



# Montgomery County Fire Marshal's Office



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## Guidelines for Fire Code Permitting in Montgomery County

Name of Business: \_\_\_\_\_  
Property Address: \_\_\_\_\_ City: \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Contractor: Name: \_\_\_\_\_  
Contractor: Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Description of Business: \_\_\_\_\_  
Occupancy Type: \_\_\_\_\_  
Type of Construction: Type I - Type II (Metal/Concrete) - Type III - Type IV - Type V (Wood Frame)  
Square Footage of New Construction or Build-out: \_\_\_\_\_  
Square footage of Entire Structure: \_\_\_\_\_

Height of Building: \_\_\_\_\_ Number of Stories: \_\_\_\_\_  
Hours Open Per Day: \_\_\_\_\_ Occupancy Load: \_\_\_\_\_  
Number of Employees \_\_\_\_\_

On Site Fire Protection Water Provided: Fire Hydrant (400 feet of property) Yes No  
NFPA 1142 Onsite Fire Water: Gallons \_\_\_\_\_ Tank or Dry Hydrant

Will Food Be Prepared? Yes No Explain: \_\_\_\_\_  
Installation of Fire Walls/Barriers: Yes No Explain: \_\_\_\_\_  
Will a Sprinkler System be Installed: Yes No Existing Type of Sprinkler System: 13 13R 13D  
Will a Fire Alarm System be Installed: Yes No Existing  
Installation of Standpipes: Yes No Existing  
Are Fire Lanes Designated: Yes No Existing If No, Explain: \_\_\_\_\_

Plans Submitted: (2 Paper Copies, 1 Electronic – CD or Flash Drive)  
Architectural or Floor Plan: Yes No  
Site Plan: Yes No  
Mechanical, Electrical, Plumbing Yes No  
Plans Prepared By: Architect Engineer Designer Other: \_\_\_\_\_

Contact Information: (Name, Phone and Email Address) \_\_\_\_\_

All plans are designed based upon the current adopted Montgomery County Fire Code and Building Code, and Comply with all State Adopted Fire Safety Standards, Rules and Regulations: Yes No

I understand that this department is relying on information provided by me at the time of permitting to determine compliance with Montgomery County requirements. I also understand that failure to provide correct information will result in this permit immediately becoming null and void. If there are any changes in these plans, I will contact this department immediately.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

In accordance with Local Government Code Chapter 352.016, all Fire and Life Safety Inspections in unincorporated Montgomery County must be performed by a Fire Inspector. All code references have been use from the Current Adopted Montgomery County Fire Code and Current NFPA 101. The Montgomery County Fire Marshal's Office reserves the right to make any changes or errors overlooked in the plans review or inspection process, and shall require the corrections of the errors in construction documents, other data, or on-site installation to be fixed.