

COMMISSIONERS COURT DOCKET
October 27, 2015
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 27th day of October, 2015, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY Commissioner Riley

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

2. REQUEST APPROVED – 2 HOUR LUNCH – EMPLOYEES COMMITTEE

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve a 2 hour lunch (11:30-1:30) for County Employees on Thursday, December 10, 2015 to attend the annual County Christmas Luncheon at the Lone Star Convention Center. Motion carried.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the Minutes from Regular Session of Commissioners Court dated October 13, 2015. Motion carried.

AGENDA ITEM 9B3 – CONSIDER AND APPROVE INCREASES POSITIONS AT THE TAX OFFICE WAS MOVED TO THE OPEN AGENDA. SEE MOTION 5 FOR COURT ACTION.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-K

Motion by Commissioner Noack, seconded by Commissioner Riley, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda, with the exception of Agenda Item 9B3 as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-5

- A1. REPORT OF CASH COUNT AND DEPOSIT FINDINGS AND ASSOCIATED CASH COUNT AUDITS MEMOS ACCEPTED for 4Q2015, per list on file.

- A2. VISUAL INSPECTION OF CAPITAL ASSESTS ACCEPTED for the quarter ended September 30, 2015.
- A3. BUDGET AMENDMENTS FY2015 APPROVED:
- a. Various: To adjust restricted lines, fund payroll accrual for FY 2015, transfer funds to cover expenses from transfer of venue, fund STEP departments for payroll accrual FY 2015, return funds to the County that were awarded to Sheriff during FY 2016 Budget Workshops, and adjust line items for payroll accrual.
 - b. 418th DC-Dist Ct Tech Fund: To allocate revenue.
 - c. Animal Control: To correct allocation of Capital Lease Proceeds.
 - d. Commissioner Precinct 1: To fund probationary increase as approved M29/09.29.15.
 - e. Commissioner Precinct 2: To adjust line items.
 - f. Commissioner Precinct 4: To transfer funds and correct allocation of Capital Lease Proceeds.
 - g. Constable Precinct 2: To recognize and allocate revenue.
 - h. Constable Precinct 4: To adjust line items.
 - i. Court Guardianship: To recognize and allocate revenue.
 - j. District Attorney: To fund change of venue as approved M16/10.13.15.
 - k. Drug Court: To recognize and allocate program fees for Drug Court.
 - l. Extension Agents: To adjust line items and allocate revenue as approved M14/10.12.09.
 - m. Justice Court Technology Fund: To fund Xerox copy invoices for Justice of the Peace Precinct 1 as approved M4/10.13.15 (Open Agenda Item 9A4).
 - n. Justice of the Peace Precinct 5: To adjust line items.
 - o. Juvenile –ALT ED PRG-P/16: To adjust line items.
 - p. MCCD-CDBG/\$2,244,177-Year 17: To adjust line items.
 - q. Memorial Library: To recognize and allocate revenue for the General Gift Account.
 - r. Non-Departmental: To adjust line items, adjust restricted line items, allocate revenue, and allocate restricted line items.
 - s. Sheriff: To adjust line items.
 - t. Urban Counties Techshare Prg: To recognize and allocate Urban Counties Techshare Program Grant as approved M12/04.21.15.
- A4. BUDGET AMENDMENTS FY2016 APPROVED:
- a. Adult Probation: To set up FY16 Budget.

- b. Civic Center Complex: To transfer funds for 2 VPN tokens.
- c. Commissioner Precinct 1: To fund probationary increase as approved M29/09.29.15.
- d. Commissioner Precinct 3: To adjust line items.
- e. Constable Precinct 2: To recognize and allocate revenue.
- f. Constable Precinct 3: To transfer funds for 2 VPN tokens.
- g. Constable Precinct 3-MUD 94: To establish budget lines per Interlocal Agreement M44/02.13.12.
- h. Constable Precinct 4: To fund two position upgrades and one new deputy in Constable Precinct 4 as approved M31/09.29.15 and recognize and allocate revenue.
- i. Court Guardianship: To recognize and allocate revenue.
- j. District Attorney: To transfer funds for 2 VPN Tokens and establish 2016 budget.
- k. Fire Marshal: To transfer funds for VPN tokens.
- l. Juvenile-State Aid-A/16: To adjust line items for FY16 cell phone allowance.
- m. Non-Departmental: To allocate restricted line items.
- n. Sheriff: To adjust line items.
- o. Sheriff Commissary: To transfer funds for staff for the Sheriff Commissary for FY2016.

A5. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9B1-5

- B1. TAX COLLECTION FEES ACCEPTED for FY 2016 as \$203,111.68; Revenue Budget Line Item 110.43415.
- B2. 2015 CONSOLIDATED TAXROLL APPROVED for Montgomery County and the taxing jurisdictions collected by the County as certified by the Tax Assessor-Collector.
- B3. AGENDA ITEM 9B3 – CONSIDER AND APPROVED INCREASES TO THE FOLLOWING POSITIONS WAS MOVED TO THE OPEN AGENDA. SEE MOTION 5 FOR COURT ACTION.
- B4. AMENDED WEBDEALER OPERATOR AGREEMENT APPROVED. The amended agreement contains a corrected exhibit that confirms the only authority being delegated to deputies is limited to duties identified in the agreement. This was previously approved by Commissioners Court September 29, 2015.
- B5. MONTHLY TAX COLLECTION REPORT ACCEPTED for the month ending September 30, 2015.

PURCHASING – AGENDA ITEMS 9C1-20

- C1. CHANGE ORDER NO. 1 APPROVED to Pavers Supply Company, PO #2015481, for bulk road materials to remove item no. 008 TY PB GR 4 SAC-B Aggregate Pre-Coated Effective 09/23/15 for Various Precincts.
- C2. PURCHASE APPROVED of one (1) 2016 Chevrolet Tahoe PPV CC15706 from Caldwell County through the Interlocal Agreement with BuyBoard Contract #430-13 in the amount of \$34,960.00 as authorized by Local Government Code §271.102 for Precinct 2.
- C3. EXEMPTION GRANTED for Sole Source for Digital Platform for Mobile Apps (hoopla™) from Midwest Tape, LLC as authorized by Local Government Code §262.024 (a) (7) (A) for Library.
- C4. REQUEST APPROVED to utilize the contract for HVAC Equipment, Installation, service and related products from Trane Co. through distributor Hunton Distribution Group through the Interlocal Agreement with Region 4 Education Service Center/TCPN Contract #R150502 as authorized by Local Government Code §271.102 for Various Departments.
- C5. REQUEST APPROVED to utilize the contract for Electronic Monitoring Equipment and Services from Sentinel Offender Services, LLC through the Interlocal Agreement with Harris County Contract #12/0047 as authorized by Local Government Code §271.102 for Various Departments.
- C6. REQUEST APPROVED to utilize the contract for Building Controls from Automated Logic Contracting Services, LLC through the Interlocal Agreement with Choice Facility Partners, a division of Harris County Department of Education (HCDE) Contract 3 11/039JC as authorized by Local Government Code §271.102 for Various Departments.
- C7. REQUEST APPROVED to reject permission to advertise for RFP-Forensics Lab Solution Needs Assessment Project 2015-0037 previously approved in Commissioners Court 06/16/15 for Various Departments.
- C8. ADVERTISING APPROVED for Automotive and Heavy Truck Body Repair Service for Risk Management.
- C9. ADVERTISING APPROVED for RFP-Feasibility Study Residential Treatment Facility for Substance Abuse for MCCD.
- C10. RENEWAL APPROVED with Texas Grease Acquisitions, LLC dba A-Affordable Vacuum Service for Pumping out sewer tanks for Sheriff's Office/Jail.
- C11. RENEWAL APPROVED with American Mechanical Services dba AMS of Houston and M. Holland Plumbing for additional plumbing services for Various Departments.
- C12. RENEWAL APPROVED with Gayle Fletcher, DDS, PA for inmate dental service for Sheriff's Office/Jail.
- C13. RENEWAL APPROVED with Century Asphalt, LTD and Pavers Supply Company for crushed concrete for Various Precincts.
- C14. CHANGE ORDER NO. 3 APPROVED to Corrections Software Solutions, LP for probation tracking system software to add security addendum for Adult Probation.
- C15. CHANGE ORDER NO. 14 APPROVED to Williams Brothers Construction Co. for CSJ #3538-01-030 construction of SH 242 DC to provide payment for Modifications to six (6) AZR inlets in the amount of \$7,297.74 for Precinct 2 and 4/(MCTP).

- C16. REQUEST APPROVED to reject and re-advertise project #2016-006, Lease and Development of approximately +/- 1.764 acre parcel of airport property for Conroe North Houston Regional Airport.
- C17. EXEMPTION GRANTED for Professional Service for Non-Residential Services from Psychological Services Center as authorized by Local Government Code §262.024 (a) (4) for Juvenile Department.
- C18. EXEMPTION GRANTED for Professional Service for Residential Services from Grayson County Department of Juvenile Services and Victoria County Juvenile Justice Center as authorized by Local Government Code §262.024 (a)(4) for Juvenile Department.
- C19. EXEMPTION GRANTED for Professional Service for Traffic Signal Operations from Advanced Traffic Solutions, LLC in the amount of \$46,300.00 as authorized by Local Government Code §262.024 (a)(4) for Precinct 3.
- C20. CONTRACT AWARDED for Asphaltic Concrete Patching Material (Stockpile, Storage or Bagged) Project #2015-0051 prime and alternates are as follows:
- Waller County Asphalt, Inc.:
Prime Delivered: [1.0 & 2.0 (PCTs 1-4)]
Prime Picked up: [1.0 (PCTs 1-4)] [2.0 (PCT 2)]
Alternate Picked up: [2.0 (PCTs1, 3 &4)]
 - Pavers Supply
Alternate Delivered: [2.0 (PCTs 1-4)]
Prime Picked-Up: [2.0 (PCTs 1, 3, &4)]
Alternate Picked-Up: [2.0 (PCT 2)]

RISK MANAGEMENT – AGENDA ITEMS 9D1-8

- D1. RENEWAL APPROVED of the Optional Dental Care Program through Humana/CompBenefits for the year beginning January 1, 2016. The County does not contribute to this Program. No change in rates or benefits for the 2016 Plan Year. The Director or Assistant Director of Risk Management is authorized to sign all necessary documents on behalf of Montgomery County.
- D2. RENEWAL APPROVED of the Optional Vision Care Provider United Healthcare Vision for the Year beginning January 1, 2016. The County does not contribute to this Program. No change in rates or benefits for the 2016 Plan Year. The Director or Assistant Director of Risk Management is authorized to sign all necessary documents on behalf of Montgomery County.
- D3. RENEWAL APPROVED of Employee Assistance Program with Deer Oaks EAP Services for the Year beginning January 1, 2016. No change in rates or benefits for the 2016 Plan Year. The Director or Assistant Director of Risk Management is authorized to sign all necessary documents on behalf of Montgomery County.
- D4. REQUEST APPROVED for use of County computers by employees for On-line enrollment for employee benefits for the 2016 plan year during the business day or after hours. Estimated dates for enrollment are November 6-20, 2015.
- D5. REQUEST APPROVED to authorize the Risk Management Department to automatically re-enroll currently participating employees into the 2016 benefits if the employee did not turn in any re-enrollment forms or use online enrollment. 2016 benefits will be based on benefits the employee participated in for the 2015 plan year with the applicable 2016 rates or fees.

- D6. REQUEST APPROVED for Montgomery County to participate in the 2016 TAC Silver Choice Retiree Medical Program. The Director or Assistant Director of Risk Management is authorized to sign all necessary documents on behalf of Montgomery County. The County does not contribute to this program.
- D7. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Scott Thomas Dohrman in the amount of \$2,040.02 in reference to claim #A-15-0058. Date of incident 05/05/15.
- D8. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Christina Muro in the amount of \$2,381.59 in reference to claim #G-15-0101. Date of incident 09/24/15.

COMMISSIONERS – AGENDA ITEMS 9E1-2

- E1. PRECINCT 1
 - a. USE AGREEMENT APPROVED with MTB Mustangs to use the baseball fields at Gene Campbell Sports Park October 31, 2015 for tryouts as scheduled by CAYB.
- E2. PRECINCT 2
 - a. USE AGREEMENT APPROVED with Houston Northwest ER to use the softball fields at Magnolia Sports Park on Saturday, November 7, 2015 for a team building softball tournament as scheduled by MASA.

HUMAN RESOURCES – AGENDA ITEM 9F1

F1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Custodial to place Jose J. Amparo Quezada, Custodian, on payroll as replacement for Jason Raymond Hill, effective October 19, 2015.

Request of Custodial to remove Robert Chapa, Custodian, from payroll, effective October 12, 2015. [No benefits due.]

Request of Custodial to place Susan L. Hill, Custodian, on payroll, as replacement for Michelle Lynn Wooley, effective October 19, 2015.

Request of Commissioner Precinct 2 to place Dwayne Schleider, Operator I, on payroll as replacement for Joshua Matthews, effective October 12, 2015.

Request of Commissioner Precinct 4 to transfer Nelson Lee Haley, from Mosquito Driver to Truck Driver, effective October 5, 2015.

Request of Commissioner Precinct 4 to place Cade Edward Lowery, Operator II, on payroll, effective October 10, 2015.

Request of Commissioner Precinct 4 to increase salary of Martha Onolia Valadez, Clerk IV, due to completion of probationary period, effective October 24, 2015.

Request of Constable Precinct 2 to revise the leave anniversary date of Deborah C. Diehl, Clerk III, to January 20, 2001, effective October 27, 2015.

Request of Constable Precinct 3 to accept the resignation of Mitchell Dreyer, Corporal Constable, effective October 18, 2015. [81.64 hours or balance vacation; 42.50 hours or balance compensatory; 18.50 hours or balance holiday.]

Request of Constable Precinct 4 to correct the retirement date of Kay Walters, Administrative Assistant, effective October 31, 2015. [6.16 hours or balance vacation.]

Request of Constable 5- Mag ISD Sub Unit to place Tamara Hanks, Deputy-Constable, on Unpaid FMLA/Disability Leave, effective September 13, 2015.

Request of County Clerk to place Jennifer Giddings Garrett, Court Clerk II, on payroll due to Return from unpaid FMLA/Disability Leave, effective October 19, 2015.

Request of District Clerk to increase salary of Nichol Kim, Court Clerk IV, due to completion of probationary period, effective October 10, 2015.

Request of Elections to place Margaret Bellamy, Voter Clerk, on payroll effective October 5, 2015.

Request of Emergency Management to place Gwen Wilson, Clerk II, on payroll as replacement for Megan Rasberry, effective October 12, 2015.

Request of Fire Marshal to place Roland Morgan, Investigator/Inspector, on payroll as replacement for Jim Bagwell, effective October 17, 2015.

Request of Forensic Services to place Kaylin Kourkoubes, Forensic Assistant, on payroll as replacement for Taylor Nichols, effective October 17, 2015.

Request of Information Technology to accept the resignation of Ryan Lanclos, GIS Manager, effective November 2, 2015. [65.32 hours or balance vacation.]

Request of Justice of the Peace Precinct 1 to accept the resignation of Jo Carol Chapman, Clerk IV, effective October 6, 2015. [103.47 hours or balance vacation; 37.00 hours or balance compensatory; 6.00 hours or balance holiday.]

Request of Justice of the Peace Precinct 1 to place Patricia A. Rivera, Court Clerk III, on payroll as replacement for Michelle Woolery, effective October 26, 2015.

Request of Justice of the Peace Precinct 1 to promote Michelle Woolery, Clerk IV, as replacement for Jo Carol Chapman, effective October 10, 2015.

Request of Juvenile to place Crystal Necole Bibbs, Juvenile Supervision Officer-Substitute, on payroll, effective October 21, 2015.

Request of Juvenile to place Jazmyne Sharae Brown, Juvenile Supervision Officer-Substitute, on payroll, effective October 13, 2015.

Request of Juvenile to place Selina Castillo, Juvenile Supervision Officer-Substitute, on payroll, effective October 19, 2015.

Request of Juvenile to place Micah Cathey, Juvenile Supervision Officer, on payroll as replacement for Curtis Howard, effective October 13, 2015.

Request of Juvenile to place Tyler Dodson, Juvenile Supervision Officer-Substitute, on payroll, effective October 13, 2015.

Request of Juvenile to place Vencent Devon Gardner, Juvenile Supervision Officer-Substitute, on payroll, effective October 19, 2015.

Request of Juvenile to place Joseph Pryor Ingram, Counselor, on payroll as replacement for Ashley Shell, effective November 2, 2015.

Request of Juvenile to place Elias LaFrance, Juvenile Supervision Officer, on payroll as replacement for Sarah McGinn, effective October 13, 2015.

Request of Juvenile to place Erick Ivan Marquez, Juvenile Probation Officer Assistant, on payroll as replacement for Jeffery Quintanilla, effective November 2, 2015.

Request of Recycle Station Precinct 3 to accept the resignation of Mackenzie Sammis, Driver (Mosquito), effective October 2, 2015.

Request of Risk Management to place Gary A. Gamble, Coordinator-Safety, on payroll as replacement for Richard Woychesin, effective October 20, 2015.

Request of Sheriff to accept the resignation of John Blackwelder, Deputy-Motorcycle, effective October 23, 2015.[125.08 hours or balance vacation; 102.63 hours or balance compensatory.]

Request of Sheriff to accept the resignation of Hannah Garza, Temp Data Clerk – Crime Lab, effective October 9, 2015.

Request of Sheriff to increase salary of Kevin O'Brian Haley, Officer-Civilian Detention, due to not receiving 2016 salary increase awarded to detention officers, effective September 26, 2015.

Request of Sheriff to promote Jason Hammons, to Detective –CID, effective October 10, 2015.

Request of Sheriff to remove Karen Hernandez, Officer Civilian Detention, from payroll, effective October 21, 2015.[No benefits due.]

Request of Sheriff to revise the leave anniversary date of Lauren Homeyer, Officer Civilian Detention, to May 16, 2008, effective October 14, 2015.

Request of Sheriff to transfer Saul Ortiz, Deputy-Motorcycle, from Town Center to Sheriff, as replacement for Jose Amstutz effective October 24, 2015.

Request of Sheriff to transfer James Dean Traylor, Deputy Patrol, from Town Center to Sheriff District 3 as replacement for Jose Amstutz, effective October 24, 2015.

Request of Sheriff to promote Kristy Veith, Detective-CID, effective October 10, 2015.

Request of Tax Assessor to remove Danielle Donahoe, Deputy Specialist I, from payroll due to Unpaid Leave of Absence, effective October 20, 2015.

Request of Tax Assessor to promote Mikka Petty, Deputy Specialist II, due to completion of mandated education and tenure requirement for promotion, effective November 14, 2015.

SHERIFF – AGENDA ITEMS 9G1-4

- G1. REQUEST APPROVED to allow remaining funds pertaining to donations from Aramco to the MCSO SWAT Division be carried forward to the following fiscal year.
- G2. INTERLOCAL AGREEMENT APPROVED to memorialize the merger of ESD7 and ESD 11 to form ESD 7. The merger was approved in Court on January 25, 2015.

- G3. INTERLOCAL AGREEMENT APPROVED to memorialize the merger of ESD 5 and ESD 9 to form ESD 9. The merger was approved in Court on November 3, 2014.
- G4. REQUEST APPROVED of the Sheriff's authorization of overtime worked on behalf of the MOCONET Initiative paid at time and a half regardless of paid time off taken. This particular overtime is funded by the District Attorney's Forfeiture Account and was approved in Court on October 13, 2015.

COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9H1-2

H1. PRECINCT 2

- a. ORDER APPROVED to authorize Notice of Public Hearing for Revision of Plat known as Lot18, Block 1, and Restricted Reserve "C" of Oak Estates at Jacobs Reserve, Section 2 to be known as Oak Estates at Jacobs Reserve, Section 2, Partial Replat No. 1 herein after called Oak Estates at Jacobs Reserve, Section 2 Replat. The public hearing regarding Oak Estates at Jacobs Reserve, Section 2, Replat will be heard on December 8, 2015. Owners of all lots within 200 feet of the subdivision lots which are the subject of the replat will be provided written notice. The written notice of the Oak Estates at Jacobs Reserve, Section 2, Replat along with the "Notice of Public Hearing" will be posted continuously on the Montgomery County website beginning as soon as practicable but no later than 30 days prior to December 8, 2015 and lasting until one day following the public hearing on the replat.

H2. PRECINCT 4

- a. ORDER APPROVED to allow a portion of Lot 6C, Block 6, Lake Chateau Woods, Section 1 be conveyed by metes and bounds description without revising the original plat.

DISTRICT CLERK – AGENDA ITEM 9I1

II. DEPUTATIONS APPROVED for the following:

- Tony Beltran
- Amanda Hernandez
- Brandon Harlan

DISTRICT ATTORNEY – AGENDA ITEM 9J1

- J1. DE-OBLIGATION APPROVED of \$1,039.61 to the Governor's Office for the Domestic Violence Prosecution Grant.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9K1-2

K1. PRECINCT 2

- a. PUBLIC HEARING DATE SET for November 24, 2015 to change the street name of Ferrell Ridge Road to Wynne's Way in Phase 1A Bluejack National.
- b. REQUEST APPROVED from Montgomery County Mud #112 to install a sanitary force main within the right of way of Carriage Hills Boulevard.
- c. REQUEST APPROVED to acknowledge that the Roads in The Fountains at Jacobs Reserve, Section 1 have been built to County standards; total length of roads 2,226.91 linear feet. The roads have completed the one year maintenance period and the bond is released. These roads are private and will not be maintained by Montgomery County.

K2. PRECINCT 3

- a. PUBLIC HEARING DATE SET for November 24, 2015 to establish a 20 MPH Speed Limit for the following:
 - Majesty Row, Timberloch Place, Lake Front Circle, North Bay Boulevard, Admiralty Bend Lane, Brightwork Way, High Timbers Drive, North Bay Place, East Shore Drive (West of Shell Port Square) Lake Front Circle, East Bay Boulevard, Colonial Row, Cape Harbour Place, Georgian Row, Portico Point, Southern Coast Drive, Low Country Lane, Breezy Way, East Breezy Way, West Breezy Way, Rafters Row, Shell Post Square, Colonial Row, Olmstead Row, History Row, and Islewood Boulevard.
- b. REQUEST APPROVED from Alpheus Communication to install a telecommunication line within the right of way of Sawdust Road.
- c. PUBLIC HEARING DATE SET for November 24, 2015 to establish a 20 MPH Speed Limit for the following:
 - Caroline Park Lane, Misty Cliff Lane, Chateau Springs Court, Rustic Pines Court, Cece Glen Court, Cory Terrace Court, Frost Springs Lane, Hidden Bluff Lane, Cory Crossing Lane, Leaf Meadows Court, Parkerton Lane, Cedar Fern Court, Cias Trail Lane, Hollow Springs Lane, Tyler Hills Lane, Dawn Wind Lane, Lauren Cove Lane, Plato Point Lane, Shining Creek Lane, Peper Hollow Lane, Pinetop Lane, Hidden Bluff Lane, Marblecrest Lane, Lost Hill Court, Sun Shadow Lane, Green Mill Court, Peper Glen Lane, Jonsport Lane, Kevington Court, Emilee Point Lane, Ashlyn Ridge Lane, Katlyn Lane, Maddie Spring Court, Connordale Lane, Carly Cove Court, Claytons Cove Court, Carly Cove Lane, Russell Creek Court, Ryansbrook Lane, NoahPines Court, Madelin Manor Lane, Cullen, Terrace, Jackson Springs Lane, Leanne Trail Lane, Haylie Hollow Court, and Claytons Bend Court.
- d. PUBLIC HEARING DATE SET for November 24, 2015 to approve All Stop Control for May Valley Drive at Hawkhurst Drive/May Valley Circle Intersection.
- e. REQUEST APPROVED from Centerpoint Energy, Gas Facilities, to install a 4 inch gas line within the right of way of Sawdust Road.
- f. REQUEST APPROVED from Copano Pipelines/Upper Gulf Coast, LLC to install a 14 inch natural gas line within the right of way of East Bay Boulevard.
- g. REQUEST APPROVED from Centerpoint Energy, Gas Facilities, to install a 4 inch gas line within the right of way of Glen Loch Drive.
- h. REQUEST APPROVED from Comcast of Houston, LLC to install a 1 ½ inch conduit line within the right of way of Golden Road.

Motion carried.

END OF CONSENT AGENDA

5. INCREASES APPROVED – POSITIONS – TAX ASSESSOR/COLLECTOR

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve increases for the following positions:

- 499-3907-12 (Deputy Specialist I) \$4,934.98
- 499-3907-13 (Deputy Specialist I) \$4,934.98
- 499-3907-14 (Deputy Specialist I) \$4,934.98

These positions fall into the Tax Office's Pay Structure that is dependent on achieving certain State-Mandated educational requirement. They were recommended at a lower position budget during the 2016 Budget Workshops, but funding in the current budget for the Tax Office is sufficient to cover the increase. Motion carried.

CITIZENS – AGENDA ITEM 10

Jolene Custer addressed the court opposing the widening of Robinson Road in Oak Ridge North. She presented Commissioner Noack with a petition.

AGENDA ITEM 18A WAS MOVED UP ON THE AGENDA.

6. RESOLUTION AND ORDERS APPROVED – RETIREMENT OF CANINES – CONSTABLE PRECINCT 1

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the resolution and orders recognizing the following canines for their years of service:

- Asta, an explosive detection and tracking canine, who will be allowed to live out her life with Lieutenant Tim Cade and
- Nina, a narcotics canine, who will live out her life with Detective Jerry Serratt.

Motion carried.

7. CONTRIBUTION ACCEPTED – CITY OF SHENANDOAH – COUNTY JUDGE

Motion by Commissioner Noack, seconded by Commissioner Meador, to accept a contribution in the amount of \$25,000.00 from Shenandoah Municipal Development District for Customs Facility at Lone Star Executive Airport. Motion carried.

AGENDA ITEM 29B1 WAS MOVED UP IN THE AGENDA, BUT DUE TO TECHNICAL PROBLEMS THE COURT STAYED WITH THE PRINTED AGENDA UNTIL THE PROBLEM WAS WORKED OUT. THE PRESENTATION WAS AFTER MOTION NO. 11.

8. RESOLUTION APPROVED – APPOINTMENT TO THE TEXAS CONFERENCE OF URBAN COUNTIES POLICY COMMITTEE– COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Clark, to appoint Judge Doyal to serve on the Policy Committee of The Texas Conference of Urban Counties for the 2016-2017 biennium. Motion carried.

9. VOTES ALLOCATED – MONTGOMERY CENTRAL APPRAISAL DISTRICT BOARD OF DIRECTORS – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Clark, to allocate votes for the election of the Montgomery Central Appraisal District Board of Directors for the 2016-2017 term. Mike Meador received 523 votes. Charlie Riley received 522 votes. Judge Doyal is authorized to execute the Official Ballot and Resolution. Motion carried.

AGENDA ITEM 12A – THE FIRE MARSHAL GAVE A BRIEF PRESENTATION ON CURRENT WEATHER CONDITIONS AND ACTION WAS DEFERRED DUE TO THE RAIN RECEIVED IN THE COUNTY.

10. REINSTATEMENT APPROVED – VEHICLE STIPENDS – FIRE MARSHAL

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve reinstating vehicle stipends for the following positions; 5433-6400-2, Investigator and 5434-6406-2, Inspector. These positions are due to receive a county vehicle, but those vehicles are not ready at this time. This will include a retro reinstatement of October 1, 2015 and continue until the day the vehicles are placed into service. One Position does have a revenue source that will be used as a funding source to offset the cost and the other will be funded with Contingency. Motion carried.

11. EVENT APPROVED – UNCLAIMED PROPERTY SEARCH – COUNTY TREASURER

Motion by Commissioner Clark, seconded by Commissioner Noack, to approve the hosting of an Unclaimed Property Search Event by the Montgomery County Treasurer in partnership with Texas Comptroller's Unclaimed Property Outreach Team. This event is scheduled for Wednesday, November 18, 2015 from 10:00 a.m. to 6:00 p.m. in the Montgomery County Commissioners Courtroom. Some County resources will be used. Motion carried.

AGENDA ITEM 14A – CONSIDER AND APPROVE THE “COURT RECORDS PRESERVATION” PROJECT WAS DEFERRED.

AGENDA ITEM 29B1 WAS PRESENTED AT THIS TIME.

THOMAS GRAY FROM HOUSTON-GALVESTON AREA COUNCIL PRESENTED A STUDY CONCERNING THE SOUTH COUNTY MOBILITY STUDY. THE STUDY INCLUDED BOTH SHORT TERM AND LONG TERM RECOMMENDATIONS.

NOTE: THE STUDY SUBMITTED IS ON FILE AND DISCUSSION IN FULL CAN BE HEARD ON AUDIO OF MINUTES ON THE MONTGOMERY COUNTY WEBSITE.

12. POSITION APPROVED – EXTENSION PROGRAM ASSISTANT – AGRILIFE EXTENSION

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the creation of New Extension Program Assistant Position that was not approved during Budget Hearings. Human Resources has approved a salary of \$34,480.00 plus benefits. The estimated amount for the remainder of FY 2016 is \$46,512.91. Benefits are FICA in the amount of \$2,637.72; Employee insurance \$10,997.40; Retirement \$4,230.70, State Unemployment \$207.00. This position will have a start date of November 7, 2015 and will be funded with Contingency. Motion carried.

Commissioner Meador stepped out of the Courtroom and did not vote in Motions 13-15.

13. GRANTS APPROVED – 2015 HOMELAND SECURITY GRANTS – EMERGENCY MANAGEMENT

Motion by Commissioner Riley, seconded by Commissioner Noack, to approve the 2015 Homeland Security Grants from the Texas Office of the Governor-Homeland Security Grants Divisions as follows:

• 2961201 Generator for Fire Marshal's Office	\$ 58,100.97
• 2976301 Community Preparedness	\$101,832.00
• 2976401 Regional Team Sustainment	\$331,300.00
• 2976501 Law Enforcement Sustainment	\$ 42,780.00
• 6976601 Law Enforcement PPE	\$135,000.00
• 2976701 Regional Technology Sustainment	\$ 82,000.00
• 2976901 EOC Sustainment	\$ 91,070.00
• 2977001 Public Safety Video Initiative	\$191,368.00
• 2977101 Regional Planners	\$225,150.00

- 2986501 Management & Administrative \$ 63,184.21

Judge Doyal is the Authorized Official to accept and approve all transactions concerning these grants. Motion carried.

14. FILING APPROVED – THE BUREAU OF JUSTICE STATE CRIMINAL ALIEN ASSISTANCE PROGRAM REPORT – SHERIFF

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve the 2015 filing of the Bureau of Justice State Criminal Alien Assistance Program (SCAAP) Report for the period ending June 30, 2014. Motion carried.

15. AWARD ACCEPTANCE APPROVED – 2015 STATE CRIMINAL ALIEN ASSISTANCE PROGRAM – SHERIFF

Motion by Commissioner Riley, seconded by Commissioner Noack, to approve the acceptance of the 2015 State Criminal Alien Assistance Program Award in the amount of \$113,661.00. Lieutenant Jeremiah Richards is authorized to accept the award electronically on behalf of MCSO Jail. Motion carried.

Commissioner Meador returned to the Courtroom.

16. REQUEST APPROVED – NARCOTICS CANINE – SHERIFF

Motion by Commissioner Riley, seconded by Commissioner Clark, to approve the addition of a narcotics canine for use in the MCSO Jail. Deputy Aaron Utley will be assigned as the K9 handler. This will be funded from the Sheriff's budget. Motion carried.

17. GRANT SUBMISSION APPLICATION APPROVED – NRA GRANT – CONSTABLE PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Riley, to approve the submission of the NRA Grant Foundation Application in the amount of \$5,950.00. No county match is required. Lt. Mike Atkins is authorized to submit the grant application electronically on behalf of Montgomery County. This will be used mainly for ammunition. Motion carried.

18. REQUEST APPROVED – NO REFUSAL GRANT FY16 – DISTRICT ATTORNEY

Motion by Commissioner Riley, seconded by Commissioner Noack, to approve the Montgomery County Sheriff's Office to charge the TxDot No Refusal Grant FY 16 at a rate of \$50 per hour for overtime hours by Deputy Brandon Bartoskewitz. Motion carried.

19. REQUEST APPROVED – CERTIFICATION OF PROJECT FUNDS AND DESIGNATION OF SPONSORS AUTHORIZED REPRESENTATIVE DOCUMENTS – LONE STAR EXECUTIVE AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the Certification of Project Funds and Designation of Sponsor's Authorized Representative Documents for Submission to the Texas Department of Transportation for the Runway Incursion Mitigation Grant. Judge Doyal is authorized to execute both documents and all related documents. This Project was approved on September 29, 2015 with a local match of \$2,250.00, which will be funded with Contingency. Motion carried.

20. REQUEST APPROVED – 2015 FUNDING GRANT AGREEMENT – COMMUNITY DEVELOPMENT

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the 2015 Funding Grant Agreement between HUD and Montgomery County that