

COMMISSIONERS' COURT DOCKET, SEPTEMBER 15, 2003  
SPECIAL SESSION

THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

Be it remembered that on this the 15th day of September, 2003, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler  
Commissioner, Precinct 1, Mike Meador  
Commissioner, Precinct 2, Craig Doyal  
Commissioner, Precinct 3, Ed Chance  
Commissioner, Precinct 4, Ed Rinehart  
Also - Alice Drake, County Clerk's Office

1. CONSENT AGENDA APPROVED - AGENDA ITEMS 3A THROUGH 3B

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Consent Agenda, as follows:

TAX ASSESSOR/COLLECTOR - AGENDA ITEM 3A

- a. REQUEST approved, for the 2003 Consolidated Taxroll for Montgomery County, and the Taxing Jurisdictions collected by the County as certified by the Tax Assessor/Collector, as per Taxroll Report on file.

LIBRARY - AGENDA ITEMS 3B

- a. CHECK acknowledged, for the reimbursement for IMLS Study Activities, in the amount of \$1,159.58, issued by St. Louis Public Library, as per Request on file. (check forwarded to County Treasurer for further handling)
- b. REQUEST approved, to authorize Saturday closing of the Library System on April 10, 2004, November 27, 2004, December 25, 2004, as well as closing at 5:00 p.m. on December 31, 2003, and November 24, 2004, as per Request on file.

Motion carried.

END OF CONSENT AGENDA

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2. REQUEST APPROVED - VACANT POSITIONS - LIBRARY DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Chance, to authorize filling the following vacant positions:

- a. Acquisitions Technician - Central Library
- b. Shelving Clerk - Tullis Branch
- c. Reference Librarian - Purvis Library

as per Request on file. Motion carried.

## 3. REQUEST APPROVED - OPEN POSITIONS - CONSTABLE, PCT. #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the Request to fill an open position that was funded in the 2002/03 budget, and to fill a position that was approved through Commissioners' Court for the 2003/04 Budget year, as per Request on file. Motion carried.

## 4. REQUEST APPROVED - REPLACEMENT OF POSITION - COLLECTIONS DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to authorize the replacement of a Collectors' position, as per Request on file. Motion carried.

## 5. REQUEST DENIED - CARRYOVER MONIES - COMMUNICATIONS INFORMATION SERVICES

Motion by Commissioner chance, seconded by Commissioner Meador, to deny the Request to carryover monies from Department 503, FY2002/03 budget to 2003/04 budget for CIS, as per Request on file. Motion carried. (CIS to come before the Court whenever monies are needed)

## 6. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Judge Sadler, seconded by Commissioner Meador, to approve the following Payroll Change Requests:

request of Probation Department to transfer Hortencia Schneider to Data Clerk/Receptionist, effective September 10, 2003

request of Constable, Pct. #1 to place Mary Kipness, deputy, (replacement for Jerry Daniel Lafferty), effective September 9, 2003

request of Constable, Pct. #2 to place Anita LaCarter Geiser, Clerk/Receptionist, replacement for Mary Gilbreath), effective September 10, 2003

request of Constable, Pct. #2 to promote Mary Gilbreath from Sales Assistant Clerk to Chief Clerk, (replacement for Kay Walters), effective September 15, 2003

request of Constable, Pct. #2 to transfer Kristina Pierce from County Clerk to Constable, Pct. #2, Sales Assistant/Clerk, (replacement for Mary Gilbreath), effective September 15, 2003

request of Constable, Pct. #2 to accept the resignation of Kay Walters, Chief Clerk, effective September 12, 2003, with 31.47 vacation hours due

request of Constable, Pct. #4 to accept the resignation of Anthony Lewis, Deputy Constable, effective September 20, 2003, with 129.9345 vacation hours due

request of District Clerk to place Sara Celeste Rigsby, Deputy Clerk, on Family Leave of Absence, effective September 8, 2003

request of Library Department to place Jessica Hewett, Shelving clerk, (replacement for Anita Franco), on payroll, effective September 16, 2003

request of Library Department to place Jennifer Klinke, Acquisition Technician, (replacement for Dora Jean Deluish), effective September 15, 2003

request of Sheriff's Department to promote robert S. Albritton from Detention Corporal to Detention Sergeant, (replacement for James Dodson), effective September 13, 2003

request of Sheriff's Department to transfer David Scott Davis from District III, Patrol Deputy, to Detention Deputy, (replacement for Daniel Wiesepepe), effective September 13, 2003

request of Sheriff's Department to demote James Dodson from Detention Deputy to Detention Corporal, (replacement for Robert Albritton), effective July 26, 2003 (demotion was appealed - Motion rescinded and Deputy Dodson is to be a Detention Corporal)

request of Sheriff's Department to transfer David Haines from Town Center to District IV, (replacement for Daniel Whitworth), effective September 6, 2003

request of Sheriff's Department to promote Melissa Hammer from Dispatch Shift Coordinator/Trn. to Detention Deputy, (replacement for Matthew Harrison), effective September 13, 2003

request of Sheriff's Department to transfer Henry B. Herring from Town Center Sergeant to District I, Patrol Sergeant, (replacement for Larry Melton), effective September 6, 2003

request of Sheriff's Department to transfer Larry Melton from Evening Command Sergeant to Town Center Sergeant, (replacement for Henry Herring), effective September 6, 2003

request of Sheriff's Department to transfer David Miller from Town Center Corporal to District III, Patrol Corporal, (replacement for Timothy Montgomery), effective September 6, 2003

request of Sheriff's Department to transfer Timothy Montgomery from District III, Corporal to District II, Corporal, (replacement for Howard Smith), effective September 6, 2003

request of Sheriff's Department to transfer Howard L. Smith from District II, Corporal to District IV, Corporal, (replacement for Felicia Webb), effective September 6, 2003

request of Sheriff's Department to transfer Felicia Webb from District IV to Town Center, (replacement for David Miller), effective September 6, 2003

request of Sheriff's Department to transfer Daniel Whitworth from District IV to Town Center, (replacement for David Haines), effective September 6, 2003

request of Sheriff's Department to transfer Daniel Wiesepepe from Detention Deputy to District II, Patrol Deputy, (replacement for David Scott Davis, effective September 13, 2003

as per Payroll Change Requests on file. Motion carried.

JUDGE SADLER REQUESTED THAT A WORKSHOP BE SCHEDULED TO DISCUSS CIVIL SERVICE MATTERS NEXT COURT SESSION, SEPTEMBER 22, 2003.

7. COURT ADJOURNS

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk  
and Ex-Officio Clerk  
Commissioners' Court  
Montgomery County, Texas

BY: \_\_\_\_\_  
County Clerk

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County Judge