

COMMISSIONERS' COURT DOCKET, AUGUST 11, 2003  
REGULAR SESSION

THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

Be it remembered that on this the 11th day of August, 2003, the Honorable Commissioners' Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners' Courtroom of the Montgomery County Courthouse Annex, Conroe, Texas, with the following Members of the Court present:

County Judge, Alan "Barb" Sadler  
Commissioner, Precinct 1, Mike Meador  
Commissioner, Precinct 2, Craig Doyal  
Commissioner, Precinct 3, Ed Chance  
Commissioner, Precinct 4, Ed Rinehart  
Also - Alice Drake, County Clerk's Office

INVOCATION GIVEN BY CYNTHIA FOUNTAIN

PLEDGE OF ALLEGIANCE RECITED BY EVERYONE PRESENT

JUDGE SADLER RECOGNIZED THE 4-H GROUP WHICH WERE PRESENT IN TODAY'S COURT SESSION.

1. COMMISSIONERS' COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve Commissioners' Court Agenda for discussion and necessary action. Motion carried.

2. PROCLAMATION APPROVED - HOUSTON-GALVESTON TRANSPORTATION MANAGEMENT AREA

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve a Proclamation to recognize September 2003, as Commute Solutions Month, in an effort to promote transportation alternatives, as per Proclamation on file. Motion carried.

AGENDA ITEM 6B - EMPLOYEE OF THE MONTH - AUGUST, 2003

MS. VIOLET PERKINS, with Juvenile Probation was selected as the "Employee of the Month" for August, 2003. Ms. Perkins was presented with a gift certificate and a plaque from the Employees' Committee.

3. MINUTES APPROVED - COUNTY CLERK

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve Commissioners' Court Minutes for July 28, 2003, as presented by the County Clerk. Motion carried.

4. DEPUTATIONS APPROVED - DEPUTY COUNTY CLERKS

Motion by Commissioner Meador, seconded by Commissioner Chance, to approve the following Deputations:

- a. Floresthela Sollie, Deputy County Clerk
- b. Maria Hill - Deputy County Clerk

as per Deputations on file. Motion carried.

5. CONSENT AGENDA APPROVED - AGENDA ITEMS 8A THROUGH 8H

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the Consent Agenda, as follows:

## COUNTY AUDITOR - AGENDA ITEMS 8A

a. ACCOUNTS approved, as presented by the County Auditor

b. BUDGET AMENDMENTS approved, as follows:

1. 9th District Court - to transfer funds to cover shortage in restricted line
2. 284th District Court - to transfer funds to cover construction project in Courtroom
3. Bail Bond Board - to recognize/allocate revenue from bond fees
4. Civic Center - to transfer funds to cover overtime through FY2003
5. Commissioner, Pct. #2 - to recognize/allocate property lease from Leon Fritsche
6. Commissioner, Pct. #3 - to recognize portion of grant awarded and allocate for expenditure; to transfer grant match
7. Commissioner, Pct. #3 - to recognize/allocate reimbursement from Alfred Gallegos
8. Commissioner, Pct. #3 - to recognize/allocate reimbursement from Troy Morgan/REA Construction
9. Commissioner, Pct. #3 - to recognize/allocate reimbursement from David Harrell
10. Commissioner, Pct. #3 - to recognize/allocate reimbursement from Michael Burkett
11. Commissioner, Pct. #3 - to adjust line items
12. Constable, Pct. #1 - to recognize and allocate additional contract revenue
13. Constable, Pct. #3 - to recognize and allocate revenue due from additional position on contract
14. Constable, Pct. #3 - to recognize forfeiture proceeds and to allocate to cover 2-1/2% cut
15. County Auditor - to adjust line items
16. County Park - to adjust line items
17. Court Collections - to adjust line items
18. Court Operations - to recognize and to allocate revenue to fund shortages
19. Elections Administrator - to adjust line items and to absorb 2-1/2% cut for FY03
20. Emergency Management - to recognize portion of grant award and to allocate for expenditure
21. Environmental Health - to recognize/allocate revenue to cover 2-1/2% cut for FY03
22. Extension Agents - to recognize/allocate donation from Montgomery County Extension Education Association
23. Human Resources - to absorb the 2-1/2% cut for FY03
24. Justice of Peace, Pct. #3 - to adjust line items to absorb 2-1/2% budget cut
25. Juvenile Probation - to cover shortage in salary budget
26. Purchasing Agent - to cover 2-1/2% cut for FY03 and to reallocate unused funds to Contingency
27. Risk Management - to correct budget line on budget amendment submitted to CC on 7-28-03
28. Risk Management - to transfer funds to cover vehicle rental for A. Herke damage claim
29. Risk Management - to transfer funds to cover deductible on Unit 663
30. Risk Management - to recognize/allocate reimbursement for Unit #663
31. Risk Management - to transfer funds to cover Michael Bush damage claim
32. Sheriff - to adjust line items
33. Tax Assessor/Collector - to absorb a portion of

- the 2-1/2% cut for FY03
34. Various Department - to sweep salary & benefits surplus to cover 2-1/2% FY03 cut
  35. Various Department - to absorb a portion of 2-1/2% cut for FY03
  36. Veterans Service - to recognize surplus revenue and to allocate to cover shortage

as per Budget Amendments on file.

COUNTY TREASURER - AGENDA ITEMS 8B

- a. WEEKLY INVESTMENT REPORT approved, for the week of August 4 through August 8, 2003, as per Report on file.

AGENDA ITEM 8B2 - THERE WERE NO PLEDGES AND/OR RELEASES OF COLLATERAL SUBMITTED.

- b. MONTHLY FINANCIAL REPORT approved, for the month of June, 2003, as per Report on file.

TAX ASSESSOR/COLLECTOR - AGENDA ITEMS 8C

- a. REQUEST approved, to locate "property corners" on property held in Tax trust for right-of-way purposes. Also, to authorize the County Judge to sign Letter of Authorization from JNS Inc., Consulting Engineers, as per Request on file.
- b. MONTHLY TAX COLLECTION REPORT approved, for the month ending July 31, 2003, as per Report on file.

PURCHASING DEPARTMENT - AGENDA ITEMS 8D

- a. AUTHORIZATION TO ADVERTISE, for the following bids/proposals:
  1. Miscellaneous repairs for dump trucks, heavy equipment, etc. Pct. #4
  2. Backhoe - Various Departments
  3. One (1) or more new 12-yard dump truck - Various Departments
  4. Lease of Real Property - Airport
  5. Telescopic Boom Excavator - Various Departments
- b. BIDS/PROPOSALS acknowledged, which were opened by the Purchasing Department, as follows:
  1. Emergency Equipment - Sheriff's Department PO#2003-0074 - (bids opened 7-30-03)
  2. Hot Mix Asphaltic concrete complete in place (repair/patching of existing flexible pavement, prime coat, traffic striping and stripping away of grass from roadway edges ) - Various Precincts - Project #2003-0082 (bids opened 7-30-03)
  3. Cement Stabilized Base - Various Precincts - Project #2003-0077 - (bids opened 8-1-03)
  4. Laser Printing of County Tax Statements and Related Reports - Tax Office - Project #2003-0076 - (bids opened 8-5-03)
  5. RFQ Design-Build of a Library - Pct. #1 - Project #2003-0085 - (bids opened 8-6-03)
- c. RENEWAL CONTRACTS approved, as follows:
  1. W. T. Cox Subscriptions, Inc., PO#2001021 - for service for supplying periodicals - Library

2. Ozarka Spring Water Co., PO#2002039 - for water service - Various Departments
  3. A World for Children - PO#2002058 - for residential placement - Juvenile Services
- d. CHANGE ORDER #1 approved, PO#2003159 - to Trooper Supply, Inc., to add various items to present contract for new uniforms for Law Enforcement/Jail Division, as per Change Order on file.
  - e. CHANGE ORDER #2 approved, PO#2001422 - to Dr. Gayle Fletcher, DDS, for inmate dental service, to be the present contract on a month to month basis, as per Change Order on file.
  - f. CHANGE ORDER #7 approved, PO#2002318, to Vulcan, Inc., to add an item to present contract for traffic signs, posts and related supplies, as per Change Order on file.
  - g. CHANGE ORDER #2 approved, PO#2002407, to Turfgrass America for changes to present contract for St. Augustine Grass, Pct. #3, as per Change Order on file.
  - h. CHANGE ORDER #3 approved, PO#2002491, to Universal Computer Technology, for change to present contract for personal computers, printers and file servers on a month to month basis, as per Change Order on file.
  - i. CANCELLATION NOTICE approved, to cancel PO#2003138 to Skaggs Public Safety Uniform for the contract for the purchase of new uniforms, effective August 30, 2003, as per Notice on file.
  - j. PAYMENT AND PERFORMANCE BOND approved, for traffic signal installation and paving improvements Gosling Rd. at Shadow Bend Place, Pct. #3, for Statewide Traffic Signal Co., in the amount of \$139,720.00, each, as per Bonds on file. (Bond #61SB104115802BCM)
  - k. PAYMENT AND PERFORMANCE BOND approved, for traffic installation and improvements Research Forest Dr. at Six Pines Dr., Holly Hill Dr. and Pinecroft Dr. - Pct. #3 for Statewide Traffic Signal Co., in the amount of \$198,688.00, as per Bonds on file. (Bond #61SB104115801BCM)
  - l. ITEM accepted, (Computer/Tag #25767/Sheriff's Fleet Operation) which was sold at the June 21, 2003, Auction but was not stated on the original list, as per Letter on file.
  - m. SURPLUS ITEMS acknowledged, which were recently declared as surplus, but was not sold at the June 21, 2003, Auction, as per List on file.

COMMISSIONER, PRECINCT #1 - AGENDA ITEMS 8E

- a. ORDER approved, to accept the following Roads into the Montgomery County Road Maintenance System upon finding of Prescriptive Right:

Levi Road from Cedar Lane  
 North Leeshore Dr.  
 West Ravine  
 Mustang Road  
 Lewis Creek Circle

as per Order on file.

- b. ORDER approved, to acknowledge receipt of Replacement Letter of Credit No. 3091-LC1, for the account of Falcon Sound on the Lake, issued by Merchants Mortgage & Trust Corporation, as per Order on file.
- c. ORDER approved, to acknowledge receipt of Termination Letter and Termination of Lease for property described as Lot 712, Royal Forest Subdivision, as per Order on file.
- d. FINAL PLAT approved, for Discovery View Subdivision, consisting of 8.938 acres, 5 lots, as per Plat on file.
- e. ROADS accepted, BOND released, in White Oak Hills, Section 2, by Montgomery County, consisting of 4,876.95 l.f., .92 miles. Also, to release the Bond, as per Request on file.
- f. PUBLIC HEARING DATE SET, for September 8, 2003, to consider changing the name of Gay Ranch Road to Sallas Ranch Road, as per Request on file.

COMMISSIONER, PRECINCT #2 - AGENDA ITEMS 8E2

- a. AGREEMENT approved, for road improvements for Havenshire Drive, to be performed by Montgomery County, with a donation of \$13,459.92, from Havenshire Homeowners' Association, for the purchase of materials, as per Agreement on file.
- b. CHECK acknowledged, from Havenshire Homeowners' Association, Inc., in the amount of \$13,459.92, for improvements to Havenshire Drive, located in Havenshire Subdivision, as per Order on file. (check forwarded to County

Treasurer  
for  
further  
handling).

- c. ROAD accepted - Windsor Lakes Boulevard, consisting of 1,574.43 l.f., .30 miles, into the one year maintenance period, effective August 11, 2003, as per Request on file.
- d. ROADS accepted - BOND released - Aberdeen Extension, in Inverness Crossing, Section 2, consisting of 400 l.f., .075 miles, by Montgomery County. Also, to release the Bond, as per Request on file.
- e. OVERLOAD/OVERSIZE PERMIT approved, from Prime Operating Company to move various loads across West Kinkaid Road. Movement to begin not earlier than August 5, 2003, and to be completed by November 2, 2003, as per Permit on file.
- f. FINAL PLAT approved, for Decker Oaks Estates, Section 3, consisting of 13.72512 acres, 64 lots, as per Plat on file.

COMMISSIONER, PRECINCT #3 - AGENDA ITEMS 8E3

- a. ORDER approved, to authorize Montgomery County Title Co., to obtain Title Reports for parcels known as Parcels #9, 10, 11, 12, 13, 14, & 15, for the widening of Riley Fuzzel Road, between Rayford Road and Benders Landing Boulevard, as per Order on file.
- b. ORDER approved, to authorize Montgomery County Title Co. to prepare title opinions for Parcels #1, 2, 3 & 4, for the widening of Richards Road, from Rayford Road North to Hanna Road, as per Order on file.
- c. FINAL PLAT approved, for Village of Sterling Ridge, Section 35, The Woodlands, consisting of 4.707 acres, as per Plat on file.
- e. PUBLIC HEARING DATE SET, for September 8, 2003, to consider the placement of stop signs at all "T" intersections in The Woodlands, Village of Panther Creek, Section 10, as per Study on file.

COMMISSIONER, PRECINCT #4 - AGENDA ITEMS 8E4

- a. ORDER approved, to acknowledge termination of lease property described as Lots 28-A, and 29, Block 1, River Club Estates, effective August 6, 2002, as per Order on file.
- b. ORDER approved, to authorize the sale of Real Property to New Caney Municipal Utility District, being described as a 1.00 acre tract of land out of a 3.9665 acre tract, located in Finley McNaughton Survey, File No. 9731091. Also, to accept a check in the amount of \$13,500.00, payable to Montgomery County, as per Order on file. (check forwarded to County Treasurer for further processing)
- c. ORDER approved, to authorize the sale of Real Property and to appoint Special Commissioner to conduct sale of

certain land being described as 0.527 of one acre of land in P.R. Clark Survey, Lots 59 and 60 of Woodridge Estates Subdivision, File #621-01-1486, on September 19, 2003, as per Order and Notice on file.

- d. ORDER approved, to authorize the lease of Real Property for open space, recreational, or wetlands management purposes, described as Part of Lot 6, and All of Lot 7 and 8, Caney Lake Park Extension 3. Also, to appoint Special Commissioner to conduct Lease Auction on September 12, 2003, as per Order and Notice on file.
- e. ROADS accepted, in Pine Knob Estates Subdivision, Phase 1, into the one year maintenance period, consisting of 737 l.f., .14 miles, effective August 11, 20023, as per Request on file.
- f. ROADS accepted, BOND released - after completion of the one year maintenance period located in Emerson Estates Subdivision, Section 1, consisting of 7,042.32 l.f., 1.4 miles. Also, to release the Bond. (streets are private and will not be maintained by Montgomery County)

CHILDREN'S PROTECTIVE SERVICES - AGENDA ITEM 8F

- a. RE-APPOINTMENTS approved, for the following Board Members to serve on the Montgomery County Children's Protective Services Board:

Amalia (Maya) Montgomery - Pct. #1  
 Marjana Russell - Pct. #2  
 Becky Cottingham and Judy Egan - Pct. #3

as per Request on file.

AGENDA ITEM 8G - COMMUNITY DEVELOPMENT - APPROVAL OF THE FIVE-YEAR CONSOLIDATED PLAN - SEE MOTION #22 FOR TODAY'S COURT ACTION.

EXTENSION OFFICE - AGENDA ITEM 8H

- a. REPORTS accepted, of monthly activities by various employees at the Extension Office, as per Reports on file.

Motion carried.

END OF CONSENT AGENDA

6. RE-APPOINTMENT APPROVED - TRI-COUNTY MHMR SERVICES BOARD - COUNTY JUDGE

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the reappointment of Dr. Tom Miessler to serve on the Tri-County MHMR Services Board of Trustees, as per Request on file. Motion carried.

7. BUDGET APPROVED - 9-1-1 OPERATING BUDGET - COUNTY JUDGE

Motion by Commissioner Doyal, seconded by Commissioner Chance, to approve the 2003/2004 Montgomery County Emergency Communication District (911) Operating Budget, as per Budget on file. Motion carried.

8. PURCHASE APPROVED - BURIAL PLOTS - COUNTY JUDGE

Motion by Commissioner Chance, seconded by Commissioner Meador, to approve the purchase of ten (10) burial plots from Cashners Funeral Home for Montgomery County indigent burials, at a total cost of \$2,526.00, as per Contract on file. Motion carried.

AGENDA ITEM 10A - ELECTIONS - CONSIDER THE REVENUE SOURCE OF \$35,734.00, FOR ONE ADDITIONAL FULL TIME EMPLOYEE TO ELECTIONS 2003-04 BUDGET - DEFERRED, UNTIL COUNTY AUDITOR REVIEWS SALARY SOURCE.

9. VARIANCE APPROVED - INSTALLATION OF AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve variance for Anthony & Judy Frank, Pinehurst, Texas, for the installation of an aerobic septic system in the flood plain, as per Request on file. Motion carried.

10. VARIANCE APPROVED - INSTALLATION OF AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Rinehart, seconded by Commissioner Chance, to approve variance for Kim Hoang Tran, Conroe, Texas, for the installation of an aerobic septic system in the flood plain, as per Request on file. Motion carried.

11. VARIANCE APPROVED - INSTALLATION OF AEROBIC SEPTIC SYSTEM - ENVIRONMENTAL HEALTH

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve variance for Robert & Darla Snider, Magnolia, Texas, for the installation of an aerobic septic system in the flood plain, as per Request on file. Motion carried.

12. PURCHASE REJECTED - EQUIPMENT - CONSTABLE, PCT. #5

Motion by Commissioner Doyal, seconded by Commissioner Meador, to deny the Request for the purchase of equipment for Special Response Team, Constable, Pct. #5, in the amount of \$25,534.60. Motion carried.

13. REQUEST APPROVED - COURT REPORTER SERVICE FUNDS - COUNTY AUDITORS

Motion by Commissioner Chance, seconded by Commissioner Rinehart, to approve the purchase of two lap top computers from the Court Reporter's budget in the amount of \$2,040.00 each, to be used only in the courtroom with the Realtime program, as per Request on file. Motion carried.

AGENDA ITEMS 14A2, 14A5 AND 14A6 - RECOMMENDATIONS AND CONTRACTS - DEFERRED

14. RECOMMENDATIONS AND CONTRACTS APPROVED - VEHICLE LOANER - VARIOUS DEPARTMENTS

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bids, (opened July 25, 2003), for vehicle loaner/Motorist Assistance Program to Buckalew Chevrolet and Anderson Ford, as per Contracts on file. Motion carried.



15. RECOMMENDATION AND CONTRACT APPROVED - HOT MIX ASPHALTIC CONCRETE - VARIOUS PRECINCTS

Motion by Commissioner Meador, seconded by Commissioner Doyal, to award the bid, (opened July 30, 2003), for hot mix asphaltic concrete complete in place, to Smith and Company, as per Contract on file. Motion carried.

16. RECOMMENDATION AND CONTRACT APPROVED - CEMENT STABILIZED BASE - VARIOUS PRECINCTS

Motion by Commissioner Chance, seconded by Commissioner Meador, to award the bid, (opened August 1, 2003), for cement stabilized base to Pavers Supply and Southern Crushed Concrete, as per Memo and Contracts on file. Motion carried.

17. PROPOSAL APPROVED - APPRAISAL SERVICES - PRECINCT #3

Motion by Commissioner Rinehart, seconded by Commissioner Meador, to approve the proposal from Cervenka & Associates, Inc., for appraisal services of properties involved in the Riley Fuzzel Rd. project, between Rayford Rd. and Benders Landing Blvd, for a fee not exceed \$11,800.00, as per Proposal on file. Motion carried. (fund from ROW Fund)

18. CHANGE ORDER #1 APPROVED - HUBCO, INC. - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve Change Order #1, PO#2003348, to Hubco, Inc., for construction of maintenance type work consisting of raising approaches and adding cross culverts on Honea-Egypt Rd. at Mound Creek, as per Change Order on file. Motion carried.

19. RESOLUTION AND ORDER APPROVED - RELEASE OF EASEMENT - COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Rinehart, to approve a Resolution and Order to Release of Easement for a gas pipeline located on property at the Montgomery County Airport by CenterPoint Energy Houston, as per Release of Easement on file. Motion carried.

20. PUBLIC NOTICES APPROVED - PLACEMENT OF STOP SIGNS - PRECINCTS #1, #2 & #4

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Requests:

- a. Placement of "No Parking" signs on Cedar Hill Road at FM.1097 intersection, Pct. #1
- b. Placement of stop signs and advance warning signs on Coe Road at Wright Road, making intersection a 4-way stop, Pct. #2
- c. Placement of "Stop" signs on Guion at First Street, Pct. #4

as per Notices on file. Motion carried.

21. REQUEST APPROVED - PLACEMENT OF STOP SIGNS - PRECINCT #2

Motion by Commissioner Doyal, seconded by Commissioner Meador, to approve the placement of "No Parking" signs on Indigo Lake at Park and Sapphire Circle, at the boat launch, as per Request on file. Motion carried.

EXECUTIVE SESSION

The Court recessed into Executive Session in the County Judge's Chambers to discuss matters Pursuant to one or more of the following Provisions of the Texas Government Code to-Wit: Chapter 551, Sub-Chapter D; Articles 551.071, 551.072, 551.073, 551.074, 551.075, 551.076, 551.084, and 551.087

1. Consider and Discuss Claims of David Parks (Section 551.071)
2. Consider and Discuss Claims of Pam Hernandez and Phyllis Traylor (Section 551.071)
3. Discuss Smith and Jones vs. Montgomery County, Texas (Section 551.071)

COURT RECONVENED WITH ALL MEMBERS OF THE COURT PRESENT.

CITIZENS - AGENDA ITEM 20

MR. PHILIP DAILEY, addressed the Court to aire his opinion concerning Civil Service for County Employees. Mr. Dailey stated civil service would be very costly to taxpayers, should the citizens vote in favor of civil service on September 13, 2003, election.

22. REQUEST APPROVED - FIVE-YEAR CONSOLIDATED PLAN - COMMUNITY DEVELOPMENT

Motion by Judge Sadler, seconded by Commissioner Doyal, to approve Community Development and Housing Consolidated Five-Year Plan, contingent to the revisions discussed this Court Session which need to be corrected by Community Development, prior to the Plan being submitted. Motion carried. Commissioner Chance "opposed". (Plan to be ratified, with correction, next Court Session)

23. PAYROLL CHANGE REQUESTS APPROVED - HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Doyal, to approve the following Payroll Change Requests, as presented by Human Resources:

request of Animal Control to place Roger Luedke, Animal Control Specialist, (replacement for Warren Wilson), effective August 4, 2003

request of County Auditor to increase the salary of Zona G. King, Accounts Payable Clerk, effective August 2, 2003, due to probation period completed

request of County Auditor to increase the salary of Denise J. Riebold, Accounts Payable Clerk, effective August 2,

2003, due to probation period completed

request of Collections Director to accept the transfer of David Chapa, Collections Specialist, (replacement for Lisa Lovelady), effective August 7, 2003

request of Collections Director to discharge Sandy Relander, Collections Specialist, effective August 8, 2003

request of Commissioner, Pct. #2 to accept the resignation of Gregory Petrich, Truck Driver, effective July 31, 2003 with 12.52 vacation hours due

request of Commissioner, Pct. #3 to place Robert Garrett, Driver/Helper, (replacement for George Lotts), on payroll, effective August 4, 2003

request of Commissioner, Pct. #3 to place Jeffrey Kovar, Driver/Helper, on payroll, (replacement for Heath Mills), effective August 4, 2003

request of Commissioner, Pct, #4 to place Brian Butcher, Mosquito Sprayer, on payroll, effective August 11, 2003

request of Commissioner, Pct. 4 to discharge Harry R. Cozine, Operator I, effective July 30, 2003

request of Commissioner, Pct. #4 to place Larry Gene Doyle, Mosquito Sprayer, on payroll, (replacement for Dan Miller), effective August 11, 2003

request of Commissioner, Pct. #4 to place Linda McCollum, Sign Technician, (replacement for Melba Pearson), on payroll, effective August 11, 2003

request of Commissioner, Pct. #4 to layoff Dan Miller, Mosquito Sprayer, effective August 6, 2003

request of Commissioner, Pct. #4 to layoff James Wade, Mosquito Sprayer, effective August 6, 2003

request of Constable, Pct. #1 to transfer Jerry Daniel Lafferty, (replacement for James Blackwell), effective July 5, 2003

request of Custodial Services to place Bill C. Burk, Jr., Floor Custodian, (replacement for Jesus Villasenor), on payroll, effective August 4, 2003

request of Custodial Services to increase the salary of Jacqueline Felder, Lead Custodian, effective August 16, 2003, due to merit increase

request of Custodial Services to increase the salary of Jarl Felder, Lead Custodian, effective August 16, 2003, due to merit increase

request of Elections Administrator to place Jane Brasovan, Temporary Voters Clerk, on payroll, effective August 2, 2003

request of Elections Administrator to place Debora Everhart, Temporary Voters Clerk, on payroll, effective August 21, 2003

request of Elections Administrator to place Patsy Henry, Temporary Voters clerk, on payroll, effective August 2, 2003

request of Elections Administrator to place Elizabeth

Robinson, Temporary voters clerk, on payroll, effective August 21, 2003

request of Elections Administrator to place Gwenda Stephan, Temporary Voters Clerk, on payroll, effective August 21, 2003

request of Elections Administrator to place Virginia Taylor, Temporary Voters Clerk, on payroll, effective August 21, 2003

request of Elections Administrator to place Martha Williams, Temporary Voters Clerk, on payroll, effective August 21, 2003

request of Fire Marshal to transfer George Scott Burlin, Arson Investigator, (replacement for Donald Schifani), effective July 19, 2003

request of Juvenile Probation Director to accept the resignation of April Adams, Substitute Detention Officer, effective July 5, 2003

request of Juvenile Probation Director to accept the resignation of Kimberly Lawrence, Detention Officer, effective July 30, 2003, with 16.92 vacation hours due, 9.51 comp hours due and 16.75 holiday hours due

request of Juvenile Probation Director to accept the resignation of Nakia Richardson, Detention Shift Supervisor, effective August 6, 2003, with 35.46 vacation hours due and 12 holiday hours due

request of Library Director to accept the resignation of Rose Botkin, Reference Librarian, effective August 8, 2003, with 72.32 vacation hours due

request of Library Director to accept the resignation of Anita Franco, Shelving Clerk, effective August 15, 2003

request of Library Director to place Amanda Hodge, Shelving Clerk, (replacement for Daphne Rigdon), effective August 4, 2003

request of Library Director to place Gena Regh, Shelving clerk, (replacement for Elizabeth Romers), on payroll, effective August 4, 2003

request of Library Director to place Billy Young, Library Assistant II, (replacement for Edna Senter), on payroll, effective August 11, 2003

request of Sheriff's Department to place Robert Albritton as Acting Detention Sergeant, (replacement for Sgt. Dodson), effective July 26, 2003

request of Sheriff's Department to transfer Steven Cranston from Detention Deputy to District II, Patrol Deputy, (replacement for Jimmy Malmay), effective August 2, 2003

request of Sheriff's Department to demote James Dodson from Detention Sgt. to Detention Deputy, effective July 26, 2003

request of Sheriff's Department to accept the retirement of

Bessie Jones, effective August 29, 2003

request of Sheriff's Department to place Paula McCall,  
Temporary Data Clerk, effective July 28, 2003

request of Sheriff's Department to accept the resignation of  
Michael Nunn, Dispatcher II, effective August 15, 2003, with  
93.52 vacation hours due and 240.0000 comp hours due

request of Sheriff's Department to increase the salary of  
Fred Telschow, Detention Deputy, effective August 2, 2003,  
due to certification received

request of Sheriff's Department to demote Jamey Wiley from  
Detention Deputy to Detention Officer II, effective August  
2, 2003

request of Tax Assessor/Collector to promote Shawnte'l  
Hilton from Deputy Specialist I to Deputy Specialist II,  
effective September 9, 2003

request of Tax Assessor/Collector to place Teresa King,  
Deputy Specialist II, on family leave of absence, effective  
August 1, 2003

request of Tax Assessor/Collector to promote and bridge time  
for Angela Lemaire, Deputy Specialist II, effective  
September 2, 2003

request of Tax Assessor/Collector to transfer Lisa Lovelady  
from Collections Department to Deputy Specialist I,  
(replacement for Kimberly Bates), effective August 11, 2003

request of Tax Assessor/Collector to promote Eva Pena from  
Deputy Specialist I to Deputy Specialist II, effective  
August 18, 2003

request of Tax Assessor/Collector to place Larie Sykes,  
Deputy Specialist II, on family leave of absence, effective  
July 29, 2003

request of Commissioner, Pct. #2 to increase the salary of  
Philip Scott, Truck Driver, effective August 2, 2003, due to  
probation period completed

request of Commissioner, Pct. #3 to place Wesley Cartwright,  
Driver/Helper, on payroll, effective August 11, 2003

request of Fire Marshal to increase the salary of Shirley  
Pitzer, Inspector, effective August 2, 2003, due to merit  
increase

request of Fire Marshal to increase the salary of James  
Williams, Sr. Investigator, effective August 2, 2003, due to  
merit increase

request of Sheriff's Department to accept the resignation of  
Donald Rooney, Detention Deputy, effective August 7, 2003

as per Payroll Requests on file. Motion carried.

24. COURT ADJOURNS

Motion by Commissioner Doyal, seconded by Commissioner

Meador, to adjourn this Session of Commissioners' Court.  
Motion carried.

The above and foregoing Commissioners' Court Minutes were  
read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk  
and Ex-Officio Clerk  
Commissioners' Court  
Montgomery County, Texas

BY: \_\_\_\_\_  
County Clerk

\_\_\_\_\_  
County Judge