

COMMISSIONERS COURT DOCKET
OCTOBER 23, 2018
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 23rd day of October, 2018, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark (arrived after Motion #5)
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY Commissioner Mike Meador.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve Commissioners Court Agenda with Addendum for discussion and necessary action. Motion carried.

2. PROCLAMATION APPROVED – NATIONAL FRIENDS OF LIBRARIES WEEK

Motion by Commissioner Meador, seconded by Commissioner Riley, to proclaim October 21-28, 2018 as National Friends of Libraries Week in Montgomery County. Motion carried.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the Minutes from Regular Session of Commissioners Court dated October 9, 2018. Motion carried.

AGENDA ITEM 9S1 WAS DEFERRED.

AGENDA ITEM 9Q1 WAS DEFERRED.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-S

Motion by Commissioner Noack, seconded by Commissioner Riley, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda save and except the items removed from the consent agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-5 and AGENDA ITEM 1A FROM
ADDENDUM

- A1. REPORT ACCEPTED that complies with Local Government Code Chapter 114 Section 025 for September 2018; Monthly Report to Commissioners Court and District Judges.
- A2. REPORTS ACCEPTED that comply with Local Government Code Chapter 114 Section 024; Dept/Div Revenue Summary and Dept/Div Expenditure Summary.
- A3. MONTHLY UNAUDITED FINANCIAL REPORT ACCEPTED for the month of September 2018.
- A4. REPORT OF OFFICIALS' FEE ACCEPTED as audited for August 2018.
- A5. BUDGET AMENDMENTS FY2018 APPROVED:
 - a. Various: To adjust line items to pay claims, to adjust line items and recognize and allocate revenue for payroll accrual 10.12.18, adjust line items, recognize and allocate revenues for failure to appear fees for quarter ending 3/31/18 and transfer funds for utilities.
 - b. 410th District Court: To fund item approved 9.25.18M15.
 - c. Airport: To transfer line items to pay custom bills and transfer line items.
 - d. Building Maintenance: To recognize and allocate revenues M18/05.05.14 and transfer line items.
 - e. Commissioner Precinct 1: To transfer line items to pay claims at County Parks.
 - f. Commissioner Precinct 3: To transfer line items to pay claims, transfer line items, and transfer between lines to pay claims.
 - g. Constable Precinct 2: To recognize and allocate revenue.
 - h. Constable Precinct 3: To transfer line items and transfer between lines to pay claims.
 - i. Constable Precinct 4: To recognize and allocate revenue; transfer line items; and transfer line items to cover claims.
 - j. Court Ops: To fund Agenda Item 12A M12/10.9.18.
 - k. Custodial: To transfer line to finalize EOY payments and adjust line items.
 - l. District Attorney: To transfer line items and amend line items approved in Comm Court 10/9/18 item 9Q1.
 - m. District Court Technology: To amend line items.
 - n. Emergency Management: To de-obligate remaining funds for UASI M&A(2986502) M3/10.9.18, UASI Structural Collapse Sustainment (318190) M3/10.9.18, UASI Spec Response LE Cap (3182601) M3/10.9.18, and UASI M&A (2986502) M3/10.9.18.
 - o. Forensics: To transfer line items.
 - p. FY16 Flood Mitigation Program: To fund FY16 FMA Grant as awarded by the Texas Water Development Board M5/11.14.17 and reimburse Contingency for eligible pre-award expenses.

- q. Information Technology: To adjust line items
- r. Justice of the Peace Precinct 5: To recognize and allocate revenues.
- s. Juvenile Probation: To transfer line items.
- t. MCCD: To transfer line items.
- u. MCTRA: To recognize and allocate toll revenue September 2018.
- v. Memorial Library: To recognize revenue for gift funds.
- w. Office of Court Administration: To allocate lines for payroll.
- x. Sheriff: To transfer line items to pay claims and transfer line items.
- y. Sheriff-Jail: To transfer budget lines.

A6. PAYMENT OF ACCOUNTS APPROVED as submitted by the County Auditor.

BUDGET OFFICE – AGENDA ITEM 9B1-3

- B1. REQUEST APPROVED to memorialize previous actions taken on changes to the Fiscal Year 2019 Budget in prior Commissioners Court Meetings as follows:
 - a. Sheriff: To carryover unused salary funds from FY2018.
 - b. Commissioner Pct 2 to Traffic Ops: To move a Signal Tech position from Comm 2 to Traffic Operations-6147.
 - c. District Attorney: To adjust line items for future special projects-approved in Commissioners Court 10.09.18 Item 9Q1.
 - d. Commissioner Precinct 2: To fund FY19 deputy position for Precinct operations.
 - e. Adult Probation: To set-up FY19 Bond Supervision Budget.
 - f. Justice of the Peace Pct 4: To adjust line items for outgoing official.
 - g. Justice of the Peace Pct 3: To adjust line items for outgoing official.
 - h. District Clerk: To adjust line items for outgoing official.
 - i. County Treasurer: To adjust line items for outgoing official.
 - j. County Judge: To adjust line items for outgoing official.
 - k. Commissioner Precinct 4: To adjust line items for outgoing official.
- B2. LINE ITEM TRANSFERS AND ADJUSTMENTS APPROVED AND AUTHORIZED for fiscal year 2019 budget, according to budget policy as follows:
 - a. Comm Pct 2 to Traffic Ops: To adjust lines to correct accounts.
 - b. Sheriff: Payment for Fuel Station. Encumbered in FY 18 and payment will be reimbursed when FY18 is closed.

- c. Commissioner Precinct 2: To transfer to cover one vehicle plus equipment for new position as discussed in budget workshop.
- d. Sheriff: To transfer to commissary for payroll posting.
- e. District Attorney: To transfer to state funds for payroll posting.
- f. District Attorney: To purchase equipment for ICAC.
- g. Commissioner Precinct 2: To transfer money from Comm 2 to Building Maintenance for remodel.
- h. Non Department/Airport: To fund line that did not exist in finance system.
- i. Various: To allocate telephone to various cost centers and allocate utilities to various cost centers.

B3. TRANSFER, ADJUSTMENTS AND AMENDMENTS APPROVED AND AUTHORIZED for Grant Department as follows:

- a. Sheriff: To allocate additional funding and match for HPD-HTRA grant M5/07.10.18.
- b. Animal Shelter: To set up Pet Retention Grant as awarded by Petsmart Charities.
- c. District Attorney: To set up Domestic Violence Investigator Match-Grant award by CJD.
- d. Sheriff Auto Theft YR25 Grant: To set up match portion of FY19 Auto Theft YR25 Grant M3/06.26.18.
- e. District Attorney: To set up the Smart Prosecution Initiative Grant as awarded by USDOJ.
- f. Animal Shelter: To transfer line items.
- g. Sheriff/Step: To set up the FY 19 STEP Comprehensive Grant as awarded by TxDOT M3/08.14.18.
- h. Sheriff FY 19 STEP Comprehensive: To set up the FY19 STEP Comprehensive Grant as awarded by TxDOT M3/08.14.18.
- i. Sheriff: To set up FY18 JAG-Body Cameras as awarded by USDOJ.
- j. District Attorney No Refusal: To set up the FY19 No Refusal Grant as awarded by TxDOT M3/08.14.18.
- k. Airport: To recognize and allocate FY19 Ramp grant match M#14/09.11.18.

TREASURER – AGENDA ITEM 9C1-4

- C1. REQUEST APPROVED to ratify the Statement of Balances Report approved in Commissioners Court on October 9, 2018 to include the Treasurer's Signature on Report.
- C2. MONTHLY INVESTMENT REPORT APPROVED for September 2018.
- C3. QUARTERLY INVESTMENT REPORT APPROVED for Quarter ending September 30, 2018.

- C4. MONTHLY PLEDGED SECURITIES REPORT APPROVED for September 2018.

TAX ASSESSOR/COLLECTOR – AGENDA ITEM 9D1

- D1. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending September 2018.

PURCHASING – AGENDA ITEMS 9E1-6

- E1. ADVERTISING APPROVED for the following:

- a. Project 19-07 RFP vending machine services for Various Departments
- b. Project 19-06 Spring Branch Road for Precinct 1
- c. Project 19-09 SOQ engineering services for updating and revising County Drainage Criteria Manual and Montgomery County Subdivision Rules and Regulations.

- E2. UTILIZATION APPROVED of the following contracts:

- a. Equipment and tool rental services through the National IPA contract #R151501 from Sunbelt Rentals, Inc. for Various Departments. Local Gov't Code §271.102
- b. Products and related services through The State of Texas Department of Information Services contract #DIR-TSO-4159 with HP, Inc. for IT. Local Gov't Code §271.083(b)
- c. Custodial supplies and equipment through the Interlocal Agreement with Buyboard contract #569-18 with Staples Contract & Commercial LLC operating as Staples Business Advantage for Various Departments. Local Gov't Code §271.102
- d. Records management and preservation services through the Interlocal Agreement with Txmas contract #18-3602 from Kofile Technologies, Inc. for Various Departments. Local Gov't Code §271.083(b)

- E3. DISCRETIONARY EXEMPTIONS APPROVED:

- a. Estate Voting Equipment, parts and supplies as an item that can be obtained from only one source from Hart Intercivic, Inc. for Elections. Local Gov't Code §262.024 (a)(7.A).

- E4. CHANGE ORDERS APPROVED:

- a. CO #2 to Arno V. Whitmore dba PVW Services for project #2017-0050 lawn maintenance services to add additional areas for Lone Star Convention and Expo Center.
- b. CO #3 to Triple B Services, LLP for project #2017-0063 Woodlands Parkway Widening - Grogan's Mill Road to IH 45 for various modifications for a credit of \$6,511.31 for Precinct 3.
- c. CO #2 to Lessman Roofing for project #18-28 CSP - re roof repairs and waterproofing for the Montgomery County Jail in the amount of \$1,200.00 for Building Maintenance.
- d. CO #1 to Northwest Interiors Inc. dba Color Interiors for project #18-52 floor covering and installation for additional miscellaneous flooring and installation for Various Departments.

- E5. CONTRACT APPROVED with the following highly qualified provider per Government Code Chapter 2254 for Phase III-Secure Grant Funding for the improvements required to qualify Conroe-North Houston Regional Airport for a 14 CFR Part 139 Certificate from Vesta Rea & Associates, LLC in the amount of \$25,000.00 for Conroe-North Houston Regional Airport.
- E6. AGREEMENT APPROVED with PGAL for professional design services of the Forensics Center Project #18-64 for Forensics. (The County Clerk's office did not receive an agreement for this item.)

RISK MANAGEMENT – AGENDA ITEMS 9F1-4

- F1. PAYMENT ACKNOWLEDGED to Michael Holmes and Shatonga Holmes in the amount of \$992.95 in reference to Claim #A-18-0073 DOL 09-20-18.
- F2. RENEWAL APPROVED with Basic Group Term Life Insurance, Basic Accidental Death and Dismemberment, Additional Life and Dependent Life with Standard Insurance Company for the year beginning January 1, 2019. The Director or Assistant Director of Risk Management is authorized to sign all necessary documents on behalf of Montgomery County.
- F3. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
63783959	Gill, Benjamin/Const Pct 2	\$5,000	Reserve/New
63735633	Enyart, Jason/Const Pct 5	\$5,000	Reserve/New
63795241	Brown, Robert/Const Pct 4	\$5,000	Reserve/New
- F4. PARTICIPATION APPROVED in the 2019 TAC Choice Silver Retiree Medical Program Package 1. The Director or Assistant Director of Risk Management is authorized to sign all necessary documents on behalf of Montgomery County. The County does not contribute to this plan.

COMMISSIONERS – AGENDA ITEMS 9G1-2

- G1. PRECINCT 3
 - a. ORDER APPROVED to authorize the removal of obstructions within the Montgomery County Right-of-Way located at Sweetgum Road and Red Bay Circle Road in Precinct 3 of Montgomery County Texas.
- G2. PRECINCT 4
 - a. CHECK ACCEPTED from the Montgomery County Committee on Aging dba (Meals on Wheels) in the amount of \$662.70 for the purchase of fuel. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.
 - b. CHECK ACCEPTED from the City of Roman Forest in the amount of \$1,940.87 for the purchase of fuel. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9H1-4

- H1. PRECINCT 1

- a. ACCEPTANCE APPROVED of a portion of Post Oak Cemetery Road into the County Road Maintenance System upon finding of prescriptive rights based on public use.
- b. ACCEPTANCE APPROVED of a portion of Forest Woods Lane into the County Road Maintenance System upon finding of prescriptive rights based on public use.
- c. ACCEPTANCE APPROVED of the following roads into the County Road Maintenance System upon finding of prescriptive rights based on public use:
 1. Circle Drive from Flamingo Lakes Drive 620 feet south
 2. Barbara Lane from Lawrence Drive 970 feet east
 3. Sarah Lane from Lawrence Drive 665 feet east at gate.

H2. PRECINCT 2

- a. REQUEST APPROVED to acknowledge that the roads in Fosters Ridge, Section 9 have been built to county standards and have completed the one year maintenance period. The bond is released. These roads are private and will not be maintained by Montgomery County.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Bonterra at Woodforest, Section 6.
- c. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodforest, Section 93.
- d. FINAL PLAT APPROVED of Fosters Ridge, Section 14; 18.7806 acres; James Hodge Survey, A-19.
- e. FINAL PLAT APPROVED of Denali Wilderness Parkway Section 2 Dedication Plat; 1.1929 acres; James Hodge Survey, A-19.
- f. FINAL PLAT APPROVED of West Serenity Embers; 3.2467 acres; John N. Thomas Survey, A-549.

H3. PRECINCT 3

- a. FINAL PLAT APPROVED of Falls at Imperial Oaks, Section 27; 22.738 acres; Timothy O'Neil Survey, A-406.

H4. PRECINCT 4

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Harper's Trace Channel Crossing.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Harper's Preserve, Section 11.
- c. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Dogwood Forest Partial Replat No. 1 Adjoining Harpers Preserve.
- d. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodridge Forest, Section 11 and bond is released.
- e. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodridge Forest, Section 12 and bond is released.

- f. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodridge Forest, Section 15 and bond is released.
- g. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Porters Mill Section 1.
- h. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Tavola, Section 20.

HUMAN RESOURCES – AGENDA ITEM 911

11. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of 359TH-VTC to increase salary of Josie Iracheta, Court Coordinator I, due to COLA increase for new hire, effective October 6, 2018.

Request of Animal Shelter to increase salary of Andrew Lee Fenley, Animal Care Technician, due to COLA increase for new hire, effective October 6, 2018.

Request of Animal Shelter to change Billie Kunkle, Clerk III, from part-time to full-time, per request of employee, effective October 6, 2018.

Request of Animal Shelter to change Morgan Taylor Roe, Clerk III, from full-time to part-time, per request of employee, effective October 6, 2018.

Request of Animal Shelter to increase salary of Rebecca Russell, Animal Care Technician, due to COLA increase for new hire, effective October 6, 2018.

Request of Custodial to accept the resignation of Edith Aparicio, Custodian I, effective October 22, 2018. [210.13 hours or balance vacation; 33.00 hours or balance compensatory]

Request of Custodial to place Ann Cheatham, Custodian I, on unpaid FMLA/Disability Leave, effective October 2, 2018.

Request of Custodial to place Darla McBee, Custodian, on payroll, effective October 8, 2018.

Request of Building Maintenance to accept the resignation of Jose Beltran, Supervisor, effective October 12, 2018. [223.5050 hours or balance vacation; 0.13 hours or balance compensatory]

Request of Building Maintenance to transfer April Meador, Admin Assist I, effective October 15, 2018.

Request of Building Maintenance to increase salary of David Rangel, Fac/Grounds Worker, due to COLA for new hire, effective October 6, 2018.

Request of Commissioner Precinct 1 to increase salary of Rocio Salinas-Carranza, Operator I, due to COLA increase for new hire, effective October 6, 2018.

Request of Commissioner Precinct 2 to place Leland Muehr, Operator I, on payroll, as replacement for Albert Wyatt, effective October 15, 2018.

Request of Commissioner Precinct 2 to accept the resignation of Gregory Scott Patton, Operator II, effective October 11, 2018. [107.04 hours or balance vacation; 11.25 hours or balance compensatory time; 30.00 hours or balance holiday.]

Request of Commissioner Precinct 2 to accept the retirement of James Calvin Smith, Jr., Operator III, effective October 31, 2018. [303.755 hours or balance vacation; 229.14 hours or balance compensatory time.]

Request of Commissioner Precinct 3 to increase salary of Juan Correa, Operator I, due to COLA increase for new hire, effective October 6, 2018.

Request of Commissioner Precinct 3 to place Matthew Jones, Operator I, on payroll as replacement for Glen Nuniez, effective October 8, 2018.

Request of Commissioner Precinct 4 to increase salary of Emmitt Burns, Operator II, due to COLA increase for new hire, effective October 6, 2018.

Request of Commissioner Precinct 4 to promote Michael McKay, Superintendent, as replacement for Matthew Nelson, effective October 6, 2018.

Request of Commissioner Precinct 4 to accept the retirement of Daniel R. Swindall, Operator 1, effective October 5, 2018. [138.665 hours or balance vacation; 0.43 hours or balance compensatory time; 6.25 hours or balance holiday.]

Request of Commissioner Precinct 4 to increase salary of Jaime Torres Rodriguez, Operator I, due to COLA increase for new hire, effective October 6, 2018.

Request of Commissioner Precinct 4 to increase salary of Tyler Woodard, Operator I, due to COLA increase for new hire, effective October 6, 2018.

Request of Constable Precinct 1 to increase salary of Lloyd Wesley McGee, Deputy, due to step increase, effective November 17, 2018.

Request of Constable Precinct 1 to correct salary schedule of Ashton Childers, Deputy, effective October 6, 2018.

Request of Constable Precinct 3 to transfer Adam Acosta, Investigator II, effective October 6, 2018.

Request of Constable Precinct 3 to place Laurie R. Agee, Clerk IV, on payroll as replacement for Rachel Garner, effective October 6, 2018.

Request of Constable Precinct 3 to accept the resignation of Michelle Baker, Corporal, effective October 1, 2018. [127.76 hours or balance vacation; 140.125 hours or balance compensatory; 7.00 hours or balance holiday.]

Request of Constable Precinct 3 to promote Rachel Garner, Administrative Assistant I, effective October 6, 2018.

Request of Constable Precinct 3 to re-hire John Aaron Lawless, Deputy, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary Glen Arnold, Deputy, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Yalex Martinez, Deputy, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Brent Ryan, Deputy, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Richard Vogel, Corporal, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Jomo Washington, Sergeant, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Kevin S. Wolf, Deputy, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to transfer Roberto Espinosa, Detective, as replacement for Adam Acosta, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Alexander Randall, Investigator II, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to transfer Sean Bridges, Deputy, as replacement for David Swetnam, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Brenda Olmedo, Deputy, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to transfer David Swetnam, Deputy, as replacement for Sean Bridges, effective October 6, 2018.

Request of Constable Precinct 3 to increase salary of Jessica Epperson, Investigator II, due to longevity increase, effective October 6, 2018.

Request of Constable Precinct 3 to transfer Marisela De Jesus Diaz, Deputy, as replacement for Arquimides Canizalez, effective October 6, 2018.

Request of Constable Precinct 4 to increase salary of James Slack, Lieutenant, due to step increase, effective October 6, 2018.

Request of Constable Precinct 5 to promote Jonothan Aldridge, Lieutenant, as replacement for Chad Walling, effective October 6, 2018.

Request of Constable Precinct 5 to promote Ryan Johnston, Lieutenant, as replacement for Chad Walling, effective October 6, 2018.

Request of Constable Precinct 5 to increase salary of Christopher Jones, Constable, due to 3% COLA, effective October 6, 2018.

Request of Constable Precinct 5 to promote Chad Walling, Chief Deputy, as replacement for Chris Jones, effective October 6, 2018.

Request of Constable Precinct 5 to promote Marshall Williams, Sergeant, as replacement for Ryan Johnston, effective October 6, 2018.

Request of Constable Precinct 5 to place Thomas Fox, Deputy, on payroll as replacement for Greg Palmer, effective October 15, 2018.

Request of Constable Precinct 5 to accept the resignation of Gregory Palmer, Deputy, effective September 28, 2018. [No benefits due.]

Request of Constable Precinct 5 to correct salary schedule of Jeremy Park, Deputy, effective October 6, 2018.

Request of Constable Precinct 5 to promote Ronald Raborn, Sergeant, effective October 6, 2018.

Request of Constable Precinct 5 to correct salary schedule of Ralph Smith, Deputy, effective October 6, 2018.

Request of County Attorney to bridge time of Sonia Vazquez, Legal Assistant I, effective September 25, 2018.

Request of County Clerk to lay off Maria Del Rosario Morrison, Clerk II, effective September 22, 2018. [No benefits due.]

Request of County Clerk to lay off Tracey Wallbank, Clerk II, effective September 30, 2018. [No benefits due.]

Request of County Judge to accept the retirement of James Craig Doyal, County Judge, effective December 31, 2018. [48.00 hours or balance grandfathered sick leave.]

Request of County Judge to accept the retirement of Sylvia Cruz Olszowy, Administrative Assistant II, effective November 30, 2018. [108.1684 hours or balance vacation; 1.12 hours or balance compensatory time.]

Request of Treasurer to place Lara Pena, Part-Time Accountant, on payroll as replacement for Deneen Shreve, effective November 3, 2018.

Request of Treasurer to promote Patricia Reaves, Payroll Accountant, as replacement for Lindsey Doyal, effective November 3, 2018.

Request of Treasurer to increase salary of Deneen Shreve, P/T Accountant, due to COLA increase for new hire, effective October 6, 2018.

Request of Treasurer to change status of Deneen Shreve, Admin Asst. I, as replacement for Patricia Reaves, effective November 3, 2018.

Request of Treasurer to accept the resignation of Judith Tarango, Deputy Treasurer, as replacement for Lindsey Doyal, effective October 19, 2018. [20.55 hours or balance vacation.]

Request of District Attorney to place Jon C. Buckholtz, Investigator II, on payroll, effective October 29, 2018.

Request of District Attorney to increase salary of Nicolette Neeley, Investigator II, effective October 6, 2018.

Request of Extension Agents to accept the resignation of Rachel Cooper, 4-H Program Assistant, effective October 19, 2018. [4.62 hours or balance vacation.]

Request of Forensic Services to place Sara N. Doyle, Forensic Pathologist, on payroll, effective October 22, 2018.

Request of Justice of the Peace Precinct 3 to accept the resignation of Delia Baker, Court Clerk II, effective September 29, 2018. [No benefits due.]

Request of Justice of the Peace Precinct 3 to accept the resignation of Kimberly Hobbs, Court Clerk III, effective October 5, 2018. [45.33 hours or balance vacation; 4.81 hours or balance compensatory time.]

Request of Justice of the Peace Precinct 3 to place Judy Wall, Court Clerk II, on unpaid FMLA/Disability Leave, effective October 2, 2018.

Request of Juvenile to change the status of Angelina Batiste, Juvenile Supervision Officer, as replacement for William Jackson, effective October 20, 2018.

Request of Juvenile to place Robert Richmond Generes, Jr., Juvenile Supervision Officer, on unpaid FMLA/Disability Leave, effective October 2, 2018.

Request of Juvenile to promote William Christopher Jackson, Juvenile Probation Officer, as replacement for Justin Bray, effective October 20, 2018.

Request of Juvenile to change status of Lerrad Jamal Rainey, Juvenile Supervision Officer Substitute, from full time to part time, effective November 3, 2018.

Request of Library to accept the retirement of Marilyn Sue Jennings, Library Assistant II, effective September 26, 2018. [No benefits due.]

Request of Library to place Carl Linton, Courier Driver, on payroll as replacement for Edward Mayo, effective October 10, 2018.

Request of Risk Management to accept the resignation of Tara Castaneda, Assistant Director, effective October 17, 2018. [No benefits due.]

Request of Risk Management to increase salary of Kristopher Haag, Risk Analyst, due to completion of probationary period, effective October 6, 2018.

Request of Sheriff to correct salary schedule of Glenda Diane Baskett, Dispatcher, effective October 6, 2018.

Request of Sheriff to transfer Joshua Herbert Boone, Deputy, as replacement for Jeremiah Bourne, effective October 6, 2018.

Request of Sheriff to transfer Jeremiah Bourne, Deputy, as replacement for Jacob Landrum Lewis, effective October 6, 2018.

Request of Sheriff to increase salary of Jason Ray Buckner, Detective, due to step increase, effective October 20, 2018.

Request of Sheriff to update certification pay of Michael Charles Burnett, Deputy, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to place Stephen Carni, Officer-Civilian Deten, on payroll as replacement for Kimberly A. Odom, effective October 20, 2018.

Request of Sheriff to increase salary of Heather Dawn Ching, Dispatcher, due to certificate pay update after salary schedule upload effective October 6, 2018.

Request of Sheriff to increase salary of Jeremy M. Davis, Specialist, due to certificate pay update after salary schedule upload effective October 6, 2018.

Request of Sheriff to promote Robert Dale Devillier, Dispatcher II, effective October 6, 2018.

Request of Sheriff to promote Michael Dietrich, Jr., Comm Spec/Radio Tech III, effective October 6, 2018.

Request of Sheriff to increase salary of Tamara Eileen Domingue, Dispatcher, due to COLA for new hire, effective October 6, 2018.

Request of Sheriff to promote Debra A. Forbes, Dispatcher II, effective October 6, 2018.

Request of Sheriff to increase salary of Max James Fruchtnicht, Detective, due to step increase, effective October 20, 2018.

Request of Sheriff to update certification pay of Roland Ivan Henrici, Lieutenant, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to place Jessica Herrin, Temporary Data Clerk, on payroll as replacement for Pamela S. Wolfenberger, effective October 20, 2018.

Request of Sheriff to update certification pay of James Buchanan Hinkel, Deputy, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to correct hazard pay of Eric Vaughn Hoffman, Sergeant, effective October 6, 2018.

Request of Sheriff to transfer Trent Holcomb, Deputy-Detention, as replacement for Joshua Adam Wroten, effective October 20, 2018.

Request of Sheriff to update certification pay of David L. Holden, Investigator-Cr Scene, effective October 6, 2018.

Request of Sheriff to update certification pay of Alexander Michael Hons, Deputy-Patrol, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to increase salary of Kevin S. Isaacks, Supervisor-Fleet, effective October 6, 2018.

Request of Sheriff to update certification pay of Michael Ray Jones, Deputy-Bailiff, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to update certification pay of David Alexis Lasalle, Deputy, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to accept the resignation of Riaco R. Leverston, Deputy, effective October 16, 2018. [15.56 hours or balance vacation; 15.00 hours or balance holiday.]

Request of Sheriff to transfer Randy G. Lewis, Deputy-Detention, as replacement for Ashton Eric Childers, effective October 20, 2018.

Request of Sheriff to update certificate pay of Paul A. Lopez-Carpetner, Deputy, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to increase salary of John G. Lumpkin, Deputy-Detention, due to step increase, effective October 20, 2018.

Request of Sheriff to increase salary of Chad Frazier May, Detective, due to step increase, effective October 20, 2018.

Request of Sheriff to accept the resignation of Tyler Wayne Meadows, Deputy, effective October 24, 2018. [38.02 hours or balance vacation; 33.00 hours or balance holiday.]

Request of Sheriff to update certification pay of Johanna Pinto Morales, Supervisor-Dispatch, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to update certification pay of Michael Jon Muratorri, Deputy-Detention, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to accept the resignation of Kimberly A. Odom, Officer, Civilian Deten, effective October 10, 2018. [No benefits due]

Request of Sheriff to correct salary schedule of Jodi L. Palmer, Dispatcher, effective October 6, 2018.

Request of Sheriff to update certification pay of Frank C. Pearson, Deputy-Patrol, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to update certification pay of Michael William Runnels, Deputy-Patrol, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to update certification pay of Justin Lee Schutzenhofer, Detective, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to update certification pay of William Joseph Sharman II, due to certificate pay update after salary schedule upload, effective October 6, 2018.

Request of Sheriff to place Tyler Sine, Officer-Civilian Deten, on payroll as replacement for Jayson E. Morris, effective October 20, 2018.

Request of Sheriff to increase certification pay of Jeffrey S. Spencer, Lieutenant, effective October 6, 2018.

Request of Sheriff to re-hire Vicente Rafael Suarez, Deputy, as replacement for Richard G. Meredith, effective October 6, 2018.

Request of Sheriff to re-hire Autumn Trott, Officer-Civilian Deten, as replacement for Bethanie Louise Carr, effective October 20, 2018.

Request of Sheriff to correct hazard pay of Justin Lane Wilkerson, Sergeant, effective October 6, 2018.

Request of Sheriff to increase certification pay of Calvin W. Wilson, Sergeant-Detention, effective October 6, 2018.

Request of Sheriff to transfer Clifford D. Wood, Deputy, as replacement for Ethan Wayne Martin, effective October 6, 2018.

Request of South County Comm Center to increase pay of Rani Duncan, Comm Facilities Worker, due to COLA increase, effective October 6, 2018.

Request of Veterans Service to place Celelia Miller, Clerk III, on payroll effective October 15, 2018.

ENVIRONMENTAL HEALTH – AGENDA ITEMS 9J1-7

- J1. REQUEST APPROVED for the Order Assessing Cost of Abating Nuisance and Notice of Lien to be filed in Real Property Records to recover cost to the county for demolition for abate nuisance for the property located at 11791 White Cedar St., Willis, Texas 77378.
- J2. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 20276 Grove Court New Caney, TX 77357(Oak Grove (U/R) Lot 136).
- J3. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 13769 Lyric Road Conroe, TX 77302 (J.O.H. Lot 83-A. 4.66 ac vol 1 page 55 CF#8109573).
- J4. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 11446 Landry Lane Conroe, TX 77303 (Being 3.019 ac in CF#2004027945).
- J5. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 12824 Duke Road Splendora, TX 77372 (1AC O/O 10 ac vol 505 pg 449, Vol 596 pg 809, Vol 649 pg 465 of Montgomery County Deed Records).
- J6. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 11099 White Rock Road Conroe, TX 77306 (being 3.029 ac in MCCF#9360269).
- J7. REQUEST APPROVED for the Order Assessing Cost of Abating Nuisance and Notice of Lien to be filed in Real Property Records to recover cost to the county