

COMMISSIONERS COURT DOCKET
May 19, 2015
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 19 day of May, 2015, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

ABSENT:

Commissioner, Precinct 2	Charlie Riley
--------------------------	---------------

INVOCATION GIVEN BY a member of the audience.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

THE MONTGOMERY COUNTY EMPLOYEES COMMITTEE PRESENTED TWO SCHOLARSHIPS. THE EMPLOYEE DEPENDENT SCHOLARSHIP WAS AWARDED TO BRITTNEYANN FRANKLIN, DAUGHTER OF MELVIN AND KIM FRANKLIN OF THE SHERIFF'S DEPARTMENT AND DISTRICT ATTORNEY'S OFFICE. THE EMPLOYEE SCHOLARSHIP WAS AWARDED TO SHERRY LYNN GUARJARDO OF THE ADULT PROBATION DEPARTMENT.

2. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the Minutes from Regular Session of Commissioners Court dated May 4, 2015. Motion carried.

TWO CHANGES TO THE CONSENT AGENDA:

AGENDA ITEM 9D2f – RENEWAL FOR P.O. 2013353 TO PATILLO, BROWN & HILL, LLP FOR EXTERNAL AUDITOR SERVICES, EXPIRES 06/30/15 WAS DEFERRED.

AGENDA ITEM 9D5 – CONSIDER AND APPROVE A PROPOSAL FROM HUITT-ZOLLARS, INC FOR PANTHER BRANCH CHANNEL RESTORATION WAS DEFERRED.

3. CONSENT AGENDA APPROVED - AGENDA ITEMS 9A-M

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the Consent Agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-3

- A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
- A2. BUDGET AMENDMENTS FY 2015 APPROVED:
 - a. Airport: To transfer funds to repave portions of Military Drive and Carl Pickering Memorial Drive on the airport.
 - b. Animal Control: To transfer funds to purchase VPN token.
 - c. Child Welfare: To transfer funds for VPN token.
 - d. Commissioner Precinct 1: To adjust line items.
 - e. Commissioner Precinct 2: To adjust line items.
 - f. Commissioner Precinct 3: To adjust line items and recognize and allocate revenue.
 - g. Commissioner Precinct 4: To adjust line items.
 - h. Constable Precinct 1: To recognize and allocate revenue.
 - i. Constable Precinct 2: To recognize and allocate revenue.
 - j. Constable Precinct3: To recognize and allocate revenue for M3/08.25.14.
 - k. Constable Precinct 4: To recognize and allocate revenue.
 - l. Constable Precinct 5: To recognize and allocate revenue.
 - m. Court Operations: To adjust line items.
 - n. C/P-C/O 2012A: To transfer funds for wash pad facility- Lone Star Executive Airport.
 - o. C/P Revenue Toll Bonds 2010: To adjust line items.
 - p. District Attorney: To de-obligate unused change of venue funds as approved M6/04.21/15 and reverse and correct Budget Amendment approved M3/02.09.15.
 - q. Drug Court: To recognize and allocate revenue for March & April 2015 (MRT Books).
 - r. DWI Court: To recognize and allocate revenue for March & April 2015 (MRT Books).
 - s. Elections: To transfer funds for 3 VPN tokens.
 - t. Indigent Defense: To adjust line items.
 - u. Memorial Library: To recognize and allocate revenue for the General Gift Account and the Genealogy/Ron Jackson Gift Account.

- v. Sheriff: To adjust line items.
- w. Sheriff – Auto Theft: To adjust line items.

A3. CORRECTION APPROVED of typographical error regarding Employee Medical Coverage. The error read \$10,977.40, but should read \$10,997.40.

TREASURER – AGENDA ITEMS 9B1-5

- B1. EXTENSION AGREEMENTS APPROVED with Woodforest National Bank, Amegy Bank, N.A. and JP Morgan Chase Bank N.A for bank depository services.
- B2. MONTHLY STATEMENT OF BALANCES APPROVED for April 2015.
- B3. MONTHLY INVESTMENT REPORT APPROVED for April 2015.
- B4. MONTHLY PLEDGED SECURITIES REPORT APPROVED for April 2015.
- B5. MONTHLY TICKET LOG ACCEPTED for April 2015.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9C1-2

- C1. SURETY BOND ACKNOWLEDGED AND ACCEPTED for H.E. Butt Grocery Company L.P. Bond number is POB8365450 in the amount of \$40,000.00. The county has no responsibility for payment of this bond.
- C2. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending April 30, 2015.

PURCHASING – AGENDA ITEMS 9D1-7

- D1. ADVERTISING APPROVED for the following bids/proposals:
 - a. RFP Enterprise Resource Planning (ERP) needs assessment – Various Departments – Project 2015-0036.

AGENDA ITEM 9D2f – RENEWAL FOR P.O. 2013353 TO PATILLO, BROWN & HILL, LLP FOR EXTERNAL AUDITOR SERVICES, EXPIRES 06/30/15 WAS DEFERRED.

- D2. RENEWALS AWARDED:
 - a. P.O. 2012030 to JP MORGAN CHASE BANK, N.A. for bank depository/participating banks, expires 05/12/15 – Various Departments (Month to Month effective 05/13/15 pending approval for contract renewal.)
 - b. P.O. 2013455 to GEO GROUP, INC. for Management and Operations for Joe Corley Detention Facility, expires 06/05/15 – County Attorney (ongoing contract).
 - c. P.O. 2012303 to WATERS CONSTRUCTION COMPANY INC. for surface treatment, expires 06/06/15 – Various Departments (Exercising the third of four renewal options).
 - d. P.O. 2014564 to WOODFOREST NATIONAL BANK for Automated Teller Machine Services, expires 06/07/15 – Various Departments (Exercising the first of five renewal options).
 - e. P.O. 2014594 TO TJMC, LLC dba CJ'S PROJECTS & SERVICES for Installation of Aerobic Septic Systems, expires 06/15/15 – MCCD (Exercising the first of five renewal options).

- f. DEFERRED – P.O. 2013353 to PATILLO, BROWN & HILL, LLP for External Auditor Services, expires 06/30/15 – Various Departments (Exercising the second of four renewal options).
- g. P.O. 2014572 to VULCAN, INC for Traffic Signs and Related Supplies, expires 06/22/15 – Various Departments (Exercising the first of four renewal options).
- h. P.O. 2015085 to ADVANCE STORES COMPANY, INC. for Miscellaneous Auto Parts, expires 06/17/15 – Various Departments (Exercising the third of five renewal options).
- i. P.O. 2012315 to O'REILLY AUTO PARTS for Miscellaneous Auto Parts, expires 06/17/15 – Various Departments (Exercising the third of five renewal options).
- j. P.O. 2014206 to W&G AUTO & INDUSTRIAL SUPPLY CO. for Miscellaneous Auto Parts, expires 06/17/15 – Various Departments (Exercising the third of five renewal options).
- k. P.O. 2012317 to XL PARTS, LP for Miscellaneous Auto Parts, expires 06/17/15 – Various Departments (Exercising the third of five renewal options).
- l. P.O. 2011398 to MUELLER, INC. for Pre-Engineered Metal Buildings (materials only), expires 06/17/15 – Various Departments (Exercising the fourth of five renewal options).
- m. P.O. 2011399 to SCHULTE BULDING SYSTEMS, INC. for Pre-Engineered Metal Buildings (materials only), expires 06/17/15 – Various Departments (Exercising the fourth of five renewal options).
- n. P.O. 2010443 to BAKER AND TAYLOR, INC for Continuation Book Service, expires 06/18/15 – Library (Exercising the fifth of five renewal options).
- o. P.O. 2013282 to URETEK USA, INC for Raising and Undersealing Concrete Slabs and Roads, expires 06/18/15 – Various Departments (Exercising the second of five renewal options).

D3. CHANGE ORDERS APPROVED:

- a. Change Order #2 (P.O. 2014697) to THIRD COAST SERVICES, LLC for a deduction in the amount of <\$18,550.16> for adjustments of quantities to final installation quantities, addition of six inch striping items that were not included in original contract and allow 30 days for delays in testing and acceptance by TxDOT for proposed traffic signals and roadway Improvements SH 105 at N. Walker Road and Fostoria Road – Precinct 4.

D4. DISCRETIONARY EXEMPTIONS APPROVED:

- a. TEXAS A&M ENGINEERING EXTENSION SERVICE for professional training – Various Departments. Local Government Code §262.024 (a) (4).
- b. MARK W. TODD ARCHITECTS, INC for Architectural Services for the Empowerment Resource Center for the Montgomery County Homeless Coalition to renovate an existing warehouse/office facility located at 111 S.

2nd Street, Conroe, Texas in the amount of \$47,100.00 – MCCD. Local Government Code §262.024 (a) (4).

- D5. CONSIDER AND APPROVE A PROPOSAL FROM HUITT-ZOLLARS, INC FOR PANTHER BRANCH CHANNEL RESTORATION WAS DEFERRED.
- D6. REQUEST APPROVED to utilize the contract for products and related services with the Texas Department of Information Resources (DIR) and NWN Corporation through the Hewlett Packard DIR Contract #DIR-TSO-2538, effective 05/19/2015 through 07/03/2016 with two renewals remaining.
- D7. PAYMENT AND PERFORMANCE BONDS ACCEPTED each in the amount of \$86,035.00 from M Holland Plumbing for replacement plumbing fixtures for the Montgomery County Mental Health Facility – Purchasing.

RISK MANAGEMENT – AGENDA ITEMS 9E1-2

- E1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
24933243	Rodriguez, Pedro A./Const PCT 4	\$5,000.00	Reserve/Cont Cert
61710252	Acosta, Adam/ Const PCT 3	\$5,000.00	Renew/Cont Cert
12744636	Sanson, William Randall/Const PCT 1	\$5,000.00	Renew/Cont Cert
14587189	Wood, David/Const PCT 5	\$5,000.00	Renew/Cont Cert
61681779	Swetnam, David/Const PCT 3	\$5,000.00	Renew/Cont Cert
14382019	Hazlewood, Scott/Const PCT 5	\$5,000.00	Renew/Cont Cert
14382015	Masden, Billy/Const PCT 5	\$5,000.00	Renew/Cont Cert
15414535	Currie, Richard/Const PCT 3	\$5,000.00	Renew/Cont Cert
61676784	Logue, Teri/Treasurer	\$25,000.00	Renew/Cont Cert
62050750	Bohanon, Kelley/Tax Assessor	\$100,000.00	Renew/Cont Cert
61697515	Bagwell, Laurie/Const PCT 5	\$5,000.00	Renew/Cont Cert
14595247	Avery, Jan/Treasurer	\$25,000.00	Renew/Cont Cert

- E2. CORRECTION APPROVED to Surety Bond No. 61136884 for Lee Higley/ Tax Assessor from court date 08/11/14. Amount should have read \$50,000.00.

COMMISSIONERS – AGENDA ITEMS 9F1-2

- F1. PRECINCT 1

- a. USE AGREEMENT APPROVED with Conroe Family YMCA to use the baseball fields at Gene Campbell Sports Park.

- F2. PRECINCT 4

- a. USE AGREEMENT APPROVED with Montgomery County Food Bank to use the parking lot at Ed Rinehart Park 08/29/2015 for a food fair.
- b. ANNUAL FINANCIAL STATEMENT ACCEPTED for Emergency Service District #6 with FY ending September 30, 2014.
- c. ANNUAL FINANCIAL STATEMENT ACCEPTED for Emergency Service District #7 with FY ending September 30, 2014.
- d. ANNUAL FINANCIAL STATEMENT ACCEPTED for Emergency Service District # 11 with FY ending September 30, 2014.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9G1-4

G1. PRECINCT 1

- a. REQUEST APPROVED from Mid South Synergy to install a 14.4 kV primary line in the right of way of Bays Chapel Road.

G2. PRECINCT 2

- a. ROADS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodtrace Boulevard Street Dedication Replat Phase 2 (West of Woodtrace Circle); total length of roads 1,073.00 linear feet, effective May 19, 2015.
- b. CHANGE ORDER NUMBER 6 APPROVED to the Advance Funding Agreement with TxDot dated 11/17/03 in the amount of \$1,003.47. The project is construction of Kuykendahl Road from Alden Bridge to Crownridge Drive.
- c. FINAL PLAT APPROVED for Pine Island at Woodforest, Section 1; 23.26 acres; John Sealy Survey, A-759 and Archibald Hodge Survey, A-18.

G3. PRECINCT 3

- a. ROADS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodson's Reserve, Section 3; total length of roads 3,520.08 linear feet, effective March 19, 2015.
- b. ROADS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodson's Reserve, Section 2; total length of roads 4,070.05 linear feet, effective March 19, 2015.
- c. ROADS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodson's Reserve Parkway Phase 1; total length of roads 2,726.69 linear feet, effective March 19, 2015.
- d. REQUEST APPROVED to acknowledge the roads in The Falls at Imperial Oaks, Section 7 have been built to county standards. The roads have completed the one year maintenance period effective May 19, 2015 and bond released. These are private roads and will not be maintained by the county.
- e. REQUEST APPROVED from Gulf South Pipeline to install a 30 inch pipeline in the right of way of Pincroft Drive (site 11).
- f. FINAL PLAT APPROVED for Northgrove Section 4; 16.4210 acres; Joseph Miller Survey, A-27.

- g. REQUEST APPROVED from Gulf South Pipeline to install a 30 inch pipeline within the right of way of Pinecroft Drive (site 12).

G4. PRECINCT 4

- a. ROADS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Tavola, Section 5; total length of roads 1,588.53 linear feet, effective May 19, 2015.
- b. ROADS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Tavola, Section 6; total length of roads 2,528.36 linear feet, effective May 19, 2015.
- c. ROADS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Tavola, Section 7; total length of roads 2,070.49 linear feet, effective May 19, 2015.
- d. FINAL PLAT APPROVED for Royal Place One; 1.003 acres; Finley McNaughton Survey, A-392.
- e. FINAL PLAT APPROVED for Riverwood at Oakhurst, Section 4 Partial Replat No.1; 0.1646 acres; Day Land & Cattle Company Survey, A-678.
- f. FINAL PLAT APPROVED for US 59 New Caney Commercial Development, Section 1; 21.8758 acres; Thomas P. Cartwright Survey, A-652.
- g. FINAL PLAT APPROVED for Montgomery Creek Ranch, Section 16; 31.40 acres; Richard Vince Survey, A-583.
- h. REQUEST APPROVED from Park Construction to move Heavy Equipment across various county roads. These permits will expire August 19, 2015.
- i. REQUEST APPROVED from Gulf South Pipeline to install a 30 inch pipeline within the right of way of Needham Road.

HUMAN RESOURCES – AGENDA ITEM 9H1

H1. PAYROLL CHANGE REQUEST FORMS APPROVED

Request of Animal Control to place Alicia L. Butler, Officer-Animal Control, on payroll, effective May 11, 2015.

Request of Animal Control to discharge Rebecca Lynn Manderano, Officer Animal Control, effective May 8, 2015. [86.67 hours or balance vacation; 48.385 hours or balance compensatory.]

Request of Custodial to promote Kathleen Estella Crandell, Supervisor Custodial, as replacement for Crispina De Leon, effective May 11, 2015.

Request of Building Maintenance/Construction to place Alberto Saavedra, Facility/Grounds Worker, on payroll as replacement for Joseph Milan, effective May 11, 2015.

Request of Building Maintenance/Construction to place Roy Wilkins, Maint Tech II, on payroll as replacement for Joseph Bachmann, effective May 26, 2015.

Request of Community Development to accept the resignation of Michael R. Huddle, Ike Compliance Officer, effective May 1, 2015. [No benefits due.]

Request of Commissioner Precinct 1 to accept the resignation of Herman M. Mosley, Operator I, effective June 4, 2015. [23.72 hours or balance vacation; 114.64 hours or balance compensatory.]

Request of Commissioner Precinct 3 to increase salary of Casey Parchman, Signal Technician I, due to completion of probationary period, effective May 4, 2015.

Request of Constable Precinct 4 to bridge time of Robert Buchanan, Deputy-Constable, to reflect a new leave anniversary date of January 17, 2002, effective April 28, 2015.

Request of County Auditor to remove Melissa Graphman, Financial Analyst, from payroll due to Unpaid FMLA/Disability Leave, effective April 28, 2015.

Request of County Clerk to promote Ashley Ann Langston McMullen, Clerk III as replacement for Amber Twiddy, effective May 23, 2015.

Request of County Clerk to transfer Eloisa C. Salinas, Clerk II, from District Clerk as replacement for Ashley Ann Langston McMullen, effective May 23, 2015.

Request of Information Technology to place Daniella Herrera, GIS Analyst, on payroll as replacement for Kara Daniel, effective June 1, 2015.

Request of Information Technology to promote Tamera Mikusek, System Administrator II, as replacement for Paul Sullenberger, effective June 1, 2015.

Request of Library to promote Victoria Dahcotah Allums, Library Assistant II, as replacement for Cynthia Lucila Sanchez, effective May 9, 2015.

Request of Purchasing to transfer Mireya Sanchez, Clerk IV, from Managed Assigned Counsel to Purchasing, effective May 25, 2015.

Request of Sheriff to accept the retirement of William Bucks, Lieutenant Patrol District II, effective May 31, 2015. [78.6342 hours or balance vacation; 422.00 hours or balance compensatory; 8.00 hours or balance holiday.]

Request of Sheriff to discharge Christopher Solis, Officer Civilian Detention, effective May 3, 2015. [3.16 hours or balance vacation; 135.88 hours or balance compensatory; 32.00 hours or balance holiday.]

Request of Tax Assessor/Collector to change position title of Sonya Hennigan, from Relief Manager-Tax to Assistant Branch Manager, effective May 9, 2015.

Request of Tax Assessor/Collector to change position title of Robin Ingle, from Relief Manager to Assistant Branch Manager, effective May 9, 2015.

Request of Tax Assessor/Collector to promote Robin Lynn Ingle, Collections Supervisor, as replacement for Mishelle Shires, effective May 23, 2015.

Request of Tax Assessor/Collector to change position title of Leslie Kozub, from Relief Manager to Assistant Branch Manager, effective May 9, 2015.

Request of Tax Assessor/Collector to promote Bonnie Rizzo, Assistant Branch Manager, as replacement for Robin Ingle, effective May 23, 2015.

Request of Tax Assessor/Collector to promote Mishelle D. Shires, Manager Tax Collections, as replacement for Eva Pena, effective May 23, 2015.

11. ORDER APPROVED for demolition on the following properties that are abandoned, deemed unsafe, or unlivable:

- 15125 Crowley Road, Conroe, Texas 77306.

The estimated total cost is \$7,000.00 funded by CDBG.

12. REQUEST APPROVED and CHECK ACCEPTED in the amount of \$6,009.34 for the Order to Release Lien and Acknowledge Receipt of Check to be filed in Real Property Records to cover the cost to the County for the demolition of a public nuisance. Total cost of lien has been met for the following property:

- 8523 Matthews Lane, Magnolia, Texas 77354.

Check forwarded to the auditor for further processing.

13. REQUEST APPROVED for the Order Assessing Cost of Abating Nuisance and Notice of Lien to be filed in Real Property Records to recover cost to the county for demolition for abate nuisance for the following properties:

- 22485 West Road, New Caney, Texas 77357
- 30419 Davis Street, Magnolia, Texas 77355
- 23360 Hedge Lane, Porter, Texas 77365.

14. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 40111 Pipestone Magnolia, Texas 77354.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9J1-2

J1. PRECINCT 2

- a. ORDER APPROVED accepting donation deed for five tracts of land located in the James Hodge Survey, A-19 from D.R. Horton – Texas, LTD for use as a public Right of Way. Commissioner Riley is appointed Special Commissioner to accept and sign the fully executed Donation Deed.
- b. RESOLUTION AND ORDER APPROVED accepting donation deed for a 0.211 acre tract of land in the James Hodge Survey, A-19 from Madeley Interests LTD. III for use as a public Right of Way. Commissioner Riley is appointed Special Commissioner to accept the Donation Deed on behalf of the County.

J2. PRECINCT 4

- a. ORDER APPROVED to authorize Notice of Public Hearing under LGC code 232.009 (C-1) for Trade Center Replat regarding a Partial Revision to restricted Reserves A & B of The Woodlands Trade Center, Section 6 to be heard on June 30, 2015. Owners of all lots within 200 feet of the subdivision lots which are the subject of the replat will be provided written notice. The written notice of the Trade Center Replat along with the “Notice of Public Hearing” will be posted continuously on the Montgomery County website beginning as soon as practicable but no later than 30 days prior to June 30, 2015 and lasting until one day following the public hearing on the replat.

COUNTY ATTORNEY – AGENDA ITEM 9K1

- K1. RESOLUTION APPROVED relating to a public hearing and approving a financing by The Newark Cultural Education Facilities Finance Corporation for the benefit of The John Cooper School. The County approves the Loans and Project solely for the purpose of satisfying the requirements of section 147(f) of the Internal Revenue Code of 1986 and for no other purpose. This is not an undertaking by the County nor shall the Loans constitute a liability.

DISTRICT CLERK – AGENDA ITEM 9L1

- L1. DEPUTATIONS APPROVED for the following:
- a. Kelsey Padgett, Deputy District Clerk
 - b. Shari Hudson, Deputy District Clerk

As per Deputations on file.

LONE STAR EXECUTIVE AIRPORT – AGENDA ITEM 9M1

- M1. ASSIGNMENT OF LAND LEASE AGREEMENT APPROVED between Conservair Inc. dba General Aviation Services and Quantem FBO Group – Houston, LLC for 1.35 acres of land located within the Lone Star Executive Airport.

Motion carried.

END OF CONSENT AGENDA

CITIZENS – AGENDA ITEM 10

Commissioner Noack addressed the court about the need to work together, accept differences and find common ground.

Many citizens addressed the court concerning the failed Road Bond. Many wanted a new bond put forth for the November 2015 election while others wanted to wait for November 2016 when more information will be available. Most agreed that a road bond is needed to improve mobility, but had different opinions on how to reach that goal.

Jim Doyle opposes a bond issue all together and would like the County to pay debt down.

Judge Doyal stated that he would like to talk to people in the different communities to find out what their concerns were with the bond. He also suggested that in the spirit of cooperation to not put out false information.

NOTE: CITIZENS DISCUSSION IN FULL CAN BE HEARD ON AUDIO OF MINUTES ON THE MONTGOMERY COUNTY WEBSITE.

4. RESOLUTION APPROVED – INDIGENT BURIALS – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the purchase of twenty cemetery plots and authorize County Judge to execute purchase agreements and other related documents at such time and such cemetery locations as

determined necessary by the County Judge to satisfy the County's statutory responsibilities for burial of deceased paupers. Motion carried.

5. MEMORANDUM OF UNDERSTANDING – CHILDREN'S SAFE HARBOR – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the Memorandum of Understanding with Children's Safe Harbor for the Multidisciplinary Team Enhancement Program and authorize County Judge to sign the document. The State is offering the full time staff member at no cost to the County. Motion carried.

6. GRANT ADJUSTMENT NOTICE APPROVED – 2013 UASI M&A GRANT – EMERGENCY MANAGEMENT

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the final 2013 UASI M&A Grant Adjustment Notice. This will close the grant and de-obligate the remaining \$3,166.09. County Judge is authorized to sign the agreement. Motion carried.

7. GRANT ADJUSTMENT NOTICE APPROVED – 2013 UASI LETPA GRANT – EMERGENCY MANAGEMENT

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the final 2013 UASI LETPA Grant Adjustment Notice. This will close the grant and de-obligate the remaining \$22,536.99. County Judge is authorized to sign the agreement. Motion carried.

8. INTERLOCAL AGREEMENT APPROVED – DETENTION SERVICES – SHERIFF

Motion by Commissioner Meador, seconded by Judge Doyal, to approve the Interlocal Cooperation Agreement between Montgomery County and Walker County for the provision of detention services for jail inmates. Motion carried.

9. REVISED SITE DEVELOPMENT PLAN APPROVED – LONE STAR EXECUTIVE AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve a revised site development plan for HBD Hangars, LLC Hangar Development at the Lone Star Executive Airport. Motion carried.

10. RESOLUTION APPROVED – AUTO THEFT TASK FORCE

Motion by Commissioner Meador, seconded by Commissioner Clark to approve the submission of the grant application for the Montgomery County Auto Theft Task Force Program to the Automobile Burglary and Theft Prevention Authority. The Lieutenant of the Montgomery County Auto Theft Task Force is designated as the Program Director and the County Auditor is designated as the Financial Office for this grant. This is for FY 2016 budget and the exact figures will be known after the grant is awarded. Motion carried.

11. GRANT SUBMISSION APPLICATION APPROVED – ABTPA GRANT – AUTO THEFT TASK FORCE

Motion by Judge Doyal, seconded by Commissioner Clark, to approve and accept the 2016 Grant Submission Application to ABTPA. The total project cost is \$1,304,915.00. The task force is requesting \$550,734.00 from the County which will cover the salary and benefits for Montgomery County Sheriff's Office Personnel assigned to the task force and the grant will cover the rest. This is for the FY 2016 budget and the exact figures will be known after the grant is awarded. Motion carried.

12. POSITION CHANGES – INFORMATION TECHNOLOGY

Motion by Commissioner Meador, seconded by Commissioner Clark to close position 503-5413-1, open position 503-5512-2 and transfer \$69,104.72 (includes a vehicle salary supplement of \$11,825.32) from 503-5413-1 to 503-5512-2. Motion carried.

13. SALARY TRANSFER – TAX ASSESSOR/COLLECTOR

Motion by Commissioner Noack, seconded by Commissioner Clark, to transfer \$60.00 salary from 499-9999-999 to 499-4073-1 to bring position to the minimum. Motion carried.

14. BUDGET AMENDMENT APPROVED – TAX ASSESSOR/COLLECTOR

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve a budget amendment transferring \$1,440.00 to line item 499-7419 from line item 499-7390. Motion carried.

15. AUTHORIZATION APPROVED – ENGAGEMENT LETTER – TAX ASSESSOR/COLLECTOR

Motion by Commissioner Meador, seconded by Commissioner Clark, to authorize Tax Assessor/Collector to execute an engagement letter on behalf of the County with Seefeld Lawson Moeller LLP for Quickbooks consultation services. Cost is estimated not to exceed \$1,440.00 and will be funded from 499-7419. Motion carried.

16. POSITION CHANGES – TAX ASSESSOR/COLLECTOR

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the following position changes and transfers:

- Close positions:
 - 499.3911-15
 - 499.3911-29
 - 499.3911-33
 - 499.3913-1
 - 499.3915-2

- Open positions:
 - 499.4074-1
 - 499.4074-2
 - 499.3907-9
 - 499.3907-10
 - 499.3907-11

- Transfer the following funds:

<u>Amount</u>	<u>From</u>	<u>To</u>
\$32,077.08	499.3911-15	499.4074-1
\$ 2,977.94	499.3911-29	499.4074-1
\$ 2,364.14	499.3911-33	499.4074-1
\$ 4,986.97	499.3913-1	499.4074-1
\$ 3,641.95	499.9999-999	499.4074-1
\$41,200.23	499.3915-2	499.4074-2
\$ 1,447.99	499.4071-1	499.4074-2
\$ 451.78	499.9999-999	499.4074-2
\$ 5,268.00	499.8021-1	499.8023-1
\$ 1,452.17	499.9999.999	499.8023-1
\$28,946.50	499.3911-29	499.3907-9
\$28,946.50	499.3911-33	499.3907-10
\$28,946.50	499.3913-1	499.3907-11

These changes will not affect the current budget. Motion carried.

17. APPOINTMENTS APPROVED – LIBRARY ADVISORY BOARD – LIBRARY

Motion by Commissioner Meador, seconded by Commissioner Clark to approve the following appointments to the Library Advisory Board:

- Arthur Bredehoft to represent Precinct 2 for a four year term, May 2015 to April 2019.
- Janet King to represent Precinct 4 for a four year term, May 2015 to April 2019.

Motion carried.

18. ORDER APPROVED – CANVASSING RETURNS / DECLARING RESULTS – ELECTIONS

Motion by Commissioner Noack, seconded by Commissioner Meador to approve an order canvassing the returns and declaring the results of the May 9, 2015 Special Election. Motion carried.

19. POSITION CONSOLIDATION – LIBRARY – COUNTY AUDITOR

Motion by Commissioner Noack, seconded by Commissioner Clark to approve consolidating 25 part-time Memorial Library positions into one pooled position. Motion carried.

20. FUNDING APPROVED – DISTRICT ATTORNEY – COUNTY AUDITOR

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve \$5,348.00 for the purchase of a complete police package for the District Attorney's 2015 Chevrolet Tahoe. This amount was approved in the FY 2015 budget hearings, but due to a budget error not placed in the District Attorney's budget. This will be funded with contingency. Motion carried.

AGENDA ITEMS 21A2-4 –RFP/Q CATERING AND CONCESSIONS – LONE STAR CONVENTION AND EXPO CENTER – PROJECT 2015-0003 (04/24/15); RFP/Q DRUG/ ALCOHOL SCREENING SERVICES – VARIOUS DEPARTMENTS – PROJECT 2015-0031 (05/05/15) ; AND ADDITIONAL CONCRETE ROAD REPAIR FOR EXISTING ROADS AND REPLACING CONCRETE CURBS – VARIOUS DEPARTMENTS – PROJECT 2015-0035 (05/21/15) – NO ACTION TAKEN

21. CONTRACT AWARDED – MISSION NORTHEAST WAREHOUSE FACILITY – MCCD

Motion by Commissioner Meador, seconded by Commissioner Clark, to award a contract to MJR Services, Inc. in the amount of \$464,250.00 for Mission Northeast Warehouse Facility – Project 2015-0012 – MCCD. Motion carried.

22. CONTRACT UTILIZATION APPROVED – RUBBER TIRE ASPHALT PAVER – PRECINCT 2

Motion by Commissioner Noack, seconded by Commissioner Meador, to utilize the contract with Romco Equipment Company, L.P. for the purchase of one 2014 Blaw Knox PF150B Rubber Tire Asphalt Paver and attachments through the Interlocal Agreement with BuyBoard Contract #424-13 in the amount \$179,211.00. Motion carried.

23. RESOLUTION AND ORDER APPROVED– CONSERVATION EASEMENT – PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the granting of a Conservation Easement by Montgomery County to Bayou Land

Conservancy, Inc. on 3.0 acres in the Spring Creek Greenway. Commissioner Noack is appointed Special Commissioner and authorized to execute the Conservation Easement on behalf of the County. Commissioner Noack asked County Auditor to deposit the funds from Bayou Land Conservancy into Spring Creek Greenway Professional Services line item. Motion carried.

COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE FOLLOWING:

AGENDA ITEM 23A1: APPROVE THE DISTRICT CLERK'S PROPOSED DISTRICT COURT TECHNOLOGY FUND WRITTEN ARCHIVAL PLAN FOR 2015-2016.

AGENDA ITEM 23B1: CONSIDER AND APPROVE THE PARTIAL REVISION TO LAKEWOOD FARMS, LOT 5 TO BE KNOWN AS LAKEWOOD FARMS, LOT 5 REPLAT NO. 1.

A RESIDENT FROM LAKEWOOD FARMS ASKED ABOUT THE REPLAT AND WAS CONCERNED WITH WHAT WAS GOING TO HAPPEN WITH THE PROPERTY. COUNTY ATTORNEY STATED THAT THE COUNTY DOES NOT ENFORCE RESTRICTIVE COVENANTS AND IN REGARDS TO THE RESTRICTIVE COVENANTS THE REPLAT WOULD NOT CHANGE THEM. IT IS USED TO CHANGE THE BUILDING LINE OR SOME OTHER ASPECT OF THE LOT ITSELF.

AGENDA ITEM 23C1: CONSIDER AND APPROVE ESTABLISHING A 20 MPH SPEED LIMIT ON DAVIS ROAD.

THERE BEING NO FURTHER COMMENTS FROM THE PUBLIC, THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED

24. REQUEST APPROVED – ARCHIVAL PLAN FROM DISTRICT CLERK FOR 2015-2016

PARTIAL REVISION APPROVED – LAKEWOOD FARMS, LOT 5 REPLAT NO. 1

REQUEST APPROVED – 20 MPH SPEED LIMIT ON DAVIS ROAD

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the following items discussed in the public hearing:

- District Clerk's proposed District Court Technology Fund written archival plan for 2015-2016.
- Partial revision to Lakewood Farms, Lot 5 to be known as Lakewood Farms, Lot 5 Replat No. 1; 16.79 acres; Abraham Pevehouse Survey, A-423.
- Establish a 20 MPH Speed limit on Davis Road in Precinct 4.

Motion carried.

AGENDA ITEM 24A – CONSIDER AND APPROVE THE FINAL PLAT OF LAKEWOOD FARMS LOT 5 REPLAT NO. 1 WAS DISCUSSED AND ACTION TAKEN IN MOTION 24.

AGENDA ITEM 26 - JUDGE DOYAL DEEMED EXECUTIVE SESSION UNNECESSARY

AT THIS TIME. THE FOLLOWING AGENDA ITEMS WERE NOT DISCUSSED:

AGENDA ITEM 25A – CONSIDER AND DISCUSS CAUSE NO. 4:14-CV-2478; CLAIM NO. D-14-0109; BERNADINO CUEVAS V. THOMAS WAYNE GAGE AND MONTGOMERY COUNTY, TEXAS; IN THE UNITED STATE DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS, HOUSTON DIVISION.

AGENDA ITEM 25B - CONSIDER AND DISCUSS CAUSE NO. 4:14-CV-1913; CLAIM NO. D-13-0107; STYLED TANDRA BAKER V. MONTGOMERY COUNTY, OFFICER CLINT CURRY, OFFICER KRISTY VEITH, AND OFFICER DAVID PARK; IN THE UNITED STATES DISTRICT COURT FOR THE SOUTHERN DISTRICT OF TEXAS, HOUSTON DIVISION. (SECTION 551.071).

25. PAYROLL CHANGE REQUEST FORMS APPROVED – HUMAN RESOURCES

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the following Payroll Change Request Forms:

Request of Tax Assessor/Collector to promote Amardeep K. Gill, Research Analyst, effective May 23, 2015.

Request of Tax Assessor/Collector to promote Kelly Grimes, Remittance Processing Supervisor, effective May 9, 2015.

Request of Tax Assessor/Collector to demote Jodelle Henderson, Research Analyst, effective May 23, 2015.

Request of Tax Assessor/Collector to change position of Eva Loelia Pena, from Tax Manager Collection to Tax Manager Research, as replacement for Jodelle Henderson effective May 23, 2015.

AGENDA ITEM 28 – MISCELLANEOUS – NO OTHER ITEMS LISTED

26. COURT ADJOURNS

Motion by Commissioner Noack, seconded by Commissioner Clark, to adjourn this session of Court. Motion carried.

The above and foregoing minutes were read and approved by the Court.

ATTEST:

Mark Turnbull, County Clerk
Ex-Officio Clerk - Commissioners' Court
Montgomery County, Texas

BY:

Mark Turnbull

COUNTY CLERK

Craig Doyal

COUNTY JUDGE

