Guidelines for Fire Code Permits in Montgomery County

Name of Business:

Address: **City:**

Fax: **Phone:** **Other Phone:**

E-Mail Address:

Alternate E-Mail Address:

1. Occupancy Type:_____
2. Square footage of new construction:_____ SF
3. Square footage of entire structure:_____ SF
4. A) Height of building _____ ft B) Number of Stories: _____
5. A) Hours open per day: _____ Hrs B) Number of employees :____
6. Occupancy Load: _____

7. Will there be any type of food prepared? **Yes** **No**
   Explain:_____
8. Installation of Fire Separation? **Yes** ____**Hrs** **No**
9. Installation of Sprinkler System: **Yes** **No**
   Type of Sprinkler System: **13** **13R** **13D** **N/A** **Other:**_____
10. Installation of stand pipes: **Yes** **No**
11. Installation of fire alarm system: **Yes** **No**
    Type of alarm system: **Automatic** **Manual** **N/A** **Other:**_____
12. Occupancy notification, emergency exit signs, and emergency lighting installed **Yes** **No**
13. Fire Lanes designated **Yes** **No**
14. Plans Submitted: (**Three Total, One Electronic**)

Site Plan	**Yes**	**No**	
Fire Lanes Plans	**Yes**	**No**	
Sprinkler Plans	**Yes**	**No**	**N/A**
Alarm Plans	**Yes**	**No**	**N/A**
M.E.P. Plans	**Yes**	**No**	

15. Plans drawn by an: **Architect** **Engineer** **Other:**_____
    Contact Information (name, phone number and e-mail address):
    _____
16. All plans are designed based upon the Montgomery County adopted codes IFC 2006 ed, IBC 2006 ed, MC amendments, and NFPA 101 2006 ed.
    Yes **No**

I understand that this department is relying on information provided by me at the time of permitting to determine compliance with Montgomery County Requirements. I also understand that failure to provide correct information will result in this permit immediately becoming null and void. If there are any changes in these plans, I will contact this department immediately.

_____

Signature of Owner Date