

COMMISSIONERS COURT DOCKET
December 13, 2016
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the day of December 13, 2016, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

INVOCATION: A MOMENT OF SILENCE WAS OBSERVED IN HONOR OF GRANT MILTON, A FOOTBALL PLAYER FROM THE WOODLANDS THAT WAS INJURED.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

2. RESOLUTION – RETIREMENT OF K-9 BOWIE

Motion by Commissioner Noack, seconded by Commissioner Clark, to recognize and honor Bowie for his years of service and allow Bowie to live out his life with Detective Mike Uber. Motion carried.

3. PROCLAMATION APPROVED – JIM AND NELDA BLAIR

Motion by Commissioner Meador, seconded by Commissioner Clark, to recognize and show appreciation to Jim and Nelda Blair for the dedication and contribution to Montgomery County United Way, Montgomery County Employees, and the citizens of our community. Motion carried.

AGENDA ITEM 7C – REPRESENTATIVES FROM THE UNITED WAY MADE A PRESENTATION. MONTGOMERY COUNTY EMPLOYEES RAISED AN EXCESS OF \$46,000.00. VARIOUS DEPARTMENTS RECEIVED AWARDS FOR THEIR PARTICIPATION. INDIVIDUAL EMPLOYEES ALSO RECEIVED VARIOUS PRIZES FOR THEIR DONATIONS TO THE UNITED WAY.

AGENDA ITEM 7D - TEXAS A&M AGRILIFE EXTENSION PRESENTED THEIR ANNUAL MAKING A DIFFERENCE IN MONTGOMERY COUNTY 2016 EXECUTIVE SUMMARY.

4. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the Minutes from Special Session of Commissioners Court dated November 18, 2016. Motion carried.

5. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the Minutes from Regular Session of Commissioners Court dated November 22, 2016. Motion carried.

AGENDA ITEM 9C9 THE LAST BULLET POINT WAS MOVED TO THE OPEN AGENDA. SEE MOTION #7 FOR COURT ACTION.

AGENDA ITEM 9F2d WAS MOVED TO THE OPEN AGENDA. SEE MOTION #8 FOR COURT ACTION.

AGENDA ITEM 9K1a-APPROVE PURCHASE AND SALE AGREEMENT BETWEEN MONTGOMERY COUNTY AND GRANDVIEW WAS DEFERRED.

AGENDA ITEM 9K1b- APPROVE RESOLUTION AND ORDER TO PAY \$38,000 FOR ACQUISITION OF 0.0367 ACRE OF LAND WAS DEFERRED.

AGENDA ITEM 9K3n- APPROVE SANITARY CONTROL EASEMENT AGREEMENT BETWEEN MONTGOMERY COUNTY AND MONTGOMERY COUNTY MUD 99 WAS DEFERRED.

6. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-S

Motion by Commissioner Noack, seconded by Commissioner Clark, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda, with the exception of Agenda Items 9C9 (last bullet point only) and Agenda Item 9F2d, which were moved to the Open Agenda and Agenda Items 9K1a, 9K1b, and 9K3n which were deferred, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-11

A1. BUDGET AMENDMENTS FY16 APPROVED:

- a. Various: To recognize and allocate revenues for failure to appear fees for quarter ending 9/30/16.
- b. Airport Maintenance: To adjust line items for additional grant funds for 1212CONRO M30/02.09.15.
- c. Commissioner Precinct 3: To recognize and allocate 0912-37-140 grant revenue from TxDOT for FY16.
- d. Constable Precinct 1: To recognize and allocate revenue.
- e. FEMA-DR-4269-TX: To set-up budget for Labor for 4269 Cat-A (CAT-A-DR), DAC for 4269 Cat-A (CAT-A-DR), Labor for 4269 Cat-B (CAT-B-DR), DAC for 4269 Cat-B (CAT-B-DR), Labor for 4269 Cat-C (CAT-C-DR), and DAC for 4269 Cat-C (CAT-C-DR).
- f. FEMA-DR-4272-TX: To set-up budget for Cat C PW contracts (CAT-C-PW), Cat C PW materials (CAT-C-PW), Cat B EM (CAT-B-EM), Cat A DR services (CAT-A-DR).

- g. MCCD: To recognize and allocate PI for HOME Yr 10 Draw 26.
- h. Sheriff: To recognize and allocate revenue.
- i. Sheriff-Auto Theft Yr 22: To de-obligate a portion of Walker Co Match.
- j. Sheriff-Jail: To allocate September revenue.
- k. Sheriff-OCDETF-Rising Tide: To adjust line items for OCDETF-Rising Tide contract revenue not reimbursed and adjust line items for OCDETF-Rising Tide contract.
- l. Sheriff/STEP IDM(DWI): To de-obligate unspent funds for FY 2016 STEP-IDM Grant from TxDOT M3/11.08.16.
- m. Sheriff-STEP Speed: To de-obligate unspent funds for FY16 Speed Grant as awarded by Tx DOT M3/11.08.16

A2. BUDGET AMENDMENTS FY17 APPROVED:

- a. Various: To fund position changes as approved M9/11.22.16.
- b. Various-Capital Project: To transfer capital improvement funding for the Emergency Management Back Up System project as approved M11/11.22.16.
- c. Capital Projects-FY2016: To transfer funds to pay for property taxes at 402 W. Phillips purchase agreement M34/04.26.16.
- d. Commissioner Precinct 1: To fund salary increase to position 612-2900-8 as approved M3/11.22.16.
- e. Commissioner Precinct 3: To adjust line items and allocate funds for payment of lease "L" JP Morgan Chase M4/10.11.16.
- f. Commissioner Precinct 4: To fund new position 615-4816-1 as approved M3/11.22.16 and transfer funds to purchase mounted camera.
- g. Constable Precinct 1: To remove vehicle stipend from position 5511-5910-13 as approved M3/08.31.16 and recognize and allocate revenue.
- h. Constable Precinct 4: To recognize and allocate revenue.
- i. Contingency: To fund courtroom improvements for the 410th District Court as approved M9/11.22.16.
- j. County/District Court Technology Fund: To adjust line items.
- k. District Attorney: To recognize and allocate revenues M3/11.08.16 and adjust budget lines.
- l. Forensic Services: To transfer \$35,000 salary(plus benefits) out of position 6303-2608-1 and into contract services as approved M10/11.22.16.
- m. Law Library: To adjust line items.
- n. Sheriff: To adjust line items due to exception to the 25% maximum budget expenditure of non-returning elected officials for copier leases to Lease Servicing Center, Inc. as approved M7/10.11.16 and to adjust line items due to

exception to the 25% maximum budget expenditure of non-returning elected officials.

- o. Sheriff-JTTF: To adjust line items.
- A3. REPORT OF OFFICIALS' FEES ACCEPTED as audited for August and September 2016.
 - A4. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
 - A5. LISTING ACKNOWLEDGED, per department, the number of approved positions that have been assigned a canine stipend for fiscal year 2017.
 - A6. VISUAL INSPECTION OF CAPITAL ASSETS ACCEPTED as presented.
 - A7. REPORTS OF CHAPTER 59 ASSET FORFEITURES ACCEPTED.
 - A8. REQUEST APPROVED by Justice of the Peace Precinct 4 to use \$374.99 from the Justice of the Peace Technology Fund for reimbursement for a new fax machine.
 - A9. REQUEST APPROVED by Justice of the Peace Precinct 2 to use \$1,424.75 from the Justice of the Peace Technology Fund for reimbursement for a new printer and scanner.
 - A10. PAYMENT APPROVED to the Texas Department of State Health Services for renewal of license to operate psychiatric hospital. County Judge is authorized to sign renewal notice as set forth in paperwork on file.
 - A11. INTERIM ARBITRAGE REBATE ANALYSIS ACCEPTED as follows:
 - a. Montgomery County, Texas
Certificates Of Obligation, Series 2010A
 - b. Montgomery County, Texas
Unlimited Tax Road Bonds, Series 2008A
 - c. Montgomery County, Texas
Certificates Of Obligation, Series 2012A
 - d. Montgomery County, Texas
Certificates Of Obligation, Taxable Series 2010B
 - e. Montgomery County, Texas
Certificates Of Obligation, Series 2008
 - f. Montgomery County, Texas
Pass-Through Toll Revenue & Limited Tax Bonds, Series 2010
 - g. Montgomery County, Texas
Unlimited Tax Adjustable Rate Road Bonds, Series 2008B
 - h. Montgomery County, Texas
Limited Tax Refunding Bonds, Series 2007
 - i. Montgomery County, Texas
Unlimited Tax Refunding Bonds, Series 2010
 - j. Montgomery County, Texas
Certificates Of Obligation, Series 2012 & Limited Tax Refunding Bonds, Series 2012
 - k. Montgomery County, Texas
Unlimited Tax Road Bonds, Series 2016 & Limited Tax Refunding Bonds, Series 2016
 - l. Montgomery County, Texas
Limited Tax Refunding Bonds, Series 2014A

- B1. ANNUAL COUNTY COLLECTION REPORT ACCEPTED for October 1, 2015- September 30, 2016.

PURCHASING – AGENDA ITEMS 9C1-13

C1. CHANGE ORDERS APPROVED:

- a. CO #3 to Silversand Services, Inc. for lawn maintenance services to include location of Airport Customs 2975 Hawthorne Drive Conroe, Texas to existing contract for a fee of \$136.00 each visit for the Conroe-North Houston Regional Airport.
- b. CO # 5 to Ecosource Pest Control, Inc. dba Pestmaster Services of N. Houston for exterminating/pest control services to include various interior and exterior services at District Patrol 1 and Animal Shelter for Various Departments.

C2. PAYMENT AND PERFORMANCE BONDS APPROVED FOR:

- a. Replacement doors including installation at the Montgomery County Mental Health Treatment Center from R & S Corporation for Purchasing.
- b. Precinct 3 bridge rehabilitation project from Rebel Contractors, Inc. for Precinct 3.

C3. DISCRETIONARY EXEMPTIONS APPROVED for a personal or professional service as authorized by Local Government Code §262.024(a)(4) for:

- a. Secure long-term residential services with Victoria County Juvenile Services for Juvenile Department.
- b. Autopsy assistant services on an as-needed basis with Jiro Kawai for Forensic Services Department.

C4. CHECK AND LIST OF ITEMS SOLD ACCPETED from Rene Bates Auctioneers, Inc. for items sold through the Montgomery County Online Auction held 11/18/16 in the amount of \$104,728.57, which includes total sales of \$113,220.08 less auctioneers fee of \$8,491.51 for Various Departments. Check has been forwarded to the Auditor for further processing.

C5. REQUEST APPROVED to exercise the optional services listed in the contracts previously approved in Commissioners Court 08/23/16 for the following:

- a. Drainage study for Allendale Area in the amount of \$10,000.00 from Binkley & Barfield, Inc. for Precinct 4.
- b. Drainage study for Tamina and Chateau Woods area in the amount of \$25,000.00 from Binkley & Barfield, Inc. for Precinct 4.

C6. REQUEST APPROVED to declare miscellaneous items as salvage as authorized by Local Government Code 263.152 for Various Departments.

C7. REQUEST APPROVED rescinding the permission to advertise for RFP-Immunoassay type laboratory analysis of urine samples services for Various Departments. (This was previously approved in Commissioners Court 11/22/16)

C8. DISCRETIONARY EXEMPTIONS APPROVED for an item that can be obtained from only one source as authorized by Local Government Code §262.024 (a)(7) for:

- a. OCLC Services from OCLC Online Computer Library Center, Inc. for Library.

C9. RENEWALS AWARDED:

- a. Containerized commercial solid waste disposal services with Jet Waste Services and include the name change to Sprint Waste Services, LP effective 11/01/16 for Various Departments.
- b. Products and related services through the Interlocal Agreement with Department of Information Resources contract #DIR-TSO-2529 with Icaught Incorporated for Various Departments. (Exercising the second of two renewal options)
- c. Veterinary supplies with Butler Animal Health Supply, LLC dba Henry Schein Animal Health for Animal Shelter. (Exercising the first of three renewal options)
- d. Animal tests and vaccines with Butler Animal Health Supply, LLC dba Henry Schein Animal Health for Animal Shelter. (Exercising the first of three renewal options)
- e. Remote administration of IBM AIX Systems with Nohup Corporation for IT. (Exercising the fifth of five renewal options)
- f. Forensic services medical and miscellaneous supplies with Southland Medical, LLC on a month to month basis for Various Departments.
- g. Licensed software implementation and professional services with Tyler Technologies, Inc. and add amendment #5 which removes the business intelligence cubes software from the original agreement for a total credit to Montgomery County in the amount of \$113,156.13. Additional licensed software and professional services associated with Enotices will be added to the agreement in the amount of \$40,862.00 leaving a credit balance of \$72,294.13. This addition will increase the annual maintenance and support by \$7,140.00 for IT. (Exercising annual renewal options)
- h. Bulk oil, lubricants and related items with Sun Coast Resources, Inc. on a month to month basis effective 12/06/16 for Various Departments.
- i. Programming/technical resource services with Image Software, Inc. for Various Departments. (Exercising the third of five renewal options)
- j. Pavement striping for Lonestar Pavement Services, Inc. and add 18" white line airfield painting at \$1.00 per lin. ft. and Stripes and Stops Company, Inc. and add the furnish and install of white glass bead airfield painting at \$0.35 per sq. ft. for Various Departments.
- k. Heavy/light equipment rental from each of the following vendors: United Rentals, Inc., Sunbelt Rentals, Inc. and Mustang Rental Service, Inc. with the name change to Mustang Rental Services of Texas, LTD. for Various Departments. (Exercising the fifth of five renewal options)
- l. Five (5) phase treatment with Heath, Peggy dba Mental Health Resource Center on a month to month basis for Drug and DWI Court.
- m. Posts and related hardware for traffic signs with each of the following vendors: with Allied Tube & Conduit Corp., Trantex Transportation Products of Texas, Inc. and Pathmark Traffic Products of Texas, Inc. and add an 18% price increase on items 001, 002, 003, 004, 011, and 012 for Various Departments. (Exercising the second of four renewal options)
- n. This item was moved to the Open Agenda. See motion #7 for Court Action.

C10. CONTRACTS APPROVED as authorized by Local Government Code §271.102 for the following:

- a. First aid and athletic training supplies and equipment through the Interlocal Agreement with Buy Board Contract #448-14 with Sterlington Medical MDD Marketing, Inc. for Various Departments.

- b. Prescription drugs with related goods and services through the Interlocal Agreement with National Joint Powers Alliance contract #011713-RTL with Redwood Toxicology Laboratory, Inc. effective through 03/19/18 for Various Departments.
 - c. Construction equipment, road and bridge equipment, ditching, trenching, utility and other equipment through the Interlocal Agreement with Buyboard contract #515-16 with Sunbelt Industrial Trucks effective 12/01/16 with two one year renewal options and include the purchase of one (1) new Doosan forklift model BC25S 36 volt including options in the amount of \$29,627.37 this price includes the trade in value of \$500.00 for Hyster E50XL-33 forklift for Lonestar Convention and Expo Center.
- C11. CONTRACTS APPROVED as authorized by Local Government Code §271.083 for the following:
- a. Products and related services through the Interlocal Agreement with the State of Texas Department of Information Resources contract #DIR-TSO-2660 with Carahsoft Technology Corporation effective through 11/18/18 for IT.
- C12. ADVERTISING APPROVED for the following bids/proposals:
- a. Rayford road widening and railroad grade separation from Richard Road to SH 99 for Precinct 3.
- C13. REQUEST APPROVED to take all appropriate action to approve items necessary to preserve or protect the public health or safety of the residents of the county for emergency repairs to the emergency backup power system located at Montgomery County Office of Emergency Management for one (1) transfer switch including installation and start up in the amount of \$49,248.50 and one (1) ups battery back up system including start up in the amount of \$70,441.49 for a total amount of \$119,689.99 from Total Energy Solutions Company, LLC for Emergency Management. Funding previously approved in Commissioners' Court 11/22/16.

RISK MANAGEMENT – AGENDA ITEMS 9D1-4

- D1. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Allstate as subrogate for Kandace Borden, in the amount of \$6,042.26 in reference to claim #A-15-0014.
- D2. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Signature Collision in the amount of \$4,706.07 and payment to Robert W. Castleberry in the amount of \$329.99 in reference to claim #A-16-0119. DOL 10.23.16.
- D3: CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
15200605	Stewart, Keith/Ccl 5	\$5,000	Renew/Cont Cert
61204467	Zenor, Darlou/Purchasing	\$5,000	Renew/Cont Cert
61204467	Zenor, Darlou/Purchasing		Rider/Title Change
15233713	Morgan, Roland/Fire Marshal	\$5,000	Renew/Cont Cert
14468470	Williams, Jeff/Fire Marshal	\$5,000	Renew/Cont Cert
61541121	Lee Jr, David/Fire Marshal	\$5,000	Renew/Cont Cert
61533843	Alford, Kellie/Tax Assessor	\$100,000	Renew/Cont Cert
62619275	Barnett, Kenneth Eugene/Const Pct 4	\$5,000	Reserve/Cont Cert

- D4. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Karin Brunfelt-Frye and Christopher Frye in the amount of \$448.98 in reference to Claim #B-16-0127.

COMMISSIONERS – AGENDA ITEMS 9E1-2

E1. PRECINCT 2

- a. REAPPOINTMENT APPROVED of Rene Hancock to another term as Housing Commissioner for the Montgomery County Housing Authority.

E2. PRECINCT 4

- a. CHECK ACCEPTED in the amount of \$702.92 from Montgomery County Committee on Aging, Inc. for the purchase of fuel. This check will be deposited into line item 615-7926. Check has been forwarded to the Auditor for further processing.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9F1-5

F1. PRECINCT 1

- a. FINAL PLAT APPROVED of Walden on Lake Conroe, Section 15 Replat #2; 0.414 acres; Thomas Corner Survey, A-10.

F2. PRECINCT 2

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Cimarron Creek, Section 6, to be effective December 13, 2016.
- b. PUBLIC HEARING DATE SET for January 10, 2017 to establish a No Parking Zone on both sides of Greenfield Forest Drive from FM 1488 to 1000 feet south of FM 1488.
- c. REQUEST APPROVED from Wavemedia, Inc. to install a fiber optic line within the right of way of Nichols Sawmill, Butera, Walnut Creek, Stagecoach, Decker Prairie, and Hardin Store Roads.
- d. This item was moved to the open Agenda. See Motion #8 for court action.
- e. FINAL PLAT APPROVED of Grand Lake Estates, Section 12; 6.540 acres; Archibald Hodge Survey, A-18.
- f. FINAL PLAT APPROVED of Magnolia Ranch Estates; 60.197 acres; David W. Weir Survey, A-609.

F3. PRECINCT 3

- a. REQUEST APPROVED from Centerpoint Energy, Gas Facilities to install a 2" IP PLA gas line within the right of way of Lexington Boulevard.
- b. REQUEST APPROVED from Montgomery County WCID No. 1 to install an 8" sanitary sewer line within the right of way of Sawdust Road.
- c. FINAL PLAT APPROVED of The Woodlands Village of Grogans Mill Lake Woodlands East Shore, Section 18; 5.227 acres; John Taylor Survey, A-547.
- d. FINAL PLAT APPROVED of The Woodlands Village of Sterling Ridge, Section 89; 45.968 acres; James Brown Survey, A-78.

F4. PRECINCT 4

- a. STREETS ACCEPTED INTO THE COUNTY MAINTENANCE SYSTEM in Brookwood Forest, Section 1 and bond is released.
- b. STREETS ACCEPTED INTO THE COUNTY MAINTENANCE SYSTEM in Brookwood Forest, Section 2 and bond is released.
- c. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Montgomery Creek Ranch, Section 19, effective December 13, 2016.
- d. PUBLIC HEARING DATE SET for January 10, 2017 to establish All-Way Stop Control at the Triangle Ridge Drive and Woodridge Parkway Intersection.
- e. FINAL PLAT APPROVED of Crockett Trace Estates, Section 6; 8.632 acres; William B. Bridges Survey, A-73.
- f. FINAL PLAT APPROVED of Salamanca; 14.603 acres; James Taylor Survey, A-553.
- g. FINAL PLAT APPROVED of Cearley Acres; 5.008 acres; L.F. Amelong Survey, A-48.

F5. ALL PRECINCTS

- a. REQUEST APPROVED to authorize the County Engineer on behalf of Commissioners Court to provide approvals for public utilities in County Road Rights of Way.

HUMAN RESOURCES – AGENDA ITEM 9G1

G1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of 435th District Court to place Christopher J. Rivera, Court Coordinator I, on payroll, effective November 28, 2016.

Request of Airport to promote Mary Wilson, Office Supervisor II, effective November 19, 2016.

Request of Animal Shelter to discharge Sara Fairchild, Kennel Technician, effective December 5, 2016. [No benefits due]

Request of Animal Shelter to increase salary of Rylee Isbell, Kennel Technician, due to completion of probationary period, effective December 3, 2016.

Request of Animal Shelter to increase salary of Skye Kurtz, Kennel Technician, due to completion of probationary period, effective December 3, 2016.

Request of Animal Shelter to place Danielle Pittman, Kennel Technician, on payroll as replacement for pooled position, effective November 29, 2016.

Request of Building Maintenance to transfer Edward Grayson Jr., Maint Tech III, from Commissioner Precinct 1 as replacement for Jeffrey Swindall, effective December 5, 2016.

Request of Commissioner Precinct 3 to demote James R. Johnson, Operator II, effective December 5, 2016.

Request of Commissioner Precinct 3 to remove Benjamin Osterhage, Operator I, from payroll, effective November 29, 2016. (Deceased) [No benefits due]

Request of Constable Precinct 1 to accept the retirement of Donnie O. Chumley, Constable, effective December 31, 2016. [No benefits due]

Request of Constable Precinct 1 to accept the retirement of Russell B. Fincher, Captain-Constable, effective December 31, 2016. [98.7650 hours or balance vacation]

Request of Constable Precinct 1 to accept the retirement of Mike A. Hatcher, Chief Deputy Constable, effective December 31, 2016. [152.375 hours or balance vacation]

Request of Constable Precinct 3 to transfer Michael Traylor, Sergeant, from Sheriff as replacement for Ronny Keener Jr., effective December 3, 2016.

Request of Contract Elections to increase salary of Cynthia Norum, Contract Election, due to 3% COLA, effective November 19, 2016.

Request of Contract Elections to increase salary of Joy Sellers, Contract Election Clerk, due to 3% COLA, effective November 19, 2016.

Request of County Attorney to accept the resignation of Michelle Smith, Attorney II, effective November 19, 2016. [26.48 hours or balance vacation; 8.00 hours or balance holiday]

Request of County Auditor to accept the resignation of Kevin Berger, Part-time Clerk, effective November 30, 2016. [No benefits due]

Request of County Auditor to place Tammy Guthrie, Part-time Clerk, on payroll, effective November 21, 2016.

Request of County Clerk to accept the resignation of Amanda L. Daigle, Court Clerk II, from payroll, effective November 23, 2016. [No benefits due]

Request of District Attorney to accept the retirement of Vanessa L. Atkinson, Legal Assistant II, effective November 30, 2016. [177.22 hours or balance vacation; 0.12 hours or balance compensatory]

Request of District Attorney to accept the retirement of Jennifer D. Ellisor, Court Clerk IV, effective January 31, 2017. [113.425 hours or balance vacation]

Request of District Clerk to place Thomas Hollingsworth, Court Clerk II, on Unpaid FMLA/Disability Leave, effective November 14, 2016.

Request of Elections to accept the resignation of Dana Abernathy, Voter Clerk, effective November 22, 2016. [No benefits due]

Request of Environmental Health to place Dawn Dorsey, Registered Sanitarian II, on Unpaid FMLA/Disability Leave, effective December 2, 2016.

Request of Environmental Health to place Dawn Dorsey, Registered Sanitarian II, on payroll due to Return from unpaid FMLA/Disability Leave, effective December 5, 2016.

Request of Juvenile to place Celia Isaura Contreras, Juvenile Probation Officer, on payroll as replacement for Thomas Kaden, effective December 5, 2016.

Request of Juvenile to promote Alonzo S. Humphrey, Assistant Supervisor-Juvenile Prob, as replacement for Irving Gonzales, effective November 19, 2016.

Request of Juvenile to accept the resignation of Thomas James Kaden, Juvenile Probation Officer, effective November 18, 2016. [68.11 hours or balance vacation; 0.50 hours or balance compensatory]

Request of Juvenile to place Rebecca Renee Kiefer, Juvenile Probation Officer, on payroll due to Return from FMLA/Disability leave, effective November 11, 2016.

Request of Juvenile to place Josh Eric Orozco, Juvenile Probation –Adm, on payroll as replacement for Monica Keener, effective December 5, 2016.

Request of Juvenile to promote Rebecca Elizabeth Owen, Juvenile Probation Officer, as replacement for Alonzo Humphrey, effective December 3, 2016.

Request of Juvenile to place Alyssa Ann Vidal, Clerk III, on payroll as replacement for Margaret Powers, effective November 21, 2016.

Request of Library to accept the retirement of Carole Anderson Blossom, Librarian I-Young Adult, effective December 31, 2016. [178.14 hours or balance vacation]

Request of Library to change status of Erin Leigh Denbina, Library Assistant II, as replacement for Francisca Kilgore, effective December 5, 2016.

Request of Library to place Stephanie Pauley, Shelving Clerk, on payroll as replacement for Thomas Pena, effective November 22, 2016.

Request of Purchasing to accept the retirement of Darlou Zenor, Director of Purchasing, effective December 31, 2016. [215.5187 hours or balance vacation]

Request of Recycle Station Pct 3 to increase the salary of Donald Peacock, Recycle Technician, due to equity adjustment, effective November 19, 2016.

Request of Risk Management to accept the resignation of Gary Gamble, Coordinator Safety, effective December 1, 2016.[3.08 hours or balance vacation]

Request of Sheriff to promote Brandon Bartoskewitz, Detective, as replacement for Paul Hahs, effective December 3, 2016.

Request of Sheriff to promote Frederico Cano, Detective SIU (MOCONET), effective November 21, 2016.

Request of Sheriff to place Nathan Hall, Officer Civilian Detention, on payroll as replacement for Adrian Carranza, effective December 3, 2016.

Request of Sheriff to place Bobby Horn Jr., Officer Civilian Detention, on payroll as replacement for Jessica Davis, effective December 3, 2016.

Request of Sheriff to rescind Retirement PCR approved in Court on 11/22/16 for Margie Kindle, Clerk IV, effective December 31, 2016.

Request of Sheriff to accept the resignation of Rhonie Long, Clerk IV Records, effective December 9, 2016. [37.00 hours or balance vacation; 9.88 hours or balance compensatory]

Request of Sheriff to increase salary of Brandon McLarty, Officer Civilian Detention, due to 3% COLA increase not included in salary schedule upload, effective November 19, 2016.

Request of Sheriff to accept the retirement of Lisa M. Pickering, Detective-FBITF, effective January 31, 2017. [87.955 hours or balance vacation; 236.80 hours or balance compensatory; 3.00 hours or balance holiday]

Request of Sheriff to accept the resignation of Theo Quintin Pternitis, Deputy Motorcycle, effective January 6, 2017. [281.70 hours or balance vacation; 73.13 hours or balance compensatory; 18.00 hours or balance holiday]

Request of Sheriff to promote Dana Smark, Detective, as replacement for Larry Williams, effective December 3, 2016.

Request of Sheriff to promote Michael Uber, Detective SIU (MOCONET), effective November 19, 2016.

Request of Tax Assessor/Collector to place Stephanie Black, Deputy Specialist I, on payroll effective November 28, 2016.

Request of Tax Assessor/Collector to accept the retirement of Carolyn L. Etheredge, Chief Deputy-Admin, effective December 31, 2016. [193.375 hours or balance vacation]

Request of Tax Assessor/Collector to promote Amy M. Garcia, Deputy Specialist II, due to meeting education and tenure requirements for promotion, effective December 17, 2016.

Request of Tax Assessor/Collector to increase salary of Kimberly R. Roe, Chief Deputy Operations, due to completion of mandated educational courses, effective December 3, 2016.

Request of Traffic Operations to increase salary of Ryan Allen, Signal Technician I, due to equity adjustment, effective December 3, 2016.

Request of Traffic Operations to increase salary of Paul Dupre, Signal Technician I, due to equity adjustment, effective December 3, 2016.

Request of Traffic Operations to increase salary of Daniel Howell, Signal Technician I, due to equity adjustment, effective December 3, 2016.

Request of Treasurer to promote Patricia Reaves, Bail Bond Asst/Deputy Treasurer, as replacement for Pamela Robichaux, effective December 3, 2016.

ENVIRONMENTAL HEALTH – AGENDA ITEMS 9H1-5

- H1. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 27410 Timber Circle Magnolia, Texas 77354.
- H2. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 17680 Linda Lane Conroe, Texas 77306.
- H3. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 1651 Park Street Cleveland, Texas 77328.
- H4. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 7518 Pin Oak Road Montgomery, Texas 77316.
- H5. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 24396 FM 2090 Splendora, Texas 77372.

COUNTY JUDGE – AGENDA ITEMS 9I1-8

- I1. MEMBERSHIP DUES APPROVED to Houston-Galveston Area Council for January 1-December 31, 2017 in the amount of \$18,229.84. This amount is computed at \$0.04 per capita in accordance with Article VIII of the HGAC Bylaws adopted on February 19, 2002, on the basis of the official 2010 census counts published by the U.S. Department of Commerce or \$200.00, whichever is greater. Montgomery population is listed at 455,746.
- I2. REAPPOINTMENT APPROVED of Craig Doyal as the County's representative on the Gulf Coast Rail District's Board of Directors for a two year term beginning January 23, 2017.

- I3. REMITTANCE APPROVED of \$5,000.00 for 2017 annual dues for general purpose fund payable to Gulf Coast Rail District.
- I4. REAPPOINTMENTS APPROVED to the County Historical Commission for the 2017-2018 term of service of the following: Larry Foerster, CHC Chair; Sharon Russell, Marker Chair; Robin Bartholet; Brenda Beaven; Mark Canada; Carolyn A. Carroll; Lonnie Clover; Jeremiah Dancy; Barkley Dominey; Patricia Easley; Victoria A. Endsley; David Frame; Celeste Graves; Frank Johnson; Marie Banos Jordan; Robin Montgomery; Heather Montgomery; Sue Ann Powell; Missy Ringo; Ron Saikowski; Anna Sheppard; Austin Smith; Gertie Spencer; Beverly H. Tucker; James (Jim) Walker; Jo Dell Whitehead and J.T. Wilkerson.
- I5. REAPPOINTMENT APPROVED of Jeff Johnson as a primary voting member to serve on the Technical Advisory Committee Council for the Houston-Galveston Area Council for year 2017 representing Montgomery County.
- I6. REAPPOINTMENT APPROVED of Ross McCall as an alternate voting member to serve on the Technical Advisory Committee Council for the Houston-Galveston Area Council for year 2017 representing Montgomery County.
- I7. REAPPOINTMENT APPROVED of Charlie Riley as primary voting member to the Transportation Policy Council for Houston-Galveston Area Council for Year 2017 representing Montgomery County.
- I8. REAPPOINTMENT APPROVED of Craig Doyal as alternate voting member to the Transportation Policy Council for Houston-Galveston Area Council for Year 2017 representing Montgomery County.

SHERIFF – AGENDA ITEMS 9J1-5

- J1. MCSO FY16 CHAPTER 59 ASSET FORFEITURE REPORT ACCEPTED.
- J2. INTERLOCAL AGREEMENT ACCEPTED between Montgomery County and The Woodlands Township for the provision of law enforcement services.
- J3. DE-OBLIGATION APPROVED of \$600.31 pertaining to the HIDTA 15 Grant G15HN0017A.
- J4. INTERLOCAL AGREEMENT ACCEPTED between Montgomery County and The Woodlands Township for Law Enforcement Investigative Services-Crimes Against Children/Safe Harbor.
- J5. DONATION ACCEPTED in the amount of \$5,000.00 to the Montgomery County Sheriff's office from the Cunningham Family Endowment Fund. This will be deposited into line item 5601-4364. Check has been forwarded to the Auditor for further processing.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9K1-4

- K1. PRECINCT 1
 - a. Agenda item 9K1a- Approve purchase and sale agreement between Montgomery County and Grandview Property Owners Association, Inc. was deferred.
 - b. Agenda item 9K1b- Approve resolution and order to pay \$38,000.00 for acquisition of 0.0367 acre of land was deferred.
- K2. PRECINCT 2

- a. RESOLUTION AND ORDER TO PAY APPROVED for the funding of closing costs relating to the acquisition of Parcel 26 of the expansion of McCaleb Road from Herbert A. R. Collins and Annie Lois Collins in the amount of \$3,458.36. The County Auditor and County Treasurer are authorized to issue payment from line item 61301-7487 to Old Republic Title Company of Conroe for the benefit of Herbert A. R. Collins and Annie Lois Collins.
- b. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase, and funding of the acquisition of Parcel 10A of the expansion of McCaleb Road from Fish Creek Storage, LTD for the total sum of \$133,283.36. The Memorandum of Agreement is approved and Judge Doyal and/or B.D. Griffin are authorized to approve the deed and execute the Closing Statement and all other documents necessary. The County Auditor and Treasurer are authorized to issue payment from line item 61301-7487 to Old Republic Title for the benefit of Fish Creek Storage, LTD.
- c. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase, and funding of the acquisition of Parcel 10B of the expansion of McCaleb Road from Fish Creek Storage, LTD for the total sum of \$117,450.00. The Memorandum of Agreement is approved and Judge Doyal and/or B.D. Griffin are authorized to approve the deed and execute the Closing Statement and all other documents necessary. The County Auditor and Treasurer are authorized to issue payment from line item 61301-7487 to Old Republic Title for the benefit of Fish Creek Storage, LTD.
- d. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase, and funding of the acquisition of Parcel 28 of the expansion of McCaleb Road from Marsha Lou Muse and Rebecca McKnight Muse for the total sum of \$133,310.36. The Memorandum of Agreement is approved and Judge Doyal and/or B.D. Griffin are authorized to approve the deed and execute the Closing Statement and all other documents necessary. The County Auditor and Treasurer are authorized to issue payment from line item 61301-7487 to Old Republic Title for the benefit of Marsha Lou Muse and Rebecca McKnight Muse.
- e. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase, and funding of the acquisition of Parcels T1.044, T1.045, T1.047, T3.005, and T3.007 and related easements pertaining to the expansion of McCaleb Road from the San Jacinto River Authority for the total sum of \$58,684.00. The County Auditor and Treasurer are authorized to issue payment from line item 61301-7487 to San Jacinto River Authority.
- f. ORDER APPROVED authorizing notice of public hearing under Local Government Code 232.009 (c-1) for the revision to subdivision lots/plats known as all of Steven Barrier Minor Plat to be known as Steven Barrier Replat No. 1. The public hearing is set for January 24, 2017.

K3. PRECINCT 3

- a. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 23 of the expansion of Rayford Road from Rayford Retail Partners, LP for the total sum of \$40,259.25. The Memorandum of Agreement is approved and Judge Doyal and/or B.D. Griffin are authorized to approve the deed and execute the Closing Statement and all other documents necessary. The County Auditor and Treasurer are authorized to issue payment from line item 6144014-75985827 and project code RD300018 to WFG National Title Co. for the benefit of Rayford Retail Partners, LP in the amount stated above.