

COMMISSIONERS' COURT DOCKET, AUGUST 19, 2002
SPECIAL SESSION

STATE OF TEXAS
COUNTY OF MONTGOMERY

Be it remembered that on this the 19th day of August, 2002, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler
Commissioner, Precinct 1, Mike Meador
Commissioner, Precinct 2, Craig Doyal
Commissioner, Precinct 3, Ed Chance
Commissioner, Precinct 4, Ed Rinehart
Also - Denise Johnson, County Clerk's Office

INVOCATION GIVEN BY COMMISSIONER, CRAIG DOYAL, PRECINCT #2.

PLEDGE OF ALLEGIANCE WAS RECITED BY EVERYONE PRESENT.

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2. PROCLAMATION ACCEPTED - BRAZOS DISTRICT TRANSIT

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to accept the Proclamation from Brazos District Transit, as per Proclamation on file. Motion carried.

AGENDA ITEM 5B - RIVER PLANTATION SWIM TEAM

Chase Ewing with the River Plantation Swim Team presented Commissioner Doyal with a plaque in appreciation of the support shown by Commissioner Doyal.

3. PROCLAMATION ACCEPTED - READING ODYSSEY - LIBRARY DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to proclaim August 30, 2002 as a day set aside by CISD and MCMLS to read for 30 minutes and accomplish the task of having all CISD students read over one million minutes, as per Proclamation on file. Motion carried.

AGENDA ITEM 5D - EMPLOYEE OF THE MONTH - EMPLOYEES' COMMITTEE

TOMMY MATCHETT was selected as "Employee of the Month", for August, 2002, by the Employees' Committee. Lieutenant Leldon Hamilton and Captain Terry Robertson, with the Montgomery County Sheriff's Department presented Tommy with a gift certificate and a plaque.

4. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve Commissioners' Court Minutes for August 5, 2002, as presented by the County Clerk. Motion carried.

5. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve Commissioners' Court Minutes for July 29, 2002, as presented by the County Clerk. Motion carried.

6. CONSENT AGENDA APPROVED - AGENDA ITEMS 7A THROUGH 7I

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve the following Items listed under Today's Court Agenda:

COUNTY AUDITOR - AGENDA ITEMS 7A

a. ACCOUNTS approved, as presented by the County Auditor.

b. BUDGET AMENDMENTS approved, as follows:

1. 221st District Court - to adjust line items
2. Animal Shelter (1 of 2): to adjust line items
3. Animal Shelter (2 of 2); to adjust line items
4. Building Maintenance/Construction: to adjust line items
5. Collections/Alarm Division/Building Maintenance/Construction: to adjust line items and transfer funds to build workstation
6. Commissioner, Pct. #1 - to adjust line items
7. Commissioner, Pct. #1/Constable, Pct. #1 - to fund security at Lake Park for July 4 thru July 28, 2002
8. Commissioner, Pct. #2 - to recognize and to allocate lease proceeds from Gov't. Capital Corp. (PO#2002377)
9. Commissioner, Pct. #3 - (1 of 5): - to adjust line items
10. Commissioner, Pct. #3 - (2 of 5): - to recognize and to allocate reimbursement from T. Dyring
11. Commissioner, Pct. #3 - (3 of 5): - to recognize and to allocate reimbursement from E. Lazo
12. Commissioner, Pct. #3 - (4 of 5): - to recognize and to allocate reimbursement from J. Webb
13. Commissioner, Pct. #3 - (5 of 5): - to recognize and to allocate reimbursement from Midway Construction, Delilah Leverett and D. Baker
14. Commissioner, Pct. #4 - to recognize and to allocate real property lease from R. Saylor
15. Commissioner, Pct. #4/Constable, Pct. #5 - to transfer funds from salary/benefits from K. Hayden for remainder of fiscal year
16. Constable, Pct. #1 - (1 of 2) - to adjust line items to cover PO#22507494
17. Constable, Pct. #1 - (2 of 2) - to adjust line items
18. Constable, Pct. #1/Constable, Pct. #3 - to transfer funds for access to Harris County Setcic System
19. Constable, Pct. #2 - to recognize and to allocate surplus revenue in special fund
20. Constable, Pct. #4 - to adjust line items
21. Constable, Pct. #5 - to adjust line items
22. Contingency (1 of 3) - to sweep unused salary and benefits
23. Contingency (2 of 3) - to allocate funds to cover shortage in mental health line
24. Contingency (3 of 3) - to allocate funds to cover shortage in court operations
25. County Court at Law #1 - to adjust line items
26. County Court at Law #4 - to adjust line items
27. District Clerk (1 of 2): to adjust line items
28. District Clerk (2 of 2): - to fund shortage in restricted budget
29. Drug Court - to recognize and to allocate donation from Grady James, Jr., PC
30. Elections Administrator - to recognize and to allocate reimbursement from State
31. Juvenile Probation - to recognize and to allocate revenue from National School Lunch/Breakfast

- Program
32. Memorial Library - to adjust line items
 33. Non-Departmental - to allocate funds to cover shortage in restricted lines
 34. Sheriff/Auto Theft/Yr.8 - to adjust line items
 35. Sheriff (1 of 2) - to adjust line items for PO#22507185
 36. Sheriff (2 of 2) - to adjust line items
 37. Veterans Service - to adjust line items

as per Budget Amendments on file.

- c. REPORT approved, of Officials' Fees as audited for May, 2002, as per Report on file.

COUNTY TREASURER - AGENDA ITEMS 7B

AGENDA ITEM 7B1 - WEEKLY INVESTMENT REPORT FOR THE WEEK OF AUGUST 12, 2002, THROUGH AUGUST 1, 2002 - DEFERRED.

- a. PLEDGES AND/OR RELEASE OF SECURITIES approved, for August 19, 2002, with Woodforest National Bank, as follows:
 1. Release of Depository Bond, par value \$10,000,000.00

as per Report on file.
- b. MONTHLY REPORT approved, for the month of June, 2002, as presented by the County Treasurer.
- c. MONTHLY REPORT approved, for the month of July, 2002, as per Report on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 7C

- a. AUTHORIZATION TO ADVERTISE, for the following Bids/Proposals:
 1. Construction of Traffic Signalization at Lake Woodlands and Gosling Rd. - Pct. #3
 2. GPS for Mobile Data & GPS Tracking Antennas - Various Departments
 3. Electrical and Lighting for Ipes Road Park - Pct. #4
- b. ALSO, to acknowledge receipt of the following bids/proposals, opened by the Purchasing Department:
 1. Software and Hardware for Law Enforcement System - Project #2002-0099 - (opened 8-6-02)
- c. RENEWAL CONTRACTS approved, as follows:
 1. Forest Park/The Woodlands - PO#2002007 - for transport of cadaver - Various Justice of the Peace
 2. Green Lawn Memorial Funeral Home - PO#2002011 - for transport of cadaver - Various Justice of the Peace
 3. Golden Boys Adolescent Home - PO#2002148 - for residential placement - Juvenile Services
 4. Brodart Co., d/b/a McNaughton Book Service. PO#2002001) - for book leasing - Library Department
 5. W. T. Cox Subscriptions, Inc. - PO#2001021 - for service for supplying periodicals - Library

- Department
6. Ozarka Spring Water - PO#2002039 - for water service - Various Departments
 7. Northwest Pest Patrol - PO#2001437 - for mosquito spraying - Various Precincts
 8. Gillen Pest Control, Inc. - PO#2001438 - for mosquito spraying - Various Precincts
 9. Recycled Stone Co. - PO#2001480 - for crushed concrete flexible base materials - delivered - Precinct #1
 10. Southern Crushed Concrete, Inc. - PO#2001481 - for crushed concrete flexible base materials - delivered - Precinct #1
 11. Rac Materials, Inc. - PO#2001482 - for crushed concrete flexible base materials - delivered - Precinct #2
 12. Southern Crushed Concrete, Inc. - PO#2001483 - for crushed concrete flexible base materials - delivered - Precinct #3
 13. Southern Crushed Concrete, Inc. - PO#2001484 - for crushed concrete flexible base materials - delivered - Precinct #4
 14. Sherman First Call & Mortuary Service - PO#2002009 - for transport of cadaver - Various Justice of the Peace
 15. Rosewood Funeral Home - PO#2002023 - for transport of cadaver - Various Justice of the Peace
 16. Bank of America - PO#2000259 - for airline transportation - Various Departments
- d. SOLE SOURCE ITEMS, approved, as follows:
1. Mustang Tractor & Equipment Co. - PO#2001411 - for caterpillar engine & earth moving products - Various Precincts
- e. CHANGE ORDER #2 approved, (PO#2002333), to Milford Huskey for mowing right-of-ways. - Pct. #2, as per Change Order on file.
- f. CHANGE ORDER #1 approved, (PO#2002305), to Cingular Wireless for cellular services, to provide for Roadside Assistance. - Various Departments, as per Change Order on file.
- g. CHANGE ORDER #6 approved, (PO#2001082), to Nextel of Texas, for two-way/cellular airtime services - Various Departments
- h. CHANGE ORDER #2 approved, (PO#2001082A), to Compro Wireless, Inc., for two-way/cellular equipment - Various Departments
- i. CONTRACT approved, with Home Depot for alternate provider for miscellaneous maintenance materials and supplies - Various Departments. (Bid was awarded on August 5, 2002, by Commissioners' Court)
- j. REQUEST approved - to utilize Cherokee County for Rusk Commitments - County Clerk

COMMISSIONER, PRECINCT #1 - AGENDA ITEMS 7D1

- a. FINAL PLAT approved, for Stone Ranch, Section 1, consisting of 119.006 acres, as per Plat on file.
- b. VARIANCE approved, to allow the speed bumps to remain in Grand Harbor, Section 3, as they were constructed

prior to County acceptance. These roads are private and will not be maintained by Montgomery County. No paperwork.

- c. PUBLIC HEARING DATE SET, for September 23, 2002 to consider setting the speed limit in Lake Rollingwood Subdivision at 30 MPH throughout the subdivision, as per Request on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 7D2

- a. FINAL PLAT approved, for Lake Conroe Inn, consisting of 1.8 acres, as per Plat on file.
- b. FINAL PLAT approved, for The Woodlands, College Park, Section 1 (Partial Replat), consisting of 72.47 acres, as per Plat on file.
- c. PUBLIC HEARING DATE SET, for September 23, 2002, to consider changing the name of Champion Way in High Meadow Ranch to Eagle Cove, as per Request on file.
- d. PUBLIC HEARING DATE SET, for September 23, 2002, to consider placing "No Parking" signs on Hidden Trail, between South Line and the Park and Ride Road, as per Request on file.
- e. ROADS accepted, in River Park Ranch, Section 3, consisting of 2.32 miles (12,262.48 l.f.) into the one year maintenance period, effective August 19, 2002, as per Request on file.
- f. ROADS accepted, BOND released, in The Woodlands, Windsor Hills, Section 4, .74 miles (3,907.11 l.f.) into the county road system, also to release the bond, as per Request on file.
- g. ROADS accepted, BOND released, in The Woodlands, Village of Alden Bridge, Section 79, .56 miles (2,939.10 l.f.) into the county road system, also to release the bond, as per Request on file.
- h. CHECK accepted, in the amount of \$3,771.10 from the City of Magnolia for work done under the Interlocal Agreement by Precinct #2. (check forwarded to County Treasurer for further handling)

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 7D3

- a. REPORT approved, for Montgomery County Emergency Services District No. 14 Financial Statements for year ended September 30, 2001, as per Report on file.
- b. REPLAT approved, for The Woodlands, Metro Center, Section 32, consisting of 8.88 acres, as per Plat on file.
- c. FINAL PLAT approved, for The Woodlands, Metro Center, Section 44, consisting of 3.059 acres, as per Plat on file.
- d. FINAL PLAT approved, for The Woodlands, Village of Alden Bridge, Section 72, consisting of 21.943 acres, as per Plat on file.
- e. ROADS accepted, BOND released, in The Woodlands, Village of Sterling Ridge, Section 4, .37 miles (1,933.53 l.f.), into the county road system, also to

release the bond, as per Request on file.

- f. ROADS accepted, BOND released, in The Woodlands, Village of Sterling Ridge, Section 5, .50 miles (2,621.12 l.f.), into the county road system, also to release the bond, as per Request on file.
- g. ROADS accepted, left turn lane for Research Forest Drive at Hewitt Drive (Station 48+90.79 to Station 52+10.3), .06 miles (320 l.f.), effective August 19, 2002, as per Request on file.
- h. ROADS accepted, the intersection of Lake Robbins Drive and Woodloch Forest Drive into the one year maintenance period, effective August 19, 2002, as per Request on file.
- i. ROADS accepted, the intersection of Timberloch Drive and Woodloch Forest Drive into the one year maintenance period, effective August 19, 2002, as per Request on file.
- j. ORDER approved, for construction, repair and maintenance for Woodlands Joint Powers Agency, in accordance with an Interlocal Agreement dated May 10, 1993, as follows:
 - 1. Installation of Culverts in Sterling Ridge, Section 14
 - 2. Installation of Culverts in Sterling Ridge, Section 20
 - 3. Installation of Culverts in Cranebrook/Branch Crossing
 - 4. Installation of Culverts in Sterling Ridge, Section 13
 - 5. Installation of Culverts in Cranebrook/Woodlands Parkway

as per Order on file.

- k. FINAL PLAT approved, for Timber Lakes Baptist Church, consisting of 3.4778 acres, as per Plat on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 7D4

- a. FINAL PLAT approved, Kings Manor, Section 10, consisting of 15.268 acres, as per Plat on file.
- b. FINAL PLAT approved, Kings Manor, Section 11, consisting of 12.200 acres, as per Plat on file.
- c. UTILITY PERMIT approved, for Meridian Alliance Group, LLC, to place a Groundwater Monitoring Well within the right of way of Duffy Road, as per Permit on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 7E

- a. REPORT accepted, Monthly Tax Collection Report for month ending July 31, 2002, as per Report on file.
- b. AMENDMENT approved, Exhibit "A" to Amendment One between the State of Texas and Montgomery County to lease two RTS workstations and to authorize County Judge to sign Agreement, as per Amendment on file.

COUNTY INFORMATION SERVICES - AGENDA ITEMS 7F

- a. AUTHORIZATION approved, to Sue Bosma to execute the

Original Interlocal Agreement for Information Resources and Technologies, as per Memo on file.

- b. PAYROLL VARIANCE approved, to close Position 503-8007-14 Senior PBX Operator and open Position 503-5412-14 Assistant Communication Manager, as per Memo on file.

LIBRARY - AGENDA ITEM 7G

- a. PAYROLL VARIANCE approved, as follows:

VARIANCE AMOUNT	FROM POSITION #	TO POSITION #
\$693	6511-7302-11	6511-7502-37
\$1,791	6511-7302-51	6511-7203-79
\$186	6511-7051-45	6511-3304-15

as per Request on file.

- b. CHECK accepted, in the amount of \$500.00 as reimbursement for expenses related to transportation and lodging associated with the American Library Association Conference in Atlanta, Georgia. (check forwarded to County Treasurer for further handling)

CONVENTION CENTER - AGENDA ITEM 7H

- a. REQUEST approved, to remove a 2001 Perkins 16' Utility Trailer from inventory due to theft on February 10, 2002, as per Request on file.

RISK MANAGEMENT - AGENDA ITEM 7I

- a. RELEASE OF CLAIM approved, to settle the Claim of Randy Fertitta, for damages to his vehicle on or about July 17, 2002, as per Release of Claim on file.

Motion carried.

END OF CONSENT AGENDA

7. REQUEST APPROVED - STAFF RECOGNITION PLAQUES - LIBRARY DEPARTMENT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve expenditure of funds for Staff Recognition Plaques or presentation at the MCMLS Staff Development Day on Friday, September 13, 2002, as per Request on file. Motion carried.

8. BOND ELECTION APPROVED - NEW LIBRARIES - LIBRARY DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve a bond issue, (not to exceed (\$10,000,000.00)), to build new libraries in New Caney, The Woodlands, Montgomery, and to purchase land in Magnolia for a new library. Motion carried. (no paperwork)

9. REQUEST APPROVED - LAPTOP COMPUTER - 221ST. DISTRICT COURT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the request from 221st. District Court to use \$1,730.00, from Court Reporters' Service Fund, for the purchase of a laptop computer, as per Request on file. Motion carried.

10. CANCELLATION OF CONTRACT APPROVED - "INITIATIVE #1" VERTEX - JUVENILE PROBATION DEPARTMENT

CONTRACT APPROVED - PROFESSIONAL SERVICES - JUVENILE PROBATION DEPARTMENT

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the following:

- a. Cancellation of Initiative #1" - Contract for Professional Services with Vertex. (no paperwork)
- b. Contract approved - Professional Services with L & S Administrative Consultants for Title IV-E Enhanced claims, as per Contract on file.

Motion carried.

11. VARIANCE APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the installation of an aerobic septic system in the flood plain, for Suk Rhodes, Acorn Hills, as per Request on file. Motion carried.

12. VARIANCE APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the installation of an aerobic septic system in the flood plain, for Ronald Belamy, Cleveland, Texas, as per Request on file. Motion carried.

AGENDA ITEMS 12A 1,2,3, & 4 - RECOMMENDATIONS AND CONTRACTS DEFERRED - PURCHASING DEPARTMENT

13. RECOMMENDATION AND CONTRACT APPROVED - SOFTWARE AND HARDWARE - LAW ENFORCEMENT SYSTEM

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bid, (opened August 6, 2002), for software and hardware for law enforcement system to Xnet Systems, Inc., as per Contract on file. Motion carried.

14. FUNDING APPROVED - PA SYSTEM - JAIL ADDITION - SHERIFF'S DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve funding in the amount of \$12,500.00, to Telephone Data & Sound, for equipment, installation and labor for phone access PA system for the jail addition, as per Request on file. Motion carried. (fund from bond monies)

15. CHANGE ORDER #1 APPROVED - ENGINEERING SERVICES - CDBG - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve Change Order #1, PO#2001485, to Bleyl & Associates for engineering services for sewer/drainage for Precinct #4 Community Building, as per Change Order on file. Motion carried.

16. CHANGE ORDER #1 APPROVED - CONSTRUCTION OF PHASE 2 - PRECINCT #3

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve Change Order #1, PO#2002239, to South Coast Construction, Inc., for the construction of Phase 2

Northbound Lanes on Pinecroft Dr. and Six Pines Dr. at Research Forest Dr., as per Change Order on file. Motion carried.

17. CONTRACT AGREEMENT APPROVED - SHARED AUTOMATION RESOURCES - LIBRARY DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the Contract Agreement between Montgomery County and North Harris Montgomery Library Consortium for automated services at the Libraries, as per Agreement on file. Motion carried.

18. PROPOSAL APPROVED - SURVEYING SERVICES - PRECINCT #3

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve the proposal from Landtech Consultants, Inc., for surveying service for the proposed right-of-way parcels for Budde Rd. and Pruitt Rd., for a fee of \$17,625.00, as per Proposal on file. Motion carried.

19. PROPOSAL APPROVED - ENGINEERING SERVICES - PRECINCT #1 AND PRECINCT #2

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the proposal from Klotz Associates, Inc., for engineering services for bridge replacements for the Thompson Rd. Bridge, Highland Blvd. Bridges and Veterans Rd. Bridge, for a fee of \$52,000.00, as per Proposal on file. Motion carried.

20. REQUEST APPROVED - DESIGN/DEVELOPMENT - NEW COUNTY ANNEX

Motion by Commissioner Doyal, seconded by Commissioner Chance, to approve the design/development for the new county annex by Di Stefano/Santopetro Architects. Motion carried. (no paperwork)

21. FEE SCHEDULE APPROVED - COUNTY CONSTABLES

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve the revised Constables' Fee Schedule, to be effective October 1, 2002, as per Schedule on file. Motion carried.

22. ORDERS APPROVED - ROADS ACCEPTED INTO MAINTENANCE SYSTEM BY PRESCRIPTIVE RIGHT - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to approve the following Orders:

- a. Jireh Road - approximately 1670 feet in length be accepted into the Montgomery County Road Maintenance System by prescriptive right, and
- b. Ward Road - approximately 1650 feet in length be accepted into the Montgomery County Road Maintenance System by prescriptive right

as per Orders on file. Motion carried.

23. ROAD NAME CHANGE APPROVED - PUBLIC HEARING DATE SET - ROAD NAME CHANGE - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve changing the name of Tree Monkey Road to Met Road, (name change from existing Met Road-Tree Monkey Road intersection to F.M. 1314), as per Request on file.

Motion carried.

24. REQUEST APPROVED - ROW CONTRACT ATTORNEY - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Meador, to authorize the County Attorney to hire a Contract Attorney for right-of-way acquisition along FM1314 and FM1488, as per Request on file. Motion carried. (fund from bond monies)

EXECUTIVE SESSION

The Court recessed into Executive session in the County Judge's Chambers to discuss matters authorized under Article 551.071 thru 551.076, Texas Government Code, as follows:

COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT.

25. SETTLEMENT OF LAWSUIT CLAIM APPROVED - JAMES STANLEY TITLOW - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the settlement of Lawsuit between Montgomery County vs. James Stanley Titlow, et al, in the amount of \$6,500.00. Motion carried. (no paperwork - Order forthcoming - fund from ROW fund)

26. REQUEST APPROVED - UPGRADE TECHNOLOGY POSITION - ELECTIONS ADMINISTRATION

Motion by Commissioner Chance, seconded by Judge Sadler, to authorize the carryover of funds in the amount of \$6,000.00, to upgrade Technology position, as per Request on file. Motion carried.

27. REQUEST APPROVED - LONGEVITY PAY CALCULATION - DEPUTY CONSTABLES

Motion by Judge Sadler, seconded by Commissioner Chance, to authorize the calculation of longevity pay for Deputy Constables the same process used for Sheriff's Deputies, as per Request on file. Motion carried.

28. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the following Payroll Change Requests, as follows:

request of District Judge Edwards to place Monica Barahona, Briefing Attorney, on payroll, effective August 5, 2002, after returning from unpaid leave of absence

request of District Judge Edwards to place Donna Owen, Briefing Attorney, (replacement for Monika Barahona), on payroll, effective August 15, 2002

request of Animal Control to accept the resignation of Tracy Allen, Dispatcher, effective September 13, 2002, with 34.26 vacation hours due or balance in system

request of Animal Control to accept the resignation of Amy Buras, Animal Control Officer, effective August 2, 2002, with 36.96 vacation hours due and 138.5575 comp hours due

request of CIS to place John M. Burnett, Assistant Communications Manager, on payroll, effective August 12, 2002

request of Commissioner, Precinct #3 to accept the resignation of Jason Smith, Driver, effective August 2, 2002, with 72.47 vacation hours due

request of Commissioner, Precinct #3 to place Ray A. Stevenson, Driver/Helper, (replacement for Jason Smith), on payroll, effective August 13, 2002

request of Commissioner, Precinct #3 to accept the resignation of John Williamson, Driver, effective August 5, 2002, with 21.56 vacation hours due

request of County Clerk to increase the salary of Alicia Decker, Indexing Clerk, effective September 14, 2002, due to probation period completed

request of County Clerk to increase the salary of Victoria Emerson, Indexing Clerk, effective September 14, 2002, due to probation period completed

request of County Clerk to increase the salary of Denise Hall, Recording Scan Clerk, effective August 17, 2002, due to probation period completed

request of District Clerk to accept the resignation of Abbie Flowers, Deputy Clerk, Part-time, effective August 31, 2002

request of Justice of the Peace, Pct. #2 to accept the resignation of Patricia Wagnon, Clerk, effective August 16, 2002, with 76.00 vacation hours due and 1.00 comp hours due

request of Justice of the Peace, Pct. #3 to promote Donna best from Front Counter Clerk to Team Leader-Data Management, effective August 3, 2002

request of Justice of the Peace, Pct. #3 to promote Nige Booker from Front Counter Clerk to Team Leader-Customer Service, effective August 3, 2002

request of Justice of the Peace, Pct. #3 to promote Janet Lewis from Chief Court Clerk-Juvenile to Team Leader-Financial Resource Support, effective August 3, 2002

request of Justice of the Peace, Pct. #5 to increase the salary of Susanna D. Barton, Court/Utility Clerk, effective August 3, 2002

request of Justice of the Peace, Pct. #5 to increase the salary of Evelyn M. Butler, Administrative Assistant, effective August 3, 2002, due to job re-evaluation

request of Justice of the Peace, Pct. #5 to increase the salary of Deanna G. Hartman, Court/Utility Clerk, effective August 3, 2002

request of Justice of the Peace, Pct. #5 to increase the salary of Lillian T. Morrison, Traffic Clerk, effective August 3, 2002

request of Juvenile Probation Director to place Keith Alewing, Substitute Detention Officer, on payroll, effective August 17, 2002

request of Juvenile Probation Director to place Ronald Dee

Burchfield, Jr., on payroll, (replacement for Paul Dowden), effective August 17, 2002

request of Juvenile Probation Director to place Laverda Caldwell, Substitute Detention Officer, on payroll, effective August 17, 2002

request of Juvenile Probation Director to place Vera Lee Hafford, Substitute Detention Officer, on payroll, effective August 17, 2002

request of Juvenile Probation Director to place Mitchell Dean Hobbs, Substitute Detention Officer, on payroll, effective August 17, 2002

request of Juvenile Probation Director to accept the resignation of Felita Reed, Detention Officer, effective August 3, 2002, with 31.94 vacation hours due

request of Juvenile Probation Director to place Stella M. Scott, Substitute Detention Officer, on payroll, effective August 17, 2002

request of Juvenile Probation Director to place Wendy Spearman, Substitute Detention Officer, on payroll, effective August 17, 2002

request of Library Director to promote Kathryn A. Borchers from Catalog Technician to Library Assistant II, (replacement for Erlinda Roche), effective August 26, 2002

request of Library Director to bridge the time of Katherine Schneider, Catalog Technician, effective August 3, 2002

request of Library Director to place Mary Welsch, Shelving clerk I, (replacement for Samatha Petkosek), on payroll, effective August 6, 2002

request of Sheriff's Department to acknowledge Randall Eaves, ATTF Sergeant, effective August 17, 2002, for ninth year of auto theft grant

request of Sheriff's Department to accept the resignation of Demetria Hightower, Detention Officer I, effective September 5, 2002, with 27.12 vacation hours due or balance in system

request of Sheriff's Department to acknowledge Thomas Keith Jones, ATTF Detective, effective August 17, 2002, for ninth year of auto theft grant

request of Sheriff's Department to transfer Jimmy Kellum from Detention Deputy IV to District IV, Patrol Deputy IV, (replacement for Jerry Crabb), effective August 3, 2002

request of Sheriff's Department to place Kimberly Kimbrough, Dispatcher I, (replacement for Margie Kindle), on payroll, effective August 26, 2002

request of Sheriff's Department to place Madonna Miller, Town Center Clerk I, (replacement for Treasy C. Colburn), on payroll, effective August 14, 2002

request of Sheriff's Department to acknowledge Lanny G. Moriarty, ATTF Lieutenant, effective August 17, 2002, for ninth year of auto theft grant

request of Sheriff's Department to promote Leslie Keith Purser from Detention Officer I to Detention Deputy III, (replacement for George Bell), effective August 17, 2002

request of Sheriff's Department to acknowledge Terry Quertermous, Administrative Secretary, effective August 17, 2002, for ninth year auto theft grant

request of Sheriff's Department to place James Reed, Jail Maintenance on 12 month military duty, effective August 19, 2002

request of Sheriff's Department to place Donald Rooney, Detention Deputy III, (replacement for Michael Plata), effective August 18, 2002

request of Sheriff's Department to acknowledge Jimmy L. Simmons, ATTF Detective, effective August 17, 2002, for ninth year of auto theft grant

request of Sheriff's Department to acknowledge Kelley R. Smith, ATTF Detective, effective August 17, 2002, for ninth year of auto theft grant

request of Sheriff's Department to place Jeremy S. Volz, Dispatcher I, (replacement for Jimmy Walker), on payroll, effective August 17, 2002

request of Tax Assessor/Collector to promote Regina Casey from Deputy Specialist I to Deputy Specialist II, effective August 19, 2002

request of Tax Assessor/Collector to promote Annette Haley from Deputy Specialist I to Deputy Specialist II, effective August 19, 2002

request of Tax Assessor/Collector to increase the salary of Jennifer Hover, Deputy Specialist I, effective August 19, 2002

request of Tax Assessor/Collector to increase the salary of Stephanie Landers, Deputy Specialist I, effective August 19, 2002, due to probation period completed

request of Tax Assessor/Collector to increase the salary of Stacy Morgan, Deputy Specialist II, effective August 19, 2002

request of Tax Assessor/Collector to place Eva L. Pena, Deputy Specialist I, on payroll, (replacement for Angela LeMarire), effective August 19, 2002

request of Tax Assessor/Collector to promote Lisa Smith from Deputy Specialist I to Deputy Specialist II, (replacement for Jennifer Pitts), effective August 19, 2002

request of Tax Assessor/Collector to promote LaRie Sykes from Deputy Specialist I to Deputy Specialist II, effective August 19, 2002

request of Tax Assessor/Collector to promote Mary Thacker from Deputy Specialist I to Deputy Specialist II, effective August 19, 2002

request of Tax Assessor/Collector to promote Jenny Worchesik from Deputy Specialist I to Deputy Specialist II, effective August 19, 2002

request of District Judge Underwood to promote Kenneth C. Cramer, Court Reporter, effective August 17, 2002

request of District Clerk to increase the salary of Pamalan Payne, Record Retention Supervisor, effective July 6, 2002

request of Election Administrator to discharge Randy B. Porter, Technology Systems Coordinator, effective August 16, 2002

request of Juvenile Probation Director to change the title of Demetrius White from Control Room Assistant to Detention Officer, effective August 3, 2002

request of Library Director to increase the salary of Barbara Appleby, Branch Manager, effective May 25, 2002, due to probation period completed

request of Library Director to increase the salary of Maureen Flower, Library Assistant, III, effective November 10, 2001, due to probation period completed

request of Library Director to increase the salary of Edward Malavase, Courier, effective June 8, 2002

request of Library Director to increase the salary of Daniel Schwartz, Branch Manager, effective May 25, 2002, due to probation period completed

as per Payroll Change Requests on file. Motion carried.

29. COURT ADJOURNS

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
and Ex-Officio Clerk
Commissioners' Court
Montgomery County, Texas

BY: _____
County Clerk

County Judge