

COMMISSIONERS COURT DOCKET  
November 24, 2015  
REGULAR SESSION

THE STATE OF TEXAS  
COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 24<sup>th</sup> day of November, 2015, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

- |                            |              |
|----------------------------|--------------|
| County Judge               | Craig Doyal  |
| Commissioner, Precinct 1   | Mike Meador  |
| Commissioner, Precinct 3   | James Noack  |
| Commissioner, Precinct 4   | Jim Clark    |
| Also County Clerk's Office | Amber Twiddy |

ABSENT :

- |                          |               |
|--------------------------|---------------|
| Commissioner, Precinct 2 | Charlie Riley |
|--------------------------|---------------|

INVOCATION GIVEN BY Mayor Jim Kuykendahl.

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Riley, seconded by Commissioner Meador, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

PROCLAMATIONS/RESOLUTIONS – AGENDA ITEM 7A

JAMES CURTIS, COUNTY CLERKS OFFICE, WAS RECOGNIZED AS EMPLOYEE OF THE MONTH FOR DECEMBER, 2015.

2. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the Minutes from Regular Session of Commissioners Court dated November 10, 2015. Motion carried.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the Minutes from Special Session of Commissioners Court dated November 13, 2015. Motion carried.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-P

Motion by Commissioner Noack, seconded by Commissioner Meador, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and

County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-4

- A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
- A2. BUDGET AMENDMENTS FY2016 APPROVED:
  - a. Animal Shelter: To allocate the initial budget for the Animal Shelter through April 30, 2016 as approved M2/11.02.15.
  - b. Building Maintenance: To recognize and allocate revenues and adjust line items.
  - c. Capital Projects: To allocate budget to Jail Project as directed by Commissioners Court during FY2016 Budget Workshops and commit funds to Capital Projects as approved during FY 2016 budget hearings.
  - d. Commissioner Precinct 1: To transfer funds for purchase of Library Books and fund increases in two positions as approved M29/11.10.15.
  - e. Commissioner Precinct 3: To recognize and allocate revenue and adjust line items.
  - f. Constable Precinct 2: To recognize and allocate revenue.
  - g. Constable Precinct 3: To set up budget line from Interlocal Agreement as approved M28/01.12.15 for FY16 Expenses, transfer funds for two VPN tokens, and transfer additional funds needed due to outdated quote at time of vehicle purchase as approved M16/11.10.15.
  - h. Constable Precinct 4: To recognize and allocate revenue and transfer unused salary and benefits from position 5541-4213-1 to vehicle maintenance as approved M17/11.10.15.
  - i. Constable Precinct 5: To allocate refund check per M18/11.10.15.
  - j. Emergency Management HSGP-M&A: To set up HSGP-M&A, HSGP-Regional Planners Grant, HSGP-Fire Marshal Generator Grant, HSGP-Community Preparedness Grant, HSGP-Regional Team Sustainment Grant, HSGP-LE Sustainment Grant, HSGP-LE-PPE Grant, HSGP-Regional Tech Sustainment Grant, HSGP-EOC Sustainment Grant, HSGP-Public Safety Video Initiative Grant, as awarded by CJD M13/10.27.15.
  - k. Extension Agents: To fund new position 665-4209-1 as approved M12/10.27.15.
  - l. Fire Marshal: To reinstate two vehicle stipends, one in Fire Marshal-Inspection and one in Fire Marshal-Investigation for 90 days beginning 10.01.15 as approved M10/10.27.15.
  - m. Justice of the Peace Precinct 4: To transfer funds for VPN tokens.
  - n. Memorial Library: Transfer funds for purchase and installation of an electronic keypad, to recognize and allocate revenue for the General Gift Account and Genealogy/Ron Jackson Gift Account.
  - o. Sheriff: To adjust line items.

- p. Sheriff/Co MOCONET: To recognize and allocate DAs contribution towards county MOCONET Operations M14/10.13.15.
- q. Sheriff-SO OCDETF-Speed Limit: To correct line items.
- r. Sheriff-PSAP Telecom: To recognize and allocate PSAP Improvement Funding as awarded by MCECD M12/10.13.15.
- s. Sheriff-STEP Speed: To adjust line items.

A3. BUDGET AMENDMENTS FY2015 APPROVED:

- a. 435<sup>th</sup> District Court: To adjust line items.
- b. ARRA/TXDOT 3050-02-016: To recognize Reimb for Jacobs invoice #2 for TXDOT Grant 3050-02-016 M23b/07.14.03.
- c. Building Maintenance: To adjust line items.
- d. Commissioner Precinct 3: To recognize and allocate revenue.
- e. Constable Precinct 5: To adjust line items.
- f. Court Operations: To adjust line items.
- g. DA No Refusal Grant: To adjust line items.
- h. Drug Court: To recognize and allocate program fees for Drug Court.
- i. Elections-Voter Registration: To recognize and allocate revenue.
- j. Fire Marshal: To adjust line items.
- k. Information Technology: To adjust line items.
- l. Law Library: To adjust line items.
- m. Juvenile/State Aid-A/15: To adjust line items.
- n. MCCD: To recognize and allocate PI received for Willis Building (PI-1.1), Lonestar Building (PI-1.2), Magnolia Building (PI-2.1), and Splendor Building (PI-4.1).
- o. Non-Departmental: To adjust restricted line items.
- p. Sheriff: To adjust line items and adjust funding.
- q. Sheriff-Auto Theft: To adjust Grant line items and match line items.
- r. Sheriff ICE-Homeland Security Investigations: To adjust line items.
- s. Sheriff-MOCONET: To adjust line items.
- t. Sheriff-Blood 103 Jump: To de-obligate remaining contract funds and reclass unused benefits for OCDETF-Blood 103 Jumpstreet Contract.

- u. Sheriff (OCDETF-Fast Lane): To reclass unused benefits for OCDETF-Fast Lane Contract.
- v. Sheriff OCDETF-Ranch Hand: To adjust line items.
- w. Toll Road MCTRA: To adjust line items.
- x. US Marshals-JLEO: To adjust line items, de-obligate remaining contract funds, correct negatives and de-obligate unused match funds.

A4. REPORTS ACCEPTED of Chapter 59 Asset Forfeitures from the following:

- Constable Precinct 5
- Constable Precinct 4
- District Attorney
- Constable Precinct 1

TREASURER – AGENDA ITEMS B1-3

- B1. MONTHLY PLEDGED SECURITIES ACCEPTED for October, 2015.
- B2. BANK RESOLUTION APPROVED with Woodforest National Bank.
- B3. STATEMENT OF BALANCES ACCEPTED for September, 2015.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9C1-2

- C1. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending October 31, 2015.
- C2. ACCEPTANCE OF SURETY BOND ACKNOWLEDGED for EAN Holdings, LLC, Bond No. 39S210583 in the amount of \$500,000.00. Montgomery County has no responsibility for payment of this bond.

PURCHASING – AGENDA ITEMS 9D1-16

- D1. ADVERTISING APPROVED for RFP- Office Supplies and Miscellaneous Accessories with on-line ordering capabilities for Various Departments.
- D2. REQUEST APPROVED to change the name of Color Interiors/Factory Carpet Outlet to Northwest Interiors, Inc. dba Color Interiors for Various Departments.
- D3. REQUEST APPROVED to utilize the contract for IDIQ Building Trade Services from Texas Liqua Tech Services, Inc. through the Interlocal Agreement with Choice Facility Partners, a division of Harris County Department of Education (HCDE) contract # 15/009CG-11 as authorized by Local Government Code §271.102 for Various Departments.
- D4. CHANGE ORDER NO. 1 APPROVED to Texas Liqua Tech Services, Inc. for IDIQ Roofing, waterproofing and moisture control for cancelation of contract #14/012DA-10 effective 11/24/15 for Various Departments.
- D5. REQUEST APPROVED to grant an exemption for a professional service for Non-residential services from the following vendors: Ronald J. Massey and Neurocounseling and Consulting Services, PLLC (NCS) as authorized by Local Government Code §262.024 (a) (4) for Juvenile Department.
- D6. CHANGE ORDER NO. 6 APPROVED to Dustless Air Filter Co. for commercial A/C filters to add additional item for Various Departments.

- D7. CHANGE ORDER NO. 6 APPROVED to Northwest Pest Patrol, Inc. for mosquito spraying services to cancel month to month effective 11/30/15 for Various Precincts.
- D8. REQUEST APPROVED to declare miscellaneous items as salvage as authorized by Local Government Code §263.152 for Various Departments.
- D9. CHANGE ORDER NO. 1 APPROVED to Variverge, LLC for RFP Processing, printing and mailing of tax statements to increase the price of item .001 from .06935 to .0725 and to add additional items for Tax Office.
- D10. REQUEST APPROVED to utilize the contract for instructional materials, classroom/teaching supplies and equipment from DEMCO, Inc. through the Interlocal Agreement with BuyBoard Contract #487-15 as authorized by Local Government Code §271.102 for Library
- D11. REQUEST APPROVED to utilize the contract for school, office, science, library, and dormitory furniture from DEMCO , Inc. through the Interlocal Agreement with BuyBoard contract # 414-12 as authorized by Local Government Code §271.102 for Library.
- D12. RENEWAL APPROVED with Sun Coast Resources, Inc. for bulk oil/lubricants and related items and add additional items to existing contract for Various Departments.
- D13. RENEWAL APPROVED with NOHUP Corporation for remote administration of IBM AIX Systems for IT.
- D14. RENEWAL APPROVED with Image Software, Inc. for programming/Technical Resource Services for IT.
- D15. RENEWAL APPROVED with Texas Lone Star Pavement Services for Crack Seal Services for Various Departments.
- D16. RENEWAL APPROVED with Miller Uniforms and Emblems, Inc. for new uniforms with an overall 2% increase in price for Various Law Enforcement Departments.

RISK MANAGEMENT – AGENDA ITEM 9E1

- E1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
15227734	Barrett, Jr., Bob/Const PCT 1	\$5,000	Renew/Cont Cert
15227597	Buchanan, Robert/Const PCT 4	\$5,000	Renew/Cont Cert
15227682	Burnett, Jr., Billy/Const PCT 1	\$5,000	Renew/Cont Cert
15227707	Cade, Timothy/Const PCT 1	\$5,000	Renew/Cont Cert
15227738	Delacruz, Jacqueline/Const PCT 1	\$5,000	Renew/Cont Cert
15227677	Durrenberger, Jerry/Const PCT 1	\$5,000	Renew/Cont Cert
15223608	Etheredge, Carolyn/Tax Assessor	\$100,000	Renew/Cont Cert
15227726	Faught, Richard/Const PCT 1	\$5,000	Renew/Cont Cert
15227556	Ford, Richard/ Const PCT 4	\$5,000	Renew/Cont Cert

15227705	Gordon, Tracy/ Const PCT 1	\$5,000	Renew/Cont Cert
15227720	Guy, William/Const PCT 1	\$5,000	Renew/Cont Cert
15227576	Hubbard, Paul/Const PCT 2	\$5,000	Renew/Cont Cert
15227683	Lafferty, Jerry/Const PCT 1	\$5,000	Renew/Cont Cert
61891579	Martinez, Jason A./Const PCT 3	\$5,000	Renew/Cont Cert
15227723	McCaffrey III, Wayne/Const PCT 1	\$5,000	Renew/Cont Cert
15227581	McCown, Janie/Const PCT 2	\$5,000	Renew/Cont Cert
61523018	McGee, Lloyd Wesley/Const PCT 1	\$5,000	Renew/Cont Cert
15227717	Rauen, Raymond/Const PCT 1	\$5,000	Renew/Cont Cert
15071457	Reaves, Patricia/ Treasurer	\$25,000	Renew/Cont Cert
15227710	Rhodes, Jarrett/Const PCT 1	\$5,000	Renew/Cont Cert
15227733	Serratt, Jerry/Const PCT 1	\$5,000	Renew/Cont Cert
15227593	Sprague, Steven/Const PCT 3	\$5,000	Renew/Cont Cert
15227690	Traylor, Tracy/Const PCT 1	\$5,000	Renew/Cont Cert
61891554	Washington, Jomo K/Const PCT 3	\$5,000	Renew/Cont Cert
15227714	Wiese, Matthew/Const PCT 1	\$5,000	Renew/Cont Cert
14460323	White, Charles Michael/Const PCT 2	\$5,000	Renew/Cont Cert
61204467	Zenor, Darlou/Purchasing	\$5,000	Renew/Cont Cert

COMMISSIONERS – AGENDA ITEMS 9F1-2

F1. PRECINCT 1

- a. USE AGREEMENT APPROVED with Abundant Life Church to use 300 S. Danville on Sunday, December 13, 2015 for a concert.
- b. USE AGREEMENT APPROVED with DWI Tracker Inc., to use the Courthouse Steps for their annual Tree of Angels Ceremony on Thursday, December 10, 2015.
- c. USE AGREEMENT APPROVED with Banditos 9U-Montgomery to use the baseball fields at West Montgomery County Park for practice as scheduled by MYSA through December 31, 2015.

F2. PRECINCT 4

- a. USE AGREEMENT APPROVED with Texas Strike Force Elite to hold a softball tournament fundraiser in Ipes Sports Park on December 4-6, 2015.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9G1-3

G1. PRECINCT 2

- a. REQUEST APPROVED from Suddenlink Communications to install a fiber line within the right of way of Pine Acres Drive.

- b. FINAL PLAT APPROVED for The Woodlands Metro Center, Section 79; 2.275 acres; Montgomery County School Land Survey, A-350.

G2. PRECINCT 3

- a. FINAL PLAT APPROVED for Woodforest Business Park; 15.37 acres; Walker County Land Survey, A-599.
- b. FINAL PLAT APPROVED for Harmony Creek, Section 4; 0.3047 acres; Montgomery County School Land Survey, A-351.
- c. FINAL PLAT APPROVED for Vivace at Harmony, Section 1; 49.51 acres; Montgomery County School Land Survey, A-351 and Howard Decrow Survey, A-165.

G3. PRECINCT 4

- a. PUBLIC HEARING DATE SET for December 22, 2015 to establish one-way stop sign control on the Lake Forest Drive approach at Blackburn Drive Intersection.
- b. REQUEST APPROVED from Centerpoint Energy Gas Facilities to install a 4-inch gas line within the right of way of Colorado Drive.
- c. REQUEST APPROVED from Porter M.U.D to install a sanitary sewer line within the right of way of Kelly Road and Ford Road.
- d. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM for Coral Street upon finding of prescriptive right based on public use.
- e. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Tavola, Section 8; total length of roads 2,090.40 linear feet, to be effective November 24, 2015.
- f. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Tavola, Section 9; total length of roads 1,597.44 linear feet, to be effective November 24, 2015.
- g. FINAL PLAT APPROVED of Walmart USA Store No. 297; 0.7731 acres; E.S. Perkins Survey, A-425.
- h. FINAL PLAT APPROVED of Grace Covenant Baptist Church; 7.00 acres; J.M. Everett Survey, A-197.
- i. PUBLIC HEARING DATE SET for December 22, 2015 to establish a 20 MPH speed limit for all road in the Forest Hills Subdivision.

HUMAN RESOURCES – AGENDA ITEM 9H1

H1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Animal Shelter to discharge Jessee Baldwin, Kennel Technician, effective November 8, 2015. [No benefits due.]

Request of Animal Shelter to place Michael Black, Kennel Technician, on payroll, effective November 7, 2015.

Request of Animal Shelter to place Lilith Chenaux, Kennel Technician, on payroll, effective November 7, 2015.

Request of Animal Shelter to place Cheyenne Ledezma, Clerk III, on payroll, effective November 7, 2015.

Request of Animal Shelter to discharge Dusteen Lusk, Vet Technician, effective November 9, 2015. [No benefits due.]

Request of Animal Shelter to place Kyle Moorhead, Kennel Technician, on payroll, effective November 7, 2015.

Request of Animal Shelter to transfer Denzelle Owens, Kennel Technician, due to a correction, effective November 7, 2015.

Request of Animal Shelter to place Matthew Segari, Kennel Technician, on payroll, effective November 7, 2015.

Request of Animal Shelter to place Suzanne Wise, Kennel Technician, on payroll, effective November 7, 2015.

Request of Custodial to place Susana Barron, Custodian, on payroll as replacement for Anabel Mendoza Ramirez, effective November 9, 2015.

Request of Commissioner Precinct 1 to increase salary of Ricky L. Getzie, Operator III, due to completion of probationary period, effective November 23, 2015.

Request of Commissioner Precinct 1 to increase salary of Tracey C. Stilley, Operator III, due to completion of probationary period, effective November 23, 2015.

Request of Constable Precinct 3 to promote Roberto Espinosa, Corporal Constable, as replacement for Mitchell Dreyer, effective November 14, 2015.

Request of Constable Precinct 3 to transfer Shawn Gilbert, Deputy Constable, from RMUD Sub Unit to Constable Precinct 3 as replacement for Brent Ryan, effective November 7, 2015.

Request of Constable Precinct 3 to transfer Brad Kennelly, Deputy Constable, from RMUD Sub Unit to Constable Precinct 3, as replacement for Alexander Randall, effective November 14, 2015.

Request of Constable Precinct 3 to transfer Elias Sandoval, Deputy Constable, from MUD 94 Sub Unit to Constable Precinct 3, as replacement for Roberto Espinosa, effective November 14, 2015.

Request of Constable Precinct 3 to transfer Alexander J. Randall, Deputy Constable, from Constable Precinct 3 to MUD 94 Sub Unit, as replacement for Elias Sandoval, effective November 7, 2015.

Request of Constable Precinct 3 to transfer Brent M. Ryan, Deputy Constable, from Constable Precinct 3 to RMUD Sub Unit as replacement for Shawn Gilbert, effective November 7, 2015.

Request of Constable Precinct 3 to place Biff K. Knight, Constable Deputy, on payroll, as replacement for Brad Kennelly, effective November 14, 2015.

Request of Constable Precinct 4 to promote Jennifer Cardozo, Clerk III, effective November 10, 2015.

Request of Constable Precinct 4 to promote Cassandra Swetman, Clerk IV, effective November 10, 2015.



Request of Constable Precinct 4 to place Lucinda Theiss, Clerk III, on payroll as replacement for Cassandra L. Swetman, effective November 12, 2015.

Request of County Auditor to accept the resignation of Tammy Guthrie, Part-time Clerk, effective October 23, 2015. [No benefits due.]

Request of District Attorney to place Mary Louise Butler, Court Clerk IV, on Unpaid FMLA Disability Leave, effective November 12, 2015.

Request of District Clerk to increase salary of Brandi Clement, Court Clerk II, due to completion of probationary period, effective November 16, 2015.

Request of Elections to place Alice Freeman, Voter Clerk, on payroll, effective November 24, 2015.

Request of Fire Marshal to increase salary of David Lee Jr., Fire Inspector, due to reinstatement of stipend until county owned units are placed into service, effective September 26, 2015.

Request of Fire Marshal to increase salary of Joe Manz Jr., Investigator-Arson, due to reinstatement of stipend until county owned units are placed into service, effective September 26, 2015.

Request of Human Resources to promote Cynthia T. Carevic, HR Assist II, as replacement for Emily Fain, effective November 16, 2015.

Request of Human Resources to promote Emily Katherine Fain, HR Assist II, as replacement for Tammie Walterbach, effective November 16, 2015.

Request of Human Resources to place Mandy L. Pyle, HR Coordinator, on payroll as replacement for Cynthia Carevic, effective November 16, 2015.

Request of Human Resources to promote Tammie Rene Walterbach, HR Assist II, as replacement for Larry McBroom, effective November 16, 2015.

Request of Juvenile to change status of Steven Anderson Jr, Juvenile Supervision Officer, from Part-time to Full-time, as replacement for Edward Allen Jr., effective December 5, 2015.

Request of Juvenile to change status of Jazmyne Sharae Brown, Juvenile Supervision Officer, from Part-time to Full-time as replacement for Miressia Steele, effective November 21, 2015.

Request of Library to place Hong Du, Shelving Clerk I, on payroll as replacement for Michael Walker, effective November 17, 2015.

Request of District Attorney (Pre-Trial Diversion) to place Melissa Marie Hudspeth, Pre-Trial Diversion Intern, on payroll as replacement for Jason Eric Pedraza, effective November 12, 2015.

Request of Sheriff to place Alaina Bell, Temp Data Clerk -Fleet, on payroll as replacement for Joseph Newman, effective November 17, 2015.

Request of Sheriff to discharge Alycia May Kurz, Officer Civilian Detention, effective November 17, 2015. [No benefits due.]

Request of Sheriff to accept the resignation of Tarina Lively, Officer Civilian Detention, effective November 12, 2015. [87.87 hours or balance vacation; 191.64 hours or balance compensatory; 9.25 hours or balance holiday.]

Request of Sheriff to accept the resignation of Erick Ochoa, Officer Civilian Detention, effective November 8, 2015. [27.75 hours or balance compensatory]

Request of Sheriff to place Ashlee Shaw, Officer Civilian Detention, on payroll due to Return from Unpaid FMLA/Disability Leave, effective November 8, 2015.

Request of Sheriff to decrease salary of James Traylor, Officer Civilian Detention, due to voluntary demotion as replacement for Andrew Strong, effective November 7, 2015.

Request of Tax Assessor to accept the resignation of Yvette Hanks, Deputy Specialist, effective November 25, 2015. [114.12 hours or balance vacation; 0.14 hours or balance compensatory; 8.00 hours or balance holiday.]

#### ENVIRONMENTAL HEALTH – AGENDA ITEMS 9I1-5

- I1. VARIANCE REQUEST APPROVED to install an Aerobic On-site system in the 100 flood plain located at 11174 Maple Street, Cleveland, Texas 77328.
- I2. REQUEST APPROVED for demolition of property that is abandoned, deemed unsafe, or unlivable located at 20897 Liberty St., New Caney, Texas 77357. Estimated total cost is \$4,000.00 to be funded by CDBG.
- I3. REQUEST APPROVED for demolition of property that is abandoned, deemed unsafe, or unlivable described as Lots 367, 368, 369, 369-A, Block 30 Lakewood Estates, Section 3 and also being known as Delores Lane, Conroe, Texas 77384.. Estimated total cost is \$18,000.00 to be funded by CDBG.
- I4. REQUEST APPROVED for demolition of property that is abandoned, deemed unsafe, or unlivable located at 16698 Ardmore Street, Conroe, Texas 77302. Estimated total cost is \$5,000.00 to be funded by CDBG.
- I5. REQUEST APPROVED for demolition of properties that are abandoned, deemed unsafe, or unlivable located at the following:
  - 24331E. Terrace Dr., Porter, Texas 77365 Lot 18 and
  - 24337 E. Terrace Dr., Porter, Texas 77365 Lot 19.
  - Estimated total cost is \$6,000.00 to be funded by CDBG.

#### SHERIFF – AGENDA ITEM 9J1-2

- J1. EQUITABLE SHARING AGREEMENT AND CERTIFICATION APPROVED for FY2015.
- J2. CHAPTER 59 ASSET FORFEITURE REPORT ACCEPTED for FY2015.

#### COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 9K1-2

- K1. PRECINCT 3
  - a. REQUEST APPROVED from Woodlands Joint Powers Agency (WJPA) for installation of culverts based upon previously approved Interlocal Agreement. All costs for materials to be reimbursed by WJPA.
- K2. PRECINCT 4
  - a. ORDER APPROVED to accept payment and authorize a Notice of Public Hearing under Local Government code 232.009 for the partial revision to lots 50 and 51 and a portion of Concord Drive (Not County maintained) out of Dogwood Forest, Section 1, to be known as Dogwood Forest Partial Replat No. 1. The public hearing is scheduled for January 12, 2016 and Check no.

9633 from Jones and Carter, in the amount of \$1,766.00 has been forwarded to Auditor for further processing.

COUNTY ATTORNEY – AGENDA ITEM 9L1

- L1. AMENDMENT ACKNOWLEDGED AND ACCEPTED to Animal Shelter Services Agreement which terminated prior Operations Agreement.

COUNTY ATTORNEY – MENTAL HEALTH TREATMENT FACILITY – AGENDA ITEM 9M1

- M1. CONTRACT NUMBER 2016-048567 RECEIVED, ACCEPTED AND RECORDED between Texas Department of State Health Services and Montgomery County, Texas for Mental Health Treatment Facility FY 2016-17.

JUVENILE PROBATION– AGENDA ITEM 9N1

- N1. JUVENILE DETENTION CENTER CERTIFICATION RECEIVED as required by §51.12(c) of the Texas Family Code.

INFORMATION TECHNOLOGY – AGENDA ITEM 9O1-2

- O1. INDEPENDENT CONTRACTOR SERVICE AGREEMENT APPROVED with Ryan Lanclos for GIS Services.
- O2. INDEPENDENT CONTRACTOR SERVICE AGREEMENT APPROVED with Scott Myklebust for Programming Services.

LIBRARY – AGENDA ITEM 9P1

- P1. SHORTAGE FORGIVEN in the amount of \$31.16 in the Library System Revenues for Fiscal Year 2015.

Motion carried.

**END OF CONSENT AGENDA**

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CITIZENS – AGENDA ITEM 10

Brian Barnhart owner of Woodlands Elite Cheer Company addressed the court concerning the traffic and congestion on Robinson Road and Hanna Road. He also presented a petition to Commissioner Noack.

David Steeley owner of Hydraulic Systems also addressed the court concerning the traffic congestion on Robinson Road and Hanna Road.

Mayor Jim Kuykendahl of Oak Ridge North informed the court of an Interlocal Agreement that is in the process concerning the TIRZ.

- 5. APPOINTEMENT APPROVED – LIBRARY ADVISORY BOARD – COUNTY JUDGE

Motion by Judge Doyal, seconded by Commissioner Meador to appoint Chuck Meyer to the Library Advisory Board. Motion carried.

6. AGREEMENT APPROVED – MONTGOMERY COUNTY SHERIFFS ACADEMY - SHERIFF

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the 2016 Intergovernmental Agreement between H-GAC and the Montgomery County Sheriff's Academy. Motion carried.

7. AGREEMENT APPROVED – WESTWOOD MAGNOLIA PARKWAY IMPROVEMENT DISTRICT – SHERIFF

Motion by Commissioner Clark, seconded by Commissioner Noack, to approve the Interlocal Agreement between Westwood Magnolia Parkway Improvement District and Montgomery County. Motion carried.

8. REQUEST APPROVED – POSITION CHANGES – SHERIFF

Motion by Commissioner Clark, seconded by Commissioner Noack, to approve the changes in jail positions as follows:

- Close Position 5121-6009-4 (Sergeant Detention) and open Position 5121-608-1 (Civilian Detention Sergeant)
- Close Position 5121-6009-6 (Sergeant Detention) and open Position 5121-6008-2 (Civilian Detention Sergeant)
- Transfer all associated salary and benefits from the closed positions to the new positions.

Motion carried.

9. REQUEST APPROVED – NEW POSITION – SHERIFF

Motion by Commissioner Clark, seconded by Commissioner Meador to approve the New Position 51221-6009-1 Civilian Detention Sergeant with an annual salary of \$55,000.00. All salary and benefits will be funded through the Jail Commissary account with no increase to the approved salary structure. Motion carried.

10. AGREEMENT APPROVED – SOUTH COUNTY MUD – SHERIFF

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve the Interlocal Agreement and First Amended and Restated Interlocal Cooperation Agreement between South County MUD and Montgomery County. Motion carried.

11. REQUEST APPROVED – NEW TEMPORARY POSITION – CONSTABLE PRECINCT 5

Motion by Judge Doyal, seconded by Commissioner Clark, to approve opening a temporary position 55512-5910-700 (Deputy Constable) which will not exceed one year, with no retirement provision. Funding in the amount of \$50,944.00, including benefits will be paid out of line item 613-7340 and will be effective November 28, 2015. This motion was amended after Motion 12 to correct the position number to 5551-5910-700. Motion carried.

12. REQUEST APPROVED – NEW TEMPORARY POSITION – DISTRICT ATTORNEY

REQUEST APPROVED – PAYOUT OF PARALEGAL – DISTRICT ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the following:

- Creation of a temporary position, 4351-7701-700 (Legal Assistant I) beginning December 5, 2015 and lasting two pay periods. Funding in the amount of \$4,211.80 which includes benefits to come from the District Attorney's Forfeiture Fund and

- Payout of Paralegal Patricia Insel in the amount of \$10,880.80 to allow for immediate replacement. This will be funded with Contingency.

Motion carried.

13. RESOLUTION AND ORDER APPROVED – AMENDMENT NO. 1 – LONE STAR EXECUTIVE AIRPORT

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve Texas Department of Transportation Airport Project Participation Agreement Amendment No. 1 and Judge Doyal is authorized to execute the Agreement on behalf of Montgomery County. This will approve an additional expense of \$530.00 which will be funded from line item 6291-7419. Motion carried.

14. REQUEST APPROVED – 2015 CDBG PUBLIC SERVICE GRANT AGREEMENTS – COMMUNITY DEVELOPMENT

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the 2015 CDBG Public Service Grant Agreements between Montgomery County and the following non-profit agencies; Society of Samaritans, Inc., Society of Saint Vincent De Paul and Montgomery County Committee on Aging, Inc. dba Meals on Wheels Montgomery County. Motion carried.

15. GRANT APPLICATION AND RESOLUTION APPROVED – JUVENILE PROBATION

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the Houston-Galveston Area Council Regional Juvenile Mental Health Services Project Criminal Justice Division Grant Application and Resolution and accept funding once received. The amount of the grant is \$13,995.00. Motion carried.

16. RESOLUTION APPROVED – JOINT PARTY PRIMARY – ELECTIONS

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve a resolution authorizing a Joint Contract by and among Bruce Barnes, Democratic Party Chair, Dr. Walter D. Wilkerson, Republican Party Chair, and Suzie Harvey, County Election Officer for the conduct and supervision of the Montgomery County Joint Primary Election on March 1, 2016 and the Montgomery County Joint Primary Runoff Election, if necessary, on May 24, 2016. Motion carried.

17. CONTRACT APPROVED – RFP MOSQUITO AERIAL SPRAYING – PURCHASING – VARIOUS DEPARTMENTS

Motion by Commissioner Noack, seconded by Commissioner Meador, to approve contract document for RFP-Mosquito Aerial Spraying and Ground Mosquito Surveillance and Control, Project 2015-0039, from Vector Disease Control International, LLC. This was previously awarded in Commissioners Court on 08/11/15 for Various Departments. Motion Carried.

18. ORDER APPROVED – TAX ASSESSMENT AND COLLECTION – TAX ASSESSOR – COUNTY ATTORNEY

Motion by Commissioner Clark, seconded by Commissioner Noack, to approve agreements for Tax Assessment and Collection Services between Montgomery County and Taxing Entities as per list and Agreements on file. Judge Doyal is authorized to sign the Agreements on behalf of Montgomery County. Motion carried.

19. RESOLUTION AND ORDER APPROVED – CEREMONIAL PROCLAMATIONS – COUNTY ATTORNEY

Motion by Commissioner Meador, seconded by Commissioner Noack, to grant authority to the individual commissioners of Commissioners Court to bestow and issue Proclamation within their respective precincts and to grant authority to the judge of Commissioners Court to bestow and issue Proclamations within the county for the following:

- Proclaiming a date certain to honor individuals or groups for community involvement or recognition of the contributions to the community, or
- Recognizing significant events occurring within the community, or
- Recognizing specific achievements by individuals or groups within the community.

All other proclamations must be submitted and approved by the Commissioners Court prior to issuance. Motion carried.

20. AMENDMENT APPROVED – MANAGEMENT AND OPERATIONS AGREEMENT – COUNTY ATTORNEY – MENTAL HEALTH TREATMENT FACILITY

Motion by Commissioner Meador, seconded by Commissioner Noack, to approve the First Amendment to the Amended and Restated Management and Operations Agreement between Montgomery County and Correct Care, LLC dba CCRS of Texas, LLC. Motion carried.

21. ORDER APPROVED – PROPERTY EXCHANGE – COUNTY ATTORNEY – REAL PROPERTY

Motion by Commissioner Meador, seconded by Commissioner Clark, to authorize the exchange of property with Geo Group, LLC and Montgomery County and appoint Commissioner Mike Meador as Special Commissioner to execute the Special Warranty Exchange Deeds and any and all other documents related thereto on behalf of Montgomery County. These are two tracts of equal size and dimensions and equal market value is approved and authorized. Motion carried.

**COMMISSIONERS COURT IS RECESSED FOR PUBLIC HEARING ON THE FOLLOWING:**

AGENDA ITEM 23A1: CONSIDER AND APPROVE TO CHANGE THE STREET NAME OF FERRELL RIDGE ROAD TO WYNNE'S WAY IN PHASE 1A BLUEJACK NATIONAL.

AGENDA ITEM 23B1: CONSIDER AND APPROVE ALL WAY STOP CONTROL FOR MAY VALLEY DRIVE AT HAWKHURST DRIVE/MAY VALLEY CIRCLE INTERSECTION.

AGENDA ITEM 23B2: CONSIDER AND APPROVE TO ESTABLIS A 20 MPH SPEED LIMIT FOR CERTAIN ROADS IN SPRING TRAILS SECTIONS 1-14, 17 AND 18 AS FOLLOWS:

CAROLINE PARK LANE, MISTY CLIFF LANE, CHATEAU SPRINGS COURT, RUSTIC PINES COURT, CECE GLEN COURT, CORY TERRACE COURT, FROST SPRINGS LANE, HIDDEN BLUFF LANE, CORY CROSSING LANE, LEAF MEADOWS COURT, PARKERTON LANE, CEDAR FERN COURT, CIAS TRAIL LANE, HOLLOW SPRINGS LANE, TYLER HILLS LANE, DAWN WIND LANE, LAUREN COVE LANE, PLATO POINT LANE, SHINING CREEK LANE, PEPER HOLLOW LANE, PINETOP LANE, HIDDEN BLUFF LANE, MARBLECREST LANE, LOST HILL COURT, SUN SHADOW LANE, GREEN MILL COURT, PEPER GLEN LANE, JONSPORT LANE, KEVINGTON COURT, EMILEE POINT LANE, ASHLYN RIDGE LANE, KATLYN LANE, MADDIE SPRING

COURT, CONNORDALE LANE, CARLY COVE COURT, CLAYTONS COVE COURT, CARLY COVE LANE, RUSSELL CREEK COURT, RYANSBROOK LANE, NOAHPINES COURT, MADELIN MANOR LANE, CULLEN, TERRACE, JACKSON SPRINGS LANE, LEANNE TRAIL LANE, HAYLIE HOLLOW COURT, AND CLAYTONS BEND COURT.

AGENDA ITEM 23B3: CONSIDER AND APPROVE TO ESTABLISH A 20 MPH SPEED LIMIT FOR CERTAIN ROADS AS FOLLOWS:

MAJESTY ROW, TIMBERLOCH PLACE, LAKE FRONT CIRCLE, NORTH BAY BOULEVARD, ADMIRALTY BEND LANE, BRIGHTWORK WAY, HIGH TIMBERS DRIVE, NORTH BAY PLACE, EAST SHORE DRIVE (WEST OF SHELL PORT SQUARE) LAKE FRONT CIRCLE, EAST BAY BOULEVARD, COLONIAL ROW, CAPE HARBOUR PLACE, GEORGIAN ROW, PORTICO POINT, SOUTHERN COAST DRIVE, LOW COUNTRY LANE, BREEZY WAY, EAST BREEZY WAY, WEST BREEZY WAY, RAFTERS ROW, SHELL POST SQUARE, COLONIAL ROW, OLMSTEAD ROW, HISTORY ROW, AND ISLEWOOD BOULEVARD.

**THERE BEING NO COMMENTS FROM THE PUBLIC, THE PUBLIC HEARING WAS CONCLUDED AND COMMISSIONERS COURT RECONVENED.**

AGENDA ITEM 23B2: CONSIDER AND APPROVE TO ESTABLISH A 20 MPH SPEED LIMIT FOR CERTAIN ROAD IN SPRING TRAILS SECTIONS 1-14, 17 AND 18 WAS DEFERRED.

22. REQUEST APPROVED – STREET NAME CHANGE – PRECINCT 2

REQUEST APPROVED – ALL WAY STOP CONTROL – PRECINCT 3

REQUEST APPROVED – ESTABLISH SPEED LIMIT – PRECINCT 3

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the following:

- Change the street name of Ferrell Ridge Road to Wynne's Way in Phase 1A Bluejack National.
- All-Way Stop Control for May Valley Drive at Hawkhurst Drive/May Valley Circle Intersection.
- Establish a 20 MPH Speed Limit for certain roads as follows: Majesty Row, Timberloch Place, Lake Front Circle, North Bay Boulevard, Admiralty Bend Lane, Brightwork Way, High Timbers Drive, North Bay Place, East Shore Drive (West Of Shell Port Square) Lake Front Circle, East Bay Boulevard, Colonial Row, Cape Harbour Place, Georgian Row, Portico Point, Southern Coast Drive, Low Country Lane, Breezy Way, East Breezy Way, West Breezy Way, Rafters Row, Shell Post Square, Colonial Row, Olmstead Row, History Row, And Islewood Boulevard.

Motion carried.

23. REQUEST APPROVED – PURCHASE OF NETWORK EQUIPMENT AND DESKTOP PHONES – INFORMATION TECHNOLOGY

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the purchase of network equipment and voice over internet protocol (VOIP) desktop phones in the amount of \$89,037.00 to improve bandwidth availability to the desktop for the Justice of the Peace Courts. This will be funded with the Justice of the Peace Technology Fund. Motion carried.