

COMMISSIONERS COURT DOCKET  
NOVEMBER 13, 2018  
REGULAR SESSION

THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 13<sup>th</sup> day of November, 2018, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY Jerilyn Williams.

Kelley Anne Rolland made a presentation concerning the Pledge of Allegiance for Veterans Day.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action with Agenda Item 21A being deferred. Motion carried.

AGENDA ITEM 7A – MONTGOMERY COUNTY EMPLOYEES COMMITTEE PRESENTED EMPLOYEE OF THE MONTH TO KAYCE BUCKS, WITH CONSTABLE PRECINCT 1 OFFICE FOR THE MONTH OF DECEMBER 2018.

2. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the Minutes from Regular Session of Commissioners Court dated October 23, 2018. Motion carried.

AGENDA ITEMS 9A2, 9B1, 9B2, 9B3, 9B4, 9B6, 9B7, 9D2, 9E1 4<sup>TH</sup> BULLET POINT, 9E5, 9E6, 9I1 AND 9R1 WERE REMOVED FROM THE CONSENT AGENDA AND DISCUSSED INDIVIDUALLY AFTER THE APPROVAL OF THE CONSENT AGENDA.

3. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-R

Motion by Commissioner Noack, seconded by Commissioner Meador, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda save and except the items removed from the consent agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-5

- A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
- A2. AGENDA ITEM 9A2 WAS MOVED TO THE OPEN SESSION. SEE MOTION 4 FOR COURT ACTION.
- A3. REPORTS ACCEPTED that comply with Local Government Code Chapter 114 Section 024; Dept/Div Revenue Summary and Dept/Div Expenditure Summary.
- A4. REPORT OF OFFICIALS' FEES ACCEPTED as audited for September, 2018.
- A5. MONTHLY UNAUDITED FINANCIAL REPORT ACCEPTED for the month of October, 2018.

BUDGET OFFICE – AGENDA ITEMS 9B1-7

- B1. AGENDA ITEM 9B1 WAS MOVED TO THE OPEN SESSION. SEE MOTION 5 FOR COURT ACTION.
- B2. AGENDA ITEM 9B2 WAS MOVED TO THE OPEN SESSION. SEE MOTION 6 FOR COURT ACTION.
- B3. AGENDA ITEM 9B3 WAS MOVED TO THE OPEN SESSION. SEE MOTION 7 FOR COURT ACTION.
- B4. AGENDA ITEM 9B4 WAS MOVED TO THE OPEN SESSION. SEE MOTION 8 FOR COURT ACTION.
- B5. LINE ITEM TRANSFERS AND ADJUSTMENTS AUTHORIZED for Fiscal Year 2019 as follows:

Department Name	Type of Change	Reason for Chang
Sheriff's Office	Transfer	Setup different budget line items for special OT codes
Sheriff's Office	Transfer	Reallocate OT and benefits budgets
Purchasing	Transfer	Transfer supplies to equipment rental and aircards
Commissioner 2	Adjustment	Transfer to IT for Equipment
Permits	Transfer	Transfer supplies to association dues
Constable 5	Transfer	Transfer for COBAN Equipment originally in Vehicle Maint
County Attorney	Transfer	Close a LEOSE line item
District Attorney	Adjustment	Transfer to IT for Equipment
Sheriff's Office	Transfer	Setup Professional Development & Travel budgets
Tax Assessor	Adjustment	To purchase security hardware
Constable 5	Adjustment	Transfer to BM for office furniture build
District Attorney	Adjustment	Transfer to IT for Equipment (scanner)
Commissioner 2	Adjustment	Transfer to BM for office furniture build/remodel

- B6. AGENDA ITEM 9B6 WAS MOVED TO THE OPEN SESSION. SEE MOTION 9 FOR COURT ACTION.

- B7. AGENDA ITEM 9B7 WAS MOVED TO THE OPEN SESSION. SEE MOTION 10 FOR COURT ACTION.

TREASURER – AGENDA ITEMS 9C1-3

- C1. MONTHLY STATEMENT OF BALANCES REPORT APPROVED for September 2018.
- C2. ANNUAL STATEMENT OF BALANCES APPROVED for October 2017-September 2018.
- C3. ANNUAL INVESTMENTS REPORT APPROVED for October 2017-September 2018.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9D1-2

- D1. ANNUAL COUNTY COLLECTION REPORT ACCEPTED for October 1, 2017-September 30, 2018.
- D2. AGENDA ITEM 9D2 WAS MOVED TO THE OPEN SESSION. SEE MOTION 11 FOR COURT ACTION.

PURCHASING – AGENDA ITEMS 9E1-6

E1. RENEWALS AWARDED:

- a. Project #2017-0007 job order contract for minor construction trades with Horizon International Group, LLC, Nash Industries, Inc., TAS Mechanical, Inc. dba Total Air Service, and Emcor - Gowan, Inc. for Various Departments. (Exercising the 1st of three renewal options)
- b. Project #2015-0007 crushed concrete with Century Asphalt for Various Departments. (Exercising the 4th of five renewal options)
- c. Auto parts and supplies through the Interlocal Agreement with Buyboard contract #551-17 from O'Reilly Auto Enterprises LLC dba O'Reilly Auto Parts for Various Departments. (Exercising the 1st of two renewal options)
- d. Agenda item 9E1 4<sup>th</sup> bullet point was moved to the open session. See motion 12 for
- e. Project #2015-0023 exterminating/pest control services with GNJ Preferred Solutions, LLC dba Branded Pest Defense, LLC for Various Departments. (Exercising the 4th of five renewal options)
- f. Project #2014-0068 post and related hardware for traffic signs with Trantex for Various Departments. (Exercising the 4th of four renewal options)

E2. CHANGE ORDERS APPROVED:

- a. CO #4 to Triple B Services LLP for Project #2017-0063 Woodlands Parkway Widening-Grogans Mills Road to IH 45 to modify storm water drainage and add revised plan sheets for an increase of \$5,335.00 for Precinct 3.
- b. CO #6 to Strategy 7 Corporation for Project #2013-0047 hardware IBM maintenance and software (AIX) support for price changes to existing contract for IT.

E3. UTILIZATION APPROVED of the following contracts:

- a. Services and support through the State of Texas Department of Information Resources contract #DIR-TSO-3886 from Ford Audio Video Systems LLC for IT. Local Gov't Code §271.083(b)

- b. Midwest Tape Librarians #1 Media Source as an item that can be obtained from only one source from Midwest Tape, LLC for Library. Local Gov't Code §262.024(a)(7)(A).

E4. AMENDMENTS APPROVED for the following contracts:

- a. Amendment #1 to Rods Surveying, Inc. for surveying services for FM 1097 from Bentwater Drive to IH-45 to approve additional surveying services in the amount of \$33,457.00 for Precinct 1.
- b. Amendment #2 to Rods Surveying, Inc. for surveying services for FM 1097 from Bentwater Drive to IH-45 to approve additional surveying services in the amount of \$41,955.70 for Precinct 1.

E5. AGENDA ITEM 9E5 WAS MOVED TO THE OPEN SESSION. SEE MOTION 13 FOR COURT ACTION.

E6. AGENDA ITEM 9E6 WAS MOVED TO THE OPEN SESSION. SEE MOTION 14 FOR COURT ACTION.

RISK MANAGEMENT – AGENDA ITEMS 9F1-2

F1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
63810928	Ledee, Alicia H./ Const Pct 2	\$5,000	Reserve/New
63810902	Fox, Thomas Russell/ Const Pct 5	\$5,000	Reserve/New
63810902	Fox, Thomas Russell/ Const Pct 5		Rider/Change to Active Duty
15227717	Rauen, Raymond/ Const Pct 1	\$5,000	Renew/Cont Cert
63439435	Bane, Erica/ Tax Assessor	\$100,000	Renew/Cont Cert
15227699	Mack, Wesley/ Const Pct 1	\$5,000	Renew/Cont Cert
15227682	Burnett Jr., Billy/ Const Pct 1	\$5,000	Renew/Cont Cert
15227707	Cade, Timothy/ Const Pct 1	\$5,000	Renew/Cont Cert
15227738	Delacruz, Jacqueline/Const Pct 1	\$5,000	Renew/Cont Cert
15227677	Durrenberger, Jerry/ Const Pct 1	\$5,000	Renew/Cont Cert
15227726	Faught, Richard/ Const Pct 1	\$5,000	Renew/Cont Cert
15227723	McCaffrey III, Wayne/Const Pct 1	\$5,000	Renew/Cont Cert
15227710	Rhodes, Jarrett/ Const Pct 1	\$5,000	Renew/Cont Cert
15227690	Traylor, Tracy/ Const Pct 1	\$5,000	Renew/Cont Cert
15227714	Wiese, Matthew/ Const Pct 1	\$5,000	Renew/Cont Cert
15227712	Bostick, Paul/ Const Pct 1	\$5,000	Renew/Cont Cert
15227733	Serratt, Jerry/ Const Pct 1	\$5,000	Renew/Cont Cert
63012096	Smith, Carmen Michelle/Const Pct 4	\$5,000	Renew/Cont Cert
15227734	Barrett Jr., Bob/ Const Pct 1	\$5,000	Renew/Cont Cert
15227556	Ford, Richard/ Const Pct 4	\$5,000	Renew/Cont Cert
15227581	McCown, Janie/ Const Pct 2	\$5,000	Renew/Cont Cert
15227576	Hubbard, Paul/ Const Pct 2	\$5,000	Renew/Cont Cert
15227593	Sprague, Steven/ Const Pct 3	\$5,000	Renew/Cont Cert
61523018	McGee, Lloyd Wesley/Const Pct 1	\$5,000	Renew/Cont Cert
61891554	Washington, Jomo K./Const Pct 3	\$5,000	Renew/Cont Cert
61891579	Martinez, Jason A./ Const Pct 3	\$5,000	Renew/Cont Cert
62612703	Ryan, Brent/ Const Pct 3	\$5,000	Renew/Cont Cert
62612719	Randall, Alexander/ Const Pct 3	\$5,000	Renew/Cont Cert
15071457	Reaves, Patricia/ Treasurer	\$25,000	Renew/Cont Cert
63437084	Jalomo Jr., Gilbert/ Purchasing	\$5,000	Renew/Cont Cert

62612584	Jensen, Tanner/ Const Pct 4	\$5,000	Renew/Cont Cert
14460323	White, Charles Michael/ Const Pct 2	\$5,000	Renew/Cont Cert

F2. PAYMENT ACKNOWLEDGED to Juanita Hadley in the amount of \$711.00 in reference to claim #A-18-0070 DOL 08.17.18.

COMMISSIONERS – AGENDA ITEMS 9G1-3

G1. PRECINCT 1

a. REQUEST APPROVED from Sanford, Kuhl, Hagan, Kugle, Parker, Kahn, LLP for the creation and naming of the next available Montgomery County Municipal Utility District No. 173 per memo on file.

G2. PRECINCT 2

a. ASSIGNMENT APPROVED of the number 174 for the Montgomery County Municipal Utility District to be reserved in the name of Allen Boone Humphries Robinson LLP.

G3. PRECINCT 4

a. CHECK ACCEPTED in the amount of \$880.88 from Montgomery County Emergency Services District #7 for the purchase of Fuel. This will be deposited into line item 615-7926. Check has been forwarded to the auditor for further processing.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9H1-5

H1. PRECINCT 1

a. FINAL PLAT APPROVED of F.M. 1097 Commercial Plaza, Section 1; 2.805 acres; Timothy Cude Survey, A-12.

H2. PRECINCT 2

a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Fosters Ridge, Section 11.

b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodforest, Section 69.

H3. PRECINCT 3

a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Allegro at Harmony, Section 4.

H4. PRECINCT 4

a. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Tavola, Section 10 and bond is released.

b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Tavola, Section 11 and bond is released.

c. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Tavola, Section 12 and bond is released.

d. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Kings Mill, Section 11.

- e. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Kings Mill, Section 12 and bond is released.
- f. FINAL PLAT APPROVED of Splendor Estates Replat No. 1; 8.002 acres; William Wills Survey, A-594.

H5. ALL PRECINCTS

- a. REQUEST APPROVED form Park Construction to move heavy equipment across various county roads. This permit will expire February 25, 2019 and bond on file will expire August 14, 2019.

HUMAN RESOURCES – AGENDA ITEM 9I1

- I1. AGENDA ITEM 9I1 WAS MOVED TO THE OPEN SESSION. SEE MOTION 15 FOR COURT ACTION.

ENVIRONMENTAL HEALTH – AGENDA ITEMS 9J1-8

- J1. ORDER APPROVED to release lien and acknowledge receipt of check in the amount of \$42,699.90 as payment in full of assessment lien to recover cost to the County for demolition of a public nuisance for property located at 15428 Delores Lane Conroe, TX 77384. Check has been forwarded to the Auditor for further processing.
- J2. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 yr flood plain located at 481 Camwood Magnolia, TX 77355. Clear Creek Forest Section 11 Block 7 Lot 5.
- J3. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 yr flood plain located at 11253 Hwy 242 Conroe, TX 77385.
- J4. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 yr flood plain located at 28311 Foxwood Drive Pinehurst, TX 77362. Foxwood Block 1, lot 41.
- J5. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 yr flood plain located at 21448 Pirates Cove New Caney, TX 77357. Tanglewood Manor Lot 423.
- J6. ORDER APPROVED to abate a public nuisance on the following property that is abandoned, deemed unsafe, or unlivable: 31434 Ashlyn Timbers Ct. Magnolia, TX 77355 with an estimated total cost of \$3,300 to be funded by CDBG.
- J7. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 yr flood plain located at 29914 Roberts Rail Magnolia, TX 77354. Highland Estates Lot 7.
- J8. ORDER APPROVED to abate a public nuisance on the following property that is abandoned, deemed unsafe, or unlivable: 10709 E. Hammon, Montgomery, TX 77316 with an estimated total cost of \$3,600 to be funded by CDBG.

COUNTY JUDGE – AGENDA ITEMS 9K1-4

- K1. REQUEST APPROVED to change the meeting date of Commissioners court for Tuesday, January 15, 2019 to Tuesday, January 8, 2019. This will allow the newly elected County Judge and Precinct 4 Commissioner to attend a seminar/training for newly elected Judge's and Commissioners in Austin January 14-17, 2019.

- K2. REQUEST APPROVED to allow a two hour lunch (11:30A.M.-1:30 P.M.) on Tuesday, December 4, 2018 for County Employees to attend the annual County Christmas Luncheon at the Lone Star Convention Center.
- K3. AUTHORIZATION APPROVED for County Judge to sign EB-5 Designation of Targeted Employment Area for Project located at 20130 US-59 New Caney, TX 77357.
- K4. AUTHORIZATION APPROVED for County Judge to sign EB-5 Designation of Targeted Employment Area for Project located at 23830 FM 1314 Porter, TX 77365.

SHERIFF – AGENDA ITEM 9L1

- L1. REQUEST APPROVED for the purchase of coffee and supplies from the MCSO Academy Budget Line 56018-7390 for students attending training classes at the MCSO Academy as mandated by TCOLE.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9M1-3

M1. PRECINCT 1

- a. ORDER APPROVED authorizing notice of public hearing on December 18, 2018 for partial revision to subdivision lots/plats being described as lot 18 and part of Lot 17, Block 2, Point Aquarius Section 2 to be known as Point Aquarius Section 2, Replat No. 1.
- b. AMENDMENT APPROVED to lease agreement between Montgomery County and Conroe Symphony Orchestra.
- c. WATER UTILITY EASEMENT APPROVED for a 10 foot permanent water utility easement fronting on State Highway 75 North along the western property line of a 5.758 acre tract of land located in the George W. Lonis Survey, A-313.
- d. RESOLUTION AND ORDER TO PAY APPROVED for the funding of the acquisition, purchase and funding of the acquisition of Parcel 54 of the expansion of FM 1097 from Edward P. Wong for the total sum of \$229,948.75 and to accept the executed or to be executed deed.
- e. RESOLUTION AND ORDER TO PAY APPROVED for the funding of the acquisition, purchase and funding of the acquisition of Parcel 55 of the expansion of FM 1097 from Butler Billboards for the total sum of \$100,000.00 and to accept the executed or to be executed deed.
- f. ORDER APPROVED declaring the existence of a public necessity and authorizing the institution of eminent domain proceedings for the FM 1097 Road Expansion project for Parcel 39 owned by GSG&T and being 13.63 acre parcel of land out of the Neil Martin Survey, A-26.
- g. RESOLUTION AND ORDER TO PAY APPROVED for the funding of actual moving costs relating to the acquisition of Parcel 59 for the expansion of FM 1097 payable to Buehler Transfer & Storage in the amount of \$5,265.00.

M2. PRECINCT 2

- a. ORDER APPROVED authorizing notice of public hearing December 18, 2018 for partial revision to subdivision lots/plats being described as part of

Lot 1, Block 1, and Lot 19 of Fosters Ridge, Section 4 to be known as Fosters Ridge Section 4, Partial Replat No. 1.

- b. INTERLOCAL AGREEMENT APPROVED between Montgomery County and City of Conroe for preliminary design services for Old Conroe Road.
- c. ORDER APPROVED declaring the existence of a public necessity and authorizing the institution of eminent domain proceedings for the McCaleb Road Expansion Project for Tract IA being 0.87 acres of land in the James Smith Survey, A-37; Tract IIA being 0.9615 acres of land in the James Smith Survey, A-37; and Tract IIIA being 1.1263 acres of land in the James Smith Survey, A-37.
- d. AGREEMENT APPROVED for road acceptance and repair between Montgomery County and Lake Creek Ranchettes HOA.
- e. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM based upon prescriptive right of 400 feet of Country Forest Dr. in Lake Creek Ranchettes beginning at the current end of County Maintenance pursuant to petition for acceptance submitted by Lake Creek Ranchettes HOA.

M3. PRECINCT 4

- a. INTERLOCAL AGREEMENT APPROVED between Montgomery County and Conroe Independent School District for extension of Firehouse Road from Harpers School Road to south entrance of Suchma Elementary School.
- b. ORDER APPROVED acknowledging receipt of check in the amount of \$1.00 from Tracy Lirette for lease of real property described as Tract 18F, being 5 acres in the William Bridges Survey, A-73. Check has been forwarded to the Auditor for further processing.
- c. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 1 for the widening of Old Houston Road from Texas Annual Conference of the United Methodist Church for the total sum of \$39,616.86. The executed or to be executed deed is accepted.
- d. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 40 for the widening of Old Houston Road from Southside Bank, f/k/a First Bank & Trust East Texas, Trustee of the Robert Wayne Sanchez Trust for the total sum of \$15,023.86. The executed or to be executed deed is accepted.
- e. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 43 for the widening of Old Houston Road from Julio O. Mejia and Olga Mejia for the total sum of \$2,074.86. The executed or to be executed deed is accepted.
- f. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 9 for the widening of Sorters Road from Cornerstone Baptist Church of Porter, Texas f/k/a New Testament Baptist of Porter, Texas Inc. for the total sum of \$1,831.75. The executed or to be executed deed is accepted.
- g. DONATION DEED AND ROADWAY CONSTRUCTION AGREEMENT ACCEPTED AND RECORDED between Montgomery County and GT Operating Company for Speed Street North ROW. This was previously approved in Commissioners Court on 8-28-2018.



- h. INTERLOCAL AGREEMENT APPROVED between Montgomery County and the City of Shenandoah for David Memorial Drive Extension.
- i. ORDER APPROVED to accept Kings Road into Montgomery County Road Maintenance System upon finding of prescriptive right based on public use and petition is accepted.

COUNTY ATTORNEY– AGENDA ITEMS 9N1-2

- N1. RESOLUTION AND ORDER APPROVED supporting the need for the Montgomery County Attorney to defend on behalf of Montgomery County the lawsuit filed under Cause No. 18-06-07490 and styled Ronald Edwin “Eddie” Duncan vs. Allen Booher, et al in the 284<sup>th</sup> District Court of Montgomery County under Claim No. D-17-0135. The County Attorney is authorized to incur expenses as necessary for the proper defense of said case with funding of said expenses from the Risk Management Budget with the approval of the Director of Risk Management or designee.
- N2. RESOLUTION AND ORDER APPROVED to approve the settlement offer of \$26,967.00 to be paid to Montgomery County by Zurich American Insurance Company in exchange for a full release of all property claims in connection with in the demand letter provided under Claim No. U-18-0031. The County Auditor is authored to accept checks in accordance with the settlement offer contingent upon receipt of a full release of all claims.

CONSTABLE PRECINCT 4– AGENDA ITEM 9O1

- O1. AGREEMENT APPROVED for Law Enforcement Services between Montgomery County and Riverwalk Property Owners Association.

EMERGENCY MANAGEMENT – AGENDA ITEMS 9P1-3

- P1. RESOLUTION APPROVED for the Montgomery County Homeland Security Grant Program Projects for the DHS Grant Award from the Texas Office of the Governor Homeland Security Grants Division for the 2018 grant year. Darren Hess is authorized to execute as the authorized official. The application process was previously approved in Commissioners Court.
- P2. DE-OBLIGATION APPROVED of funds from the Office of the Governor for the HSGP 2016 Montgomery County Emergency Operation Center Enhancement Grant in the amount of \$76.97 and the HSGP 2016 Montgomery County Structural Collapse Sustainment Grant in the amount of \$500.
- P3. SUPPLEMENTAL GRANT AWARD APPROVED from the Texas Office of the Governor Homeland Security Grants Division to the Montgomery County Office of Homeland Security and Emergency Management. The supplemental awards are for grant 2976902 in the amount of \$115,365.73 and grant 2976402 in the amount of \$94,963.47. Darren Hess is authorized to execute acceptance as the authorized official.

LIBRARY– AGENDA ITEM 9Q1

- Q1. REQUEST APPROVED to authorize closing library facilities at 5 p.m. December 31, 2018 in keeping with policies enacted in previous years.

AGRILIFE EXTENSION OFFICE – AGENDA ITEM 9R1

- R1. AGENDA ITEM 9R1 WAS MOVED TO THE OPEN SESSION. SEE MOTION 16 FOR COURT ACTION.

Motion carried.

#### **END OF CONSENT AGENDA**

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#### **4. BUDGET AMENDMENTS APPROVED – FY18 – AUDITOR**

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the Budget Amendments and line item transfers from FY2018 as follows:

- a. Various: To allocate restricted, move variances to fund balance for CYFY18, carryover M5/10.23.18, transfer line items/carryovers, and recognize and allocate revenues Sept 18.
- b. 359<sup>th</sup> District Court: To de-obligate VTC/FVA Grant funds M3/10.09.18 and transfer line items.
- c. 410<sup>th</sup> District Court: To transfer line items.
- d. Airport: To transfer line items to pay claims.
- e. Alternate Dispute Resolution: To recognize and allocate revenues.
- f. Animal Shelter: To transfer line items PO 551953 accrual and transfer line items PO 551971 accrual.
- g. Building Maintenance: To transfer line items.
- h. Commissioner Precinct 1: To allocate restricted.
- i. Commissioner Precinct 3: To transfer line items.
- j. Commissioner Precinct 4: To adjust line items.
- k. Constable Precinct 4: To transfer line items and de-obligate remaining funds.
- l. Constable Precinct 5: To fund Constable 5 deputy approved with M18/09.11.18.
- m. County Attorney: To transfer line items to pay claims.
- n. County Judge: To transfer funds.
- o. Custodial: To transfer line items.
- p. District Attorney: To recognize and allocate revenue, transfer funds, and deobligate remaining funds.
- q. District Clerk: To transfer line items.
- r. Emergency Management: To transfer line items, transfer line items for grantor adjustment, transfer funds to EM for supplies, and adjust line item.
- s. FEMA-DR-4272-TX: To adjust line items for Woodforest Bridge expenditures (Cat C)
- t. Fire Marshal: To transfer line items
- u. IT: To transfer line items to pay claims.
- v. Juvenile: To correct original budget set up
- w. Purchasing: To correct revenue.
- x. Sheriff: To allocate revenue.
- y. Sheriff-FBI-JTTF: To deobligate remaining funds
- z. Sheriff-Fleet Ops: To transfer line items.
- aa. Sheriff-HIS Human Trafficking: To deobligate remaining funds.
- bb. Sheriff-ICE-Homeland Security Investigations: To deobligate remaining funds.
- cc. Sheriff-Jail: To recognize and allocate revenue, recognize and allocate revenue for J. Corley, and to transfer budget lines.
- dd. Sheriff-MOCONET: To deobligate remaining funds.
- ee. Sheriff-US Marshals-JLEO: To deobligate remaining funds.
- ff. Sheriff-Vehicle Maintenance: To transfer line items.

Motion Carried.

#### **5. REQUEST APPROVED – EXCEPTION TO MOTION 25/01.14.13 – BUDGET OFFICE**

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve an exception to Motion 31 from January 14, 2013 for equipment leases and copier leases.

The previous motion limited an outgoing elected official to 25% of their line item budget. Motion carried.

6. EXCEPTION APPROVED – BUDGET POLICY – BUDGET OFFICE

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve an exception to the FY 2019 Budget Policy, Part 3, Section C for the IT department. Motion carried.

7. REQUEST APPROVED – SUPPLEMENTAL SALARY SCHEDULE – BUDGET OFFICE

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve supplement to salary schedule to provide additional information for departments 406, 499, 56019, and 612. Motion carried.

8. REQUEST APPROVED – FY2019 BUDGET – BUDGET OFFICE

Motion by Commissioner Noack, seconded by Commissioner Clark, to memorialize previous actions taken on changes to the fiscal year 2019 budget in prior Commissioners Court meetings as follows:

Department Name	Type Of Change	Reason For Change	Date Previously Approved
Constable 5	Adjustment	Removal of Salary Supplement	10/23/18
Lone Star Convention Center	Adjustment	Insurance for Temporary Position	10/23/18
Various	Amendment	Carryovers	10/23/18
Commissioner 1, 2,3,4	Adjustment	Contribution Veterans Memorial	08/28/18
CIP	Adjustment	Allocate FY19 CIP	09/25/18
Sheriff	Transfer	To reflect to Budget Document	09/05/18

Motion carried.

9. AMENDMENT AUTHORIZED – GRANT DEPARTMENT – BUDGET OFFICE

Motion by Commissioner Noack, seconded by Commissioner Meador, to authorize the amendment for the grant department as follows:

- a. Sheriff/HIDTA MOCONET: To accept grant increase from HIDTA M4/07.24.18.

Motion carried.

10. AMENDMENTS AUTHORIZED – SPECIAL REVENUE DEPARTMENTS – BUDGET OFFICE

Motion by Commissioner Noack, seconded by Commissioner Meador, to authorize the amendment for Special Revenue Departments as follows:

Department Name	Type Of Change	Reason For Change
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Constable 3	Amendment	To setup vehicle maintenance budget for contracts
JP 1,2,4,5	Amendment	To set up pass-through budget for JP Collection
Library	Amendment	To setup budget for Library donation
County Attorney	Amendment	To setup budgets for County Attorney State Funds
District Attorney	Amendment	To setup budgets for District Attorney State Funds
Sheriff's Office	Amendment	To setup budgets for Jail Commissary

Motion carried.

11. TERMINATION APPROVED – TAX ABATEMENT – TAX ASSESSOR/COLLECTOR

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the Termination of Tax Abatement Agreement by Mutual Consent between Montgomery County and Chicago Bridge & Iron (Delaware). Motion carried.

12. RENEWAL OPTION APPROVED – CARRIER COPORATION – VARIOUS DEPARTMENTS

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the renewal option for HVAC Equipment, supplies, and installation of HVAC equipment with Buyboard contract #552-17 from Carrier Corporation for Various Departments. This is exercising the 1<sup>st</sup> of two renewal options. Commissioner Noack abstained from the vote. Motion carried.

13. REQUEST APPROVED – CONTRACT EXTENSION – LIBRARY

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve a contract extension with Coin Copiers for 180 day for Library. Motion carried.

14. AGREEMENT RECORDED – PROFESSIONAL DESIGN SERVICES – FORENSICS CENTER

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the request to record the PGAL Agreement to provide professional design services for the Forensics Center Project #18-64. This was previously approved in Commissioners Court on 10/23/18. Motion carried.

A MOTION WAS MADE BY COMMISSIONER NOACK TO REMOVE #41, 52, AND 53 FROM THE PAYROLL CHANGE REQUEST FORMS AND APPROVE THE REST. MOTION DIED FOR LACK OF A SECOND.

15. PAYROLL CHANGE REQUEST FORMS APPROVED – HUMAN RESOURCES

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the following Payroll Change Request Forms:

Request of District Judge to accept the retirement of Cara C. Wood, District Judge, effective December 31, 2018.

Request of Animal Control to accept the resignation of Sarah Jean Coleman, Officer Animal Control, effective November 8, 2018. [50.55 hours or balance vacation; 23.5050 hours or balance compensatory time; 10.75 hours or balance holiday]

Request of Animal Shelter to place Amber Curran, Clerk III, on Unpaid FMLA/Disability Leave, effective October 31, 2018.

Request of Animal Shelter to increase salary of Glynda Holden, Animal Care Technician, due to merit increase, effective October 6, 2018.

Request of Animal Shelter to remove Christian Hutchins, Kennel Technician, from payroll due to job abandonment, effective October 3, 2018. [No benefits due]

Request of Animal Shelter to increase salary of Kyle Moorhead, Animal Care Technician, due to merit increase, effective November 3, 2018.

Request of Animal Shelter to increase salary of Mariela Rivera, Clerk III, due to merit increase, effective November 3, 2018.

Request of Animal Shelter to increase salary of Morgan Roe, Clerk III, due to merit increase, effective November 3, 2018.

Request of Budget Office to place Luisa Bowers, Budget Analyst, on payroll, effective October 29, 2018.

Request of Custodial to promote Mariana Guzman, Custodian I, as replacement for Reina Reed, effective November 3, 2018.

Request of Custodial to accept the retirement of James Luman, Custodian II, effective November 30, 2018. [39.24 hours or balance vacation]

Request of Custodial to transfer Darla McBee, Custodian, as replacement for Mariana Guzman, effective November 3, 2018.

Request of Custodial to place Amsiri Nolasco Sosa, Custodian, on Unpaid FMLA/Disability Leave, effective October 8, 2018.

Request of Custodial to discharge Reina Reed, Custodian I, effective October 23, 2018. [36.96 hours or balance vacation; 4.00 hours or balance compensatory time]

Request of Commissioner Precinct 1 to transfer John Seigle, Operator I, as replacement for Justin Rogers, effective November 5, 2018.

Request of Commissioner Precinct 1 to place William Riley Sallas, Park Attendant, on payroll as replacement for John D. Seigle, effective November 5, 2018.

Request of Commissioner Precinct 2 to accept the resignation of Christopher Decuir, Sr. Foreman, effective October 29, 2018. [79.775 hours or balance vacation; 0.50 hours or balance compensatory time; 2.00 hours or balance holiday]

Request of Commissioner Precinct 2 to demote Mason Ramsay, Operator II, effective October 29, 2018.

Request of Commissioner Precinct 2 to accept the resignation of Philip Scott, Foreman, effective October 30, 2018. [235.53 hours or balance vacation; 39.50 hours or balance compensatory time; 36.00 hours or balance holiday]

Request of Commissioner Precinct 2 to accept the resignation of Rowdy Scott, Mechanic II, effective October 30, 2018. [104.92 hours or balance vacation; 0.50 hours or balance compensatory time; 13.00 hours or balance holiday time]

Request of Commissioner Precinct 2 to place Gregory Weaver, Sr. Foreman, on payroll as replacement for Christopher Decuir, effective October 31, 2018.

Request of Traffic Operations to place Jonathan Boutte, Signal Technician I, on payroll effective November 5, 2018.

Request of Constable Precinct 1 to increase salary of Lloyd Wesley McGee, Deputy Constable, due to step increase, effective November 17, 2018.

Request of Constable Precinct 3 to transfer Bradley Mixon, Deputy Constable, as replacement for Marisela Diaz, effective November 3, 2018.

Request of Constable Precinct 3 to transfer Steven Terrell, Sergeant Constable, as replacement for Michael Traylor, effective November 3, 2018.

Request of Constable Precinct 3 to place Paul Hudson, Deputy Constable, on payroll as replacement for Glen Arnold, effective November 3, 2018.

Request of Constable Precinct 3 to transfer Garrett B. Kelso, Deputy Constable, as replacement for Ryan Wolsey, effective November 3, 2018.

Request of Constable Precinct 3 to accept the resignation of Yalexia Martinez, Deputy Constable, effective October 25, 2018. [45.00 hours or balance vacation]

Request of Constable Precinct 3 to transfer Jomo Kenyatta Washington, Sergeant Detectives, as replacement for Steven Terrell, effective November 3, 2018.

Request of Constable Precinct 3 to place Donald Ethredge, Deputy Constable, on payroll as replacement for Marisela Diaz, effective November 3, 2018.

Request of Constable Precinct 3 to promote Glen Arnold, Sergeant, as replacement for Jomo K. Washington, effective November 3, 2018.

Request of Constable Precinct 3 to transfer Marisela Diaz, Deputy Constable, as replacement for Justin Bratton, effective November 3, 2018.

Request of Constable Precinct 3 to transfer Ryan Wolsey, Deputy Constable, as replacement for Garrett Kelso, effective November 3, 2018.

Request of Constable Precinct 3 to transfer Justin Bratton, Deputy Constable, as replacement for Bradley Mixon, effective November 3, 2018.

Request of Constable Precinct 4 to increase salary of Jesse Bullinger, Sergeant Constable, due to step increase, effective November 3, 2018.

Request of Constable Precinct 5 to accept the retirement of William Masden, Captain Constable, effective December 31, 2018. [265.29 hours or balance vacation; 8.00 hours or balance holiday]

Request of County Auditor to discharge Ashlee Santos, General Ledger Assnt, effective October 24, 2018. [64.68 hours or balance vacation]

Request of County Clerk to discharge Betty J. Sanders McCollough, Court Clerk II, effective October 19, 2018. [No benefits due]

Request of District Attorney to place Donald A. Jensen, Intern, on payroll effective October 29, 2018.

Request of District Attorney to accept the resignation of Neel Kapur, Attorney II, effective December 3, 2018. [51.90 hours or balance vacation; 16.00 hours or balance holiday]

Request of District Clerk to place Cindy Benitez, Part Time Clerk, on payroll, effective October 23, 2018.

Request of Elections to place Deborah K. Bledsoe, Voter Clerk, on payroll, effective November 5, 2018.