

COMMISSIONERS COURT DOCKET  
 August 25, 2015  
 REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 25<sup>th</sup> day of August, 2015, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY Sheriff Tommy Gage.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

2. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the Minutes from Regular Session of Commissioners Court dated August 11, 2015. Motion carried.

AGENDA ITEM 8D24 – APPROVE THE AWARD FOR BULK ROAD MATERIAL WAS DEFERRED.

AGENDA ITEM 8F4a – CONSIDER AND APPROVE A REQUEST FROM CENTERPOINT ENERGY, GAS FACILITIES, TO INSTALL A 4 INCH GAS LINE WITHIN THE RIGHT OF WAY OF GLEN LOCH DRIVE SHOULD HAVE BEEN CONSIDER AND APPROVE FINAL PLAT OF WOODRIDGE FOREST, SECTION 7 DUE TO MISPRINT ON AGENA THIS ITEM WAS DEFERRED.

3. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 8A-M

Motion by Commissioner Riley, seconded by Commissioner Meador, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda, with the exception of Agenda Items 8D24 and 8F4a which were deferred, as follows:

COUNTY AUDITOR – AGENDA ITEMS 8A1-2

A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.

A2. BUDGET AMENDMENTS FY2015 APPROVED:

- a. Various: To fund STEP increases throughout FY2015 and allocate revenue.
- b. 221<sup>st</sup> District Court: To adjust line items.
- c. 284<sup>th</sup> District Court: To transfer funds for VPN token.
- d. Airport Maintenance: To allocate M13/08.11.15.
- e. Commissioner Precinct 1: To adjust line items.
- f. Commissioner Precinct 2: To adjust line items.
- g. Commissioner Precinct 3: To allocate revenue and adjust line items.
- h. Commissioner Precinct 4: To recognize and allocate revenue and adjust line items.
- i. Constable Precinct 1: To recognize and allocate revenue and to budget SJRA.
- j. Constable Precinct 3: To allocate revenue and adjust line items.
- k. Constable Precinct 4: To recognize and allocate revenue.
- l. Constable Precinct 5: To fund newly equipped patrol vehicle for a recently vacated position that gave up vehicle stipend as approved M11/07.27.15.
- m. County Attorney: To adjust line items.
- n. County Clerk: To adjust line items.
- o. Court Reporter Service Fund: To recognize and allocate revenue.
- p. Courthouse Security: To fund DVR Equipment for Courthouse Security.
- q. Debt Services: To adjust line items.
- r. District Attorney: To transfer funds for VPN token, fund early purchase of furniture and equipment awarded during FY16 Budget Workshops as approved M11/08.11.15, and allocate revenue.
- s. District Clerk: To adjust line items.
- t. Drug Court: To recognize and allocate revenue for July 2015 (MRT Books).
- u. DWI Court: To recognize and allocate revenue for July 2015 (MRT Books).
- v. Emergency Management: To adjust line items.
- w. Extension Agents: To fund building material for new top for island.
- x. Juvenile: To adjust line items, allocate NSLP revenue Carryover for the 2015-2016 school year M14/08.11.15, and adjust budget for Juvenile Case Manager Fund for the remainder of FY 2015.
- y. MCCD: To adjust line items.

- z. Memorial Library: To recognize and allocate revenue for the General Gift Account and the Genealogy/Ron Jackson Gift Account.
- aa. Purchasing: To transfer funds for VPN token and adjust line items.
- bb. Records Management County: To recognize and allocate revenue.
- cc. Sheriff: To allocate revenue, adjust line items, and allocate revenue from USM for Corley Facility.
- dd. Sheriff-Auto Theft: To adjust line items.
- ee. Sheriff's Commissary: To recognize and allocate revenue for M4/08.11.15.
- ff. Sheriff-Homeland Security-ICE: To de-obligate S.O. ICE contract funds M4/08.11.15 and adjust line items.
- gg. Sheriff-Jail: To adjust restricted lines.
- hh. Sheriff-OCDETF-Crystal Taco: To de-obligate remaining funds for OCDETF-Crystal Taco Contract M4/08.11.15.
- ii. Sheriff-Town Center Sub Unit: To adjust budget for remainder of FY 2015.
- jj. Tax Assessor/Collector: To adjust line items.

TREASURER – AGENDA ITEMS 8B1-2

- B1. PLEDGES AND/OR RELEASES OF COLLATERAL APPROVED for week ending 08/14/15.
- B2. STATEMENT OF BALANCES APPROVED for July 2015.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 8C1-2

- C1. MONTHLY TAX COLLECTIONS REPORT ACCEPTED for month ending July 31, 2015.
- C2. SURETY BOND ACKNOWLEDGED AND ACCEPTED for Kroger Texas L.P. Bond number is 2196213 in the amount of \$275,000.00. Montgomery County has no responsibility for payment of this bond.

PURCHASING – AGENDA ITEMS 8D1-24

- D1. BONDS APPROVED from Huffco Services, Inc., in the amount of \$2,316,635.00 for Montgomery County Lone Star Executive Airport Federal Inspection Station for Lone Star Executive Airport.
- D2. REQUEST APPROVED to utilize the contract for Vehicles/Heavy Duty Trucks, Options/Repairs, Service and Labor through Interlocal Agreement with BuyBoard contract #430-13 and the purchase of one 2015 Chevrolet Crew Cab Short Box LS in the amount of \$29,792.85 from Gunn Chevrolet, LTD for Precinct 1.
- D3. REQUEST APPROVED to utilize the contract for Grounds Maintenance Equipment, Irrigation Parts, Supplies and Installation through Interlocal Agreement with BuyBoard, contract #447-14 from Kubota Tractor Corporation for Various Departments.

- D4. CHANGE ORDER NO. 5 APPROVED to Willow City Sign and Rail, Inc. for Guardrail Installation and/or Repair for cancelation of month to month, effective 08/25/15 for Various Precincts.
- D5. CHANGE ORDER NO. 8 APPROVED to Edward R. Bailey Jr., dba Montgomery County Printers for printing of letterhead stationery, envelopes, and business cards to add additional miscellaneous items to existing contract for Various Departments.
- D6. REQUEST APPROVED to utilize the contract for Products and Related Services with Texas Department of Information Resources (DIR) from iCaught Incorporated through the DIR Contract #DIR-TSO-2529 effective 08/25/15 through 02/19/16 with two (2) one (1) year renewal options for Various Departments. Local Government Code §271.083 (b).
- D7. ADVERTISING APPROVED for RFP Lease and Development of +/- 1.764 acres of property for Lone Star Executive Airport.
- D8. RENEWAL APPROVED for Parking Lot(s) Layout and Striping between Montgomery County and Texas Lone Star Pavement Services for an additional one year term for Various Departments.
- D9. RENEWAL APPROVED for Parking Lot(s) Layout and Striping between Montgomery County and Stripes and Stops Company, Inc. for an additional one year term for Various Departments.
- D10. RENEWAL APPROVED for Single Family Housing Replacement Program between Montgomery County and American Homestar Corporation for an additional one year term for MCCD.
- D11. RENEWAL APPROVED for Products and Related Services though Texas DIR Contract #DIR-SDD-1934 between Montgomery County and Austin Ribbon and Computer Supplies, Inc. for an additional one year term for Various Departments.
- D12. RENEWAL APPROVED for Unmanned Aerial Vehicle System between Montgomery County and Aeryon Labs, Inc. for an additional one year term for Emergency Management/Sheriff's Office.
- D13. RENEWAL APPROVED for Legal Advertising between Montgomery County and 1013 Star Communications, LLC dba Houston Community Newspapers for an additional one year term for Various Departments.
- D14. RENEWAL APPROVED for Vehicle Transmission Rebuilds between Montgomery County and Cypress Creek Automotive Services, Inc. dba A Plus Transmission Specialists for an additional one year term for Various Departments.
- D15. REQUEST APPROVED to declare Miscellaneous Item(s) as salvage for Various Departments.
- D16. PROPOSAL APPROVED for Engineering Services for traffic signal design and conceptual roadway drawings for Branch Crossing Drive at Terramont Drive from Brown and Gay Engineers, Inc., in the amount of \$32,000.00 for Precinct 3.
- D17. CHANGE ORDER NO. 1 APPROVED to Great Southern Stabilized, LLC for Emergency Repairs for Main Street in Patton Village for an increase in quantity of Cement Stabilized Sand from 1200 tons to 1700 tons for an additional amount of \$11,485.00. Previous amount was \$27,564.00 and the new amount is \$39,049.00 for Precinct 4.

- D18. RENEWAL APPROVED for Tires and Tubes between Montgomery County and Bridgestone Americas, Inc. dba GCR Tires and Service for an additional one year term for Various Departments.
- D19. RENEWAL APPROVED for Tires and Tubes between Montgomery County and American Tire Distributors, Inc. dba Gray's Wholesale Tire for an additional one year term for Various Departments.
- D20. RENEWAL APPROVED for Credit Card Payment Services between Montgomery County and Official Payments Corporation on a month to month basis effective 08/21/15 for Various Departments.
- D21. BONDS APPROVED from Lexton Construction, LLC, in the amount of \$709,145.25 for Woodlands Intersection Improvements for Precinct 3.
- D22. REQUEST APPROVED to utilize the contract for Grounds Maintenance with Related Equipment, Accessories, and Supplies through the Interlocal Agreement with NJPA Contract #070313-KBA and the purchase of one (1) Kubota Tractor with options in the amount of \$13,439.60 from Kubota Tractor Corporation for Constable Precinct 5.
- D23. CONTRACT AWARDED for project 2015-0043 to Willow City Sign and Rail, Inc. for Guardrail Materials, Installation and Repair for Various Departments.

AGENDA ITEM 8D24 – APPROVE THE AWARD FOR BULK ROAD MATERIAL WAS DEFERRED.

COMMISSIONERS – AGENDA ITEM 8E1

E1. PRECINCT 4

- a. USE AGREEMENT APPROVED with Texas Rippers Baseball Powered by Marucci, 7U-13U Teams to use the baseball fields at Bull Sallas Park for practices as scheduled by EMCSA through December 31, 2015.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 8F1-4

F1. PRECINCT 1

- a. REQUEST APPROVED from Suddenlink Communications to install coaxial cable within the right of way of Rose Road.

F2. PRECINCT 2

- a. REQUEST APPROVED from Centerpoint Energy, Gas Facilities to install a 6 inch gas pipe within the right of way of Kuykendahl Road.
- b. REQUEST APPROVED from Woodland Oaks Utility to install an 8 inch sanitary force main within the right of way of Honea Egypt.
- c. FINAL PLAT APPROVED of Deer Lake Substation, Section 2; 0.828 acres; Alfred Dutcher Survey, A-167.
- d. FINAL PLAT APPROVED of Woodforest, Section 55; 32.15 acres; Archibald Hodge Survey, A-18 and James Hodge Survey A-19.

F3. PRECINCT 3

- a. REQUEST APPROVED from Centerpoint Energy to install an 8 inch gas line within the right of way of Northgrove Parkway.

- b. REQUEST APPROVED from Montgomery County MUD No. 46 to install a water and storm line within the right of way of Sawdust Road and Grogan's Mill.
- c. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Harmony Landing due to completion of the one year maintenance period; total length of roads 2,342.45 linear feet and bond is released.
- d. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Harmony Springs; total length of roads 6,480.77 linear feet, effective August 25, 2015.
- e. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Harmony Central, Section 2; total length of road 4,264.47 linear feet, effective August 25, 2015.
- f. FINAL PLAT APPROVED of Woodland Pines; 1.0452 acres; Charles Eisterwall Survey, A-191.
- g. REQUEST APPROVED from Level 3 to install an innerduct and fiber line within the right of way of Technology Forest Boulevard.
- h. REQUEST APPROVED from Centerpoint Energy, Gas Facilities, to install a 4 inch gas line within the right of way of Glen Loch Drive.

F4. PRECINCT 4

AGENDA ITEM 8F4a – CONSIDER AND APPROVE A REQUEST FROM CENTERPOINT ENERGY, GAS FACILITIES, TO INSTALL A 4 INCH GAS LINE WITHIN THE RIGHT OF WAY OF GLEN LOCH DRIVE SHOULD HAVE BEEN CONSIDER AND APPROVE FINAL PLAT OF WOODRIDGE FOREST, SECTION 7 DUE TO MISPRINT ON AGENA THIS ITEM WAS DEFERRED.

HUMAN RESOURCES – AGENDA ITEM 8G1

G1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of 221<sup>st</sup> District Court to promote Natalie Stelly, Court Administrator, as replacement for Jennifer Wade, effective August 31, 2015.

Request of 221<sup>st</sup> District Court to remove Jennifer Wade, Court Administrator, from payroll, effective August 14, 2015. [61.69 hours or balance vacation.]

Request of 221<sup>st</sup> District Court to promote Tonnie Whitney, Court Coordinator, as replacement for Natalie Stelly, effective August 31, 2015.

Request of Custodial to place Alexa L. Lopez, Custodian, on payroll, effective August 24, 2015.

Request of Building Maintenance to place Kima Scarborough, Admin Assistant I, on payroll as replacement for Carey Berlehner, effective August 10, 2015.

Request of Commissioner Precinct 1 to place Ricky L. Getzie, Operator III, on payroll as replacement for Christopher Lanning, effective August 24, 2015.

Request of Commissioner Precinct 2 to increase salary of James Scott Jackson, Operator I, due to job re-evaluation, effective August 15, 2015.

Request of County Auditor to accept the resignation of Melonie Rice, Part-time Clerk, effective August 20, 2015. [No benefits due.]

Request of County Clerk to transfer Hollie Greene, Clerk II, from District Clerk to County Clerk, as replacement for Jana Farrell, effective August 22, 2015.

Request of District Attorney to increase salary of Brent David Chapell, Attorney I, due to position change, effective August 17, 2015.

Request of District Attorney to promote, Victoria Elizabeth Chavez, Legal Assistant II, as replacement for Tonnie Machelles Whitney, effective August 31, 2015.

Request of District Attorney to promote Michael R. Holley, Chief Prosecutor, as replacement for Mary Nan Huffman, effective August 17, 2015.

Request of District Attorney to increase salary of Mary Nan Huffman, Chief Prosecutor, due to New position approved in Commissioners Court, effective August 17, 2015.

Request of District Attorney to increase salary of Jennifer Helena Jordan, Attorney II, due to position change as replacement for Michael R. Holley, effective August 17, 2015.

Request of District Attorney to place Neel Kapur, Attorney I, on payroll as replacement for Brent David Chapell, effective August 17, 2015.

Request of District Attorney to increase salary of Jacquelyn Rodriguez, Legal Assistant I, due to position change as replacement for Victoria Elizabeth Chavez, effective August 31, 2015.

Request of District Attorney to promote Philip Andrew Teissier, Attorney II, as replacement for Jennifer Helena Jordan, effective August 17, 2015.

Request of District Clerk to place Brandi Clement, Court Clerk II, on payroll as replacement for Donna Winslett, effective August 10, 2015.

Request of District Clerk to place Emily Dobbs, Part-time Clerk, on payroll as replacement for Michelle Meurer, effective August 11, 2015.

Request of District Clerk to place Brandon Harlan, Part-time Clerk, on payroll as replacement for Thomas Hollingsworth, effective August 17, 2015.

Request of District Clerk to increase salary of Shari Hudson, Court Clerk II, due to completion of probationary period, effective August 14, 2015.

Request of District Clerk to increase salary of Kelsey Padget, Court Clerk II, due to completion of probationary period, effective August 14, 2015.

Request of District Clerk to place Sonya Sanford, Part-time Clerk, on payroll as replacement for Andrew Sumrall, effective August 10, 2015.

Request of District Clerk to promote Paula Day, Elections Manager, as replacement for Lisa Raver, effective August 28, 2015.

Request of Fire Marshal to place Douglas Sanguedolce, Fire Inspector, on payroll as replacement for Teddy L. Smith Jr., effective September 14, 2015.

Request of Forensics to accept the retirement of Sparks Veasey, Director of QA and Special Projects, effective September 3, 2015. [202.65 hours or balance vacation.]

Request of Human Resources to promote Emily Katherine Fain, HR Assist II, as replacement for Tammie Walterbach, effective August 15, 2015.

Request of Human Resources to promote Kathryn L. Flowers, Asst Director HR, as replacement for Rebekah Cooper, effective August 15, 2015.

Request of Human Resources to increase salary of Larry E. McBroom, HR Assit II, due to position change as replacement for Kathy Flowers, effective August 15, 2015.

Request of Human Resources to increase salary of Tammie Rene Walterbach, HR Assist II, due to position change as replacement for Larry E. McBroom, effective August 15, 2015.

Request of Justice of the Peace Precinct 2 to transfer Kelsey M. Fuller, from Juvenile Case Manager to Court Clerk II, as replacement for Kayce M. Morgan, effective August 28, 2015.

Request of Justice of the Peace Precinct 2 to place Amy L. Lardizabal, Juvenile Case Manager, on payroll as replacement for Kelsey Fuller, effective August 31, 2015.

Request of Justice of the Peace Precinct 2 to accept the resignation of Kacie M. Morgan, Court Clerk II, effective August 28, 2015. [27.09 hours or balance vacation.]

Request of Juvenile to increase salary of Juan Jose Aguirre, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Susan Carol Badger, Supervisor-Clinical, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to change status of Sean Coleman, Juvenile Supervision Officer, from Part-time to Full-time as replacement for Thomas Kaden, effective August 29, 2015.

Request of Juvenile to increase salary of Micaella Mona Collier, Counselor, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Joanna Comer, Supervisor-Probation, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Amy Lynn Cullen, Supervisor-Probation, due to approval by Juvenile Board, effective September 26, 2015.

Request of Juvenile to increase salary of Dolores De La Torre, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Kara Lee Evans, Admin Manager I, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Ashley Nicole Gaffney, Juvenile Supervision Officer-JJAEP, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.



Request of Juvenile to increase salary of Pamela Sue Glauser, Clerk III, due to other job duties being assigned, effective August 29, 2015.

Request of Juvenile to increase salary of Erick Demond Hogg, Juvenile Supervision Officer-JJAEP, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to promote Thomas James Kaden, Juvenile Probation Officer, due to transfer as replacement for Edlecia Pierson, effective August 29, 2015.

Request of Juvenile to increase salary of Charles Robert Kaspari, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to transfer Shawn Marie Keith, Counselor, due to status change, effective September 1, 2015.

Request of Juvenile to increase salary of James Edward Lawrence, Shift Supervisor-Juvenile, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Matthew James Miller, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Gilberto Vasquez Pedraza, Juvenile Probation Officer Assistant, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Stefanie Ann Perez, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Jeffery T. Quintanilla, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Jessica Marie Salazar, Clerk III, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Miguel Sanchez, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Ashley Lynn Shell, Counselor, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of John Richard Sutton, Training Coordinator-Juvenile, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Destiny Lynn Swatzel, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Karen Michelle Weeks, Counselor, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Christine Wood, Juvenile Probation Officer, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Carrie Jacobs Yanez, Supervisor-Probation, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Juvenile to increase salary of Maria Elena Zavala, Counselor, due to 3% COLA approved by Commissioners Court, FY 2016, effective September 26, 2015.

Request of Managed Assigned Counsel to place Emily A. Cooper, Case Worker MAC, on payroll as replacement for Andra Symmonds, effective August 24, 2015.

Request of Commissioner Precinct 3 to place Cody White, Driver-Mosquito, on payroll, effective August 10, 2015.

Request of Sheriff to place Daniel Bell, Officer Civilian Detention, on payroll as replacement for Adam Johnson, effective August 15, 2015.

Request of Sheriff to promote Michael Berry Jr., Deputy Patrol District II, effective August 15, 2015.

Request of Sheriff to promote Colton Bird, Deputy-Patrol D3, as replacement for Bryan Flynn, effective August 15, 2015.

Request of Sheriff to promote Joneatta Ann Brown, Deputy-Patrol D6, as replacement for Michael Lee, effective August 15, 2015.

Request of Sheriff to place Jose Campa, Officer Civilian Detention, on payroll as replacement for A. Hernandez, effective August 22, 2015.

Request of Sheriff to promote Kevin Collignon, Deputy-Patrol D1, as replacement for Kristy Wroten, effective August 15, 2015.

Request of Sheriff to place Hannah Garza, Temp Data Clerk, on payroll as replacement for Jehan Rizk, effective August 17, 2015.

Request of Sheriff to place Ashley Harper, Officer Civilian Detention, on payroll as replacement for Bobby Bolden, effective August 22, 2015.

Request of Sheriff to place Karen Hernandez, Officer Civilian Detention on payroll as replacement for Kevin Collignon, effective August 15, 2015.

Request of Sheriff to promote Trent Holcomb, Deputy-Patrol D6 County, as replacement for Jason W. Henson, effective August 15, 2015.

Request of Sheriff to promote Adam Blake Johnson, Deputy-Patrol D6, as replacement for Cody Lowery, effective August 15, 2015.

Request of Sheriff to transfer Michael David Lee, from Deputy-Patrol D6 to Deputy Patrol D4, as replacement for T. Thomas, effective August 15, 2015.

Request of Sheriff to transfer Riaco Leverston, from Deputy -Patrol D5 to Deputy- Patrol D2, as replacement for Catherine Breeding, effective August 15, 2015.

Request of Sheriff to transfer Cody Reid Lowery, From Deputy-Patrol D6 to Deputy Patrol D4, as replacement for William Sharman II, effective August 15, 2015.

Request of Sheriff to promote Ethan Martin, Deputy- Patrol D1, as replacement for Hector Raciel Estrada, effective August 15, 2015.

Request of Sheriff to promote Milton Troy Mosely, Deputy-Patrol D3, effective August 15, 2015.

Request of Sheriff to promote Doyle Logan Pittmon, Deputy-Patrol D6, as replacement for Hector Estrada, effective August 15, 2015.

Request of Sheriff to promote Kelen Ray Powell, Deputy-Patrol D6, as replacement for Lynisse Marshall, effective August 15, 2015.

Request of Sheriff to place Riley Schuster Jr., Officer Civilian Detention, on payroll as replacement for Arielle Mikusek, effective September 5, 2015.

Request of Sheriff to promote Charles Scott Self, Deputy-Patrol D3, effective August 15, 2015.

Request of Sheriff to promote Robert Chase Self, Deputy-Patrol D5, as replacement for Riaco Leverston, effective August 15, 2015.

Request of Sheriff to promote Eveleen Soroko, Deputy-Patrol D1, effective August 15, 2015.

Request of Sheriff to promote Magdalena Strong, Deputy-Patrol D5, effective August 15, 2015.

Request of Sheriff to promote James Dean Traylor, Deputy-Patrol D6, as replacement for Carlos Huante, effective August 15, 2015.

Request of Sheriff to correct certificate pay of Brian Treille, Deputy SWAT, effective August 15, 2015.

Request of Sheriff to promote Justin Kirk Walters, Deputy-Patrol D6, effective August 15, 2015.

Request of Sheriff to place Joy Williams, Dispatcher, on payroll as replacement for James Russell, effective August 22, 2015.

Request of Tax Assessor to increase salary of Eileen Mast, Branch Manager, due to completion of mandated educational requirements, effective August 15, 2015.

Request of Constable Precinct 5 to transfer Jeremy Park, Deputy Constable, from Sheriff to Mag ISD Sub Unit as replacement for Gary Chance, effective August 15, 2015.

Request of Sheriff to promote Timothy Brian Holifield, Sergeant Patrol, from Towncenter to Sheriff as replacement for Jack Valenzuela, effective August 22, 2015.

#### ENVIRONMENTAL HEALTH – AGENDA ITEMS 8H1-2

H1. ORDER APPROVED for demolition on the following property that is abandoned, deemed unsafe, or unlivable:

- 22737 Pinedale Lane, Porter, Texas 77365

The estimated cost is \$8,000.00 and will be funded by CDBG –Precinct 4.

- H2. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 16005 Magnolia Park Conroe, Texas 77306.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 811-3

II. PRECINCT 1

- a. AGREEMENT APPROVED with Bowersox Family Trust to authorize Placement of Improvements within Right of Way of Vintage Oaks Partial Replat No. 1, Block 1, Lots 9 and 10 with the understanding that the improvement cannot restrict traffic or drainage.

I2. PRECINCT 2

- a. AGREEMENT APPROVED with Woodlands Oaks Property Owners Association (Woodlands Oaks POA) to authorize Placement of Improvements within Right of Way at the Main Entrance of Woodland Oaks Subdivision with the understanding that the improvement cannot be used to restrict traffic.
- b. FIRST AMENDMENT TO AGREEMENT APPROVED for the Placement of Improvements within Right of Way of Crest Lake Boulevard with Lake Windcrest Property Owners Association (LWPOA).

I3. PRECINCT 4

- a. ORDER APPROVED to authorize Notice of Public Hearing for Partial Revision to plats known as Lot 2, Tract A, T. Rosner Subdivision to be known as Lopez Corner Section 1. The public hearing regarding Lopez Corner Section 1 Replat to be heard on September 29, 2015. Owners of all lots within 200 feet of the subdivision lots which are the subject of the replat will be provided written notice. The written notice of the Lopez Corner Section 1 Replat along with the "Notice of Public Hearing" will be posted continuously on the Montgomery County website beginning as soon as practicable but no later than 30 days prior to September 29, 2015 and lasting until one day following the public hearing on the replat.
- b. ORDER APPROVED to acknowledge receipt of Check No. 2370 in the amount of \$10.00 from Clinton and Melissa Bonin for lease property described as 1.97 acres of land in the Matilda Wilburn Survey, Abstract 597, also described as Lots D and E, Block 22 of the Wheeldon Subdivision, Precinct No. 4. Check forwarded to Auditor for further processing.
- c. SPECIAL WARRANTY DEEDS ACCEPTED and associated documents relating to Road construction agreement approved 03/25/2015 with Wal-Mart Real Estate Business Trust and Pratap U. Desai dba ABC Holdings for the following properties:
1. Deed with Wal-Mart Real Estate Business Trust: 1.0262 acres in the T. Cartwright Survey, A-652, 0.5442 acres in the T. Cartwright Survey, A-652, 0.4743 acres in the T. Cartwright Survey, A-652.
  2. Deed with Pratap U. Desai dba ABC Holdings: 1.8212 acres in the T. Cartwright Survey, A-652.
- d. SPECIAL WARRANTY DEED ACCEPTED along with bond and associated documents relating to Road Construction (MJI) Agreement approved January 26, 2015 with Valley Ranch Town Center Holdings, LTD for an 11.09 acre

tract of land out of the William Massey Survey, A-387, a 23 square feet tract of land out of the William Smith Survey, A-540, and a 109 square feet tract of land out of the William Massey Survey, A-387.

COUNTY ATTORNEY – AGENDA ITEMS 8J1

- J1. RESOLUTION AND ORDER APPROVED concerning the contract between Montgomery County and the Texas Department of State Health Services to provide forensic hospital services for the term September 1, 2015 through August 31, 2017. Judge Doyal is authorized to execute the agreement on behalf of the County.

DISTRICT CLERK – AGENDA ITEM 8K1

- K1. DEPUTATIONS APPROVED for the following:

- Sonya Sanford
- Brandi Clement
- Emily Dobbs

As per Deputations on file.

EMERGENCY MANAGEMENT – AGENDA ITEM 8L1

- L1. FULLY EXECUTED INTERLOCAL MUTUAL AID AGREEMENT ACKNOWLEDGED between Montgomery County and Harris County. This agreement was approved in Commissioners Court on 04/06/2015.

LONE STAR EXECUTIVE AIRPORT – AGENDA ITEMS 8M1-2

- M1. PARTIAL ASSIGNMENT OF LAND LEASE AGREEMENT WITH CONSENT OF LESSOR APPROVED between KH Aviation, LLC and Jack Huddleston for Building 31 Hangers D,E with each containing 1512 Square feet of land for a total of 3024 square feet located within the Lone Star Executive Airport.
- M2. PARTIAL ASSIGNMENT OF LAND LEASE AGREEMENT WITH CONSENT OF LESSOR APPROVED between Jack Huddleston and Patrick Thyssen for Building 31 Hangers D,E with each containing 1512 Square feet of land for a total of 3024 square feet located within the Lone Star Executive Airport.

Motion carried.

**END OF CONSENT AGENDA**

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4. TRANSFER OF FUNDS APPROVED – RECORDS MANAGEMENT – COUNTY CLERK

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the transfer of funds from the County Clerk's Record Management Fund as follows:

- \$2,200.00 to line item 40311-7419 (Professional Services) to pay for an appraisal on property located at 3565 South Loop 336 E., Conroe, Texas 77302.
- \$9,000.00 to 40311 Pool Position to pay salary and associated benefits for Part-time Regular Employees. This was needed to cover a short fall in FY 2015 Budget.

Motion carried.

AGENDA ITEM 11B – THE COUNTY JUDGE DREW SIX NAMES FROM THE 2014 LIST OF GRAND JURORS TO SERVE ON THE SALARY GRIEVANCE COMMITTEE. THE FOLLOWING NAMES WERE DRAWN:

- PRIMARY:  
ANNA ROLLINS  
ALICIA PIERSON  
ADAM BAKER
- ALTERNATES:  
STELLA O'NEIL  
GUY HANCOCK  
JESSICA EDWARDS

The time for the Grievance Committee Hearing was set for Tuesday, September 1, 2015 at 4:00 p.m.

5. SALARY APPROVED – ELECTED OFFICIALS – COUNTY JUDGE

Motion by Commissioner Noack, seconded by Commissioner Riley, to set all elected officials at their current salary plus 3% percent Cost of living adjustment. Motion carried.

**COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE TAX RATE.**

NO CITIZENS ADDRESSED THE COURT AT THIS TIME.

6. PUBLIC HEARINGS SCHEDULED – DISCUSS AND VOTE ON TAX RATE – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve Wednesday, September 2, 2015 at 9:30 a.m. to vote on the tax rate. Motion carried.

**THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED.**

CITIZENS – AGENDA ITEM 9

NO CITIZENS ADDRESSED THE COURT AT THIS TIME.

7. REQUEST APPROVED – FRIENDS OF CONROE/ CATFISH FESTIVAL – COUNTY JUDGE

Motion by Commissioner Riley, seconded by Commissioner Meador, to approve the request from Friends of Conroe to use County Properties before and during the Catfish Festival as follows:

- Notice of Road Closures beginning Thursday, October 8, 2015 at 5:00 p.m. include Main Street at Davis to Pacific; Thompson from Davis to Metcalf; San Jacinto from Davis to Metcalf; Metcalf from San Jacinto to Pacific; Simonton from Frazier to Pacific and Newton from Davis to Simonton.
- Use of Courthouse Square including Courthouse Steps, Lawn Area, Curbs and Plaza beginning Thursday, October 8, 2015 at 5:00 p.m. through Sunday, October 11, 2015 at 12:00 midnight.
- All vehicles to exit garage on Simonton Street by 3:00 p.m. Friday October 9<sup>th</sup> via Simonton and travel west to San Jacinto and North to Davis.

Motion carried.

8. RESOLUTION APPROVED – THE TEXAS CONFERENCE OF URBAN COUNTIES – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve a Resolution to become a member of the Texas Conference of Urban Counties and express intent to budget and authorize annual dues for the upcoming fiscal year 2016, in the amount of \$14,417.00. Motion carried,

AGENDA ITEM 10D – DISCUSS CREATION OF COMMITTEE TO STUDY VOTING CENTERS.

AMY LECOCQ, VICE PRESIDENT OF VOTER AWARENESS COUNCIL (VAC) ADDRESSED THE COURT ABOUT THE USE OF VOTING CENTERS THAT WOULD ALLOW A VOTER TO VOTE AT ANY POLLING LOCATION ON ELECTION DAY. SHE GAVE A RECOMMENDATION OF WHO WOULD SERVE ON THE COMMITTEE.

JUDGE DOYAL ASKED AMY LECOCQ TO PREPARE A PRESENTATION TO BRING BACK TO COURT.

9. REORGANIZATION AND RENAMING APPROVED – JAIL EXPANSION COMMITTEE – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the reorganization and renaming of the Jail Expansion Committee to the Jail Review Committee. Members will study Jail space needs and potential solutions and bring recommendations to Commissioners Court. The Committee will consist of the following:

- Sheriff Tommy Gage
- Captain Rand Henderson
- Captain David Moore
- County Judge Craig Doyal
- Chief of Staff Jim Fredricks
- Commissioner Precinct 3 James Noack
- County Auditor Phyllis Martin
- District Attorney Brett Ligon
- Director of Court Administration Nathan Jensen
- Director of Purchasing Darlou Zenor

Motion carried.

AGENDA ITEM 10F WAS NOT ON THE AGENDA POSTED BY THE COUNTY CLERK'S OFFICE. IT WAS DEFERRED.

AGENDA ITEM 10G WAS NOT ON THE AGENDA POSTED BY THE COUNTY CLERK'S OFFICE. IT WAS DEFERRED ALSO, BUT THE COURT ALLOWED JOHN ROBUCK WITH BOSC, INC. TO ADDRESS THE COURT CONCERNING THE NOVEMBER 2015 BOND PROGRAM. THE COURT COULD NOT TAKE ACTION SINCE IT WAS DEFERRED.

10. SALARY INCREASE APPROVED – JAIL DETENTION OFFICERS – SHERIFF

Motion by Commissioner Riley, seconded by Commissioner Meador, to approve a salary increase for the Jail Detention Officers effective the first pay period of the 2016 Fiscal Year. The salary and benefits will be funded from the Sheriff's 2016 Budget Award. Detention officers are Civilian positions and the increase has been approved by Human Resources. As per Memo on File. Motion carried.

11. HIRE DATE APPROVED – NEW POSITION – CONSTABLE PRECINCT 4