

COMMISSIONERS' COURT DOCKET, DECEMBER 16, 2002  
SPECIAL SESSION

THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

Be it remembered that on this the 16th day of December, 2002, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Special Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge,	Alan "Barb" Sadler
Commissioner,	Precinct 1, Mike Meador
Commissioner,	Precinct 2, Craig Doyal
Commissioner,	Precinct 3, Ed Chance
Commissioner,	Precinct 4, Ed Rinehart
Also -	Alice Drake, County Clerk's Office

INVOCATION GIVEN BY GENE DEFOREST, CONSTABLE, PRECINCT #1.  
PLEDGE OF ALLEGIANCE WAS RECITED BY EVERYONE PRESENT.

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

AGENDA ITEM 5 - COUNTY UNITED WAY CAMPAIGN AWARD PRESENTATION

Commissioner Doyal and Julie P. Martineau, President of Montgomery County United Way, presented several Employees and County Officials with Certificates for their participation in the County's United Way Campaign.

AGENDA ITEM 6A - THE EMPLOYEES' COMMITTEE PRESENTED SPECTRUM CATERING SERVICE WITH A PLAQUE OF APPRECIATION FOR THEIR SERVICES IN CATERING THE COUNTY'S CHRISTMAS LUNCHEON THIS YEAR.

AGENDA ITEM 6B - MARIE MOORE, CHAIRMAN OF THE EMPLOYEES' COMMITTEE, WAS PRESENTED WITH A PLAQUE OF APPRECIATION BY VANITA BUCHANAN.

2. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve Commissioners' Court Minutes for November 25, 2002, as presented by the County Clerk. Motion carried.

3. MINUTES APPROVED - COMMISSIONERS' COURT MINUTES - COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Minutes for December 2, 2002, as presented by the County Clerk. Motion carried.

4. CONSENT AGENDA APPROVED - AGENDA ITEMS 6A THROUGH 6F

Motion by Commissioner Doyal, seconded by Commissioner Chance, to approve the following Items listed under Today's Court Agenda:

COUNTY AUDITOR - AGENDA ITEMS 8A THROUGH 8J

- a. ACCOUNTS approved, as presented by the County Treasurer.
- b. BUDGET AMENDMENTS approved, as follows:

FISCAL YEAR 2002:

1. Animal Control/Animal Shelter - to allocate funds to cover shortage
2. Certificate of Obligation, Series 97A-98 - to recognize and to allocate interest earned in FY02 in Capital Project fund

3. Commissioner, Pct. #3 - (1 of 2) - to recognize and to allocate reimbursement from Gator Construction
4. Commissioner, Pct. 3 - (2 of 2) - to recognize and to allocate reimbursement from City of Shenandoah
5. Constable, Pct. #4 - to allocate funds to cover PO#22503988
6. Constable, Pct. #5 - to allocate funds to cover shortage
7. General Fund - to recognize and to allocate proceeds from Lease Agreement from construction of parking garage
8. Non-Departmental - to allocate funds to cover shortage in restricted line
9. Various (1 of 2): - to allocate funds to cover shortages in restricted line
10. Various (2 of 2): - to allocate funds to cover shortages in restricted line

#### FISCAL YEAR 2003

1. Commissioner, Pct. #1 - to recognize/allocate maintenance bond from D. Hall
2. Commissioner, Pct. #2, (1 of 3) - to recognize/allocate reimbursement from River Plantation County Clerk
3. Commissioner, Pct. #2 (2 of 3) - to recognize/allocate reimbursement from River Plantation Community Improvement Association
4. Commissioner, Pct. #2 (3 of 3) - to recognize/allocate real property lease from Perkins
5. Commissioner, Pct. #3 - to recognize/allocate reimbursement from G. Phillips
6. Commissioner, Pct. #4 - to recognize/allocate reimbursement from City of Patton Village
7. Constable, Pct. 2/Bldg. Maintenance/Construction - to allocate funds for remodeling office
8. Juvenile, Justice Alt. Education Program - to adjust line items
9. Risk Management - to recognize/allocate reimbursement from State Farm Mutual Automobile Insurance Co.
10. Sheriff's Department - (1 of 2) - to recognize and to allocate proceeds of lease with Blue Bird Body Company (PO#2002301)
11. Sheriff's Department - (2 of 2) - to adjust line items
12. Tax Assessor/Collector - to allocate funds to cover release #251937

as per Budget Amendments on file.

#### COUNTY TREASURER - AGENDA ITEMS 6B

AGENDA ITEM 8B1 - WEEKLY INVESTMENT REPORT FOR THE WEEK OF NOVEMBER 25-29, 2002 - NONE WAS SUBMITTED.

- a. MONTHLY FINANCIAL REPORT approved, for the month of September, 2002, as per Report on file.
- b. MONTHLY COLLATERAL REPORT approved, for the month of November, 2002, as per Report on file.
- c. PLEDGE OF SECURITIES approved, from JP Morgan Chase Bank - Cusip #AC-3500037382 - par value \$20,000,000.00, as per Report on file.
- d. BROKERS LIST approved, by the Investment Committee for Year 2003, as follows:
  1. APS Financial Corporation - Houston, Texas
  2. Wachovia Securities, Inc. - Houston, Texas
  3. JP Morgan Securities of Texas, Inc. - Dallas, Texas
  4. Coastal Securities LTD - Houston, Texas
  5. Funds Management Group, Inc. - Houston, Texas
  6. Wells Fargo Brokerage Services - Austin, Texas
  7. Blackrock Investment, Inc. - Kingwood, Texas
  8. Salomon, Smith & Barney, Inc. - Houston, Texas

9. Texpool Participant Services - Dallas, Texas
10. Banc One Capital Markets, Inc. - Dallas, Texas
11. UBS Painewebber - Midland, Texas
12. Morgan Stanley - Sugarland, Tx.

as per List on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 8C

- a. AUTHORIZATION TO ADVERTISE FOR BIDS/PROPOSALS, as follows:
  1. Drug Testing for Substance Abuse - Various Departments
  2. Transporting, Processing and Recycling used tires - Various Departments
  3. Sale of used meridian common equipment shelf from Option 5l with Power Supply and CPU - CIS
- b. ALSO, to acknowledge the following bids/proposals, opened by the Purchasing Department:
  1. Traffic Signal Parts -pct. #3 - Project #2003-0004 - (opened 12-03-02)
  2. Laptop PC/Toughbook and Accessories - Various Departments - Project #2003-0020 - (opened 12-04-02)
  3. Construction of Traffic Signalization on Lake Woodlands Dr. at Six Pines Dr. - Pct. #3 - Project #2003-0022 - (opened 12-05-02)
  4. RFP/Q Electronic Marquee - Lone Star Convention Center - Project #2003-0011 - (opened 12-12-02)
- c. CONTRACT RENEWALS approved, as follows:
  1. Hellard Services - (PO#2002303) - for mowing right-of-ways - Pct. #1
  2. Frazier Lawn Service - (PO#2002280) - for mowing right-of-ways - Pct. #1
  3. T. P. Tractor Service - (PO#2001188) - for mowing right-of-ways - Pct. #1
  4. A & E Products Co., Inc. - (PO#2002219) - for scanning of county plats - County Clerk
  5. O'Reilly Auto Parts/Hilo-O-Reilly Store #8 - (PO#2000220)
  6. O'Reilly Auto Parts/Hilo- O'Reilly Store #38 - (PO#2000221) - for vehicle brake parts - Various Departments - (description did read vehicle brake parts but should read truck brake parts)
  7. O'Reilly Auto Parts/Hilo-O-Reilly Store #39 - (PO#2000222) - for vehicle brake parts - Various Departments - (description did read vehicle brake parts, but should read truck brake parts)
  8. O'Reilly Auto Parts/Hilo-O'Reilly Store #506 - (PO#2000223) - for vehicle brake parts - Various Departments - (description did read vehicle brake parts, but should read truck brake parts)
  9. Napa Kingwood Point Auto Supply - (PO#2000227) - for vehicle brake parts, Pct. #4 - (description read vehicle brake parts, but should read truck brake parts)

as per Request on file.
- d. NAME CHANGE approved, from Grolier Publishing, Inc./Grolier Educational Corporation to Scholastic Library Publishing, as per Notice on file.
- e. CHANGE ORDER #2 approved, (PO#2001230), to Advanced Drainage Systems, Inc., for polyethylene corrugated pipe, to add fuel surcharge of five cents per round trip mile on all ADS shipments with a minimum fuel charge of \$2.00, as per Change Order on file.
- f. CHANGE ORDER #9 approved, (PO#2000045), to Polaris Business Products,, Inc., to make changes to the Printing of Letterhead, Envelopes and Business Cards Contract, as per Changes noted on file.
- g. CHANGE ORDER #9 approved, (PO#9900298), to Polaris Business Products, Inc. Contract for Computer Paper, as noted on Change Order on file.
- h. CHANGE ORDER #1 approved, (PO#2003103), to Lawrence Marshall Dealerships to change District Attorney's 2003 vehicle package to read a 2003

Chevrolet Impala Police Package rather than a Chevrolet Caprice Police Package, as per Change Order on file.

- i. CHANGE ORDER #2 approved, (PO#2002321), to Smith & Company on Contract for Rehabilitation of Roads, as per Changes on file.
- j. CHANGE ORDER #1 approved, (PO#2003059), to Hasara Culvert & Contracting, Inc., for the removal & installation of drainage culvert pipe, as per Changes noted on file.
- k. CHANGE ORDER #1 approved, (PO#2002491), to Universal Computers Technology, for Changes to the personal computers and local area networks Contract, as per Changes on file.
- l. PAYMENT BOND approved, from South Coast Construction, Inc., for the construction of right turn lane from Research Forest Dr. to E. Alden Bridge Dr. - Pct. #2 and #3, as per Bond on file.
- m. ITEMS DECLARED SALVAGE approved, for old light poles removed from the baseball fields in Pct. #1, as per Request on file.

#### COUNTY JUDGE - AGENDA ITEM 8D

- a. APPOINTMENTS approved, for Members to serve on the 2003 Transportation Policy Council, as follows:

- 1. Mark J. Mooney, P.E. - Primary Member, and
- 2. Michael M. Beitler, P.E. - Alternate Member

ALSO, to approve the following Members to serve on the Technical Advisory Committee for year 2003, as follows:

- 1. Michael M. Beitler, P.E. - Primary Member, and
- 2. Mark J. Mooney, P.E. - Alternate Member

as per Request on file.

#### COMMISSIONER, PRECINCT #1 - AGENDA ITEM 8E

- a. REAPPOINTMENTS approved, for the following Members to serve on the Emergency Service District No. 2 Board:

- 1. Henry Burton
- 2. Ted Granhold

as per Request on file.

#### AGENDA ITEM 8E1B - FINAL PLAT ON HILLCREST ESTATES - DEFERRED.

- b. FINAL PLAT approved, for Lake Mount Pleasant Road Estates, consisting of 38.685 acres, as per Plat on file.
- c. ROAD accepted - BOND released - Pebble Glen Drive Extension, (between League Line Road and Pebble Glen on the Lake Subdivision), consisting of .16 miles, 850 l.f. by Montgomery County. Also, to Release the Bond.
- d. ROAD accepted - BOND released - Pebble Glen on the Lake, (private streets), completed the one year maintenance period, consisting of .69 miles, 3,686.76 l.f. Also, to release the Bond, as per Request on file.

#### COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 8E2

- a. PAYMENT approved, for Lease Property from Emergency Service District #4 in

the amount of \$12.00, for Needham Fire Station #64, as per Check on file. (check forwarded to County Treasurer for further handling). (no paperwork)

- b. FINAL PLAT approved, for Crown Oaks Subdivision, Section 4, consisting of 333.107 acres, 202 lots, as per Plat on file.
- c. ROADS accepted - Timberloch Estates, Section 1, into the one year maintenance period, consisting of 1 mile, 5,274.05 l.f., effective December 16, 2002, as per Request on file.
- d. ROADS accepted - Village of Alden Bridge, Section 92, into the one year maintenance period, consisting of .29 miles, 1,534.10 l.f., effective December 16, 2002
- e. ROADS accepted - High Meadow Ranch, Section 6, by Montgomery County, consisting of 1.37 miles, 7,261.72 l.f.. Also, to release the bond, as per Request on file.
- f. ROADS accepted - Village of Alden Bridge, Section 87, by Montgomery County, consisting of .34 miles, 1,793.23 l.f. Also, to release the bond, as per Request on file.
- g. UTILITY PERMIT approved, from Phonoscope, Ltd., to bore and place one (1) 4" PVC encasing and three (3) 1" fiber optic conduits to cross Nichols Sawmill Road, as per Permit on file.
- h. DONATION DEED accepted, from Elizabeth H. Edwards for Lots 9 and 10, Block 15, Spring Creek Forest, Section 5, as per Deed on file.
- i. ORDER approved, to acknowledge receipt of a Check in the amount of \$12.00, from Kathryn Beck for the lease of Lot 222, Spring Hills Subdivision, Section 2, as per Order on file.
- j. AGREEMENT approved, between Montgomery County and Richfield Investment Corporation, to authorize the placement of improvements within the right of way of Woodtrace Blvd., as per Agreement on file.
- k. AGREEMENT approved, between Montgomery County and Old Kentucky Farms, L.P. , in regard to improvements to Leonidas Horton Road, as per Agreement on file.
- l. ORDER approved, to acknowledge receipt of Amendment to Letter of Credit No. 645, issued by Omni Bank, for the Account of Decker Oaks Estates, Section 2, as per Agreement on file.

#### COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 8E3

- a. FINAL PLAT approved, for Rayford Properties, consisting of 9.242 acres, as per Plat on file.
- b. FINAL PLAT approved, for Lake Woodlands East Shore, Section 2, consisting of 18.33 acres, as per Plat on file.
- c. FINAL PLAT approved, for Village of Alden Bridge, Section 97, consisting of 10.86 acres 70 Lots, as per Plat on file.
- d. FINAL PLAT approved, for Woodridge Park Apartments, consisting of 10.550 acres, as per Plat on file.
- e. ROADS accepted - Fox Run Subdivision, Section 11, consisting .10 miles, 514 l.f., into the one year maintenance system, effective December 16, 2002.
- f. ROADS accepted, BOND released - located in the Park at Research Forest, consisting of .43 miles, 2,281.19 l.f., into the County

Maintenance System. Also Monteverdi Lane is private and will not be maintained by Montgomery County. Bond to be released, as per Request on file.

- g. ROADS accepted, BOND released - Village of Sterling Ridge, Section 7, consisting of .77 miles, 4.066.93 l.f., be accepted by Montgomery County. Also, to release the Bond, as per Request on file.
- h. PUBLIC HEARING DATE SET, for January 27, 2003, to consider the renaming of Waterway Place to Waterway Court located in the Town Center, as per Request on file.
- i. RIGHT OF ENTRY approved, to authorize J. F. Thompson, Inc., to perform surveying work on property adjacent to Hanna Road, which is owned by Montgomery County, as per Permission Notice on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 8E4

- a. RESIGNATION acknowledged, of Darlyn Musgrove as Board Member from the Montgomery County Emergency Service District No. 12, as per Notice on file.
- b. APPOINTMENT approved, for Glenn Bell to serve a one (1) year term on the Emergency Service District No. 12 Board, as per Request on file.
- c. REAPPOINTMENTS approved, for the following Board Members to serve on the Emergency Service District No. 12 Board for a two (2) year term:
  - 1. Lisa Walding
  - 2. Doug Montgomery

as per Request on file.

- d. APPOINTMENT approved, of John Kelley to serve a 2 year term on the Emergency Service District No. 6 Board, as per Request on file.
- e. CHECK accepted, in the amount of \$1,000.00, from the City of Roman Forest for the purchase of a County Vehicle, under an Interlocal Agreement dated October 7, 2002. (check forwarded to County Treasurer for further handling).
- f. FINAL PLAT approved, for GSL Industrial, Plat 1, consisting of 3.0337 acres, as per Plat on file.
- g. FINAL PLAT approved, for Kingwood Coffee, consisting of 0.82 acres, as per Plat on file.
- h. SUBSTANTIAL COMPLETION acknowledged, for Met Road from Nichols Lane to F.M. 1314 and the acceptance of said Road by Montgomery County to be added to the County Road Log. (no paperwork)
- i. PUBLIC HEARING DATE SET, for January 27, 2003, to consider placement of a stop sign on Waukegan Road at Coon Hollow, (southbound leg), as per Notice on file.
- j. REQUEST approved, for Baseline Corporation the right of entry and permission for access to perform surveying work on properties in Woodhollow Subdivision, which is owned by Montgomery County, as per Paperwork on file.
- k. UTILITY EASEMENT approved, for Entergy Gulf States, Inc., for the East

Montgomery County Community Development Center. Also, to authorize the County Judge to execute right-of-way instrument submitted, as per Agreement on file.

- 1. ORDER approved, to authorize lease of real property described as Tracts 329, 330, and 331, from Krohn Ranchettes. Also, to appoint Robert W. Collins as Special Commissioner to conduct lease auction on January 17, 2003, as per Notice on file.

COMMISSIONERS, PRECINCTS #2 AND #4 - AGENDA ITEMS 8E5

- a. REAPPOINTMENTS approved, for the following Board Members to serve on the Emergency Service District No. 4:

- Vanita Buchanan - 2 year term
- John McDaniel - 2 year term
- Robert Knight - 2 year term

as per Request on file.

AGENDA ITEM 8E5B - REAPPOINTMENTS OF TONY CUTAIA AND DEE CRAIN TO SERVE ON THE EMERGENCY SERVICE DISTRICT NO. 5 BOARD - DEFERRED UNTIL JANUARY, 2003

ALL PRECINCTS - AGENDA ITEMS 8E6A

- a. OVERLOAD/OVERSIZE PERMIT approved, for K & K Construction, Inc., to move various loads over all County Roads. Movement to begin not earlier than December 19, 2002, and to be completed by March 19, 2003
- b. CONCESSIONS AGREEMENT approved, for the Lone Star Expo Arena Concessions as an alternative food service for non public events held at the Lone Star Expo Center, as outlined in said Agreement on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 8F

- a. MONTHLY TAX COLLECTION REPORT approved, for month ending November 30, 2002, for all taxing entities collected by Montgomery County, as per Report on file.
- b. REQUEST approved, for a Letter of Intent to authorize the preparation of a Tax Abatement Agreement with Halliburton that complies with current County Policy for Tax Abatements, as per Letter on file.
- c. BONDS approved, for motor vehicle registration, as follows:
  - 1. Gullo Cars of Conroe I, DBA Gullo Ford Mercury of Conroe and Anthony Gullo - Bond #65BSBBY2093
  - 2. Tony Motors I, DBA Gullo Toyota of Conroe and Anthony Gullo - Bond #65BSBBY3441

as per Bonds on file.

COMMUNITY DEVELOPMENT - AGENDA ITEMS 8G

- a. REPORT approved, as presented by Community Development Director for 2001 Consolidated Annual Performance and Evaluation Report (Caper), as per Report on file.
- b. APPOINTMENTS AND REAPPOINTMENTS approved, for the following Representatives to serve on the Development Citizens Advisory Committee, for a term to expire July 1, 2005:

1. Gwen C. Reed, Precinct #1 Representative
2. John B. Rollins, Precinct #2 Representative
3. Vernard Williams, Precinct #3 Representative
4. Ann Carr, County Wide Representative
5. William G. Hanover, County Wide Representative

(no paperwork)

#### DRUG COURT - AGENDA ITEM 8H

- a. DONATION accepted, from Sandy and Dan Flynn of three (3) bicycles, to be used as transportation by participants of the CARE Program, as per Letter on file. (total value of bicycles - \$600.00)
- b. APPOINTMENTS approved, for Sharon Walters to represent Precinct #1, and Beuford "Bo" Lauterbach, to represent Precinct 3, on the Montgomery County Memorial Library System Advisory Board, as per Letter on file.
- c. SURETY BONDS approved, for changes, additions and releases, as follows:
  1. Linda R. Breazeale, Auditor - #12745646 - Renewal
  2. Donald Helms, Pct. #3, Deputy Constable, Reserve - #69398414 - New
  3. Scott Lawrence Morgan, Pct. #3, Deputy Constable, Reserve - #69386180 - New
  4. Michael Ingram, Pct. #3, Deputy Constable, Reserve - #15452629 - Renewal
  5. William H. Behler, Jr., Pct. #5, Deputy Constable - #12740617 - Renewal
  6. Robert J. Buchanan, Pct. #5, Deputy Constable - #15487506 - Renewal
- d. RELEASE OF CLAIM approved, to pay Marvin Maness \$1,249.67, (fund from Pct. #4 Commissioner's budget), for auto property damages incurred on September 17, 2002, as per Release of Claim on file.
- e. RELEASE OF CLAIM approved, to pay Edward Ashley Call \$5,000.00, (fund from Commissioner, Pct. \$ budget), for auto property damage loss incurred on September 17, 2002, as per Release on file.
- f. RELEASE OF CLAIM approved, to pay Kevin R. Arbaugh \$4,781.78, (fund from Commissioner, Pct. 4 budget), for auto property damage loss incurred on September 17, 2002, as per Release on file.
- g. RELEASE OF CLAIM approved, to pay Charles Singleton \$127.08, (fund from Commissioner, Pct. 4 budget), for auto property damage loss incurred on October 25, 2002, as per Release on file.
- h. ANNUAL ELECTION approved, to allow Montgomery County Employee Benefit Plan be exempt from sections of the "Health Insurance Portability and Accountability Act", (HIPAA), as per Election Form on file.

Motion carried.

END OF CONSENT AGENDA

#### 5. VARIANCE APPROVED - AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve an variance for the installation of an aerobic septic system in the flood plain, as per Variance Request on file. Motion carried.

## 6. REPORTS APPROVED - EXTENSION OFFICE

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Various Activity Reports from the County's Extension Office, as per Reports on file. Motion carried.

AGENDA ITEM 11A - NANCY MIKESKA, COMMUNITY DEVELOPMENT DIRECTOR, ADVISED THE COURT THAT MONTGOMERY COUNTY WILL BE RECOGNIZED AS AN ENTITLEMENT JURISDICTION FOR THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT'S HOME PROGRAM FOR 2003.

## 7. AMENDMENT APPROVED - DRAINAGE PROJECT/TXDOT PROJECT - AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the TxDot Grant Amendment in the amount of \$1,360.00, to cover additional cost in the drainage project at the Montgomery County Airport, as per Amendment on file. Motion carried.

## 8. RENEWALS APPROVED - 2003 EMPLOYEE BENEFIT PLAN - RISK MANAGEMENT

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the various 2003 Employee Benefit Plan Renewals, as noted in memo on file dated December 10, 2003, from Boon-Chapman Insurance Group. Motion carried.

## 9. REVISION APPROVED - CONSTABLES' FEE SCHEDULE

Motion by Commissioner Meador, seconded by Commissioner Chance, to delete fees for Temporary Protective Order and the Notice of Application for a Protective Order, pursuant to Section 81.002 of the Texas Family Code, as per Request on file. Motion carried.

## 10. PUBLIC HEARING - REPLAT OF TIMBERLINE ESTATES, SECTION 1 - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the Replat of Timberline Estates, Section 1, per public hearing this date. Motion carried.

## 11. FINAL REPLAT APPROVED - TIMBERLINE ESTATES, SECTION 1 - PRECINCT #1

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the final Replat of Timberline Estates, Section 1, consisting of 179.92 acres, 19 lots, as per Plat on file. Motion carried.

## 12. REPLAT APPROVED - VILLAGE OF DECKER OAKS, SECTION 1 - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the Replat of Village of Decker Oaks, Section 1. Motion carried. (plat forthcoming at a later date)

## 13. REQUEST APPROVED - H-GAC GRANT RATIFICATION - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Doyal, to approve Ratifying the H-GAC Grant Requests for the following:

- a. Citizen Collection Station Improvements - \$36,500.00
- b. Household Hazardous Waste Management - \$77,400.00

as per Applications on file. Motion carried.

## 14. ORDERS APPROVED - ROADS ACCEPTED BY PRESCRIPTIVE RIGHT -

## PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to accept the following Roads by prescriptive right, located in the Meachen Subdivision:

- a. Deer Trail
- b. Fawn Trail

as per Orders on file. Motion carried.

## 15. ORDER APPROVED - ROADS ACCEPTED BY PRESCRIPTIVE RIGHT - PRECINCT #4

Motion by Commissioner Rinehart, seconded by Commissioner Doyal, to accept Firehouse Road by prescriptive right, as per Order on file. Motion carried.

## AGENDA ITEMS 16A 2,3,6 &amp; 10 - RECOMMENDATIONS AND CONTRACTS - DEFERRED.

## 16. PROPOSAL APPROVED - TAX OFFICE AUTOMATION SYSTEM - TAX ASSESSOR/COLLECTOR

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the RFP from The Software Group for the tax office automation system. Motion carried. (contract forthcoming)

## 17. RECOMMENDATION AND CONTRACT APPROVED - RE-ROOFING FLIGHT SERVICE CENTER - AIRPORT

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to award the bid, (opened November 20, 2002), to Top Concepts, Inc., for re-roofing the flight service center, in the amount of \$33,573.00, as per Contract on file. Motion carried.

## 18. RECOMMENDATIONS AND CONTRACTS APPROVED - PURCHASE OF NEW UNIFORMS - LAW ENFORCEMENT

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to award the bids, (opened November 21, 2002), for new uniforms for Law Enforcement, to the following Vendors:

- a. Skaggs Companies for items 1-9 and 11-14
- b. Trooper Supply, Inc. for items 10 and 15-20

as per Contracts on file. Motion carried.

## 19. RECOMMENDATIONS AND CONTRACTS APPROVED - TRAFFIC SIGNAL PARTS - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Doyal, to award the bids, (opened December 3, 2002), for Traffic Signal Parts, to the following Vendors:

Picked up and Delivered:

- a. Traffic Parts, Inc., for Section 1, 2, & 5
- b. Naztec, Inc., for Section 3
- c. Consolidated Traffic Controls, Inc., for Section 4

as per Contracts on file. Motion carried.

## 20. RECOMMENDATION AND CONTRACT APPROVED - LAPTOP PC/TOUGHBOOK AND ACCESSORIES - VARIOUS DEPARTMENTS

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bids, (opened December 4, 2002), for Laptop PC/Toughbook and Accessories, to Portable Computer Systems, Inc., as per Contracts on file. Motion carried.

## 21. RECOMMENDATION AND CONTRACT APPROVED - TRAFFIC

## SIGNALIZATION - THE WOODLANDS - PRECINCT #3

Motion by Commissioner Chance, seconded by Commissioner Purvis, to award the bid, (opened December 5, 2002), to Traffic Systems Construction, Inc., for construction of Traffic Signalization on Lake Woodlands Dr. at Six Pines Dr., in the amount of \$122,679.90, as per Contract on file. Motion carried.

## 22. CONTRACT AGREEMENT APPROVED - JUVENILE SERVICES - JUVENILE PROBATION DEPARTMENT

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the Contract Agreement with Psychological Services Center for non-residential services, (not to exceed \$5,000.00), as per Contract Agreement on file. Motion carried.

## 23. REQUEST APPROVED - PROPOSAL FOR WORKMAN'S COMPENSATION COVERAGE - PURCHASING DEPARTMENT

Motion by Commissioner Doyal, seconded by Commissioner Meador, to authorize the Purchasing Agent to receive, review and accept a proposal for Workman's Compensation Coverage for Montgomery County, and to execute any necessary documents. Motion carried. (no paperwork)

AGENDA ITEM 17 - REQUEST FROM THE DISTRICT ATTORNEY TO APPROVE PAYMENT OF DOCTOR BILLS IN CONNECTION WITH A LAWSUIT. THE COURT ADVISED THE DISTRICT ATTORNEY TO SUBMIT THE DOCTOR BILLS TO JUDGE MAYES FOR HIS AUTHORIZATION AND APPROVAL TO PAY SUCH FEES FROM THE COURTS' OPERATION BUDGET.

## 24. REQUEST APPROVED - REIMBURSEMENT OF FUNDS - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve reimbursement to the County Attorney's Administration Fund Account for County Litigation Expenses. Motion carried. (no paperwork)

## 25. AGREEMENT APPROVED - CENTRAL CHURCH OF CHRIST - COUNTY ATTORNEY

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve an Agreement between Montgomery County and Central Church of Christ, to use the South Montgomery County Community Center for church services on Sundays, beginning January 5, 2003, as per Agreement on file. Motion carried.

## EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge's Chambers to discuss matters authorized under Article 551.071 thru 551.076, Texas Government Code, as follows:

- a. Consider and Discuss Civil Service Petition
- b. Consider and if Appropriate, take Action on Claim of Wayne Bart/Tina Wright
- c. Consider and if appropriate take action on Claim of Jeffrey Hendrick
- d. Consider and Discuss Sherman Sauls

## COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT

## 26. RESOLUTION AND ORDER APPROVED - PAYMENT OF CLAIM - SHERIFF'S DEPARTMENT

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve a Resolution and Order to pay the Claim of Wayne Bart, Tina Wright and their attorney of record, Kelly Joseph and Autonation Financial Services, in the amount of \$7,369.80,

(fund from Sheriff's budget), for damages to their vehicle, as per Resolution and Order and Order to pay Claim on file. Motion carried.

27. AGREEMENT APPROVED - GULF COAST CAREERS - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the Non-Financial Cooperative Agreement between Montgomery County and The Work Source-Gulf Coast Careers, as per Agreement on file. Motion carried.

28. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve the following Payroll Changes, as submitted by the Human Resources Department:

request of Animal Control to place Barbara Matney, Animal Care Specialist/Part-time, (replacement for Mario Rodriquez), on payroll, effective December 3, 2002

request of CIS to promote Larry Petro, Programmer/Data Processing, with an increase in salary, effective December 2, 2002 (tax department duties assigned)

request of Collections Department to place Sharon Beck, Collections Specialist, (replacement for Lisa Street), on payroll, effective December 3, 2002

request of Collections Department to accept the resignation of Lisa Street, Collection Specialist, effective December 2, 2002

request of Commissioner, Pct. #3 to layoff Rhonda Clark, Mosquito Sprayer, effective December 7, 2002

request of Commissioner, Pct. #3 to layoff Patricia Faust, Mosquito Sprayer, effective December 7, 2002

request of Commissioner, Pct. #3 to layoff Steve Hodel, Mosquito Sprayer, effective December 7, 2002

request of Commissioner, Pct. #3 to layoff Patrick Karhonen, Mosquito Sprayer, effective December 7, 2002

request of Commissioner, Pct. #4 to place Thomas Allen Fulgham, Jr., on payroll, (replacement for Jerome Matthews) effective December 9, 2002

request of Commissioner, Pct. #4 to accept the retirement of Jerome Matthews, Supervisor, effective December 31, 2002, with 225.9721 vacation hour due and 26.13 comp hours due

request of Community Development to place Berenice Sousto, Part-time Custodian, (replacement for Bobbie Himes), effective December 11, 2002

request of Justice of the Peace #2 to discharge Barbara Bailey, Clerk, effective December 6, 2002

request of Juvenile Probation Department to place Lorene Newton, Jr., Detention Officer, (replacement for Ted Gipson), effective December 9, 2002

request of Juvenile Probation Department to place Paula Simon, Detention Officer, on family leave of absence, effective November 27, 2002

request of Sheriff's Department to place Brent Ballard, Dispatcher I, (replacement for Michelle Sykes), on payroll, effective November 30, 2002

request of Sheriff's Department to place Tammy Zavadil, Detention Officer I, replacement for Casey Parks), on payroll, effective December 7, 2002

request of Tax Assessor/Collector to place Kara Karickhoff, Deputy Specialist I, (replacement for Mary Thacker), effective December 2, 2002

request of Juvenile Probation Director to place Johnnie Mae Davis, Substitute Detention

