Teresa Coskrey), on payroll, effective July 19, 2004
- request of Maintenance Director to promote Paul Case to Supervisor-Maintenance, effective July 17, 2004
- request of Maintenance Director to place Carlton Mann, Maintenance Technician III, on family disability leave, effective July 7, 2004
- request of Maintenance Director to place Carlton Mann, Maintenance Technician III, on family disability leave, effective July 19, 2004
- request of Maintenance Director to promote Richard Stein to Maintenance Technician III, effective July 17, 2004
- request of Sheriff's Department to increase the salary of Michael Anderson, Clerk IV, effective July 17, 2004
- request of Sheriff's Department to place Howard Ansley, Officer, Civilian Detention, (replacement for Brian Lennon), effective July 17, 2004

- request of Sheriff's Department to accept the resignation of Curtis Brooks, Deputy, Detention Officer, effective July 28, 2004, with 30.80 vacation hours due and 24 holiday hours due
- request of Sheriff's Department to increase the salary of Juna Chapa, Dispatcher, effective July 17, 2004, due to probation period completed
- request of Sheriff's Department to place Joan Dale, Dispatcher, (replacement for Kimberly Ehrhardt), on payroll, effective July 17, 2004
- request of Sheriff's Department to transfer Sue Eighmy, Clerk III, (replacement for Joann Aguirre), effective July 17, 2004
- request of Sheriff's Department to accept the resignation of Monica Flammer, Officer, Civilian Detention, effective August 2, 2004, with 16.2 vacation hours due and 9.5 holiday hours due
- request of Sheriff's Department to increase the salary of Erin Fontenot, Dispatcher, effective July 17, 2004, due to probation period completed
- request of Sheriff's Department to increase the salary of Jeremy Kurtz, Officer-Civilian Detention, effective July 17, 2004, due to probation period completed
- request of Sheriff's Department to increase the salary of Heather Lawson, Clerk III, effective July 31, 2004
- request of Sheriff's Department to transfer Aaron Lozano to Deputy Patrol, (replacement for Brandy Bice), effective July 17, 2004
- request of Sheriff's Department to place Matthew Lynch, Officer, Civilian Detention, (replacement for Tosha Mills), on payroll, effective July 17, 2004
- request of Sheriff's Department to accept the resignation of Andrea Sue Nordberg, Clerk II, effective July 31, 2004, with 27.72 vacation hours due
- request of Sheriff's Department to increase the salary of Donna Oliver, Medic, effective July 17, 2004, due to probation period completed
- request of Sheriff's Department to increase the salary of Marcus Peterson, Officer, Civilian Detention, effective July 17, 2004, due to probation period completed
- request of Sheriff's Department to accept the resignation of Lisa Riley, Officer, Civilian Detention, effective July 23, 2004, with 162.7260 vacation hours due, 20.37 comp hours due and 28.500 holiday hours due
- request of Sheriff's Department to increase the salary of Kelly Scott, Dispatcher, effective July 17, 2004, due to probation period completed
- request of Sheriff's Department to place Thelbert Sheffield, Officer, Civilian Detention, on family disability leave,

effective June 24, 2004

request of Sheriff's Department to place Connie Sibley, Clerk II, (replacement for Sue Eighmy), on payroll, effective July 17, 2004

request of Sheriff's Department to place Dianna Troutman, Officer, Civilian Detention, (replacement for Curtis Brooks), on payroll, effective July 17, 2004

request of Sheriff's Department to increase the salary of Jason Whittington, Deputy, Detention, (replacement for Aaron Lozano), effective July 17, 2004, due to certification received

request of Sheriff's Department to increase the salary of Troy Winslett, Officer-Civilian Detention, effective July 31, 2004, due to probation completed

request of Tax Assessor/Collector to accept the resignation of Rena Simmons, Deputy Specialist I, effective July 15, 2004

request of Collections to place Mary Placide, Data Entry Clerk, (replacement for Geraldine Lara), on part-time, effective July 27, 2004

request of Elections Director to increase the salary of Debora Everhart, Clerk III, effective July 31, 2004

request of Elections Director to increase the salary of Rhonda Vaught, Clerk III, effective July 31, 2004

request of Library Director to increase the salary of Cheryl Adams, Catalog Technician, Part-time, effective July 3, 2004

request of Library Director to increase the salary of Jennifer Castino, Library Assistant, Part-time, effective July 3, 2004

request of Library Director to increase the salary of LaKeisha Charles, Library Assistant II, effective July 3, 2004

request of Library Director to increase the salary of Teresa Coskrey, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Donna Dunn, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Sarah Dyson, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Jessica Hewett, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Sharon Hinton, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Amanda Hodge, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Renee Lighter, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Rebecca

Roller, Shelving Clerk, effective July 3, 2004

request of Library Director to increase the salary of Lisa Sherman, Library Assistant II, effective July 3, 2004

request of Library Director to increase the salary of Mary Thompson, Shelving Clerk, effective July 3, 2004

request of Sheriff's Department to place Robert Martin, Detention Officer, (replacement for Aaron Sumrall), effective July 24, 2004

request of Sheriff's Department to place Brenda Smith, Clerk II, (replacement for Andrea Nordberg), on payroll, effective August 9, 2004

request of Sheriff's Department to increase the salary of Erin White, Crime Analyst, effective July 26, 2004

as per Payroll Change Requests on file. Motion carried.

31.REVISION ACCEPTED - MONTGOMERY COUNTY 2005 SALARY ADMINISTRATION GUIDELINES - HUMAN RESOURCES

Motion by Commissioner Chance, seconded by Commissioner Meador, to accept the Revised Page 12 to the Montgomery County Salary Administration Guidelines, as approved by Commissioners' Court on June 21, 2004. Said Revision has been recommended by K R Moore & Associates and the Budget Officer, as per Revision Sheet on file. Motion carried.

32.REVISION ACCEPTED - CAREER LADDER FOR LAW ENFORCEMENT - HUMAN RESOURCES

Motion by Commissioner Doyal, seconded by Commissioner Meador, to accept the Revised Career Ladder for Law Enforcement Positions as recommended by K R Moore & Associates, as per Revision on file. Motion carried.

COURT RECESSED UNTIL 1:30 P.M. THIS DATE.

COURT RECONVENED AT 1:30 P.M., WITH ALL MEMBERS OF THE COURT PRESENT.

33.ORDER APPROVED - ISSUANCE OF MONTGOMERY COUNTY CO'S, SERIES 2004 - COUNTY JUDGE

ORDER APPROVED - ISSUANCE OF MONTGOMERY COUNTY UNLIMITED TAX ROAD BONDS, SERIES 2004 - COUNTY JUDGE

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the following Orders:

a.Order to authorize the issuance of Montgomery County, Texas Certificates of Obligation, Series 2004, and

b.Order to authorize the issuance of Montgomery County, Texas Unlimited Tax Road Bonds, Series 2004

as per Orders on file. Motion carried.

34.COURT ADJOURNS

Motion by Commissioner Chance, seconded by Commissioner Doyal, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
and Ex-Officio Clerk
Commissioners' Court
Montgomery County, Texas

BY: _____
County Clerk

County Judge