

COMMISSIONERS COURT DOCKET
March 20, 2018
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 20th day of March, 2018, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Also County Clerk's Office	Amber Twiddy

ABSENT:

Commissioner, Precinct 4	Jim Clark
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INVOCATION GIVEN BY Ginger Russell

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

MONTGOMERY COUNTY EMPLOYEES COMMITTEE – EMPLOYEE OF THE MONTH

EMPLOYEE OF THE MONTH WAS PRESENTED TO LT. CHAD WALLING, WITH CONSTABLE PCT. 5 FOR MARCH 2018.

2. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the Minutes from Regular Session of Commissioners Court dated February 27, 2018. Motion carried.

AGENDA ITEM 9D3-7TH BULLET POINT WAS MOVED TO THE OPEN AGENDA. SEE MOTION 4 FOR COURT ACTION.

AGENDA ITEMS 9I4 AND 9I5 WERE MOVED TO THE OPEN AGENDA AND DEFERRED. SEE MOTION 5 FOR COURT ACTION.

AGENDA ITEM 9J2 WAS MOVED TO THE OPEN AGENDA. SEE MOTION 6 FOR COURT ACTION.

AGENDA ITEM 9G1b HAD A CORRECTION MADE TO THE SPELLING. AGENDA ITEM READ TIME LINE AND SHOULD HAVE READ TIMBERLINE. THIS ITEM WAS APPROVED WITH THE CONSENT AGENDA.

3. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-S

Motion by Commissioner Noack, seconded by Commissioner Meador, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda save and except the items removed from the consent agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-5

- A1. REQUEST APPROVED from Justice of the Peace Pct. 2 to use \$1,678.09 from the Justice of the Peace Technology Fund.
- A2. REPORT ACCEPTED of Officials' Fees as audited for December 2017.
- A3. RESOLUTION APPROVED expressing intent to finance expenditures to be incurred with respect to the acquisition, construction, reconstruction or renovation of FM 1097.
- A4. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
- A5. BUDGET AMENDMENTS FY2018 APPROVED:
 - a. Various: To allocate annual LEOSE funds.
 - b. 435th District Court: To carryover funds for FY17 invoice.
 - c. Adult Probation: To adjust line items per CJAD.
 - d. Animal Shelter: To adjust line items and recognize and allocate revenue CCT 08.22.17/M20.
 - e. Building Maintenance: To allocate funds to Capital Improvement Fund for Ed Chance Annex Remodel M10/02.27.18.
 - f. Child Welfare: To adjust line items.
 - g. Commissioner Precinct 2: To adjust line items for current projects.
 - h. Commissioner Precinct 3: To adjust line items.
 - i. Commissioner Precinct 4: To allocate revenue CCT02.27.18/M3.
 - j. Constable Pct. 1: To recognize and allocate revenue.
 - k. Constable Pct. 2: To recognize and allocate revenue and recognize and allocate FY2017 revenue.
 - l. Constable Pct 3: To recognize and allocate revenue and recognize and allocate FY2017 revenue.
 - m. Constable Pct 4: To recognize and allocate revenue and recognize and allocate FY2017 revenue.
 - n. County Attorney: To recognize and allocate revenues and transfer funds for Title IV-E grant for County Attorney for QTR ending 12/31/17.
 - o. County Clerk: To adjust line items CCT02.27.18/M3.
 - p. County Extension: To recognize and allocate revenues.

- q. Custodial: To adjust line items.
- r. District Attorney: To adjust line items.
- s. Emergency Management: To adjust line items and set up HSGP-EOC Enhancements supplemental grant award from CJD M3/02.27.18.
- t. Fire Marshal: To adjust line items CCT12.19.17/M4 and adjust line items.
- u. Forensics: To adjust line items and adjust line items-FY16/17 Crime Lab Svcs CCT02.27.18/M3.
- v. Human Resources: To set up budget as awarded by UHealth School of Public Health & DSHS M9/02.27.18.
- w. Juvenile Probation: To recognize and allocate reimbursement received National School Lunch Program for Dec/17 and Jan/18.
- x. MCTRA: To recognize and allocate toll revenue Jan 2018.
- y. Non-Departmental: To close completed projects and return funding to CIP.
- z. Purchasing: To adjust line items.
- aa. Risk Management: To reimburse contingency CCT01.09.18/M9, transfer insurance funds Comm 3 and adjust line items –CIP Radio Tower CCT 02.27.18 M5.
- bb. Sheriff: To adjust line items, adjust line items for position restructure and recognize revenue CCT2.27.18/M3.
- cc. Sheriff-Federal Forfeitures: To recognize and allocate revenue.
- dd. Sheriff-Jail Commissary: To adjust budget lines.
- ee. Sheriff-MOCONET Forfeitures: To recognize and allocate revenue.
- ff. Sheriff-NRA Grant: To set-up grant budget as awarded by the NRA Foundation M3/02.27.18.
- gg. Tax Assessor/Collector: To adjust line items.

TREASURER – AGENDA ITEM 9B1-3

- B1. MONTHLY PLEDGES SECURITIES REPORT APPROVED for February 2018.
- B2. STATEMENT OF BALANCES REPORT APPROVED for January 2018.
- B3. MONTHLY INVESTMENT REPORT APPROVED for February 2018

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9C1-4

- C1. ACCEPTANCE ACKNOWLEDGED of surety bond #5084086 for Wisch Imports LLC dba Volkswagen of The Woodlands in the amount of \$100,000.00. Montgomery County has no responsibility for payment of this bond.
- C2. ACCEPTANCE ACKNOWLEDGED of continuation certificate of surety bond #71753634 for Montgomery County's Sheriff's Office in the amount of \$25,000.00.
- C3. ACCEPTANCE ACKNOWLEDGED of indefinite continuation of surety bond #POB8365450 for H.E. Butt Grocery Company, L.P. Montgomery County has no responsibility for payment of this bond.

- C4. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending February 28, 2018.

PURCHASING – AGENDA ITEMS 9D1-5

D1. RENEWALS AWARDED:

- a. Project #2016-0035 for haul services for miscellaneous materials with Tommy Baker for Various Precincts. (Exercising the second of three renewal options)
- b. Project #2015-0032 for radio tower services with Shaffer Tower Services to extend contract for ninety (90) days for Sheriff's Office.
- c. Project #2014-0035 for new furniture with each of the following vendors: Workspace Resource, Inc., Hitouch Business Services, LLC and Contract Resource Group, LLC for Various Departments. (Exercising the fourth of five renewal options)
- d. Project #2012-0034 for pavement striping with Stripes and Stops Company, Inc. to extend contract for sixty (60) days for Various Departments.

D2. ADVERTISING APPROVED for the following:

- a. Project #18-39 RFP - radio tower services for Sheriff's Office.
- b. Project #18-40 RFP-lease and development of approximately +/- .82 acre of parcel property for Conroe-North Houston Regional Airport.

D3. UTILIZATION APPROVED for the following contracts:

- a. Trade services from McCaffety Electric Co., Inc. through the Interlocal agreement with Buyboard contract #558-18 for Various Departments. Local Gov't Code 271.102
- b. Products and related services from Barcodes, LLC through the general services administration contract #GS-35F-0429P for Various Departments. Local Gov't Code §271.103
- c. Tires, tubes, supplies & equipment from each of the following vendors: American Tire Distributors and Southern Tire Mart, LLC through the Interlocal agreement with Buyboard contract #553-18 for Various Departments. Local Gov't Code 271.102
- d. Energy saving lighting products from each of the following vendors: Voss Electric, Co. and Xtralight Manufacturing, LTD through the Interlocal agreement with Buyboard contract #527-17 for Various Departments. Local Gov't Code §271.102
- e. Wireless voice and data products and add amendment #4 to extend contract through April 27, 2020 from Cellco Partnership dba Verizon Wireless through the State of Texas Department of Information Resources contract #DIR-TSO-3415 for Various Departments. Local Gov't Code §271.083
- f. Prescription drugs with related goods and services with amendment to extend contract through 08/19/18 from Redwood Toxicology Laboratory, Inc. through the National Joint Power Alliance contract #011713-RTL for Various Departments. Local Gov't Code §271.102
- g. This item was moved to the open session. See motion 4 for court action.
- h. Products and related services from Secure Data Solutions, Inc. through the State of Texas Department of Information Resources contract #DIR-TSO-2696 for Various Departments. Local Gov't Code §271.083

- i. Products and related services from Shi Government Solutions, Inc. through the State of Texas Department of Information Resources Contract #DIR-TSO-4092 for Various Departments. Local Gov't Code §271.083.

D4. DISCRETIONARY EXEMPTIONS APPROVED:

- a. Law books and subscriptions as an item that can be obtained from only one source from West A Thomson Reuters for Various Departments. Local Gov't Code section 262.024(a)(7)(A)
- b. Utility services as an item that can be obtained from only one source from each of the following vendors: Centerpoint Energy, AT&T Inc., Consolidated Communications of Texas, Central Telephone Co of Texas dba Centurylink, Frontier Communications Corporation, Entergy, NRG/Reliant, Sam Houston Electric Corp/SHECO, Midsouth Synergy, City of Conroe, City of Montgomery, City of Magnolia, City of Oak Ridge North, City of Splendor, City of Willis, Dobbin Plantersville WSC, Lake South Water Supply, MC MUD #16, MC MUD #8, MC MUD #94, New Caney MUD, Old Tamina Water Supply, Pinehurst Decker Prairie, Quadvest, Southern MCUD and The Woodlands Joint Power Agency for Various Departments. Local Gov't Code §262.024(a)(7)(C)
- c. Tasers and taser accessories as an item that can be obtained from only one source from Axon Enterprise, Inc. for Various Departments. Local Gov't Code §262.024(a)(7)(a)
- d. Sentinel intrusion prevention systems as an item that can be obtained from only one source from Econet.Com, Inc. dba Sentinel Intrusion Prevention Systems, Sentinel IPS, Econet for IT. Local Gov't Code §262.024 (a)(7)(A)
- e. Attorney services as a personal or professional service from Kemp Smith, LP for County Attorney. Local Gov't Code §262.024(a)(4)
- f. New Danville (Texas New Community Alliance) for electrical line change from 1ph to 3ph and reroute around property ea Mark Fruge as an item the can be obtained from only one source from Entergy Texas, Inc. in the amount of \$81,483.02 for MCCD. Local Gov't Code §262.024(a)(7)
- g. Physician services for Montgomery County Community Supervision and Corrections Department as a personal or professional service from Greater Houston Psychological Institute for Adult Probation. Local Gov't Code 262.024(a)(4)

- D5. REQUEST APPROVED to rescind Change Order #3 to Forde Construction for Project #2017-0062 roadway and traffic signal intersection improvements-Hardin Store Road and Dobbin Huffsmith Road to add additional quantities for pavement item over runs, change in subgrade stabilization and additional tree removal previously approved in Commissioners court 01/23/18 and replace it with corrected Change Order #3 for the same work in the amount of \$74,322.77 for Precinct 2.

RISK MANAGEMENT – AGENDA ITEMS

CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
61954888	Doyal, Lindsay/County Treasurer	\$25,000	Renew/Cont Cert
61585941	Baxter III, Thomas/ Fire Marshal	\$5,000	Renew/Cont Cert
24754738	Wright, Jody/District Attorney	\$5,000	Renew/Cont Cert

61936929	Baker, Michelle/Const Pct 3	\$5,000	Renew/Cont Cert
24754805	Hoffmeyer, Christopher/Const Pct 3	\$5,000	Renew/Cont Cert
15101519	Vogel, Richard/Const Pct 3	\$5,000	Renew/Cont Cert
15227576	Hubbard, Paul/Const Pct 2	\$5,000	Renew/Cont Cert
15227581	McCown, Janie/Const Pct 2	\$5,000	Renew/Cont Cert
14460323	White, Charles Michael/Const Pct 2	\$5,000	Renew/Cont Cert
61960842	Dunn, Brian/Const Pct 4	\$5,000	Renew/Cont Cert
14468470	Williams, Jeff/Fire Marshal	\$5,000	Renew/Cont Cert
15233713	Morgan, Roland/Fire Marshal	\$5,000	Renew/Cont Cert
61541121	Lee Jr., David/Fire Marshal	\$5,000	Renew/Cont Cert
61323522	Mullen Jr., John J./Const Pct 5	\$5,000	Reserve/Cont Cert
13397681	Adams, Craig E./Const Pct 1	\$5,000	Reserve/Cont Cert
15283569	McLaughlin, Toby/Const Pct 2	\$5,000	Reserve/Cont Cert
62498387	Fuller, Ralph/Const Pct 4	\$5,000	Reserve/Cont Cert
14382015	Masden, Billy/Const Pct 5	\$5,000	Renew/Cont Cert
14512838	Arnold, Glen/Const Pct 3	\$5,000	Renew/Cont Cert
15486582	Williams, James/Fire Marshal	\$5,000	Renew/Cont Cert
15214474	Cross, Brian/Fire Marshal	\$5,000	Renew/Cont Cert
63246996	Hosler, Bryan Dean/Const Pct 4	\$5,000	Reserve/New
63246996	Hosler, Bryan Dean/Const Pct 4		Rider/Obligee Change
63246996	Hosler, Bryan Dean/Const Pct 4		Rider/Bound unto Chg & Description Chg
63256283	Burns, Robert/Const Pct 4	\$5,000	Reserve/New
63256283	Burns, Robert/Const Pct 4		Rider/Obligee Change
63256283	Burns, Robert/Const Pct 4		Rider/Bound unto Chg & Description Chg 4
63519490	Pena IV, Jacob/Const Pct 4	\$5,000	Reserve/New
15275528	Pena, Eva/Tax Assessor	\$100,000	Renew/Cont Cert
61639680	Tunstall, Jarod/ Const Pct 3	\$5,000	Renew/Cont Cert
61991157	Welch, Kenneth/Const Pct 3	\$5,000	Renew/Cont Cert
61308495	Gilbert, Shawn/Const Pct 3	\$5,000	Renew/Cont Cert
15275639	Appleton, Melisa/District Attorney	\$5,000	Renew/Cont Cert
24913539	Bennett, Gary/Fire Marshal	\$5,000	Renew/Cont Cert

61639691 Orr, Joshua/Const Pct 3 \$5,000 Renew/Cont Cert

COMMISSIONERS – AGENDA ITEMS 9F1-4

F1. PRECINCT 1

- a. USE AGREEMENT APPROVED with Montgomery Little League to use the baseball fields at the West County Parks now through December 31, 2018.
- b. USE AGREEMENT APPROVED with Conroe Area Youth Baseball to use the baseball fields at Gene Campbell Sports Complex now through December 31, 2018.
- c. USE AGREEMENT APPROVED with Willis Youth Athletic Association to use the baseball fields at Charles Traylor Sports Park now through December 31, 2018.
- d. USE AGREEMENT APPROVED with Willis Rebels to use the baseball fields at Charles Traylor Sports Park for practices as scheduled by W.Y.A.A now through December 31, 2018.

F2. PRECINCT 2

- a. REQUEST APPROVED for the assignment of number 165 for the Montgomery County Municipal Utility District to be released in the name of Allen Boone Humphries Robinson LLP.

F3. PRECINCT 3

- a. ANNUAL FINANCIAL AUDIT REPORT ACCEPTED for ESD 14 (Emergency Service District) with fiscal year ending September 30, 2017.

F4. PRECINCT 4

- a. USE AGREEMENT APPROVED with Chivas SC/Houston City Soccer Association to use the soccer fields at Bull Sallas Park for practices as scheduled from now through December 31, 2018.
- b. CHECK ACCEPTED from the City of Roman Forest in the amount of \$1,096.66 for fuel reimbursement. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.
- c. USE AGREEMENT APPROVED with Sons of Thunder to use the soccer fields at Bull Sallas Park for practices as scheduled from now through December 31, 2018.
- d. CHECK ACCEPTED from the City of Roman Forest in the amount of \$100.00 for fuel reimbursement, which was shorted on their last check. This will be deposited into line item number 615-7926. Check has been forwarded to the Auditor for further processing.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9G1-4

G1. PRECINCT 1

- a. PUBLIC HEARING DATE SET for April 24, 2018 to post a 20 mph speed limit for all streets in Walden Lake Conroe Section 11 subdivision.

- b. FINAL PLAT APPROVED of Timber Line Estates Section Two Partial Replat No. 1; 3.500 acres; Gracy McRae Survey, A-371.

G2. PRECINCT 2

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Del Webb The Woodlands Section 4.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Del Webb The Woodlands Section 5.
- c. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Del Webb Del Webb Boulevard Street Dedication.
- d. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Fosters Ridge, Section 5 and bond is released.
- e. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Fosters Ridge, Section 6 and bond is released.
- f. FINAL PLAT APPROVED of Cypress Creek Magnolia; 3.4641 acres; Dickinson Garrett Survey, A-225.

G3. PRECINCT 3

- a. PUBLIC HEARING DATE SET for April 24, 2018 to establish a No Parking Zone and placing of "No Parking Anytime" signs on both sides of Red Bay Circle from 580 feet west of Sweetgum Road to 480 feet east of Sweetgum Road and on both sides of Sweetgum Road from Red Bay Circle to 580 feet south of Red Bay Circle.
- b. FINAL PLAT APPROVED of The Woodlands Metro Center Sec 81; 7.637 acres; Walker County School Land Survey, A-599.

G4. PRECINCT 4

- a. PUBLIC HEARING DATE SET for April 24, 2018 to establish a No Parking Zone in the median of Pinewood Village Drive at F.M. 1314.
- b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodridge Forest, Section 9 and bond is released.

HUMAN RESOURCES – AGENDA ITEM 9H1

H1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Budget Office to place Amanda Carter, Budget Officer, on payroll, effective March 20, 2018.

Request of Custodial to increase salary of Beatriz Antonio, Custodian, due to completion of probationary period, effective March 11, 2018.

Request of Custodial to accept the resignation of Amanda Nicole Hernandez, Custodian, effective February 28, 2018. [No benefits due]

Request of Custodial to promote Selva Mendoza, Custodian II, as replacement for Juan Fernando Ramos Montero, effective March 12, 2018.

Request of Custodial to discharge Alan Mendoza Alcacer, Custodian II, effective March 6, 2018. [23.04 hours or balance vacation; 8.37 hours or balance compensatory time]

Request of Building Maintenance to accept the retirement of William A. Meador, Admin Manager I, effective April 30, 2018. [165.79 hours or balance vacation]

Request of Commissioner Precinct 1 to place Clifford James Szymczak, Laborer, on payroll as replacement for Fernando Ramirez, effective March 12, 2018.

Request of Commissioner Precinct 1 to place Allen Dwayne Windham, Operator I, on payroll as replacement for Mauricio Zepeda Carlon, effective March 12, 2018.

Request of Commissioner Precinct 1 to accept the resignation of Dakota Tyler Ballard, Seasonal Worker, effective February 25, 2018. [No benefits due]

Request of Commissioner Precinct 1 to accept the resignation of Robert Michael Carr, Seasonal Worker, effective February 25, 2018. [No benefits due]

Request of Commissioner Precinct 1 to place Alan M. Gehovak, Seasonal Worker, on payroll, as replacement for Robert M. Carr, effective March 12, 2018.

Request of Commissioner Precinct 3 to place Adrian Infante, Operator I, on payroll as replacement for Walter Rodriguez, effective March 2, 2018.

Request of Commissioner Precinct 3 to place Glen Nuinez, Operator I, on payroll as replacement for John Norton, effective March 5, 2018.

Request of Constable Precinct 1 to promote Mickey Brian Luly, Lieutenant-Constable, as replacement for Jerry Dan Lafferty, effective March 10, 2018.

Request of Constable Precinct 2 to accept the resignation of Brian Keith Davis, Investigator II, effective March 5, 2018. [215.28 hours or balance vacation; 338.75 hours or balance compensatory time; 8.00 hours or balance holiday]

Request of Constable Precinct 3 to increase salary of Felicity Davis, Administrative Manager I, due to job re-evaluation, effective March 10, 2018.

Request of Constable Precinct 4 to remove cell phone allowance from Cory Arnold, Investigator II, effective March 10, 2018.

Request of Constable Precinct 4 to increase salary of Christopher Taylor, Deputy-Constable, due to Step increase, effective April 7, 2018.

Request of County Auditor to place Amanda Vance, Grants Reporting Account, on Unpaid FMLA/Disability Leave, effective March 2, 2018.

Request of County Clerk to bridge time of Deana Lashay Faircloth, Clerk II, to have a revised leave anniversary date of 1/10/2014, effective March 20, 2018.

Request of District Clerk to place Amanda Hernandez, Court Clerk II, on payroll, effective March 5, 2018.

Request of District Clerk to place Rachel Johnson, Part time Clerk, on payroll as replacement for Megan Capps, effective March 5, 2018.

Request of Elections to place Trayton Kyle Wright, Voter Clerk, on payroll, effective March 24, 2018.

Request of Extension Agents to accept the retirement of Michael Heimer, Extension Agent, effective March 31, 2018. [258.17 hours or balance vacation; 8.00 hours or balance holiday]

Request of Information Technology to accept the resignation of Gerardo Garcia, GIS Analyst, effective March 16, 2018. [23.24 hours or balance vacation]

Request of Information Technology to place Michael C. Holbrook, Network/Ops Asst Manager, on payroll as replacement for Mark Ruenes, effective March 17, 2018.

Request of Information Technology to add cell phone allowance for Robert Powell Jr., Asst Director-IT, effective March 26, 2018.

Request of Justice of the Peace Precinct 1 to accept the resignation of Jeanie Paulton, Juvenile Case Manager, effective February 23, 2018. [76.96 hours or balance vacation; 29.07 hours or balance compensatory time; 8.00 hours or balance holiday]

Request of Juvenile Probation to change status of Oscar Eduardo Lopez, Juvenile Supervision Officer, from part-time to full time as replacement for Christopher McKelvey, effective February 24, 2018.

Request of Juvenile Probation to place Lerrad Jamal Rainey, Juvenile Supervision Officer, on payroll as replacement for Carlos Davila, effective March 5, 2018.

Request of Juvenile Probation to place Torian Jay Wyatt, Juvenile Supervision Officer, on payroll as replacement for Marta Hudson, effective March 5, 2018.

Request of Library to place Madison Chagaris, Library Assistant II, on payroll as replacement for Claire Castanon, effective February 27, 2018.

Request of Library to change status of Melaine Miller Chamberlain, Library Assistant II, from part-time to full-time as replacement for Shawna Smith, effective February 24, 2018.

Request of Library to transfer Elvira Lynn Garcia, Branch Manager-Library, as replacement for Catherine Pells, effective March 10, 2018.

Request of Library to accept the retirement of Paul Edwin Lothman, Librarian III, effective February 28, 2018. [239.275 hours or balance vacation]

Request of Library to promote Shannon Lynn Schoppe, Library Assistant II, as replacement for Andrea Huffman, effective February 24, 2018.

Request of Library to change status of Shawna L. Smith, Library Assistant II, from full time to part time as replacement for Melanie Chamberlain, effective February 24, 2018. [57.96 hours or balance vacation]

Request of Permits to transfer Tiffany Gaunce, Clerk IV, as replacement for Samantha Branham, effective March 10, 2018.

Request of Permits to transfer Carrie Kolb, Clerk IV, as replacement for Tiffany Gaunce, effective March 10, 2018.

Request of Permits to place Jamie Robertson, Clerk IV, on payroll as replacement for Carrie Kolb, effective March 10, 2018.

Request of Recycle Station Pct 3 to accept the resignation of Kerstin N. Alander, Operator I, effective March 6, 2018. [17.78 hours or balance vacation]

Request of Sheriff to promote Gina Lynnette Atkinson, Civilian Detent Sergeant, effective March 10, 2018.

Request of Sheriff to transfer Samantha Jo Branham, Dispatcher, from Permits as replacement for Sarah Yemm Phillips, effective March 10, 2018.

Request of Sheriff to promote Cory James Brown, Deputy (D1), as replacement for Daniel Dustin Savage, effective March 10, 2018.

Request of Sheriff to promote David Ryan Carter, Deputy-Patrol, as replacement for Rudy Almendarez, effective March 10, 2018.

Request of Sheriff to increase salary of Brian William Clark, Deputy-Detention, due to step increase, effective March 10, 2018.

Request of Sheriff to accept the resignation of Keith Michael Colangelo, Mechanic III, effective March 2, 2018. [15.40 hours or balance vacation]

Request of Sheriff to promote Hector Del Castillo Jr., Deputy Patrol, as replacement for T. Phillip Epperson, effective March 10, 2018.

Request of Sheriff to remove Randal Allen Eaves, Captain-Sheriff, from payroll, effective March 4, 2018. (Deceased)[246.475 hours or balance vacation; 9.00 hours or balance holiday]

Request of Sheriff to transfer Hector Raciél Estrada, Specialist, effective March 10, 2018.

Request of Sheriff to promote Michael Darrell Evans, Sergeant-Patrol, as replacement for Kenton Lee Ford, effective March 10, 2018.

Request of Sheriff to promote David Gamez, Deputy (D1), as replacement for Michael David Lee, effective March 10, 2018.

Request of Sheriff to promote Sarah M.R. Greenmyer, Deputy-Patrol, as replacement for Robin Garcia Jr., effective March 10, 2018.

Request of Sheriff to promote Jennifer Nicole Griffin, Deputy-Patrol, as replacement for Timothy J. Boerema, effective March 10, 2018.

Request of Sheriff to transfer Tyler J. Hall, Specialist, effective March 10, 2018.

Request of Sheriff to increase salary of Christina Jene Harper, Sergeant-Detention, due to step increase, effective March 10, 2018.

Request of Sheriff to place Samuel Sheldon Harrison, Deputy-Patrol, on payroll as replacement for Christina Marie Hollen, effective March 10, 2018.

Request of Sheriff to place Cary Herring, Officer Civilian Deten, on payroll as replacement for Cory James Brown, effective March 10, 2018.

Request of Sheriff to promote Andrew William Hilgers, Deputy-Patrol, as replacement for Jonathan R. Rascoe, effective March 10, 2018.

Request of Sheriff to place Caadin Hogan, Officer-Civilian Deten, on payroll as replacement for Austin Dean Schluter, effective March 10, 2018.

Request of Sheriff to promote Nicholas Joseph Hoge, Deputy-Patrol, as replacement for Danny R. Dickson, effective March 10, 2018.

Request of Sheriff to promote Christina Marie Hollen, Investigator-CR Scene, as replacement for Weldon D. Richards Jr., effective March 10, 2018.

Request of Sheriff to promote Nathaniel B. Inmon, Deputy, as replacement for Joshua Sean Leal, effective March 10, 2018.

Request of Sheriff to increase salary of Amber Amanda Ivey, Clerk IV, due to completion of probationary period, effective March 10, 2018.

Request of Sheriff to transfer Ryan Scott Jones, Specialist, effective March 10, 2018.

Request of Sheriff to transfer Johnathan Wayne Jordan, Specialist, effective March 10, 2018.

Request of Sheriff to accept the resignation of Daniel Philip Kirby, Deputy, effective March 1, 2018. [105.88 hours or balance vacation; 108.63 hours or balance compensatory time; 56.00 hours or balance holiday]

Request of Sheriff to promote Blake Allen Lapaglia, Deputy (D2), as replacement for James David Solomon, effective March 10, 2018.

Request of Sheriff to promote Neva Kay Leinweber, Deputy-Patrol, as replacement for Kyle Edward Stone, effective March 10, 2018.

Request of Sheriff to promote Devin X. Mayes, Deputy-Patrol, as replacement for Cristian Roman Perez, effective March 10, 2018.

Request of Sheriff to promote Ryan W. McCarty, Deputy, effective March 10, 2018.

Request of Sheriff to transfer Matthew W. McCord, Specialist, effective March 10, 2018.

Request of Sheriff to place Melanie McVay, Officer-Civilian Deten, on payroll as replacement for Sarah M.R. Greenmyer, effective March 10, 2018.

Request of Sheriff to place Walter Nichols, Officer-Civilian Deten, on payroll as replacement for Amanda Lynn Brooks, effective March 10, 2018.

Request of Sheriff to place Kirsten Olowinski, Officer-Civilian Deten, on payroll as replacement for Blake Allen Lapaglia, effective March 10, 2018.

Request of Sheriff to accept the resignation of Sarah Yemm Phillips, Dispatcher, effective February 12, 2018. [No benefits due]

Request of Sheriff to promote Derek Dwayne Ragon, Deputy-Patrol, effective March 10, 2018.

Request of Sheriff to transfer Jonathan R. Rascoe, Specialist, effective March 10, 2018.

Request of Sheriff to transfer Carol Rossana Robinson, Officer-Civilian Deten, as replacement for Stephan M. Holmes, effective March 10, 2018.

Request of Sheriff to promote Tyler M. See, Deputy (D3), as replacement for Charles Scott Self, effective March 10, 2018.

Request of Sheriff to place Brannock T. Snellgrove, Deputy-Patrol, on payroll as replacement for Erin Elizabeth Vasquez, effective March 10, 2018.

Request of Sheriff to place Adam Spring, Deputy-Patrol, on payroll, effective March 10, 2018.

Request of Sheriff to promote Austin Cody Stanford, Deputy-Patrol, effective March 10, 2018.

Request of Sheriff to increase salary of Charles Sullivent, Detective, due to step increase, effective March 10, 2018.

Request of Sheriff to transfer Steven Ray Thomas, Specialist, effective March 10, 2018.

Request of Sheriff to promote Joe Angel Thomason, Deputy-Patrol, effective March 10, 2018.

Request of Sheriff to transfer Max Joseph Toliver Jr., Corporal, as replacement for Michael Darrell Evans, effective March 10, 2018.

Request of Sheriff to promote Jacob M. Underwood, Deputy, effective March 10, 2018.

Request of Sheriff to promote Erin Elizabeth Vasquez, Investigator CR Scene, as replacement for Kyle Thomas Koonce, effective March 10, 2018.

Request of Sheriff to place Bryce Vaughan, Officer-Civilian Deten, on payroll as replacement for Preston Wayne Lawson, effective March 10, 2018.

Request of Sheriff to place Timothy Williamson, Officer Civilian Deten, on payroll as replacement for Tristan Joseph Dufrene, effective March 10, 2018.

Request of Sheriff to place Sterling Willis, Officer-Civilian Deten, on payroll as replacement for William J. Edens, effective March 10, 2018.

Request of Sheriff to increase salary of Riley R. Zapf, Deputy, due to step increase, effective March 10, 2018.

Request of Sheriff to accept the resignation of Nicholas R. Zavorski, Sergeant Patrol, effective March 9, 2018. [224.96 hours or balance vacation; 78.88 hours or balance compensatory time; 6.00 hours or balance holiday]

Request of Tax Assessor-Collector to place Cindy Friedrich, Deputy Specialist I, on payroll as replacement for Danielle Donahoe, effective April 2, 2018.

Request of Tax Assessor-Collector to place Amande Heine, Deputy Specialist I, on payroll as replacement for Renee Barrows, effective March 7, 2018.

Request of Traffic Operations to promote John Bowen, Foreman, as replacement for Douglas Glassel, effective March 10, 2018.

Request of Traffic Operations to accept the retirement of Douglas R. Glassel, Foreman, effective February 28, 2018. [127.835 hours or balance vacation]

ENVIRONMENTAL HEALTH – AGENDA ITEMS 9I1-12

- I1. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 15019 FM 1485 Conroe, TX 77306.
- I2. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 10834 River Drive Conroe, TX 77385.
- I3. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 13794 Sandy Spring Drive, Conroe, TX 77302.
- I4. This item was moved to the open session and later deferred. See motion 4 for court action.
- I5. This item was moved to the open session and later deferred. See motion 4 for court action.
- I6. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 8882 Jernigan Drive, Conroe, TX 77306.
- I7. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 18332 Nightingale Drive Conroe, TX 77302.
- I8. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 13743 Lyric Road Conroe, TX 77302.
- I9. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 20271 Grove Court New Caney, TX 77357.

- I10. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 19012 Nottingham New Caney, TX 77357.
- I11. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 15522 FM 1485 Conroe, TX 77306.
- I12. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 4446 Chateau Creek Way Spring, TX 77386.

COUNTY JUDGE – AGENDA ITEM 9J1-2

- J1. MODIFICATION APPROVED to incorporate Department of Labor Wage Determination 2015-5233, Revision 8 dated 12/26/2017 into the current Intergovernmental Agreement.
- J2. This item was moved to the open agenda. See motion 6 for court action.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9K1-3

K1. PRECINCT 1

- a. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 58 of the expansion of FM 1097 from Timothy S. Wilson for the total sum of \$151,464.02 and the deed executed or to be executed is accepted.
- b. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 75 of the expansion of FM 1097 from Garrett Centre, LLC for the total sum of \$8,760.50 and the deed executed or to be executed is accepted.
- c. ORDER APPROVED declaring the existence of a public necessity and authorizing the institution of eminent domain proceedings for FM 1097 Road Expansion for Parcel 54 owned by Edward P. Wong and being 2.668 acres (116,231 square feet) parcel in the Timothy Cude Survey, A-12.
- d. ORDER APPROVED declaring the existence of a public necessity and authorizing the institution of eminent domain proceedings for FM 1097 Road Expansion for Parcel 72 owned by Rod C. Stewart, Donna J. Stewart and Benco Dental and being 0.0391 acre (1,705 square feet) parcel in the Jacob Eberly Survey, A-195.

K2. PRECINCT 2

- a. ORDER APPROVED authorizing notice of public hearing on April 24, 2018 for revision to subdivision lots/plats being described as Lot 118 Woodlane Forest Section 1 to be known as Woodlane Forest Replat No. 2.
- b. ORDER APPROVED authorizing notice of public hearing on April 24, 2018 for revision to subdivision lots/plats being described as Lot 25, Magnolia West to be known as Magnolia West Replat No. 1.
- c. ORDER APPROVED authorizing notice of public hearing on April 24, 2018 for revision to subdivision lots/plats being described as Lot 6, Block 2 of Emmett Estates Section 1 to be known as Emmett Estates Section 1 Partial Replat No. 1.
- d. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 2 of the Superior Road

Bridge Improvements Project from Gregory Lee Reimer for the total sum of \$5,847.86 and the deed executed or to be executed is accepted.

- e. RESOLUTION AND ORDER TO PAY APPROVED for the acquisition, purchase and funding of the acquisition of Parcel 3 of the Superior Road Bridge Improvements Project from Luong Tran and Thu Tran for the total sum of \$2,295.86 and the deed executed or to be executed is accepted.

K3. PRECINCT 4

- a. EXECUTED EASEMENT APPROVED from Christopher Soper for a 40'x30' easement for school bus turnaround on property located at 26328 Joy Village Dr., Splendora, Texas 77372-4518.

COUNTY ATTORNEY- AGENDA ITEMS 9L1-2

- L1. FIRST AMENDMENT APPROVED to Tax Abatement Agreement between Montgomery County and Clay Partners-PD Conroe #2, L.P. to reflect change in ownership of the landlord without change to the operating company.
- L2. RESOLUTION APPROVED requesting Conroe Industrial Development Corporation to exercise its powers to develop additional land within the County for the purposes of Conroe Park North Industrial Park.

COUNTY ATTORNEY- MENTAL HEALTH TREATMENT FACILITY - AGENDA ITEM 9M1

- M1. MONTHLY PERFORMANCE INDICATOR REPORT ACCEPTED for January 2018 as recommended by MCMHTF Advisory Board.

DISTRICT CLERK - AGENDA ITEM 9N1

- N1. DEPUTATIONS APPROVED for the following Deputy Clerks:
 - a. Rachel Johnson
 - b. Amanda Hernandez

CONSTABLE PRECINCT 4 - AGENDA ITEMS 9O1-3

- O1. FUNDING ACCEPTED in the amount of \$2,309.01 from the Law Enforcement Office Standards and Education (LEOSE) account for continuing education of licensed personnel. These funds will be allocated to 5541.74181.
- O2. RACIAL PROFILING REPORT APPROVED for 2017 from Constable Precinct 4.
- O3. MEMORANDUM OF UNDERSTANDING ACCEPTED between U.S. Immigration and Customs Enforcement HSI Joint Operations Program and the Montgomery County Constable Pct. 4 office. The overtime funding is for FY2018 in the amount of \$3,000.00.

GRANTS - AGENDA ITEMS 9P1-3

- P1. NRA FUNDING ACCEPTED in the amount of \$3,168.00 for Constable Pct. 3. The application was approved in Commissioners Court on 10/24/17. Lt. Atkins is authorized to accept electronically on behalf of Montgomery County.
- P2. GRANT APPLICATION AND AWARD APPROVED from the High Intensity Drug Trafficking Areas (HIDTA) Program in the amount of \$25,970 for the Sheriff's office.