

## **FREE Web-based *File & Serve* Training**

Our goal is to get you up and running with LexisNexis File & Serve as quickly and smoothly as possible. With web-based classes, we can provide a convenient and informative way to deliver training and education. You can join a class from the comfort of your office, home or even when you are traveling. As long as you have access to a computer and an Internet connection, you can attend any of our classes.

### **Course Objectives:**

- Fundamentals of electronic filing with LexisNexis File & Serve
- How to file and serve in various situations
- Accessing case files
- Viewing, printing and downloading case information
- Maintaining personal and firm profiles

The class provides a great learning experience and also gives you the opportunity to exchange questions and comments with other legal professionals attending the class from around the country.

### **How to Register:**

To view the training class schedule for a specific jurisdiction, please sign on to the product [www.lexisnexis.com/fileandserve](http://www.lexisnexis.com/fileandserve) . Then click on the Resource Center link in the upper right corner.

### **Questions?**

**Please call the LexisNexis Customer Support at (888) 529-7587.**