

JUL 14 2015

COMMISSIONERS COURT DOCKET
 June 30, 2015
 REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 30th day of July, 2015, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

ABSENT –

Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 3	James Noack

INVOCATION GIVEN BY Jerilyn Williams

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Clark, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Agenda Item 24A was amended to reflect the correct Precinct as Precinct 4. Motion carried.

2. RESOLUTION – GUARDIAN ANGEL DAY

Motion by Commissioner Riley, seconded by Commissioner Clark, to recognize the hard work, compassion and dedication that Guardians, Court Visitors, and Attorneys ad Litem provide to the wards of the County and proclaim July 1, 2015 as “Guardian Angel Day” in Montgomery County. Motion carried.

TEXAS A&M AGRILIFE EXTENSION AGENCY AND MONTGOMERY COUNTY UNITED WAY MADE A PRESENTATION ON THE OUTCOME OF WALK ACROSS TEXAS COMMUNITY CHALLENGE.

TAMERA MIKUSEK, INFORMATION TECHNOLOGY DEPARTMENT, WAS RECOGNIZED AS EMPLOYEE OF THE MONTH FOR JUNE 2015.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Clark, seconded by Commissioner Riley, to approve the Minutes from Regular Session of Commissioners Court dated June 16, 2015. Motion carried.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-N

Motion by Commissioner Riley, seconded by Commissioner Clark, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-4

- A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
- A2. BUDGET AMENDMENTS FY2015 APPROVED:
 - a. Various: To transfer position from Purchasing to Building Maintenance as approved M3/06.16.15.
 - b. Building Maintenance: To adjust line items.
 - c. Commissioner Precinct 2: To adjust line items and recognize and allocate revenue for M13/06.01.15.
 - d. Commissioner Precinct 3: To adjust line items, allocate revenue, fund various position changes (M3/06.16.15), and establish new cost center for traffic operations.
 - e. Commissioner Precinct 4: To adjust line items.
 - f. Constable Precinct 3: To transfer funds for new desk, adjust line items, and set up Grant Budget as awarded by The NRA Foundation (M4/03.24.15).
 - g. Constable Precinct 4: To adjust line items and allocate revenue.
 - h. Constable Precinct 5: To fund additional livestock expenses as approved M8/06.01.15.
 - i. Contingency: To partial fund M13/06.16.15, adjust line items per M15/06.01.15 and M33/09.30.13.
 - j. County Auditor: To transfer funds for VPN Token.
 - k. County Court at Law #3: To transfer funds for VPN Token.
 - l. Court Reporter Service Fund: To recognize and allocate revenue.
 - m. District Attorney: To fund employee payoff as approved M9/06.01.15.
 - n. District Attorney- ICE Homeland Security Investigaitons: To Correct initial set up of DA ICE contract.
 - o. Elections: To adjust line items.
 - p. Human Resources: To transfer funds for purchase of VPN Token.
 - q. Information Technology: To transfer funds for Tyler Conference expenses and fund M10/06.16.15.
 - r. JP Technology Fund: To correct 6.16.15 budget amendment M13/05.04.15.

- s. Juvenile State Grants and Juvenile: To adjust line items and allocate FY14 revenue.
 - t. MCCD: To recognize and allocate PI received for Willis Building (PI-1.1), Lonestar Building (PI-1.2), Magnolia Building (PI-2.1), and Magnolia Medical Building (PI-2.2).
 - u. Sheriff: To adjust line items and transfer funds for Gun Range Work.
 - v. Sheriff-Auto Theft: To adjust line items.
 - w. Sheriff- ICE Homeland Security Investigations: To set up S.O. ICE contract as approved M16/06.16.15.
 - x. Sheriff-Veh Maint: To fund earnest money for land purchase M13/06.30.15.
 - y. Tax Assessor-Collector: To remove vehicle stipend from position as approved M11/06.16.15.
- A3. MONTHLY UNAUDITED FINANCIAL REPORT ACCEPTED for the month of May, 2015.
- A4. COMPLETED AUDITS FOR Q3 FY15 ARE ACCEPTED as follows:
- Timesheet Audits:
 - Justice of the Peace, Precinct 2 – Timesheet audit of PPE April 24, 2015.
 - Justice of the Peace, Precinct 3 – Timesheet audit of PPE April 24, 2015.
 - Justice of the Peace, Precinct 5 – Timesheet audit of PPE April 24, 2015.
 - Internal Audit:
 - Justice of the Peace, Precinct 1 – Internal Audit January 1, 2014 through December 31, 2014.
 - Cash Count and Deposit Finding 2Q2015 and associated Cash Count Audit Memos:
 - Airport Cash Count Audit Report Memo – 1st and 2nd Q 2015.
 - Animal Control Cash Count Audit Report Memo – 1st and 2nd Q 2015.
 - Commissioner, Precinct 1 Cash Count Audit Report Memo – 1st and 2nd Q 2015.
 - Commissioner, Precinct 2 Cash Count Audit Report Memo – 1st and 2nd Q 2015.
 - Commissioner, Precinct 3 Cash Count Audit Report Memo – 1st and 2nd Q 2015.
 - Commissioner, Precinct 4 Cash Count Audit Report Memo – 1st and 2nd Q 2015.
 - Constable, Precinct 1 Cash Count Audit Report Memo – 1st and 2nd Q 2015.
 - Constable, Precinct 2 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Constable, Precinct 3 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Constable, Precinct 4 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Constable, Precinct 5 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Lone Star Convention Center Cash Count Audit Report Memo – 1st and 2nd Q 2015.

County Clerk Cash Count Audit Report Memo – 1st and 2nd Q 2015.

District Attorney Pre-Trial Cash Count Audit Report Memo – 1st and 2nd Q 2015.

District Clerk Cash Count Audit Report Memo – 1st and 2nd Q 2015.

221st District Court Cash Count Audit Report Memo – 1st and 2nd Q 2015.

284th District Court Cash Count Audit Report Memo – 1st and 2nd Q 2015.

359th District Court Cash Count Audit Report Memo – 1st and 2nd Q 2015.

410th District Court Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Drug Court Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Elections Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Environmental Health Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Fire Marshal Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Forensic Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Justice of the Peace, Precinct 1 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Justice of the Peace, Precinct 2 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Justice of the Peace, Precinct 3 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Justice of the Peace, Precinct 4 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Justice of the Peace, Precinct 5 Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Juvenile Justice Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Law Library Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Memorial Library System Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Parks Division Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Sheriff's Office Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Tax Office Cash Count Audit Report Memo – 1st and 2nd Q 2015.

Treasurer Cash Count Audit Report Memo – 1st and 2nd Q 2015.

TREASURER – AGENDA ITEMS 9B1-3

- B1. MONTHLY INVESTMENT REPORT ACCEPTED for May 2015.
- B2. MONTHLY STATEMENT OF BALANCES ACCEPTED for May 2015.
- B3. MONTHLY PLEDGED SECURITIES ACCEPTED for May 2015.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9C1-3

- C1. ACCEPTANCE OF SURETY BOND ACKNOWLEDGED for Conroe ISD – CISD Maintenance, Bond No. 71661702 in the amount of \$25,000. Montgomery County has no responsibility for payment of this bond.
- C2. ACCEPTANCE OF SURETY BOND ACKNOWLEDGED for Conroe ISD – CISD Transportation- Oak Ridge Center, Bond No. 71661698 in the amount of \$25,000. Montgomery County has no responsibility for payment of this bond.
- C3. ACCEPTANCE OF SURETY BOND ACKNOWLEDGED for Conroe ISD – CISD Transportation- Conroe Center Bond No. 71661687 in the amount of \$25,000. Montgomery County has no responsibility for payment of this bond.

PURCHASING – AGENDA ITEMS 9D1-9

- D1. ADVERTISING APPROVED for the following bids/proposals:
 - a. Guardrail Materials, Installation and Repair – Various Departments – Project 2015-0043.
 - b. Old Kentucky Farms Drainage Improvements – Engineering /Precinct 2 – Project 2015-0045.
 - c. Woodlands Intersection Improvements – Precinct 3 – Project 2015-0047.
- D2. RENEWALS AWARDED:
 - a. P.O. 2014658 to HEWLETT PACKARD for products and related services, expires 07/03/15 – Various Departments (Exercising the first of three renewal options; Dir Contract #DIR-TSO-2538; Add amendments 1 and 2).
 - b. P.O. 2014535 to SMITH'S DETECTION, INC. for Total Solutions for Law Enforcement Security, Facilities Management Systems, Fire, Rescue, Special Purpose Clothing, Marine Craft and Emergency/Disaster Response, Expires 08/01/15 – Various Departments (Exercising the first of one Renewal option; GSA Contract #GS-07F-9597G).
 - c. P.O. 2014172 to AUSTIN RIBBON AND COMPUTER SOLUTIONS, INC. for Samsung Products and related services, expires 08/06/15 – Various Departments (Exercising the second of three renewal options; DIR Contract # DIR-SDD-2103; Add Amendment 1).
 - d. P.O. 2015003 to LAW OFFICE OF WILLIAM PATTILLO, III for Private Contract Defender Indigent Juvenile Defense, expires 09/30/15 – Various Courts (Exercising the fifth of five renewal options).

D3. CHANGE ORDERS APPROVED:

- a. Change Order #10 (P.O. 2013203) to WILLIAMS BROTHERS CONSTRUCTION CO. for a decreased amount of <\$4,145.29> for construction of an interchange facility consisting of grading, structures, base, concrete pavement, retaining walls, signs and markings, construct electronically tolled direct connectors from WB SH 242 to SB IH 45 and NB IH 45 to WB SH 242 – Precincts 2 and 4/ (MCTP).

D4. DISCRETIONARY EXEMPTIONS APPROVED:

- a. CARROLL & BLACKMAN, INC. for storm water management program and assistance with compliance of permit terms – Environmental Health §262.024(a)(4).
- b. WEST, A THOMSON REUTERS BUSINESS for Online Computer Assisted Legal Research – Various Departments §262.024 (a)(7)(B).
- c. SAM HOUSTON STATE UNIVERSITY for Education Courses – Various Departments §262.024 (a)(4).

D5. REQUEST APPROVED to utilize the contract with Kubota Tractor Corporation for Grounds and Turf Equipment through the Interlocal Agreement with H-GAC Contract #GR01-15, Previously submitted in Commissioners Court 03/10/15 – Various Departments.

D6. REQUEST APPROVED to utilize the contract with Kustom Signal, Inc. for Law Enforcement Speed Detection and Video Equipment through the Interlocal Agreement with H-GAC Contract # EF04-15 – Various Departments.

D7. REQUEST APPROVED to declare miscellaneous items as salvage – Various Departments.

D8. ACCEPTANCE OF NAME CHANGE ACKNOWLEDGED of JP Morgan Chase Bank N.A. to JP Morgan Chase Bank, N.A. dba Chase Equipment Finance to the following Purchase Order numbers:

- 2011400, 2012109, 2013231, 2015208 and 2015275, effective 10/29/14 – Various Departments.

D9. REQUEST APPROVED to rename permission to advertise approved in Commissioners Court 06/16/15 as follows:

From: Lawn Maintenance Services – Building Maintenance – Project 2015-0042.

To: RFP Lawn Maintenance Services – Building Maintenance – Project 2015-0042.

COMMISSIONERS – AGENDA ITEMS 9E1-2

E1. PRECINCT 1

- a. USE AGREEMENT APPROVED with Montgomery County Food Bank to use the parking lot at Gene Campbell Sports Park for a Food Fair on 7/18/2015.
- b. USE AGREEMENT APPROVED with Prayers Across Texas to use the Courthouse Steps on October 10, 2015.

E2. PRECINCT 4

- a. ANNUAL FINANCIAL STATEMENT ACCEPTED for Montgomery County Emergency Service District No. 12 with fiscal year ending December 31, 2014.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9F1-4

F1. PRECINCT 1

- a. REQUEST APPROVED from Montgomery County MUD No. 9 to install a force main and water line within the right of way of Walden Road.
- b. ADVANCE FUNDING AGREEMENT APPROVED for Bridge Replacement or Rehabilitation off the State System for Mount Miriah at Lake Creek Draw CSJ #0912-37-229 with Texas Department of Transportation and County Judge is authorized to sign all related paperwork.
- c. FINAL PLAT APPROVED of The Estates, Section 2; 53.132 acres; Neal Martin Survey, A-26.

F2. PRECINCT 2

- a. CHANGE ORDER NO. 8 APPROVED to the Advance Funding Agreement with TXDOT dated 11/17/03 in the amount of \$5,172.31. Project is construction of Kuykendahl Road from Alden Bridge to Crownridge Drive.
- b. ADVANCE FUNDING AGREEMENT APPROVED for Bridge Replacement or Rehabilitation off the State System for Superior Road at Lake Creek CSJ # 0912-37-228 with Texas Department of Transportation and County Judge is authorized to sign all related paperwork.
- c. FINAL PLAT APPROVED of Taqueria Acapulco; 1.00 Acre; E.R. Hale Survey, A-264.

F3. PRECINCT 3

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodson's Reserve Parkway Phase 2; total length of road 2,739.83 & bridge 270.00 linear feet, effective June 30, 2015.
- b. REQUEST APPROVED from Alpheus Communication to install a fiber innerduct line within the right of way of Nursery Road.
- c. FINAL PLAT APPROVED of Northgrove Parkway and Reserve; 10.1949 acres; Joseph Miller Survey, A-27.

F4. PRECINCT 4

- a. REQUEST APPROVED to acknowledge that the roads in Harpers Preserve, Section 3 (private) have been constructed to county standards. The roads have completed the one year maintenance period effective June 30, 2015 and release the bond. These are private roads and will not be maintained by the county.

- b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Auburn Trails at Oakhurst, Section 11; total length of roads 1,299.86 linear feet and bond is released.
- c. REQUEST APPROVED from New Caney Defined Benefits Area MUD to install an 8 inch sanitary force main within the right of way of McCleskey Road.
- d. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Azalea District, Section 1; total length of roads 7,687.85 linear feet, effective July 1, 2015.
- e. REQUEST APPROVED from Phonoscope Enterprises Group, LLC to install a fiber optic cable within the right of way of Winding Summit Drive.
- f. REQUEST APPROVED from Phonoscope Enterprises Group, LLC to install a fiber optic cable within the right of way of Roman Forest Blvd.
- g. FINAL PLAT APPROVED of Sams Club Valley Ranch; 12.74 acres; William Massey Survey, A-387.
- h. FINAL PLAT APPROVED of Dogs Day Inn; 1.4794 acres; H.T & B.R.R. Co. Survey No. 3, A-283.
- i. FINAL PLAT APPROVED of Brookwood Forest, Section 1; 3.574 acres; William Burch Survey, A-74.
- j. FINAL PLAT APPROVED of Brookwood Forest, Section 2; 22.502 acres; William Burch Survey, A-74.
- k. FINAL PLAT APPROVED of Brookwood Forest, Section 3; 12.888 acres; William Burch Survey, A-74.
- l. FINAL PLAT APPROVED of Brookwood Forest Recreation Center; 4.399 acres; William Burch Survey, A-74.
- m. FINAL PLAT APPROVED of Brookwood Forest Wastewater Treatment Plant; 3.446 acres; William Burch Survey, A-74.
- n. REQUEST APPROVED from Porter SUD to place a water line within the right of way of McShan Lane.

HUMAN RESOURCES – AGENDA ITEM 9G1

G1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Animal Control to place Jonathan D. Mears, Officer Animal Control, on payroll as replacement for Rebecca Lynn Manderano, effective July 6, 2015.

Request of Custodial to accept the resignation of Maria Guadalupe Lazo, Custodian, effective June 26, 2015. [No benefits due.]

Request of Custodial to place Irma Garcia Moya, Custodian, on payroll as replacement for Nicole Marie Aldridge, effective June 22, 2015.

Request of Custodial to accept the resignation of Jose Manuel Vasquez, Custodian, effective June 3, 2015. [No benefits due.]

Request of Building Maintenance to accept the resignation of Carey Berlehner, Admin Assist I, effective June 19, 2015. [32.41 hours or balance vacation; 6.635 hours or balance compensatory.]

Request of Building Maintenance to transfer Angela Jevonne Ford, Energy Coordinator, from Purchasing to Building Maintenance effective June 20, 2015.

Request of Commissioner Precinct 1 to accept the resignation of Jordan Arnold, Seasonal Worker, effective June 19, 2015. [No benefits due.]

Request of Commissioner Precinct 1 to correct the PCRf for Alan Mark Gehovak, Seasonal Worker, effective June 9, 2015. [No benefits due.]

Request of Commissioner Precinct 1 to accept the retirement of Richard W. Moren, SR. Foreman, effective July 31, 2015. [292.035 hours or balance vacation; 240.00 hours or balance compensatory.]

Request of Commissioner Precinct 4 to accept the resignation of James Franklin Burke, Operator I, effective June 12, 2015.

Request of Constable Precinct 3 to transfer Michelle Baker, Deputy – Constable, from Constable Precinct 3 – RMUD Sub Unit to Constable Precinct 3, effective June 6, 2015.

Request of Constable Precinct 3 to transfer Paul Cooke, Deputy – Constable, from Constable Precinct 3 to Constable Precinct 3 – RMUD Sub Unit, effective June 6, 2015.

Request of Constable Precinct 5 to promote Christopher Michael Jones, Lieutenant – Constable, as replacement for Jared Urban, effective June 27, 2015.

Request of Constable Precinct 5 to accept the resignation of Jared Jason Urban, Lieutenant – Constable, effective June 26, 2015. [77.915 hours or balance vacation, 2.25 hours or balance compensatory.]

Request of Constable Precinct 5 to promote Chad Yates Walling, Investigator II, as replacement for Christopher Jones, effective June 27, 2015.

Request of Constable Precinct 5 to accept the retirement of Ronald Waid Willcox, Deputy Constable, effective July 31, 2015. [No benefits due.]

Request of County Auditor to place Sarah Reisdorf, Accts Payable Asst, on payroll as replacement for Denise Riebold, effective June 16, 2015.

Request of District Attorney to increase salary of Sara Michelle Corradi, Attorney I, due to position change as replacement for Justin Michael Fowles, effective June 29, 2015.

Request of District Attorney to promote Justin Michael Fowles, Attorney II, as replacement for Tamara Eden Holland, effective June 29, 2015.

Request of District Attorney to place Philip S. Harris, Attorney I, on payroll as replacement for Sara Michelle Corradi, effective June 29, 2015.

Request of District Attorney to increase salary of Tamara Eden Holland, Attorney II, due to position change as replacement for Amy Sharon Waddle, effective June 29, 2015.

Request of District Attorney to place Taylor E. Stoechner, Attorney I, on payroll as replacement for Wesley James LeRoux, effective June 29, 2015.

Request of Elections to change status of Donna L. Riddick, Voter Clerk, from temp to regular, effective June 20, 2015.

Request of Juvenile to change status of Edward Ernest Allen Jr., Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Derek Adrian Berry, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to accept the resignation of Derek Adrian Berry, Juvenile Supervision Officer Substitute, effective June 21, 2015. [No benefits due.]

Request of Juvenile to change status of Deedra Michele Davis, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Donald Lee Dunlap, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Ashley Nicole Gaffney, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Linda Denise Hamilton-Ragston, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Marta L. Hudson, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Rhonda F. Janosec, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Phernando Marcquel King, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Gina Lynn Lee, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Duvy Laria Mendez, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Rochan Denois Morgan Jr., Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to change status of Gregory Hollis Price, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Juvenile to accept the resignation of Justin Reickenbacker, Juvenile Supervision Officer, effective June 16, 2015. Eligible for re-hire.[15.40 hours or balance vacation; 11.75 hours or balance compensatory.]

Request of Juvenile to change status of Miressia Steele, Juvenile Supervision Officer, from part time to full time as replacement for Jamie Paras, effective June 20, 2015.

Request of Juvenile to change status of Kenesha L. Walls, Juvenile Supervision Officer – Sub, due to re-classification, effective June 20, 2015.

Request of Library to place Carl Smith, Reference Librarian, on payroll as replacement for Heather Kramer, effective July 20, 2015.

Request of Risk Management to accept the resignation of Richard Woychesin, Assistant Safety Officer, effective June 22, 2015. [40.04 hours or balance vacation.]

Request of Sheriff to change status of Charlotte Allen, Temporary Data Clerk, from Temp to Regular, effective June 20, 2015.

Request of Sheriff to increase salary of Brandon Bartoskewitz, Deputy Patrol, due to STEP Increase, effective June 20, 2015.

Request of Sheriff to discharge Nathan Bohm, Officer Civilian Detention, effective June 12, 2015. [21.56 hours or balance vacation; 42.38 hours or balance compensatory; 16.00 hours or balance holiday.]

Request of Sheriff to change status of Charron Cales, Temporary Data Clerk, from Temp to Regular, effective June 20, 2015.

Request of Sheriff to increase salary of Jacob Eisenmenger, Deputy Patrol, due to STEP Increase, effective June 20, 2015.

Request of Sheriff to change status of Gabrielle Gomez, Temporary Data Clerk, from Temp to Regular, effective June 20, 2015.

Request of Sheriff to increase salary of Joshua Hilado, Deputy Patrol, due to STEP Increase, effective June 20, 2015.

Request of Sheriff to change status of Joseph Newman, Temporary Data Clerk, from Temp to Regular, effective June 20, 2015.

Request of Sheriff to change status of Jehan Rizk, Temporary Data Clerk, from Temp to Regular, effective June 20, 2015.

Request of Sheriff to demote James Russell, Clerk IV-Recruiting, due to voluntary demotion as replacement for Richard Needham, effective July 4, 2015.

Request of Sheriff to place Lucille Saah, Officer Civilian Detention, on payroll as replacement for Nathan Bohm, effective June 20, 2015.

Request of Sheriff to change status of George Shackelford Jr., Temporary Data Clerk, from Temp to Regular, effective June 20, 2015.

Request of Sheriff to accept the resignation of Shelby Steinke, Officer Civilian Detention, effective June 30, 2015. [33.88 hours or balance vacation; 77.30 hours or balance compensatory; 32.00 hours or balance holiday.]

Request of Sheriff to accept the resignation of Brandon Walters, Deputy Detention, effective June 30, 2015. [83.16 hours or balance vacation; 101.38 hours or balance compensatory; 72.00 hours or balance holiday.]

Request of Tax Assessor to place Sarah E. Taras, Deputy Specialist I, on payroll as replacement for Marcos Tavares, effective June 29, 2015.

Request of Elections to rescind PCRFB approved June 16, 2015 of Margaret Bellamy, Voter Clerk, effective June 20, 2015.

Request of Sheriff to accept the retirement of Holly Scott Wallis, Dispatcher, effective July 31, 2015. [74.70 hours or balance vacation; 136.26 hours or balance compensatory.]

- H1. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 13082 Coon Massey Road, Conroe, Texas 77306.
- H2. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 23530 Cardinal Dr., Hockley, Texas 77447.
- H3. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 18333 Split Oak Circle, New Caney, Texas 77357.
- H4. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 27439 Shady Hills Landing, Spring, Texas 77386.
- H5. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 29918 Roberts Trail, Magnolia, Texas 77354.
- H6. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 11350 Creek Drive, Cleveland, Texas 77328.

SHERIFF – AGENDA ITEM 9I1

- II. REQUEST APPROVED to increase the budget lines in the Sheriff's Forfeiture Budget, 5604 as follows:
 - 5604.437230 \$250,000.00
 - 5604.7570 \$250,000.00

COUNTY ATTORNEY – MENTAL HEALTH TREATMENT FACILITY – AGENDA ITEMS 9J1-3

- J1. MINUTES ACCEPTED of the May 19, 2015 Montgomery County Mental Health Treatment Facility Advisory Board Meeting.
- J2. QUARTERLY PERFORMANCE INDICATOR REPORT ACCEPTED for May 2015 as recommended by Montgomery County Mental Health Treatment Facility Advisory Board.
- J3. SIX REVISED POLICIES AND PROCEDURES ACCEPTED as a part of the management plan recommended for approval by the MCMHTF Advisory Board as follows:
 - Communication (Patient) (Version 3)
 - Drug Shortages (Version 3)
 - Formulary (Version 3)
 - Look-Alike/Sound Alike Medication (Version 4)
 - Procurement and Receiving Drugs (Version 3)
 - Sentinel Event (Version 3)

DISTRICT CLERK – AGENDA ITEM 9K1

- K1. DEPUTATION APPROVED for the following:
 - a. Michelle Meurer, Deputy District Clerk.

As per Deputation on file.

CONSTABLE PRECINCT 3 – AGENDA ITEM 9L1

- L1. DONATION ACCEPTED from The Montgomery County Fair Association, in the amount of \$500.00. Funds are to be placed into line item 7390 of budget 5531. Check has been forwarded to Auditor for further processing.

EMERGENCY MANAGEMENT – AGENDA ITEM 9M1

- M1. REQUEST APPROVED to retire 21 4.5 50 SCBA 60 Carbon Cylinder with case from Inventory. These were purchased with SHSP Pre-2004 UASI Grant Funds in the amount of \$63,453.39 (\$3,021.59 each). There is not enough documentation to prove which items were exclusively purchased with grant fund due to no original tagging and/or replacements added throughout the years.

COUNTY JUDGE – AGENDA ITEMS 9N1-2

- N1. PROCUREMENT ADVISORY SERVICES AGREEMENT APPROVED between Montgomery County and Gilbert Jalomo. County Judge is authorized to execute the agreement. This is to be funded with Contingency.
- N2. PROPOSED OPERATING BUDGET ACKNOWLEDGED AND ACCEPTED for 2016 from the Montgomery Central Appraisal District.

Motion carried.

END OF CONSENT AGENDA

CITIZENS – AGENDA ITEM 10

Shannon Hill addressed the court regarding the medical treatment of animals at the Montgomery County Animal Shelter and fostering practices.

Lisa Hill also addressed the court with her concerns about the Animal Shelter.

Katy Henderson addressed the court regarding the ventilation system at the Animal Shelter.

John Nicks addressed the court regarding placing a road bond on the November 2015 ballot.

John Wertz addressed the court regarding updates on the following items: revenue stream of county roads compared to similar expenses, new committee to address pressing transportation issues, and decision analysis to prioritize projects.

Walter Boyd addressed the court on various topics.

Kenneth Sigford asked to speak to the Judge after court.

AGENDA ITEM 11A - CONSIDER AND ACCEPT THE RESIGNATION OF LONE STAR GROUNDWATER CONSERVATION DISTRICT BOARD MEMBER SAM W. BAKER AND APPOINT J.J. HOLLIE WAS DEFERRED.

5. FUNDS APPROVED – REGISTRATION COSTS – JUSTICE OF THE PEACE PRECINCT 3

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve funds in the amount of \$150.00 from the Juvenile Case Manager Funds to cover registration costs for the Juvenile Case Manager to attend the Legislative Update. Motion carried.

6. ADJUSTMENT NOTICE APPROVED – 2013 UASI GRANT – EMERGENCY MANAGEMENT

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the 2013 UASI Grant Adjustment Notice and authorize County Judge to sign the agreement. The

projects were completed for less than anticipated and this will de-obligate \$19,926.38 of unused funds. Motion carried.

7. REQUEST APPROVED – POSITION CHANGES – SHERIFF

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the following position changes:

- Close Position 5601-7800-700 (Investigator Crime Scene)
- Open Position 5601-7800-500 (Investigator Crime Scene)
- Transfer all funding association with 5601-7800-700 to 5601-7800-500.

This is due to change in temporary and part-time position classifications. Motion carried.

8. REQUEST APPROVED – HAZARD PAY STIPEND – SHERIFF

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve adding a Hazard Pay Stipend of \$2,700.00 annually to position 5601-6102-1, Patrol Lieutenant. Funding for the stipend will come from the Sheriff's Funding line 5601-9999-999 and will not increase the current salary structure. Motion carried.

9. FUNDS APPROVED – TYLER ODYSSEY INTEGRATED JUSTICE SYSTEM – COUNTY CLERK

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the use of funds from the County Clerks Records Management in the amount not to exceed \$419,120.00 for the County Clerk's estimated portion of software and hardware costs related to the Tyler Odyssey Integrated Justice System. After discussion the motion was amended to raise the amount not to exceed to \$431,290.00. Motion carried.

10. PURCHASE APPROVED – NEW VEHICLE – CONSTABLE PRECINCT 3

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the purchase of one new fully equipped patrol vehicle in the amount of \$43,100.00. This vehicle will be assigned to a recently vacated position which included a vehicle stipend and will be funded with contingency. Motion carried.

11. RESOLUTION AND ORDER APPROVED – NEW MASTER PLAN – LONE STAR EXECUTIVE AIRPORT

Motion by Commissioner Riley, seconded by Commissioner Clark, to authorize participation with Texas Department of Transportation in creation of New Master Plan for the Lone Star Executive Airport. County Judge is also authorized to execute and sign all related contracts and agreements. Motion carried.

12. REQUEST APPROVED – DISTRICT/COUNTY COURT TECHNOLOGY FUND – OFFICE OF COURT ADMINISTRATION

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the use of \$12,000.00 from the District/County Court Technology Fund (Fund 241) for completion of multiple projects associated with Criminal E-filing and Online Indigent Defense. Motion carried.

13. AGREEMENT APPROVED – JOINT ELECTION – ELECTIONS

Motion by Commissioner Clark, seconded by Commissioner Riley, to approve a Joint Election Agreement between the County and various political entities for the November 3, 2015 Election for the purpose of sharing polling locations, voting equipment, election officials, and the related cost. Motion carried.

14. AUDIT ACCEPTED – FAILURE TO APPEAR PROCESS AND PROCEDURES – COUNTY AUDITOR

Motion by Commissioner Clark, seconded by Commissioner Riley, to accept the audit of Failure to Appear (FTA) Process and Procedures. There is a Budgetary Shortage of \$4,817.00 estimated and Contingency will be used to fund that. The Auditor has also recommended the Courts imposing a \$30.00 Failure to Appear fee consistently whenever those services have been utilized. The fee has not been imposed consistently from court to court and the County is assessed the fee for the service whether they collect it or not. The auditor also mentioned a change in practice to collect the fee upfront to alleviate the problems with partial payments. The Office of Court Administration stated that judges use their discretion to waive fees based on indigence so it has been recommended to assess the fee at the front end of the business process then waive it later if the defendant is declared indigent. This allows the preservation of the Judge's discretion based on indigence as well as complies with statutes. Motion carried.

15. VEHICLE PURCHASE APPROVED – ANIMAL CONTROL/PRECINCT 4

Motion by Commissioner Clark, seconded by Commissioner Riley, to approve the purchase of eight 2015 Chevrolet 1500 Silverado 4x2 Crew Cab LWB CC15743 from Caldwell Country Chevrolet through the Interlocal Agreement with BuyBoard Contract #430-13, in the total amount of \$235,400.00 with financing to follow. Motion carried.

AGENDA ITEM 22A – CONSIDER AND APPROVE INTERLOCAL AGREEMENT BY AND BETWEEN THE COUNTY AND THE MONTGOMERY COUNTY TOLL ROAD AUTHORITY WAS DEFERRED.

AGENDA ITEM 23A1 – CONSIDER AND APPROVE ORDER AUTHORIZING TRI-PARTY AGREEMENT FOR DEDICATION OF RIGHT OF WAY, RELOCATION OF UTILITIES AND ABANDONMENT OF EASEMENT WAS DEFERRED.

COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE FOLLOWING:

AGENDA ITEM 24A1: CONSIDER AND APPROVE PATIAL REVISION TO RESTRICTED RESERVES A AND B OF THE WOODLANDS TRADE CENTER SECTION 6, TO BE KNOWN AS THE WOODLANDS TRADE CENTER SECTION 9.

THERE BEING NO COMMENTS FROM THE PUBLIC, THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED.

16. FINAL PLAT APPROVED – THE WOODLANDS TRADE CENTER SECTION 9 – PUBLIC HEARING – COUNTY ENGINEER – PRECINCT 4

Motion by Commissioner Clark, seconded by Commissioner Riley, to approve the Final Plat for The Woodlands Trade Center, Section 9; 8.920 acres; George Taylor Survey. Motion carried.

17. POSITION CHANGES APPROVED – COMMISSIONER PRECINCT 1

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the following position changes:

- Close Positions:
 - 612-4030-700 (Part-time Clerk)
 - 612-4030-701 (Part-time Clerk)
 - 612-4030-702 (Part-time Clerk)
 - 612-4030-703 (Part-time Clerk)

- Open Positions:
 - 612-4030-500 (Part-time Clerk)
 - 612-4030-501 (Part-time Clerk)
 - 612-4030-502 (Part-time Clerk)
 - 612-4030-503 (Part-time Clerk)
- Transfer the following salaries:
 - \$4,171.25 from 612-4030-700 to 612-4030-500.
 - \$4,171.25 from 612-4030-701 to 612-4030-501.
 - \$4,171.25 from 612-4030-702 to 612-4030-502.
 - \$4,171.25 from 612-4030-703 to 612-4030-503.
- Transfer the following funds:
 - \$820.75 (Plus Benefits) from Line Item 612-7340 to Position 612-4030-500.
 - \$820.75 (Plus Benefits) from Line Item 612-7340 to Position 612-4030-501.
 - \$820.75 (Plus Benefits) from Line Item 612-7340 to Position 612-4030-502.
 - \$820.75 (Plus Benefits) from Line Item 612-7340 to Position 612-4030-503.

This should be funded from 612-7340 and effective July 4, 2015. Motion carried.

18. PAYMENT APPROVED – COMPENSATORY TIME – COMMISSIONER PRECINCT 2

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve payment to employee 613-4810-05 for 100 hours of comp time at \$22.11 an hour for a total of \$2,211.00. No additional funds are required. Motion carried.

19. POSITION APPROVED – COMMISSIONER PRECINCT 4

POSITION CHANGE APPROVED – COMMISSIONER PRECINCT 4

Motion by Commissioner Clark, seconded by Commissioner Riley, to approve the following:

- Open Position 615-3101-700 (Mosquito Driver)
- Transfer \$6,600.00 from Position 615-8316-1 (Coordinator II – Facilities) to Position 615-3101-700 (Mosquito Driver)
- Transfer \$35,028.24 from Position 615-3201-1 (Operator 1) to Position 615-3202-4 (Operator 2)
- Close Position 615-3201-1 (Operator 1)
- Open Position 615-3202-4 (Operator 2)

This will not affect the salary budget. Motion carried.

THE COURT RECESSED FOR SESSION OF THE MONTGOMERY COUNTY TOLL ROAD AUTHORITY.

20. ORDER APPROVED – TOLL ROAD COLLECTIONS – MONTGOMERY COUNTY TOLL ROAD AUTHORITY

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the Toll Road Collections Contract with Linebarger, Goggan, Blair & Sampson and authorize the Chairman to execute the contract. Motion carried.

AGENDA ITEM 27B – CONSIDER AND APPROVE FIRST AMENDMENT TO INTERLOCAL AGREEMENT FOR TOLLING SERVICES WAS DEFERRED.

21. RESOLUTION AND ORDER APPROVED – FEES – MONTGOMERY COUNTY TOLL ROAD AUTHORITY