

COMMISSIONERS' COURT DOCKET, OCTOBER 6, 2003
SPECIAL SESSION

THE STATE OF TEXAS
COUNTY OF MONTGOMERY

Be it remembered that on this the 6th day of October 2003, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler
Commissioner, Precinct 1, Mike Meador
Commissioner, Precinct 2, Craig Doyal
Commissioner, Precinct 3, Ed Chance
Commissioner, Precinct 4, Ed Rinehart
Also - Alice Drake, County Clerk's Office

INVOCATION GIVEN BY STEVE BARRETT - NORTHRIDGE BAPTIST CHURCH

PLEDGE OF ALLEGIANCE RECITED BY EVERYONE PRESENT

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

AGENDA ITEM 6A - EMPLOYEE OF THE MONTH PRESENTATION - EMPLOYEES' COMMITTEE

Mr. Gerald Stoneham, Juvenile Probation, was nominated as "Employee of the Month", for October, 2003, by the Employees' Committee. Mr. Stoneham was presented with a plaque and a gift certificate from said Committee.

2. COMMISSIONERS'S COURT MINUTES APPROVED - COUNTY CLERK

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve Commissioners' Court Minutes for September 18, 2003, and September 22, 2003, as presented by the County Clerk. Motion carried.

3. DEPUTATION APPROVED - LIZ RUBIO, DEPUTY COUNTY CLERK

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the Deputation of Liz Rubio, Deputy County Clerk. Motion carried.

4. CONSENT AGENDA APPROVED - AGENDA ITEMS 8A THROUGH F

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the Consent Agenda, as follows:

COUNTY AUDITOR - AGENDA ITEMS 8A

- a. ACCOUNTS approved, as presented by the County Auditor.
- b. BUDGET AMENDMENTS approved, as follows:

FISCAL YEAR 2002/03

1. 9th District Court - to transfer funds to cover travel reimbursement
2. Building Maintenance/Construction - to adjust line items

3. Civic Center - to transfer funds to cover PO#23508392
4. Commissioner, Pct. #1 - to recognize/allocate reimbursement for request #7,8,9,10 & 11
5. Commissioner, Pct. #1 - to adjust line items
6. Commissioner, Pct. #2 - to liquidate grant budget; contract expired 8/31/03
7. Commissioner, Pct. #2 - to recognize/allocate real property lease from Linda Joyce
8. Commissioner, Pct. #3 - to recognize/allocate reimbursement from Phillips
9. Commissioner, Pct. #3 - to liquidate grant budget - contract expired 8/31/03
10. Commissioner, Pct. #3 - to recognize/allocate reimbursement from James Peters
11. Commissioner, Pct. #3 - Recycle - to adjust line items
12. Commissioner, Pct. #4 - to recognize/allocate reimbursement from City of Roman Forest
13. Communication/Information Service - to adjust line items
14. Constable, Pct. #3 - to adjust line item
15. Constable, Pct. #5 - to adjust line items
16. County Attorney - to adjust line items
17. County Attorney - to adjust line items
18. County Auditor - to adjust line items
19. County Auditor - to adjust line items
20. County Court at Law #4 - to transfer funds to cover PO#23508394
21. County Judge - to transfer funds for burial expense
22. County Judge Law Enforcement Grant - to recognize and to allocate grant revenue earned through grant term, as extended
23. County Treasurer - to adjust line items
24. County Treasurer - to transfer funds for computer upgrades
25. Court Collections - to adjust line items
26. District Clerk - to transfer funds to cover release
26506
9
27. Elections Administrator - to transfer back unused portion of funds from 9/22/03 budget amendment
28. Elections Administrator - to adjust line items
29. Emergency Management - to recognize donation from UTMB to use as match for bio-terrorism grant
30. General Fund - to recognize surplus tax revenue and reduce grant revenue to amount awarded
31. Non-Departmental - to adjust line items
32. Purchasing Agent - to transfer funds to cover release 266677
33. Risk Management - to transfer funds to cover Bess/Alexander damage claim
34. Risk Management - to transfer funds to cover vandalism damage claim to Unit 4110
35. Sheriff Department - to adjust line items
36. Sheriff Department - to adjust line items
37. Sheriff Department - to recognize/allocate reimbursement from State
38. Sheriff Department - to adjust line items
39. Sheriff Department - to adjust line items

FY2003/04 BUDGET AMENDMENTS

1. Various - to allocate restricted budget

as per Budget Amendment on file.

COUNTY TREASURER - AGENDA ITEMS 8B

AGENDA ITEM 8B1 - THERE WERE NO WEEKLY INVESTMENT REPORT FOR WEEK OF SEPTEMBER 29, THROUGH OCTOBER 3, 2003, SUBMITTED.

AGENDA ITEM 8B2 - THERE WERE NO PLEDGES AND/OR RELEASES OF COLLATERAL, SUBMITTED.

- a. MONTHLY REPORT approved, of pledged securities for the month of September, 2003, as per Report on file.
- b. AMENDED REPORT approved - Statement of Balances Report for month of July, 2003 (.20 cent error found by Treasurer), as per Amended Report on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 8C

- a. REQUEST approved, to void a Tax "Re-sale", and to authorize refund to David H. Bartlow in the amount of \$10,250.00, for property sold with an error in the legal description which caused the Appraisal District that it was a double on the roll and was delete, as per Request on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 8D

- a. AUTHORIZATION TO ADVERTISE FOR BIDS/PROPOSALS - as follows:
 - 1. Removal of County Owned Hangar - Montgomery County Airport
- b. ALSO, to acknowledge the opening of the following bids/proposals, as follows:
 - 1. RFP, long distance telephone service - Various Departments - Project #2003-0098 (opened 9/26/03)
 - 2. Lawn Maintenance Service - Various Departments - Project #2003-0094 - (opened 10-03-03)
 - 3. RFP Inmate Dental Service - Sheriff's Department - Project #2003-0096 - (opened 10/03/03)
 - 4. Labor for Electrical Services - Various Departments - Project #2003-0099 - (opened 10/03/03)
 - 5. Traffic Signalization on Gosling Road at Marisco Place - Pct. #2 - Project #2003-0097 - (opened 10/03/03)
- c. RENEWAL CONTRACTS approved, as follows:
 - 1. PO#2003104 - Paradigm Traffic Systems, Inc. - for video processor systems - Various Departments
 - 2. PO#2002126 - Coin Copiers, Inc. - for coin operated copy machines and Computer Printer Services - Library Department
- d. CHANGE ORDER #2 approved - PO#2003016 - to Metcalf Funeral Directors to increase the not-to-exceed amount from \$20,000.00 to \$22,000.00, as per Change Order on file.
- e. NAME CHANGE acknowledged, to change Recorded Books, Inc., to Recorded Books LLC, as per Request on file.

- f. CHANGE ORDER #8 approved, PO#2001188, to T. P. Tractor Service, to add additional acres to the mowing right-of-ways Contract for Pct. #1, as per Change Order on file.
- g. REQUEST approved, for Have Haven for residential placement for Juvenile Services, as per Request on file.
- h. REQUEST approved, for Girl's Haven for residential placement for Juvenile Services, as per Request on file.
- i. REQUEST approved, for Minola's Place of Texas, Inc., for residential placement for Juvenile Services, as per Request on file.
- j. CHANGE ORDER #3 approved, PO#2003100, to Waste Management for waste disposal service, as per Changes on file.
- k. REQUEST approved, to increase the inmate phone system \$0.50 across the board, which was approved during budget process, effective October 15, 2003. (no paperwork)
- l. CHANGE ORDER #2 approved, PO#2003114, to approve printing election and voter registration forms and related materials to Hart Intercivic, as per Change Order on file.

COMMISSIONER, PRECINCT #1 - AGENDA ITEM 8E1

- a. FINAL PLAT approved, for Stone Ranch, Section 2, consisting of 56.465 acres, 25 lots, as per Plat on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 8E2

- a. EASEMENT approved, for electrical from TMI, Inc., for traffic signalization at the intersection of Creighton Road and Kidd Road. Also, to authorize County Judge to execute same, as per Easement on file.
- b. UTILITY PERMIT approved, for LDC, Inc., to place a 4" low pressure poly gas line within the right-of-way of Honea Egypt Road, as per Permit on file.
- c. ROAD accepted, BOND released, in Lake Windcrest Subdivision, Section 5, into the County Road System, consisting of 23,484.91 l.f., 4.45 miles. Also, to release the Bond, as per Request on file.
- d. ROADS accepted, BOND released - Fellowship Drive, The Woodlands, consisting of 1,495.97 l.f., .28 miles, by Montgomery County. Also, to release the Bond, as per Request on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 8E3

- a. ORDER approved, to accept a Warranty Deed for the expansion of Hanna Road from Gerald Boyer and Barbara Boyer. Also, to authorize the County Judge to sign same, as per Order and Warranty Deed on file.

- b. ORDER approved, for the installation of culverts at Gosling Rd. at Post Office and Gosling Rd. at Copperwood, in accordance with an Interlocal Agreement dated May 10, 1993, as per Order on file.
- c. ROAD accepted - Grogans Mill Esplanade Opening and Entrance into C.B. & I., (left turn lane and crossover), into the one year maintenance period, consisting of 334 l.f., .06 miles, effective September 23, 2003, as per Request on file.
- d. ROAD accepted - Village of Sterling Ridge, Section 35, into the one year maintenance period, consisting of 618.90 l.f., .12 miles, effective October 6, 2003, as per Request on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 8E4

- a. ORDER approved, to authorize payment of Special Commissioners' Award, Payment of Special Commissioners' Fees in the amount of \$350.00 each, to J. D. Blanton, Stephen Law and L. Ray Steinmann. Also, to pay \$254.00 to First Surety Title Company for title insurance, Parcel 24, for the FM 1314 right-of-way project. County Treasurer and County Auditor are hereby authorized and directed to make payment in the amount of \$6,950.00, into the registry of the Court, (payable to the property owners), in connection with the lawsuit styled Montgomery County vs. Charles E. Jones, et al, as per Order on file.
- b. ORDER approved, to authorize the conveyance of 0.527 acres out of Woodridge Estates Subdivision, and to accept Special Warranty Deed from Montgomery County to John Chism and wife Linda L. Chism, for said property. Also, to accept a check in the amount for \$5,120.00, as payment in full for the land conveyed, and said check to be deposited into Account No. 6715.7487, as per Order and Deed on file.
- c. ROADS accepted, BOND released, in Harpers Landing at College Park, Section 8, into the county road system, consisting of 1528.32 l.f., .29 miles. Also, to release the Bond, as per Request on file.

ALL PRECINCTS - AGENDA ITEMS 8E5

- a. OVERLOAD/OVERSIZE PERMIT approved, from Fairway Construction to move various loads across various county roads. Movement to begin not earlier than September 23, 2003, and to be completed by December 23, 2003, as per Permit on file.

ELECTIONS CENTRAL - AGENDA ITEM 8F

- a. REQUEST approved, to rescind Motion #10, 6-16-03 Court Session, to reflect "approving five (5) early voting locations, plus the consolidation of voting precincts, for the September 13, 2003, Election". (fund to be identified for early voting at a later date), as per Request on file.

Motion carried.

END OF CONSENT AGENDA

5. RECEIPT ACKNOWLEDGED - BINGO LICENSE RENEWAL - COUNTY JUDGE

Motion by Commissioner Chance, seconded by Commissioner Meador, to acknowledge receipt of Charitable Bingo License Renewal for American Legion Post 615, New Caney, as per Renewal on file. Motion carried.

6. APPOINTMENT APPROVED - JUDGE FOR LIQUOR LICENSE HEARINGS - COUNTY JUDGE

Motion by Judge Sadler, seconded by Commissioner Doyal, to approve the appointment of Mary Ann Turner, County Court at Law #4 Judge, to conduct protested liquor license hearings in County Judge's absence. Motion carried. (no paperwork)

7. ORDER APPROVED - MEMBERS APPOINTMENT - CIVIL SERVICE COMMISSION

Motion by Commissioner Meador, seconded by Commissioner Doyal, to appoint the following three (3) Members to serve as Directors of the Civil Service Commission of Montgomery County:

- a. Frank Newton
- b. Phillip Dailey
- c. Commissioner Ed Chance

as per Order on file. Motion carried.

8. CHAIRMAN APPROVED - CIVIL SERVICE COMMISSION

Motion by Judge Sadler, seconded by Commissioner Rinehart, to nominate Commissioner Chance to serve as Chairman of the Civil Service Commission Board, as per Order on file. Motion carried.

9. DIRECTOR APPROVED - CIVIL SERVICE COMMISSION

Motion by Judge Sadler, seconded by Commissioner Doyal, to nominate Diana Bass to serve as the Civil Service Director, on the Civil Service Commission Board. Motion carried.

10. REQUEST APPROVED - WALDEN COMMUNITY IMPROVEMENT ASSOCIATION (CERT) GRANT - CIVIL DEFENSE

Motion by Commissioner Meador, seconded by Judge Sadler, to approve sponsoring the Walden Community Emergency Response Team (CERT) Grant. Total amount of Grant Funds requested is \$52,493.00, as per Request on file. Motion carried.

11. FUNDING APPROVED - OUTSTANDING EXPENSES FROM SPECIAL ELECTION - ELECTIONS CENTRAL

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve funding, approximately \$15,000.00, of outstanding expenses for the September 13, 2003, Special Election out of Elections 2003-04 budget monies, as per Request on file. Motion carried.

12. REQUEST APPROVED - COMPUTER EQUIPMENT PURCHASE - JUSTICE OF THE PEACE, PCT. #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the purchase of various computer equipment for JP, Pct. #1, in the amount of \$6,841.34, to be funded from the Technology Fund, as per Request on file. Motion carried.

13. AGREEMENTS APPROVED - MONTGOMERY COUNTY COMMUNITY DEVELOPMENT (CDBG)

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the following Agreements for Montgomery County Community Development, (CDBG):

- a. The Community Clinic - to provide low income family medical/dental care, supplies and Administration
- b. The Society of Samaritans - to provide assistance for citizens bond, staff, supplies/other
- c. The Montgomery County Women's Center - for administrative services to victims of domestic violence
- d. The Montgomery County Food Bank - to provide food for low income families, including the homeless

as per Agreements on file. Motion carried. (two additional Agreements will be forthcoming at a later date)

14. REQUEST APPROVED - AUTO ALLOWANCE - COMMUNICATION INFORMATION SERVICES (CIS)

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve an auto allowance in the amount of \$500.00 a month, (to be funded from Professional Services 2003-04 budget), for John Burnett, Assistant Communications Manager. Motion carried.

15. REQUEST APPROVED - REPLACEMENT OF COLLECTOR'S POSITION - COLLECTIONS

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve the Request for the replacement of a Collector's position for Collections Department, as per Request on file. Motion carried.

16. REQUEST APPROVED - WAIVING HIRING FREEZE FOR RECORDING/SCAN CLERK - COUNTY CLERK

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve waiving the hiring freeze for the replacement of a Recording/Scan Clerk in the Real Property Division, as per Request on file. Motion carried.

17. REQUEST APPROVED - COVERAGE FOR BENEFITS - DISPUTE RESOLUTION

Motion by Commissioner Chance, seconded by Commissioner Meador, to extend coverage for benefits, (subject to the 90 day waiting period), to a new position as it currently does

for two existing positions, as per Request on file. Motion carried.

18. REQUEST APPROVED - FILLING VACANT POSITIONS - LIBRARY DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve filling three vacant positions, per Request from Library Director, as follows:

- a. Copy Cataloger - Central Library
- b. Library Assistant II - Central Library
- c. Young Adult/Reference Librarian - South Regional Library

as per Request on file. Motion carried.

19. REQUEST APPROVED - DEPUTY POSITION/MENTAL HEALTH -CONSTABLE, PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Request to fill one Deputy position, which will be assigned to the Mental Health Division, as per Request on file. Motion carried.

20. REQUEST APPROVED - ORGANIZATIONAL CHANGES - CONSTABLE, PCT. #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the following Organizational Changes for Deputies assigned additional duties, as follows:

William Sanson	\$500.00
Paul Hubbard	\$500.00
Larry Evans	\$500.00

as per Request on file. Motion carried.

21. REQUEST APPROVED - FUNDS FOR NEW ACCOUNTING POSITION - SHERIFF'S DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve using \$20,833.00, funds budgeted for the new Accounting position, for Carlotta M. Lansford, C.P.A., as stipulated in an Agreement dated October 6, 2003, (Motion #33), as per Request on file. Motion carried.

22. PUBLIC HEARING DATE SET - LLEB GRANT APPLICATION - SHERIFF'S DEPARTMENT

Motion by Judge Sadler, seconded by Commissioner Meador, to set a public hearing date for October 20, 2003, for the acceptance of the LLEB Grant for overtime payments for Sheriff's Department deputies, in the amount of \$133,330.00, for two year period, as per Request on file. Motion carried.

23. VARIANCE APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve a variance for Ken Tollar RV Park, Conroe, Texas, to install an aerobic septic system in the flood plain, as per Request on file. Motion carried.

24. SALARY SCHEDULES APPROVED - FY2003-04 - COUNTY AUDITOR

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the 2003-04 Salary Schedules, for County Employees, as per Schedule on file. Motion carried.

AGENDA ITEM 24A1, 6, 7, 8, 9 & 10 - RECOMMENDATIONS AND CONTRACTS - DEFERRED

25. RECOMMENDATION AND CONTRACT APPROVED - TELESCOPIC BOOM EXCAVATOR - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to award the bid, (opened September 19, 2003), to Hi-Way Equipment for two (2) new current production telescopic boom excavators, in the amount of \$409,847.20, with an interest rate of 3.65%. Paperwork for financing to follow at a later date, as per Contract on file. Motion carried.

26. RECOMMENDATION AND CONTRACT APPROVED - NEW DUMP TRUCK - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bid, (opened August 28, 2003), to Metro Ford Truck Sales, Inc., for one (1) 2004 Sterling Dump Truck, in the amount of \$67,495.00, as per Contract on file. Motion carried.

27. RECOMMENDATION AND CONTRACT APPROVED - SURVEILLANCE PROGRAM (ICSP) - JUVENILE PROBATION

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to award the bid, (opened September 5, 2003), for Intense Community Surveillance Program to Deterrent to Detainment Services, Inc., as per Contract on file. Motion carried.

28. RECOMMENDATION AND CONTRACT APPROVED - MISCELLANEOUS REPAIRS - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to award the bid, (opened September 17, 2003), for miscellaneous repairs for dump trucks, haul trucks and miscellaneous heavy equipment, to the following:

- a. Prime Award - N. C. Eagle Services, Inc. - Eagle Truck Parts
- b. Alternate Award - Mustang Tractor and Equipment Co.

as per Contracts on file. Motion carried.

29. RECOMMENDATION AND CONTRACT APPROVED - TRAFFIC SIGNAL - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to award the bid, (opened October 3, 2003), for traffic signal on Gosling Rd. at Marisco Place to Statewide traffic Signal Co., in the amount of \$77,540.50, as per Contract on file. Motion carried.

30. CHECKS ACKNOWLEDGED - SONITROL MANAGEMENT CORP. - PURCHASING DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Meador, to accept the following checks:

- a. Sonitrol Management Corp. - \$225.00 - for finders fee
- b. J & L Recycling - \$169.84 - for sale of scrap
- c. J & L Recycling - \$12.32 cash - for sale of scrap

as per Checks submitted. Motion carried. (checks forwarded to County Treasurer for further processing)

31. CHANGE ORDER #1 APPROVED - TRAFFIC SIGNAL INSTALLATION - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve Change Order #1, PO#2003225, for traffic signal installation on Research Forest Drive at Green Bridge Drive, to Statewide Traffic Signal Co., as per Changes noted in file. Motion carried.

32. PROPOSAL APPROVED - ENGINEERING SERVICES - PURCHASING DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the Proposal from Carter & Burgess, Inc., for engineering services to provide environmental investigations for the proposed Montgomery County Gun Range, as per Proposal on file. Motion carried.

33. PROPOSAL APPROVED - PROFESSIONAL SERVICES - SHERIFF'S DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the proposal from Carlotta M. Lansford, CPA, to provide professional services for the Sheriff's Department, as per Proposal on file. Motion carried.

34. RESOLUTION AND ORDER APPROVED - PAYMENT OF CLAIM - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve an Order to pay Oak Ridge North \$50,000.00, for the installation of signal lights at the intersection of Robinson Road and Patsy Lane, as per Resolution and Order on file. Motion carried.

35. REQUEST DENIED - RETIREE MEDICAL BENEFITS - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Chance, to deny granting continuous service for purposes of retiree medical benefits for an employee in the County Attorney's office. Motion carried. Judge Sadler "opposed"

36. RESOLUTION AND ORDER APPROVED - R.B. TULLIS BRANCH LIBRARY PROJECT - COUNTY ATTORNEY

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve a Resolution and Order for the acceptance of \$500,000.00, from the East Montgomery County Improvement District for the project costs of the R. B. Tullis Branch Library, as per Resolution and Order on file. Motion carried. (check was not submitted to County Clerk)

37. AMENDMENT APPROVED - OCCUPANCY AGREEMENT - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve an Amendment to the Occupancy Agreement for the Women's Center lease of space in the Community Center, Pct. #4. Also, to extend term of existing Agreement

for one year, as per Amendment on file. Motion carried.

- 38. AGREEMENT APPROVED - WORK ASSIGNMENTS - COMMUNITY SUPERVISION AND CORRECTIONS - COUNTY ATTORNEY

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve an Agreement between Montgomery County and Montgomery County Department of Community Supervision and Corrections (CSR), for work assignments for Community Service Restitution participants to do litter clean up in Precinct #4. Also, to authorize the County Judge to sign same, as per Agreement on file. Motion carried.

- 39. AGREEMENT APPROVED - LAW ENFORCEMENT SERVICES - CONSTABLE, PRECINCT #2

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve an Agreement with Rivershire Maintenance Fund, Inc., for one part-time Deputy Constable, for the purpose of enhancing traffic and other law enforcement duties within said area of Rivershire Subdivision, as per Agreement on file. Motion carried.

- 40. REPLAT APPROVED - TIMBER LINE ESTATES, SECTION 1 - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Replat of Replat of Timber Line Estates, Section 1, to be known as Timber Line Estates, Section 1, Replat No. 2, as per Notice on file. Motion carried.

- 41. REPLAT APPROVED - HIGHLINE ACRES, SECTION 1 - PRECINCT #4
REQUEST APPROVED - PLACEMENT OF STOP SIGN - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the following:

- a. Replat of Unrestricted Reserve "D" of Kellyn Oaks, Section 1, to be known as Highline Acres, Section 1
- b. Placement of Stop Sign on Rocky Road and Si Terry, as per Notice on file

as per Requests on file. Motion carried.

- 42. FINAL PLAT APPROVED - HIGHLINE ACRES, SECTION 1 - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve the Final Plat of Highline Acres, Section 1, consisting of 4.328 acres, 4 lots, as per Plat on file. Motion carried.

EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge's Chambers to discuss matters Pursuant to one or more of the following Provisions of the Texas Government Code to-Wit: Chapter 551, Sub-Chapter D; Articles 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.084, and

551.087

1. Consider and Approve Claims of Les French, Renell Pedigo, Eddie Lagway, Debra Foster, and Georgette Lucado (Section 551.071)
2. Consider and Discuss Claim Louis Solana (Section 551.071)
3. Consider and Discuss Claims of David Parks - (Section 551.071)

COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT, EXCEPT COMMISSIONER MEADOR.

43. RESOLUTIONS AND ORDERS APPROVED - REFUNDS OF BOND POSTING FEES - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve refund payment of the following bond posting fees:

- a. Georgette Lucado - \$1,964.00
- b. Eddie R. Lagway - \$3,176.00
- c. Les French - \$3,854.00
- d. Renell Pedigo - \$2,190.00

as per Resolutions and Orders on file. Motion carried.

44. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve the following Payroll Change Requests:

request of Animal Control to discharge Linda Young, Animal Control Officer, effective September 30, 2003, with 186.38 vacation hours due and 78.785 comp time due

request of Animal Control to accept the resignation of Christopher Campbell, Animal Care Specialist, Part-time, effective October 1, 2003

request of Collections Director to accept the resignation of Jodi Keiffer, Collection Specialist, effective September 24, 2003

request of Collections Director to increase the salary of Karen McPeters, Alarm Coordinator, effective September 27, 2003, due to probation period completed

request of Commissioner, Pct. #2 to place Natalie Kaye Parsley, Secretary/Temporary, on payroll, effective August 22, 2003

request of Commissioner, Pct. #3 to accept the resignation of Charles Blair, Supervisor, effective September 22, 2003, with 120.885 vacation hours due

request of Commissioner, Pct. #3 to increase the salary of David Stalker, Driver/Helper, effective October 11, 2003, due to probation period complete

request of Commissioner, Pct. #4 to promote Tracey Stilley from Field Supervisor to Inspector/Supervisor, effective

September 27, 2003

request of Constable, Pct. #1 to place Sherri Brown, Clerk, on payroll, effective October 1, 2003

request of Constable, Pct. #1 to correct the Salary of Mary Kipness, Deputy, to reflect salary paid by M.I.S.D./100%, effective September 9, 2003

request of Constable, Pct. #1 to transfer Jerry Lafferty from Deputy to Deputy/Environmental, effective October 1, 2003 - (paid by Commissioner, Pct. #1)

request of Constable, Pct. #1 to transfer Nicholas Vaughn, Deputy, (replacement for Jerry Lafferty), effective October 1, 2003

request of Constable, Pct. 4 to place James Dowling, Deputy Constable, (replacement for Anthony Lewis), on payroll, effective October 1, 2003

request of Constable, Pct. #5 to promote Gail Beale from Chief Clerk to Administrative Assistant, effective September 27, 2003

request of Constable, Pct. #5 to increase the salary of Donald Smith, Livestock Deputy, effective September 27, 2003, due to probation period completed

request of Constable, Pct. #5 to place Patricia McDaniel, Assistant Co. Attorney, on payroll, effective September 29, 2003

request of County Clerk to layoff Edna Bubela, Chief Clerk-Annex, effective September 26, 2003, due to FMLA expired

request of County Clerk to promote Maria Hill from Recording/Scan Clerk to Courtroom Clerk, effective September 29, 2003, (replacement for Theresa Ruppert)

request of County Clerk to extend temporary position for Barbara Jones, Temporary Clerk, effective September 27, 2003

request of County Clerk to promote Terrie Mericle from Receptionist to Utility Assistant, (replacement for Brenda Randall), effective September 29, 2003

request of County Clerk to place Tammy Pierce, Recording/Scan Clerk, (replacement for Floresthela Sollie), effective October 6, 2003

request of County Clerk to accept the resignation of Brenda Randall, Utility Assistant, effective October 3, 2003

request of County Clerk to demote Theresa Ruppert from Courtroom Clerk to Receptionist, (replacement for Terrie Mericle), effective September 29, 2003

request of County Clerk to transfer Floresthela P. Sollie from Recording/Scan Clerk to Chief Clerk/Annex, (replacement for Edna Bubela), effective September 29, 2003

request of District Attorney to place Nancy Hebert, Assistant District Attorney, (replacement for Andrea

Thompson), effective October 13, 2003

request of District Attorney to transfer Andrea Thompson from Intake/JP Attorney to Misdemeanor Attorney, (replacement for Adam Tabak), effective October 11, 2003

request of District Clerk to increase the salary of Carolyn Bennett, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Patricia Chamberlain, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to accept the resignation of Regina DeLeon, Deputy Clerk, effective October 1, 2003, with 25.92 vacation hours due

request of District Clerk to increase the salary of Kathy D. Edwards, Deputy Clerk, effective September 27, 2003

request of District Clerk to increase the salary of Cynthia Fountain, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Janet Dawn Jones, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Cathy L. McDaniel, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Melisa Miller, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Susan E. Mitchell, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Kay J. Piland, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Cari L. Sodolak, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Stacie Wheeler, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of District Clerk to increase the salary of Valerie Williams, Deputy Clerk, effective September 27, 2003, due to probation period completed

request of Elections Director to change Debora Everhart from Part-time Clerk/Technician to Full-time Clerk/Technician, (replacement for Linda Henry), effective September 29, 2003

request of Elections Director to promote Linda Henry from Clerk/Technician to Elections Manager, effective September 29, 2003

request of Elections Director to change the status of Sophia Ann Isaac, Voter Registration Clerk, as noted on payroll change request form, effective October 4, 2003

request of Elections Director to place Melissa Teague, Temporary Voters Clerk, on payroll, effective October 6, 2003

request of Elections Director to place Rhonda Vaught, Temporary Voters Clerk, on payroll, effective September 30, 2003

request of District Judge to promote Genoveva Perez, Appointment Designee, effective September 29, 2003, due to restructuring process

request of District Judge to accept the resignation of Carol Raica, Director, effective September 30, 2003, with 192.1545 vacation hours due, due to position discontinued

request of Justice of the Peace, Pct. #1 to place Luann Henderson, Part-time Clerk, on payroll, effective October 1, 2003

request of Justice of the Peace, Pct. #3 to promote Comelle Wright from Data Management/Compliance to Data Management/Compliance Team Leader, (replacement for Donna Best), effective September 27, 2003

request of Juvenile Director to discharge Kelli Foreman, Substitute Detention Officer, effective September 29, 2003

request of Juvenile Director to change the status of Carly Loomis from Substitute Detention Officer to Detention Officer, (replacement for Donald Rose), effective October 11, 2003

request of Juvenile Director to place Danny Joe Mason, Detention Officer, (replacement for William Butler), on payroll, effective October 4, 2003

request of Juvenile Director to promote Donald Ray Rose from Detention Officer to Juvenile Probation Officer-Detention, (replacement for Dewitt Basden), effective October 11, 2003

request of Library Director to place Sara Royall-Sunderman, Young Adult Librarian, (replacement for Vicki Meredith), effective September 29, 2003

request of Library Director to promote Katherine Schneider from Catalog Technician to Copy Cataloger, (replacement for Teresa DeHoyos), effective October 6, 2003

request of Library Director to place Steve N. Warren, Library Assistant II, (replacement for Robin Bamberg), on payroll, effective October 6, 2003

request of Purchasing Agent to place Keith A. Lester, Construction Manager, on payroll, effective October 13, 2003

request of Sheriff's Department to add Certification pay for Michael Bledsoe, District 3, Patrol Deputy, effective October 1, 2003

request of Sheriff's Department to accept the resignation of Jeremiah Garcia, Detention Officer II, effective September 26, 2003, with 7.34 vacation hours due, 8.25 comp hours due and 14.50 holiday hours due

request of Sheriff's Department to add Certification pay for Mary Haver, Town Center Patrol Deputy, effective September 27, 2003

request of Sheriff's Department to add Certification pay for Christopher Holcomb, Town Center Patrol Deputy, effective September 27, 2003

request of Sheriff's Department to transfer Ronald Mericle from Detention Deputy to Bailiff, (replacement for Stanley Taft), effective September 18, 2003

request of Sheriff's Department to place Erin Porreca, Telecommunicator I, (replacement for Linda Craven), effective September 27, 2003

request of Sheriff Department to add Certification pay for Phillip Schumpe, District IV, Patrol Deputy, effective September 27, 2003

request of Sheriff's Department to add Certification pay for Charles K. Strang, Detention Deputy, effective September 27, 2003

request of Sheriff's Department to transfer Stanley Taft, Detention Deputy, (replacement for Ronald Mericle), effective September 18, 2003

request of Sheriff's Department to add Certification pay for George Unterreiner, District I, Patrol Deputy, effective September 27, 2003

request of Tax Assessor/Collector to place Jodi Henderson, Deputy Specialist I, (replacement for Elaine Nevarez), effective October 13, 2003

request of Tax Assessor/Collector to accept the resignation of LaRie Sykes, Deputy Specialist II, effective September 19, 2003

request of Constable, Pct. #4 to discharge Meredith Miller, Deputy, effective October 3, 2003, with 125.5307 vacation hours due and 51.76 comp hours due and 0.37 holiday hours

as per Payroll Change Requests on file. Motion carried.

45. REQUEST APPROVED - LONGEVITY PAY FOR ASSISTANT PROSECUTORS - HUMAN RESOURCES

Motion by Judge Sadler, seconded by Commissioner Chance, to approve paying longevity to full-time assistant prosecutor, \$20.00 per month for each year of service (after four years of lifetime credit as a prosecutor). Money is to be paid to prosecutors only when the county receives payment from the State, in accordance with House Bill 1940, as per Request on file. Motion carried.

THE COURT RECESSED FOR A WORKSHOP IN ORDER TO DISCUSS THE POSSIBILITY FOR MONTGOMERY COUNTY TO HAVE THEIR OWN FACILITY TO PERFORM AUTOPSY AND RELATED SERVICES.

46. COURT ADJOURNS

Motion by Commissioner Doyal, seconded by Commissioner Chance, to adjourn this Session of Commissioners' Court. Motion carried.

The above and foregoing Commissioners' Court Minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
and Ex-Officio Clerk
Commissioners' Court
Montgomery County, Texas

BY: _____
County Clerk

County Judge