

COMMISSIONERS COURT DOCKET
May 24, 2016
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 24th day of May, 2016, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY Diane Bass

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

2. REQUEST APPROVED – DEFAULT ON TAX ABATEMENT – TAX ASSESSOR COLLECTOR

Motion by Commissioner Meador, seconded by Commissioner Noack, to declare default to the Tax Abatement Agreement between Montgomery County and FROC, LLC (Forest Ridge Office Condominiums), Account #00.5151.00.04200; BLDG. 11, unit 1102 and authorize recapture of taxes. Motion carried.

3. PROCLAMATION APPROVED – OLDER AMERICANS MONTH

Motion by Commissioner Meador, seconded by Commissioner Riley, to proclaim May, 2016 as Older Americans Month in Montgomery County. Motion carried.

AGENDA ITEM 7B – SERVICE MEDAL PRESENTATION

JAY GUERRERO WITH SENATOR CORNYN'S OFFICE PRESENTED MR. GREGORY BECWAR WITH A NATIONAL DEFENSE SERVICE MEDAL AND AN ARMED FORCES EXPEDITIONARY MEDAL (VIETNAM).

AGENDA ITEM 7C – MONTGOMERY COUNTY EMPLOYEE COMMITTEE 2016 SCHOLARSHIP AWARDS WERE PRESENTED TO EMILY DOBB, AN EMPLOYEE WITH THE DISTRICT CLERK'S OFFICE IN THE AMOUNT OF \$1,000.00, KIMBERLY VAN MEETEREN, WIFE OF JEFFREY VAN MEETEREN WITH THE SHERIFF'S OFFICE, IN THE AMOUNT OF \$1,000.00, AND NATALIE SENDUKAS, DAUGHTER OF LAURA BROWNELL WITH THE LIBRARY SYSTEM IN THE AMOUNT OF \$500.00.

4. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the Minutes from Regular Session of Commissioners Court dated May 10, 2016. Motion carried.

5. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the Minutes from Special Session of Commissioners Court dated May 13, 2016. Motion carried.

AGENDA ITEM 9H1 CONSIDER AND APPROVE A REQUEST FOR DEMOLITION WAS MOVED TO THE OPEN SESSION.

6. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-O

Motion by Commissioner Meador, seconded by Commissioner Riley, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda, with the exception of Agenda Item 9H1, which was moved to the Open Session as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-3

A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.

A2. BUDGET AMENDMENTS FY 2016 APPROVED:

- a. Various: To perform salary sweep FY16, #1 as discussed during Commissioners Court on 4.26.16
- b. 418th District Court: To transfer funds for cost of materials for casters on podium and materials needed for flag frame.
- c. Adult Probation: To transfer funds for RSA token and adjust line items.
- d. Airport: To reverse Budget Amendments approved M4/02.23.16 and transfer funds for payment to Entergy for Undergrounding of Electrical Service at the U.S. Customs and Border Protection FIS Facility as approved M13/02.09.16 to correct budget amendment on 02.23.16.
- e. ARRA/TxDOT: To recognize Reimb for Jacobs Invoice #3 for TXDOT Grant 3050-02-016 (M23b/07.14.03).
- f. Building Custodial: To adjust line items.
- g. Commissioner Precinct 1: To adjust line items for additional match and recognize and allocate revenue.
- h. Commissioner Precinct 2: To adjust line items and recognize and allocate revenue for sale of assets at auction closed 03.01.16.
- i. Commissioner Precinct 3: To adjust line items and recognize and allocate revenue.
- j. Constable Precinct 1: To transfer funds for VPN token.
- k. Constable Precinct 2: To recognize and allocate revenue.
- l. Constable Precinct 3: To recognize and allocate revenue.

- m. Constable Precinct 4: To recognize and allocate revenue, fund cell phone allowance for position 5541-6010-4 as approved M6/05.10.16.
- n. Country Treasurer: To adjust line items.
- o. Court Reporter Service Fund: To recognize and allocate revenue.
- p. District Attorney: To fund canine stipend for position 4351-7610-4 as approved M29/10.20.14 and fund canine stipend for position 4351-7610-3 as approved M9/04.12.16.
- q. Emergency Management: To adjust line items.
- r. Extension Agents: To adjust line items.
- s. Fire Marshal: To adjust line items.
- t. Forensic Services: To transfer funds out of Salary lines and into Contract Services to cover expenses for Contract Pathologists as approved M13/05.10.16 and adjust line items.
- u. Justice Court Technology Fund: To return unused funds from Justice of the Peace Precinct 1 to the Justice Court Technology Fund for seminars originally approved M19/02.09.16.
- v. Justice of the Peace Precinct 2: To adjust line items.
- w. Justice of the Peace Precinct 3: To recognize and allocate revenue for Professional Development for the Juvenile Case Manager as approved M10/05.10.16.
- x. Law Library Fund: To adjust line items.
- y. MCCD: To recognize and allocate PI for Home Yr10 Draw 24 and CDBG Yr17 Draw 17, to fund M6/05.10.16, and recognize and allocate PI received for Willis Building (PI-1.1), Lonestar Building (PI-1.2), Magnolia Building (PI-2.1), Mag Medical Building (PI-2.2), and Splendor Building (PI-4.1).
- z. Memorial Library: To recognize and allocate revenue for the General Gift Account.
- aa. Office of Court Administration: To transfer funds for annual salary increase for position 4659-8407-1 as approved M16/05.10.16.
- bb. Permits: To transfer funds for cost of table.
- cc. Sheriff: To adjust line items, recognize and allocate revenue to fund increase in copier lease, and fund February 2016 invoice from Walker County for Inmate Housing as approved M4/01.26.16.
- dd. Sheriff-ICE: To fund set up S.O. ICE-Gang Investigation Contract M14/05.10.16.
- ee. Sheriff-MOCONET: To fund increase SO MOCONET as awarded by HSI M14/05.10.16.
- ff. Sheriff-OCDETF-Speed limit: To de-obligate remaining funds M13/04.26.16.

gg. Sheriff-OCDETF-Witch Hazel: To fund S.O. OCDETF-Witch Hazel
M13/04.26.16.

- A3. MONTHLY UNAUDITED FINANCIAL REPORT ACCEPTED for the month of April, 2016.

TAX ASSESSOR/COLLECTOR – AGENDA ITEM 9B1

- B1. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending April 30, 2016.

PURCHASING – AGENDA ITEMS 9C1-10

- C1. REQUEST APPROVED for the cancelation of the month to month contract for pre-paid postage on jury summons from Postmaster-Coppell, TX effective 05/19/16 for District Clerk.
- C2. RENEWAL OPTIONS APPROVED for the following:
- Bulk Road Materials Asphaltic emulsions with Cleveland Asphalt Products, Inc. for Various Precincts. (Exercising the fourth of five renewal options.)
 - Security Officers with Security On Site, LLC for Jail. (Exercising the sixth of six renewal options.)
 - Printing of miscellaneous forms with Shakun Solutions, LLC dba Precision Printing for Various Departments. (Exercising the fourth of four renewal options)
 - Retail fuel card services with U.S. Bank National Association ND through the Interlocal Agreement with State of Texas Contract #946-C1 for Various Departments. (Exercising the third of three renewal options)
 - Chain link fencing/materials and labor with Astro Fence Company for Various Departments. (Exercising the second of five renewal options.)
- C3. DISCRETIONARY EXEMPTIONS APPROVED for a professional services as authorized by Local Government Code §262.024 (a)(4) for the following:
- Training Course Certification from American Red Cross for Juvenile Service Center.
 - Veterinarian Services from Dr. Kristy Reed, DVM on an as needed basis for Animal Shelter.
 - Engineering Services to conduct a traffic study for Old Conroe Road-Gosling Road from Brown and Gay Engineers, Inc. in the amount of \$32,620.00 for Precinct 2.
 - Materials Testing Services for Airport Connector from Geotest Engineering, Inc. in the amount of \$28,585.00 for Precinct 1.
- C4. DISCRETIONARY EXEMPTION APPROVED for items that can only be obtained from one source as authorized by Local Government Code §262.024 (a)(7)(A) for the following:
- Membership Agreement/All Data & Value Line Research Center from Amigos Library Services, Inc. for Library.
- C5. ADVERTISING APPROVED for the following:

- RFQ-Design Build of Recycling Facility for Precinct 1.
 - Precinct 3 Bridge Rehabilitation Project.
- C6. REQUEST APPROVED to rescind permission to advertise for Runway Lighting Supplies for Conroe North Houston Regional Airport.
- C7. REQUEST APPROVED as authorized by Local Government Code §271.102 to approve the utilization of the contract through the Interlocal Agreement with BuyBoard for the following:
- Grounds Maintenance Equipment, Irrigation Parts, Supplies and Installation contract #447-14 with each of the following vendors: Adapco, Inc. and Kubota Tractor Supply for Various Departments.
 - School, Office, Science, Library and Dormitory Furniture Contract #503-16 with Library Interiors of Texas, LLC for Library.
- C8. REQUEST APPROVED as authorized by Local Government Code §263.152 to declare miscellaneous items as salvage for Various Departments.
- C9. CHANGE ORDER NO. 1 APPROVED to East End Transfer & Storage, Inc. for moving of voting equipment to add moving services two (2) Men and one (1) truck for an hourly rate of \$87.00 for a four hour minimum and fuel surcharge to be waived for Elections.
- C10. REQUEST APPROVED as authorized by Texas Government Code Chapter 791 to approve the utilization of the contract through the Interlocal Agreement with The University of Texas Medical branch at Galveston for UTMB Forensic Pathology Services on an as needed basis for Various Departments.

RISK MANAGEMENT – AGENDA ITEM 9D1

- D1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
62050750	Bohanon, Kelley/Tax Assessor	\$100,000.00	Renew/Cont Cert
14382015	Masden, Billy/ Const Pct 5	\$5,000.00	Renew/Cont Cert
62389862	Bowering, Stephen P./Tax Assessor	\$50,000.00	Renew/Cont Cert
61676784	Logue, Teri/Treasurer	\$25,000.00	Renew/Cont Cert
14382019	Hazelwood, Scott/Const Pct 5	\$5,000.00	Renew/Cont Cert
15414535	Currie, Richard/Const Pct 3	\$5,000.00	Renew/Cont Cert
61681779	Swetnam, David/Const Pct 3	\$5,000.00	Renew/Cont Cert
61710252	Acosta, Adam/Const Pct 3	\$5,000.00	Renew/Cont Cert
61697515	Bagwell, Laurie/Const Pct 5	\$5,000.00	Renew/Cont Cert

COMMISSIONERS – AGENDA ITEMS 9E1-4

- E1. PRECINCT 1

- a. APPLICATION APPROVED for a 30 day extension for the filing of the 2015 District Audit Report for Montgomery County Emergency Services District

No. 1 (ESD #1) due by June 1, 2016 pursuant to §775.082 of The Texas Health and Safety Code.

- b. APPLICATION APPROVED for a 30 day extension for the filing of the 2015 District Audit Report for ESD #2 due by June 1, 2016 pursuant to §775.082 of The Texas Health and Safety Code, if needed.

E2. PRECINCT 2

- a. APPLICATION APPROVED for a 30 day extension for the filing of the 2015 District Audit Report for Montgomery County Emergency Services District No. 3 (ESD #3) due by June 1, 2016 pursuant to §775.082 of The Texas Health and Safety Code.
- b. APPLICATION APPROVED for a 30 day extension for the filing of the 2015 District Audit Report for Montgomery County Emergency Services District No. 10 (ESD #10) due by June 1, 2016 pursuant to §775.082 of The Texas Health and Safety Code.

E3. PRECINCT 3

- a. APPLICATION APPROVED for a 30 day extension for the filing of the 2015 District Audit Report for Montgomery County Emergency Services District No. 9 (ESD #9) due by June 1, 2016 pursuant to §775.082 of The Texas Health and Safety Code.
- b. ANNUAL FINANCIAL AUDIT REPORT ACCEPTED as submitted by Montgomery County Emergency Services District No. 6 (ESD #6) for fiscal year ending September 30, 2015.
- c. APPLICATION APPROVED for a 30 day extension for the filing of the 2015 District Audit Report for ESD #7 due by June 1, 2016 pursuant to §775.082 of The Texas Health and Safety Code, if needed.

E4. PRECINCT 2 and 4

- a. APPLICATION APPROVED for a 30 day extension for the filing of the 2015 District Audit Report for ESD #4 due by June 1, 2016 pursuant to §775.082 of The Texas Health and Safety Code, if needed.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9F1-5

F1. PRECINCT 1

- a. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in China Grove Village, Section 1.
- b. REQUEST APPROVED to accept the remainder of Snow Lane, an additional 1,854 linear feet, into the County Road Maintenance System upon finding of prescriptive right based on public use.
- c. FINAL PLAT APPROVED of Dobbin Center; 1.1136 acres; Jacob Shannon Survey, A-35.

F2. PRECINCT 2

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Decker Oaks Estates, Section 4; total length of roads 5,373.68 linear feet, to be effective May 24, 2016.

- b. FINAL PLAT APPROVED of Tudor Way Business Park; 9.5534 acres; William Gibson Survey, A-240 and Nelson Burch Survey, A-97.
- c. REQUEST APPROVED from Universal Natural Gas to install a gas line within the right of way of Community Road.
- d. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Bonterra at Woodforest, Section 3; total length of roads 3,542.26 linear feet, to be effective May 24, 2016.

F3. PRECINCT 3

- a. REQUEST APPROVED from Consolidated Communications to install a fiber optic line within the right of way of Technology Forest Boulevard.
- b. REQUEST APPROVED from Consolidated Communications to install a fiber optic line within the right of way of Waterway Avenue.
- c. REQUEST APPROVED from Consolidated Communications to install a fiber optic line within the right of way of Lake Robbins Drive.
- d. FINAL PLAT APPROVED of Canyon Lakes at Spring Trails, Section 1 Partial Replat No. 2 and Extension; 13.13 acres; Montgomery County School Land Survey, A-351.
- e. FINAL PLAT APPROVED of Woodlands Ridge Business Park; 15.0218 acres; Montgomery County School Land Survey, A-350.

F4. PRECINCT 4

- a. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodridge Forest, Section 5; total length of roads 1,609.28 linear feet and bond is released.
- b. FINAL PLAT APPROVED of Dossey Estates; 6.401 Acres; Elijah Votaw Survey, A-584.
- c. FINAL PLAT APPROVED of Speed Street, Street Dedication; 3.6753 acres; William S. Taylor Survey, A-552.
- d. FINAL PLAT APPROVED of Azalea District, Section 2; 17.637 acres; Erastus Perkins Survey, A-425.

F5. ALL PRECINCTS

- a. REQUEST APPROVED from Park Construction to move heavy equipment across various county roads. These Permits will expire August 22, 2016.

HUMAN RESOURCES – AGENDA ITEM 9G1

G1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Animal Shelter to transfer Kathleen Crandell, Clerk III, from Custodial to Animal Shelter as replacement for pooled position, effective May 3, 2016.

Request of Animal Shelter to change status of Kathleen Crandell, Clerk III, from Part-time to Full-time as replacement for Erica Crowson, effective May 7, 2016.

Request of Animal Shelter to discharge Erica Crowson, Clerk III, effective May 5, 2016.
[No benefits due.]

Request of Animal Shelter to place Michelle Plunkett, Surgery Technician, on payroll as replacement for Jessica Slabic, effective May 15, 2016.

Request of Animal Shelter to place Taylor Tolbert, Kennel Technician, on payroll as replacement for Lilith Chenaux, effective May 9, 2016.

Request of Animal Shelter to place Kelly Wilson, Kennel Technician, on payroll as replacement for Ronald Friedrich, effective May 9, 2016.

Request of Custodial to promote Rebeca Rodriguez Hernandez, Custodian as replacement for Kathleen Estella Crandell, effective May 9, 2016.

Request of Custodial to place Brenda Martinez Gallaga, Custodian, on payroll as replacement for Santos Merino, effective May 12, 2016.

Request of Custodial to place Feruza M. Muratshina, Custodian, on payroll as replacement for Deng Panyar Riak, effective May 16, 2016.

Request of Custodial to accept the resignation of Deng Panyar Riak, Custodian, effective May 10, 2016. [No benefits due.]

Request of Custodial to place Wendy Salinas, Custodian, on payroll as replacement for Gumercindo Herrera, effective May 16, 2016.

Request of Custodial to place Autumn R. Trott, Custodian, on payroll as replacement for Rebeca Hernandez, effective May 16, 2016.

Request of Commissioner Precinct 1 to place Robert M. Carr, Park Attendant, on payroll, effective May 21, 2016.

Request of Commissioner Precinct 2 to promote Kent Fowler, Signal Technician, as replacement for Troy Schatte, effective May 9, 2016.

Request of Commissioner Precinct 3 to place Christopher Dempsey, Operator I, on payroll as replacement for Reginal Allen, effective May 16, 2016.

Request of Commissioner Precinct 4 to accept the resignation of Mary Borzik Lloyd, Part Time Clerk, effective May 11, 2016. [No benefits due.]

Request of Constable Precinct 5 to change status of Courtney L. Harris, Deputy-Constable, from Temp to Regular, effective May 9, 2016.

Request of County Auditor to accept the resignation of Bryan S. Wooton, Part-time Clerk, effective May 13, 2016.

Request of County Clerk to accept the retirement of Carol Morgan, Clerk II, effective April 30, 2016. [No benefits due.]

Request of County Clerk to place Eden Leeann Stewart, Clerk III, on Unpaid FMLA/Disability Leave, effective May 17, 2016.

Request of District Attorney to change position of Nicolette Neeley, Investigator II, as replacement for Federico L. Cano, effective May 10, 2016.

Request of District Clerk to place Shari Hudson, Court Clerk II, on Unpaid FMLA/Disability Leave, effective May 6, 2016.

Request of Forensic Services to accept the resignation of Lucile Tennant, Assistant Director, effective May 20, 2016. [240.70 hours or balance vacation; 7.5 hours or balance holiday]

Request of Justice of the Peace Precinct 1 to place Kenberly Land, Court Clerk II, on payroll as replacement for Candace Tolliver, effective May 23, 2016.

Request of Justice of the Peace Precinct 1 to promote Candace Tolliver, Court Clerk III, as replacement for Ann Cheatham, effective May 23, 2016.

Request of Justice of the Peace Precinct 4 to accept the resignation of Pamela Minchew, Court Clerk II, effective May 5, 2016. [103.06 hours or balance vacation; 24.50 hours or balance compensatory.]

Request of Juvenile to discharge Sean Coleman, Juvenile Supervision Officer, effective May 10, 2016. Is not eligible for re-hire. [55.44 hours or balance vacation; 30.75 hours or balance holiday]

Request of Juvenile to accept the resignation of Kourtney Steptoe, Juvenile Supervision Officer-JJAEP, effective May 13, 2016. Is eligible for re-hire. [114.95 hours or balance vacation; 19.5051 hours or balance compensatory.]

Request of Library to accept the retirement of Donna Dunn, Library Assistant II, effective May 31, 2016. [245.28 hours or balance vacation.]

Request of Library to promote Donna W. Dzierlenga, Branch Manager, as replacement for Timothy Walker, effective May 7, 2016.

Request of Library to accept the retirement of Deborah E. Lyon, Library Assistant II, effective July 15, 2016. [27.30 hours or balance vacation]

Request of Library to change status of Ramona L. Smidt, Library Assistant II, as replacement for Devon Curry, effective May 14, 2016.

Request of Library to change status of Deborah Lynn Wood, Library Assistant II, from Full-time to Part-time as replacement for Candy Joyce Parker, effective May 23, 2016. [21.56 hours or balance vacation]

Request of Office of Court Administration to increase salary of Nathan Jensen, Director of Court Administration, due to merit increase, effective May 6, 2016.

Request of Sheriff to place Christopher Bailey, Officer Civilian Detention, on payroll as replacement for Curtis Johnson Jr., effective May 21, 2016.

Request of Sheriff to accept the resignation of Alaina Bell, Temporary Data Clerk, effective May 11, 2016. [No benefits due]

Request of Sheriff to accept the resignation of Gabrielle Gomez, Temporary Data Clerk, effective May 4, 2016. [No benefits due.]

Request of Sheriff to transfer Camara McWashington, Clerk IV-Academy, from Sheriff/Records MGT Divn to Sheriff, as replacement for Andrea Griffiths, effective May 21, 2016.

Request of Sheriff to place Tucker Miller III, Officer Civilian Detention, on payroll as replacement for Riley Schuster Jr., effective May 21, 2016.

Request of Sheriff to accept the retirement of Alice Evelyn Park, Office Supervisor I, effective May 31, 2016. [261.26 hours or balance vacation; 240.00 hours or balance compensatory time; 16.00 hours or balance holiday; 10.25 hours or balance disaster PTO.]

Request of Sheriff to accept the retirement of David Paul Park, Lieutenant Administration, effective May 31, 2016. [257.26 hours or balance vacation; 40.00 hours

or balance grandfathered sick leave; 270.57 hours or balance compensatory time; 9.5 hours or balance Disaster PTO.]

Request of Sheriff to place Cooper Teater, Officer Civilian Detention, on payroll as replacement for Michael Sparks, effective May 21, 2016.

Request of Sheriff to place Jacob Underwood, Officer Civilian Detention, on payroll as replacement for Joshua Parker, effective May 21, 2016.

Request of Sheriff to place Katelyn Zehr, Clerk IV, on payroll as replacement Kaitlyn Youngblood, effective May 21, 2016.

Request of Tax Assessor to increase salary of Jessica Ellis, Deputy Specialist IV, due to completion of mandated education requirement for promotion, effective May 10, 2016.

Request of Tax Assessor to accept the resignation of Brandi Luther, Deputy Specialist I, effective May 17, 2016. [27.72 hours or balance vacation.]

ENVIRONMENTAL HEALTH – AGENDA ITEMS 9H1-3

- H1. AGENDA ITEM 9H1 CONSIDER AND APPROVE A REQUEST FOR DEMOLITION WAS MOVED TO THE OPEN SESSION.
- H2. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 154 Circle Six Drive, Conroe, Texas 77306.
- H3. VARIANCE REQUEST APPROVED to install an aerobic on site system in the 100 year flood plain located at 19758 Dogwood Lane, New Caney, Texas 77357.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9I1-2

- I1. PRECINCT 2
 - a. ROADWAY IMPROVEMENT AGREEMENT APPROVED between Montgomery County and Westwood Magnolia Parkway Improvement District for improvements to Magnolia Circle at FM 1488.
 - b. ORDER APPROVED Authorizing Notice of Public Hearing for Revision of Plat for partial revision to subdivision lots/plats being described as part of lots 2, 3, and 4 of Holly Acres Subdivision to be known as Pinehurst DTP Addition. Public Hearing is set for June 28, 2016.
 - c. AGREEMENT APPROVED authorizing placement of improvements within right-of-way between Montgomery County and Woodforest Owners Association, Inc. to construct a french drain system within the right-of-way of Kate Place Court.
- I2. PRECINCT 3
 - a. REIMBURSEMENT AGREEMENT APPROVED between Montgomery County-Precinct 3 and MCImetro Access Transmission Services, LLC for relocation of utilities.

COUNTY ATTORNEY – MENTAL HEALTH TREATMENT FACILITY – AGENDA ITEMS 9J1-2

- J1. SEVEN POLICIES AND PROCEDURES APPROVED that were reviewed and/or revised as follows:

- Emergency Alarms (v.3)
- Illicit Drug Mitigation Plan (v.3)
- Internal Disturbance (v.3)
- Metabolic Syndrome Screening and Management (v.2)
- Metal Detectors for Contraband/Safety Checks (v.3)
- Smoke Free Facility (v. 3)
- Unauthorized Departure Notification (v.3)

J2. SIX ENVIRONMENT OF CARE PLANS ACCEPTED for fiscal year 2016 as follows:

- Fire Safety Management Plan
- Hazardous Materials Management Plan
- Medical Equipment Management Plan
- Safety Management Plan
- Security Management Plan
- Utilities Management Plan

These plans were recommended by the Montgomery County Mental Health Treatment Facility (MCMHTF) Advisory Board.

AIRPORT – AGENDA ITEMS 9K1-10

- K1. RESOLUTION AND ORDER APPROVED authorizing Scott Smith, Airport Director to execute the approved Memorandum of Understanding between Montgomery County and the 242nd Quartermaster Company for temporary use of areas of Conroe-North Houston Regional Airport adjacent to current facility for training, equipment set-up and operational purposes during home station annual training.
- K2. CORRECTED ASSIGNMENT OF CONSERVAIR'S LEASE WITH CONSENT OF LESSOR ACCEPTED. This has been executed by all parties for inclusion in Commissioners Court Records.
- K3. FOURTH AMENDMENT APPROVED to airport Lease Agreement for 15.0 acres between Montgomery County and Black Forest Ventures Aviation RE, LLC.
- K4. AMENDED AND RESTATED MEMORANDUM OF LAND LEASE AGREEMENT APPROVED for 15.217 acres between Montgomery County and Black Forest Ventures Aviation RE, LLC (Galaxy FBO Lease).
- K5. AMENDMENT TO MEMORANDUM OF RIGHT OF FIRST OFFER APPROVED between Montgomery County and Black Forest Aviation RE, LLC (Galaxy FBO Lease).
- K6. MEMORANDUM OF CONROE NORTH REGIONAL AIRPORT LAND LEASE AGREEMENT, BFV HANGAR LEASE APPROVED between

Montgomery County and Black Forest Ventures Aviation RE, LLC for 9.266 acres.

- K7. ACCESS, UTILITY, AND MONUMENT SIGN EASEMENT AGREEMENT APPROVED between Montgomery County and Black Forest Ventures Aviation RE, LLC.
- K8. AMENDMENT APPROVED to Conroe-North Regional Airport Land Lease Agreement (BFV Hangar Lease) between Montgomery County and Black Forest Ventures Aviation RE, LLC for 9.266 acres.
- K9. ASSIGNMENT OF LAND LEASE WITH CONSENT OF LESSOR APPROVED from Bill Teaff to Elizabeth Franks and Orlan H. Franks, Jr. for 0.462 acre of land in the Conroe-North Houston Regional Airport.
- K10. ASSIGNMENT OF LAND LEASE WITH CONSENT OF LESSOR APPROVED from Thomas Hammer to Michael Patrick Terrance Munroe for 1,429.36 square foot of land being Unit 9 of 10 Building D Phase 4.

OFFICE OF COURT ADMINISTRATION – AGENDA ITEM 9L1

- L1. RESOLUTION APPROVED to establish and create the Montgomery County Mental Health Treatment Court with a presiding judge elected by the majority of the Board of District and County Court at Law Judges.

EMERGENCY MANAGEMENT – AGENDA ITEMS 9M1-2

- M1. MEMORANDUM OF AGREEMENT APPROVED between Montgomery County Office of Emergency Management and the Federal Emergency Management Agency Integrated Public Alert and Warning Systems (IPAWS) Program Management Office. Judge Doyal is authorized to execute the Memorandum of Understanding on behalf of Montgomery County.
- M2. REQUEST APPROVED to close out the UASI FY2014 Grant and Judge Doyal is authorized to sign.

SHERIFF – AGENDA ITEM 9N1

- N1. MEMORANDUM OF UNDERSTANDING APPROVED between the Montgomery County Hospital District and the Montgomery County Sheriff's Offices SWAT Division.

LIBRARY – AGENDA ITEM 9O1

- O1. REQUEST APPROVED to re-authorize part-time Library staff members to work additional hours on as as-needed basis during the summer reading program ending July 31, 2016.

Motion carried.

END OF CONSENT AGENDA

- 7. ORDER APPROVED – ABATE A PUBLIC NUISANCE – ENVIRONMENTAL HEALTH

Motion by Commissioner Riley, seconded by Commissioner Noack, to approve an Order to Abate a Public Nuisance for demolition on the following property that is abandoned, deemed unsafe, or unlivable:

- 31902 S. Wiggins Street, Magnolia, Texas, 77355

The estimated total cost is \$7,800.00 and will be funded from Commissioner Precinct 2 Budget, Line item 613-7997. Motion carried.

CITIZENS – AGENDA ITEM 10

Tina Quinn addressed the court concerning the Community Cat Program. She is concerned with the way the program is being implemented.

Steve Lakey addressed the court concerning agenda item 18B3. He thanked the court for the new traffic signals under construction at Research Forest at Alden Bridge and Research Forest at Crown Ridge.

Bill O'Sullivan addressed the court concerning raises and he volunteered to serve on the committee for raises.

AGENDA ITEM 11A WAS DISCUSSED AT THIS TIME. COUNTY JUDGE AND EACH COMMISSIONER STATED THEIR NOMINEE FOR THE CITIZENS COMMITTEE THAT WILL REVIEW THE ELECTED OFFICIALS RAISES. SEE MOTION 10 FOR COURT ACTION.

8. RESOLUTION AND ORDER APPROVED – FUEL FLOWAGE – CONROE-NORTH HOUSTON REGIONAL AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve and authorize the airport fuel flowage fee at the Conroe-North Houston Regional Airport to be \$0.05/gallon effective July 1, 2016 and \$0.07/gallon effective October 1, 2017. Motion carried.

9. SECOND AMENDMENT APPROVED – AIRPORT LEASE AGREEMENT – CONROE-NORTH HOUSTON REGIONAL AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve a Second Amendment to Airport Lease between Montgomery County and Conservair, Inc. dba General Aviation Services to amend description of leased premises to include areas covered by improvements. Motion carried.

10. APPOINTMENTS APPROVED – CITIZENS COMMITTEE – COUNTY JUDGE

Motion by Commissioner Noack, seconded by Commissioner Clark to appoint the following individuals to the Citizens Committee that will review raises of Elected Officials:

- a. Judge Doyal appointed Diane Bass,
- b. Commissioner Meador appointed Jimmy Beathard,
- c. Commissioner Riley appointed Tom Grayson,
- d. Commissioner Noack appointed Mitch Hausman, and
- e. Commissioner Clark appointed Chris Hines.

Motion carried.

11. GRANT AWARD ACCEPTED – TEXAS INDIGENT DEFENSE COMMISSION – OFFICE OF INDIGENT DEFENSE

Motion by Commissioner Meador, seconded by Commissioner Clark, to accept the FY2016 Supplemental Capital Defense Formula Grant Statement of Grant Award from

the Texas Indigent Defense Commission. The grant period is 01/01/2015 thru 09/30/2016. Motion carried.

AGENDA ITEM 14A WAS ADDRESSED EARLIER IN COURT. SEE MOTION #2 FOR COURT ACTION.

12. TCDRS PLAN ASSESSMENT ACCEPTED – PLAN YEAR 2017 – COUNTY AUDITOR

Motion by Commissioner Meador, seconded by Commissioner Clark, to accept TCDRS Plan Assessment for plan year 2017 with COLA of 10% CPI with an additional contribution to TCDRS in the amount of \$388,410.00. Judge Doyal is authorized to sign. This COLA would become effective on January 1, 2017 and paperwork authorizing the funding of this COLA will be submitted in the 2017 fiscal year. Commissioner Noack voted "No". Motion carried.

13. REQUEST APPROVED – CONTRACT NEGOTIATION PHASE – SHERIFF

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the contract negotiation phase with Synergon Solutions, Inc., the highest evaluated responded for RFP-Logging Recorder System for Sheriff's Office. Motion carried.

14. AWARD APPROVED – PROJECT 2015-0056 – VARIOUS DEPARTMENTS

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the award to Dunbar Armored, Inc. for RFP-Armored Transportation Service and Intelligent Safe Technology, Project #2015-0056 for Various Departments. Motion carried.

15. CHANGE ORDER APPROVED – LEAGUE LINE ROAD EXTENSION – PRECINCT 1

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Change Order No. 1 to Smith & Company for League Line Road Extension-SH 75 to FM 1484 for additional quantities needed to construct project in the amount of \$78,675.00 resulting in a revised total of \$11,878,497.37 for Precinct 1. This will be funded by grant funding, if allowed and Contingency. Motion carried.

16. AWARD APPROVED – PROJECT 2016-0037 – VARIOUS DEPARTMENTS

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the award to Corporate Travel Planners, Inc. for RFP-Travel Services, Project #2016-0037 for Various Departments. Motion carried.

17. AWARD APPROVED – PROJECT 2016-0042 – PRECINCT 1

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the award to Triple B Services, LLP for Airport Connector Construction, Project #2016-0042 for Precinct 1. Motion carried.

18. DISCRETIONARY EXEMPTION APPROVED – TRAP-NEUTER-RETURN SERVICES – ANIMAL SHELTER

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve granting a Discretionary Exemption for a professional services as authorized by Local Government Code §262.024 (A)(4) for Trap-Neuter-Return Services from Texas Litter Control not to exceed \$150,000.00 per fiscal year for Animal Shelter. Motion carried.

19. RESOLUTIONS AND ORDERS TO PAY APPROVED – RAYFORD ROAD EXPANSION PROJECT – PRECINCT 3