

COMMISSIONERS COURT DOCKET  
December 22, 2015  
REGULAR SESSION

JAN 12 2016

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 22<sup>nd</sup> day of December, 2015, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

- |                            |               |
|----------------------------|---------------|
| County Judge               | Craig Doyal   |
| Commissioner, Precinct 1   | Mike Meador   |
| Commissioner, Precinct 2   | Charlie Riley |
| Commissioner, Precinct 3   | James Noack   |
| Commissioner, Precinct 4   | Jim Clark     |
| Also County Clerk's Office | Amber Twiddy  |

INVOCATION GIVEN BY Jerilyn Williams

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

TEXAS A&M AGRILIFE EXTENSION PRESENTED THEIR ANNUAL MAKING A DIFFERENCE IN MONTGOMERY COUNTY 2015 EXECUTIVE SUMMARY.

2. RESOLUTION OF APPRECIATION – PAT HAMM

RESOLUTION OF APPRECIATION– CATHERINE ST. CLAIR

Motion by Commissioner Meador, seconded by Commissioner Noack, to recognize the following with Resolutions of Appreciation:

- Pat Hamm for his many years of dedicated service; and
- Catherine St. Clair for her dedication in serving as the primary caregiver for her sister, Lisa Mowdy.

Motion carried.

THE MONTGOMERY COUNTY UNITED WAY PRESENTED VARIOUS DEPARTMENTS AND EMPLOYEES WITH AWARDS FOR PARTICIPATION IN THE 2015 UNITED WAY FUND DRIVE.

3. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Noack, seconded by Commissioner Clark, to approve the Minutes from Regular Session of Commissioners Court dated December 8, 2015. Motion carried.

AGENDA ITEM 9D2 – CHANGE ORDER NO.7 TOMMY'S PAINT AND BODY, INC. FOR AUTOMOTIVE AND HEAVY TRUCK BODY REPAIR SERVICE FOR

CANCELTION OF MONTH TO MONTH EFFECTIVE 12/21/15 FOR RISK MANAGEMENT WAS DEFERRED.

AGENDA ITEM 9D25 – AWARD FOR AUTOMOTIVE AND HEAVY TRUCK BODY REPAIR SERVICE PROJECT #2016-0003 FOR RISK MANAGEMENT WAS DEFERRED

AGENDA ITEM 9D28 – AWARD FOR CONTAINERIZED COMMERCIAL SOLID WASTE DISPOSAL SERVICE PROJECT #2016-0007 FOR VARIOUS DEPARTMENTS WAS DEFERRED.

4. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 9A-L

Motion by Commissioner Meador, seconded by Commissioner Noack, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda with the exception of 9D2, 9D25, and 9D28 which were deferred, as follows:

COUNTY AUDITOR – AGENDA ITEMS 9A1-5

A1. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.

A2. BUDGET AMENDMENTS FY2015 APPROVED:

- a. Various Departments: To fund payroll accrual for FY 2015.
- b. Constable Precinct 1: To adjust line items.
- c. Constable Precinct 1-SJRA Sub Unit: To recognize and allocate revenue and adjust budget lines.
- d. Constable Precinct 5 Magnolia ISD: To allocate revenue.
- e. County Attorney-Title IVE Grant: To transfer funds for Title IV-E grant for County Attorney for QTR ending 09/30/2015.
- f. Court Operations: To adjust restricted lines.
- g. Department of Public Safety: To adjust line items.
- h. Justice of the Peace Precinct 3 –TCID Contract: To recognize and allocate revenue and adjust budget lines for 09.30.15.
- i. Juvenile: To recognize and allocate FY15 revenue and to carryover funds from FY15.
- j. MCCD: To recognize and allocate PI for Yr16 draw 24 and Yr17 draw.
- k. Sheriff-Auto Theft: To adjust line items.
- l. Sheriff Commissary: To adjust budget lines for 09.30.15.
- m. Voter Registration: To recognize and allocate revenue.

A3. BUDGET AMENDMENTS FY2016 APPROVED:

- a. Various: To carryover FY15 encumbrances.

- b. Airport-1212LONES-Grant: To set up additional funds for Wildlife Assessment Study Grant M13/11.24.15.
  - c. Airport Maintenance: To adjust line items to fund replacement of monument signs at north and south airport entrances as approved M18/12.08.15.
  - d. Commissioner Precinct 1: To adjust line items.
  - e. Commissioner Precinct 2: To transfer funds for signal light work.
  - f. Commissioner Precinct 3: To adjust line items, recognize and allocate revenue, fund salary increase and new position M30/12.08.15, fund vacation payoffs for two employees M31/12.08.15, and fund salary increase as approved M32/12.08.15.
  - g. Commissioner Precinct 4: To transfer funds for work stations at the Sallas Park Substation and fund vacation payoffs for three employees as approved M33-36/12.08.15.
  - h. Constable Precinct 4: To adjust line items.
  - i. Court Reporter CCL 5: To adjust line items.
  - j. District Attorney: To transfer funds for VPN token and fund overtime budget to assist with the implementation of Tyler Odyssey as approved M23/12.08.15
  - k. Emergency Management: To adjust line items and reverse Previous BA.
  - l. Juvenile HGAC-Juvenile MH Services: To set up budget for Juvenile MH Srvc Contract from HGAC M15/11.24.15
  - m. Law Library: Reverse and Reset FY 16 Budget.
  - n. LIRAP-Local Initiat Grant: To set up "Integrated Traffic Ctrl Mgt Software" Project for the LIP Grant from TCEQ.
  - o. Memorial Library: To recognize and allocate revenue.
  - p. Office of Court Administration: To transfer funds for VPN token.
  - q. Sheriff: To recognize revenue for additional deputy and patrol SUV per the Interlocal Agreement between Westwood Magnolia Parkway Improvement District and Montgomery County M7/11.24.15, to recognize revenue for additional deputy and patrol car per the Interlocal Agreement between South County MUD and Montgomery County M10/11.24.15, adjust line items and recognize and allocate revenue.
  - r. Sheriff-US Marshalls-JLEO: To correct set up US Marshalls-JLEO contract as approved by CCT.
- A4. REPORT OF OFFICIALS' FEES ACCEPTED as audited for October, 2015.
- A5. REPORTS OF CHAPER 59 ASSET FORFEITURES ACCEPTED for the Fire Marshall.

TREASURER – AGENDA ITEMS 9B1-6

- B1. THE FYE SEPTEMBER 2015 INVESTMENT REPORT ACCEPTED.

- B2. STATEMENT OF BALANCES ACCEPTED for FYE September, 2015.
- B3. MONTHLY STATEMENT OF BALANCES ACCEPTED for November, 2015.
- B4. MONTHLY INVESTMENT REPORT ACCEPTED for November, 2015.
- B5. QUARTERLY INVESTMENT REPORT ACCEPTED for QTR ending September, 2015.
- B6. BANK RESOLUTION ACCEPTED for Woodforest National Bank.

TAX ASSESSOR/COLLECTOR – AGENDA ITEMS 9C1-5

- C1. MONTHLY TAX COLLECTION REPORT ACCEPTED for month ending November 30, 2015.
- C2. ANNUAL COUNTY COLLECTION REPORT ACCEPTED for October 1, 2014-September 30, 2015.
- C3. ACCEPTANCE OF SURETY BOND ACKNOWLEDGED for C&J Automotive Enterprises, Inc. dba Streater-Smith Nissan, Bond No. SAIFSU0694005 in the amount of \$200,000.00. Montgomery County has no responsibility for payment of this bond.
- C4. ACCEPTANCE OF SURETY BOND ACKNOWLEDGED for WC&M Enterprises, Inc. dba Streater-Smith Honda, Bond No. SAIFSU0694004 in the amount of \$200,000.00. Montgomery County has no responsibility for payment of this bond.
- C5. ACCEPTANCE OF RIDER BOND ACKNOWLEDGED for Surety Bond # 39S210583 for EAN Holdings, LLC increasing bond from \$500,000.00 to \$3,000,000.00. Montgomery County has no responsibility for payment of this bond.

PURCHASING – AGENDA ITEMS 9D1-31

- D1. CHANGE ORDER NO. 6 APPROVED to Aramark Correctional for Jail Food Services for a 2.66% increase in price per meal for Jail and Juvenile. Current price is \$.856 per jail meal with the increase it is \$.8787 current price is \$2.255 per Juvenile meal with the increase it is \$2.315 for Various Departments.
- D2. CHANGE ORDER NO.7 Tommy's Paint and Body, Inc. for automotive and heavy truck body repair service for cancelation of month to month effective 12/21/15 for Risk Management was DEFERRED.
- D3. CHANGE ORDER NO. 2 to Variverge, LLC for processing, printing and mailing of tax statements for a separation of charges on line item No. 1 from one charge to two charges equaling the same amount, a correction of cost quoted for line item No. 6 from \$0.35 to \$0.035 and additional items added to existing contract for Tax Office.
- D4. CHANGE ORDER NO. 10 APPROVED to A&B Crushed Concrete, LLC for haul services for miscellaneous materials to add pick up location effective 12/04/15 for Various Precincts.
- D5. CHANGE ORDER NO. 1 APPROVED to Lexton Construction, LLC for Woodlands Intersection improvements to install county furnished radar detectors at signal located at Woodlands Parkway and Kuykendahl in the amount of \$6,486.00. Previous total was \$709,145.25, but with change new total is \$715,631.25 for Precinct 3.

- D6. EXEMPTION GRANTED for one source as authorized by local government code §262.024(a)(7)(C) for local line service-Montgomery County Inmate Telephone Service from Consolidated Communications of Texas for Purchasing.
- D7. REQUEST APPROVED as authorized by local government code §271.102 to utilize the contract for credit card processing and service provider agreement from Accelerated Card Co. LLC dba Certified Payments through the Interlocal Agreement with Williamson County previously approved in Commissioners Court for Various Departments.
- D8. ADVERTISING APPROVED for the following:
- Hazardous/Non-Hazardous Material Handling (Clean Up/Disposal) for Various Departments.
  - RFP-Metal 3-Sided equipment storage building for Precinct 1
  - Disposal of Automotive Recyclables for Various Departments.
- D9. RENEWAL APPROVED for preservation and scanning of Historical documents from Kofile Preservation, Inc. for Various Departments.
- D10. RENEWAL APPROVED for automotive original equipment manufactured parts for Ford and Chevrolet from Gullo Ford Mercury of Conroe and Buckalew Chevrolet, Inc. for Various Departments.
- D11. RENEWAL APPROVED for customer credit card payment and driver's license swipe service for Secure Government Payment Solutions, Inc. for Various Departments.
- D12. RENEWAL APPROVED for alternate tree and tree limb removal services from Right-of-ways, county roads and county buildings from Prime Trees, Inc. and Top Cut Tree Service for Various Precincts/Departments.
- D13. RENEWAL APPROVED for projects and related services with Texas Department of Information Resources (DIR) from Icaught, Inc. through the DIR contract #DIR-TSO-2529 as authorized by Local Government Code §271.083(b) for Various Departments.
- D14. RENEWAL APPROVED for processing, printing and mailing of jury summons from Burke Asset Partnership LTD dba Direct Mail Partners and pre-paid postage on jury summons purchased from Postmaster, Coppell Texas on a month to month basis for District Clerk.
- D15. RENEWAL APPROVED for printing of letterhead, stationery, envelopes and business cards from Edward R. Bailey Jr., dba Montgomery County Printers for Various Departments.
- D16. RENEWAL APPROVED for traffic signal parts from Traffic Parts, Inc. with a price increase of 13% on one item for Various Departments.
- D17. REQUEST APPROVED of the name change of API Systems Group, Inc. to American Fire Protection Group dba API Systems Group effective 01/01/16 for Various Departments.
- D18. REQUEST APPROVED to declare miscellaneous items as salvage as authorized by Local Government Code §263.152 for Various Departments.
- D19. REQUEST APPROVED to utilize the contract for Law Enforcement Uniforms from Red The Uniform Tailor through the Interlocal Agreement with City of Frisco bid #1306-061 as authorized by Local Government Code §271.102 for Various Law Enforcement.

- D20. AWARD APPROVED for veterinary supplies, project #2016-0017 to Butler Animal Health Supply, LLC dba Henry Schein Animal Health for Animal Shelter.
- D21. AWARD APPROVED for animal test and vaccines, project #2016-0016 to Butler Animal Health Supply, LLC dba Henry Schein Animal Health for Animal Shelter.
- D22. REQUEST APPROVED to accept rebate check #00013704 in the amount of \$21,326.95 from the Local Government Purchasing Cooperative and BuyBoard for Participation during the 2014-2015 fiscal years for Purchasing. Check has been forwarded to Auditor for further processing.
- D23. REQUEST APPROVED to rename the name change for drinking water and purification systems previously approved in Commissioners Court on 12/08/15 as follows:
- From: Nestle Waters North dba Ready Refresh
  - To: Nestle Waters North America dba ReadyRefresh.
- D24. NAME CHANGE APPROVED of Klotz Associates, Inc. to Klotz Associates, Inc. dba RPS Klotz Associates effective 05/13/15 for Various Departments.
- D25. AWARD for automotive and heavy truck body repair service project #2016-0003 for Risk Management was DEFERRED.
- D26. RENEWAL APPROVED for containerized commercial solid waste disposal services from Waste Management of Texas, Inc. on a month to month basis for Various Departments.
- D27. CHANGE ORDER NO. 1 APPROVED to Rouge Waste Recovery and Environmental, Inc. for automotive recyclables disposal service for a decrease in price on item #7 used oil vendor did pay \$0.15 per gallon now vendor will pay \$0.00 due to market fluctuation for Various Departments.
- D28. AWARD for containerized commercial solid waste disposal service Project #2016-0007 for Various Departments was DEFERRED.
- D29. REQUEST APPROVED to replace the contract previously approved in Commissioners Court on 09/15/15 for Forensic Scientists to perform analysis on substances submitted by Law Enforcement Agencies from Texas Department of Public Safety (DPS) for Various Departments.
- D30. REQUEST APPROVED to reject proposal for feasibility study residential treatment facility for substance abuse Project #2016-0009 for MCCD.
- D31. RENEWAL APPROVED for Forensic Services, Medical, and Miscellaneous Supplies with a less than 1% overall increase and to delete items that are no longer carried or cannot be provided from Southland Medical Corporation for Various Departments.

RISK MANAGEMENT – AGENDA ITEMS 9E1-3

- E1. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
61533843	Alford, Kellie/Tax Assessor	\$100,000	Renew/Cont Cert
15227712	Bostick, Paul/Const Pct. 1	\$5,000	Renew/Cont Cert
61891606	Hanks, Tamara/Const Pct. 5	\$5,000	Renew/Cont Cert

15229663	Hedrick, Ashton/Const Pct. 5	\$5,000	Renew/Cont Cert
61541121	Lee Jr., David/Fire Marshal	\$5,000	Renew/Cont Cert
15227699	Mack, Wesley/Const Pct. 1	\$5,000	Renew/Cont Cert
15233713	Morgan, Roland/Fire Marshal	\$5,000	Renew/Cont Cert
14468470	Williams, Jeff/Fire Marshal	\$5,000	Renew/Cont Cert
13397681	Adams, Craig E./ Const Pct 1	\$5,000	Reserve/Cont Cert

- E2. REQUEST APPROVED to authorize re-pricing addendum to the Maxor Pharmacy Services Agreement for additional savings and further authorize Director of Risk Management to sign any required documents. This addendum provides for an estimated additional \$110,000.00 in savings to our current pharmacy services agreement.
- E3. REQUEST APPROVED of recommendations and renewals of service providers for Montgomery County Employee Benefit Plan for 2016 Benefit Plan Year as presented in the letter dated December 3, 2015 from Boon-Chapman Benefit Administrators, Trustee for the plan.

COMMISSIONERS – AGENDA ITEMS 9F1-5

F1. PRECINCT 1

- a. RE-APPOINTMENTS APPROVED of Chuck Frank and Robert Walker to Montgomery County ESD #1 Board of Commissioners for a two Year Term beginning January, 2016-December 31, 2017.
- b. RE-APPOINTMENTS APPROVED of Kim Parrish and Michael Mason to Montgomery County ESD #2 Board of Commissioners for a two year term beginning January, 2016-December 31, 2017.

F2. PRECINCT 2

- a. APPOINTMENTS APPROVED of Brian Gremminger and Kevin Bass to Montgomery County ESD #3 Board of Commissioners for a two year term beginning January, 2016-December 31, 2017.
- b. APPOINTMENTS APPROVED of Robert Buschardt and Scott Wall to Montgomery County ESD #10 Board of Commissioners for a two year term beginning January, 2016- December 31, 2017.

F3. PRECINCT 3

- a. APPOINTMENTS APPROVED of Leah Gray, James Kelly, and Rodney Otto to Montgomery County ESD #8 Board of Commissioners for a two year term beginning January, 2016-December 31, 2017.
- b. RE-APPOINTMENTS APPROVED of Shirley Grandjean, Alan Dreesen and Danny Olsen to Montgomery County ESD #14 Board of Commissioners for a two year term beginning January, 2016- December 31, 2017.

F4. PRECINCT 4

- a. RE-APPOINTMENTS APPROVED of Donnie Click, Therlyn Cook and David Miller to Montgomery County ESD #6 Board of Commissioners for a two year term beginning January 2016-December 31, 2017.
- b. RE-APPOINTMENTS APPROVED of Wanda James, Dustin Payne and Jan Peterson to Montgomery County ESD #7 Board of Commissioners for a two year term beginning January, 2016-December 31, 2017.
- c. APPOINTMENTS APPROVED of Sharene Carr, Thomas Hart and Jeff McDonald to Montgomery County ESD #12 Board of Commissioners for a two year term beginning January, 2016-December 31, 2017.
- d. RE-APPOINTMENT APPROVED of Terry Cooper to Montgomery County ESD #12 Board of Commissioners for a one year term beginning January 2016-December 31, 2016. This will allow ESD #12 to have 2 ESD Board of Commissioners with a term ending date of December 31, 2016 and 3 ESD Board of Commissioners with a term ending date of December 31, 2017.

F5. PRECINCTS 2 AND 4

- a. RE-APPOINTMENTS APPROVED of Brian Arceneaux and Howard Livesay to Montgomery County ESD #4 Board of Commissioners for a two year term beginning January, 2016-December 31, 2017.
- b. RE-APPOINTMENTS APPROVED of Lois Clancy, Paul Babb and Peter VanWijk to Montgomery County ESD #9 Board of Commissioners for a two year term beginning January, 2016-December 31, 2017.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 9G1-3

G1. PRECINCT 2

- a. REQUEST APPROVED from Quadvest to install a 6-inch force main within the right of way of Stillwater Boulevard.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Cimarron Creek, Section 1; total length of roads 2,183.53 linear feet, to be effective December 22, 2015.
- c. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Cimarron Creek, Section 2; total length of roads 1,751.02 linear feet, to be effective December 22, 2015.
- d. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Cimarron Creek, Section 3; total length of roads 2,196.98 linear feet, to be effective December 22, 2015.
- e. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Fosters Ridge Parkway Dedication Plat; total length of roads 3,404.35 linear feet, to be effective December 22, 2015.
- f. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodforest Boulevard Extension Street Dedication; total length of roads 3,104.84 linear feet and bond is released.
- g. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodforest, Section 26; total length of roads 865.67 linear feet and bond is released.



- h. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodforest, Section 35; total length of roads 1,094.69 linear feet and bond is released.
- i. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodforest, Section 36; total length of roads 630.58 linear feet and bond is released.
- j. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Woodforest, Section 44; total length of roads 2,348.11 linear feet and bond is released.
- k. FINAL PLAT APPROVED for Oak Estates at Jacobs Reserve, Section 2 Partial Replat No. 1; 2.3521 acres; Charles E. Dugat Survey, A-170.
- l. FINAL PLAT APPROVED for Del Webb The Woodlands, Section 1, 18.89 acres; John N. Thomas Survey, A-549.

G2. PRECINCT 3

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD for Gosling Road Southbound Lanes from Flintridge to Village of Indian Springs, Section 31; total length of roads 3,120.00 linear feet, to be effective December 22, 2015.
- b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Meadows at Imperial Oaks, Section 1; total length of roads 1,638.07 linear feet and bond is released.
- c. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Meadows at Imperial Oaks, Section 2; total length of roads 3,323.57 linear feet and bond is released.
- d. REQUEST APPROVED to acknowledge that the Roads in Meadows at Imperial Oaks, Section 3 have been built to County standards; total length of roads 2,217.56 linear feet. The roads have completed the one year maintenance period and the bond is released. These roads are private and will not be maintained by Montgomery County.
- e. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Northgrove Parkway and Reserve; total length of roads 1,996.34 linear feet, to be effective December 22, 2015.
- f. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Northgrove, Section 1; total length of roads 4,357.92 linear feet, to be effective December 22, 2015.
- g. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Northgrove, Section 2; total length of roads 2,652.09 linear feet, to be effective December 22, 2015.
- h. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Northgrove, Section 3; total length of roads 4,611.47 linear feet, to be effective December 22, 2015.
- i. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Northgrove, Section 4; total length of roads 1,781.21 linear feet, to be effective December 22, 2015.

- j. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Northgrove, Section 5; total length of roads 2,588.14 linear feet, to be effective December 22, 2015.
- k. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Meadows at Imperial Oaks Recreational Reserve; total length of roads 3,126.24 linear feet and bond is released.

G3. PRECINCT 4

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodridge Forest, Section 7; total length of roads 1,542.13 linear feet, to be effective December 22, 2015.
- b. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Auburn Trails at Oakhurst, Section 12; total length of roads 1,712.88 linear feet and bond is released.
- c. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM in Auburn Trails at Oakhurst, Section 13; total length of roads 1,268.27 linear feet and bond is released.
- d. FINAL PLAT APPROVED for Montgomery County MUD No. 96 Water Plant No. 1; 2.032 acres; William Birch Survey, A-74.
- e. FINAL PLAT APPROVED for Deer Trail Two, Section 3; 86.322 acres; Thomas P. Davy Survey, A-162.

HUMAN RESOURCES – AGENDA ITEM 9H1

H1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Airport to accept the resignation of Jitendra G. Bhakta, Airport Ops Specialist, effective December 1, 2015. [No benefits due.]

Request of Animal Shelter to place Alexandra Gonzales, Kennel Technician, on payroll as replacement for Andrew Dorson, effective December 7, 2015.

Request of Animal Shelter to place Jessica Laguna, Vet Technician, on payroll effective December 7, 2015.

Request of Custodial to place Sariah Berger, Custodian, on payroll as replacement for Alexa Lopez, effective December 8, 2015.

Request of Custodial to accept the resignation of Susan Hill, Custodian, effective December 7, 2015. [No benefits due.]

Request of Custodial to place Santos Merino, Custodian, on payroll as replacement for Susana Barron, effective December 8, 2015.

Request of Custodial to place Darrian Scott, Custodian, on payroll as replacement for Brenda Martinez Gallaga, effective December 15, 2015.

Request of Commissioner Precinct 4 to place Jennifer Lynn Hayden, Clerk II, on payroll as replacement for Belinda Hackleman, effective January 1, 2016.

Request of Constable Precinct 3 to place Yalexia M. Martinez, Deputy Constable, on payroll, effective December 12, 2015.

Request of Constable Precinct 5 to accept the resignation of Leonard A. Bucharski, Deputy Constable, effective December 11, 2015. [No benefits due.]

Request of District Attorney to place Mary Louise Butler, on payroll, due to return from Unpaid FMLA/Disability Leave, effective December 7, 2015.

Request of District Attorney to change position of Tempe Anne Calhoun, Legal Assistant III, as replacement for Patricia K. Insel, effective January 1, 2016.

Request of District Attorney to change position of Melody Michelle Pena, Legal Assistant I, as replacement for Jacquelyn Rodriguez, effective January 1, 2016.

Request of District Attorney to promote Jacquelyn Rodriguez, Legal Assistant III, as replacement for Tempe Anne Calhoun, effective January 1, 2016.

Request of District Attorney to place Lyndsee Leigh Speakmon, Legal Assistant I, on payroll, effective December 17, 2015.

Request of District Clerk to accept the retirement of Joyce Fields, Court Clerk II, effective December 11, 2015. [123.18 hours or balance vacation.]

Request of District Clerk to increase salary of Elizabeth Hamblin, Court Clerk IV, due to completion of probationary period, effective December 6, 2015.

Request of District Clerk to increase the salary of Macie Holmes, Court Clerk IV, due to completion of probationary period, effective December 6, 2015.

Request of District Clerk to increase salary of Sonya Sanford, Court Clerk II, due to completion of probationary period, effective December 6, 2015.

Request of Elections to place Bernadine Clark, Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place Angelina Collier, Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place Gloria Drummond, Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place Aria Linscomb, Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place Richard McKee, Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place Donna L. Riddick, Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place Leah Vivar, Temporary Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place James Waters, Temporary Voter Clerk, on payroll, effective December 22, 2015.

Request of Elections to place Cynthia Wilson, Temporary Voter Clerk, on payroll, effective December 22, 2015.

Request of Juvenile to place Christine Wood, Juvenile Probation Clerk, on Unpaid FMLA/Disability Leave, effective November 20, 2015.

Request of Sheriff to transfer Justin Allen, Deputy Patrol District II, from South Mont Cnty MUD to Sheriff, as replacement for Michael Berry, Jr., effective December 12, 2015.

Request of Sheriff to place Kaleb Davis, Civilian Detention Officer, on payroll as replacement for Kyle Campos, effective December 19, 2015.

Request of Sheriff to accept the retirement of Gary Franks, Maintenance Technician III, effective December 31, 2015. [85.6412 hours or balance vacation; 0.01 hours or balance compensatory.]

Request of Sheriff to transfer Jason Henson, Deputy SWAT, from Town Center Sub Unit to Sheriff as replacement for Christopher E. Roberts, effective December 19, 2015.

Request of Sheriff to place Stephan Holmes, Civilian Detention Officer, on payroll as replacement for Victoria Redd, effective December 19, 2015.

Request of Sheriff to place Stephany Leija, Civilian Detention Officer, on payroll as replacement for Joneatta Brown, effective December 19, 2015.

Request of Sheriff to transfer Donald Nichols III, Deputy Patrol District VI, from Sheriff to Town Center Sub Unit as replacement for Courtney White, effective December 19, 2015.

Request of Sheriff to discharge Justin Pali, Officer Civilian Detention, effective November 20, 2015. [81.68 hours or balance vacation; 234.38 hours or balance compensatory; 24.00 hours or balance holiday.]

Request of Sheriff to transfer Michael Silvio, Sergeant-Bailiff, from Sheriff to Jail as replacement for Stephen R. Johnson, effective December 12, 2015.

Request of Sheriff to promote Cassandra Strong, Officer Civilian Detention, as replacement for Jessica Tejada, effective December 19, 2015.

Request of Sheriff to place Jennifer Victor, Civilian Detention Officer, on payroll as replacement for Alycia Kurz, effective December 19, 2015.

Request of Sheriff to accept the resignation of Courtney White, Deputy Patrol District VI, effective December 14, 2015. [69.30 hours or balance vacation; 106.38 hours or balance compensatory; 32 hours or balance holiday.]

Request of Tax Assessor to place Amy Garcia, Deputy Specialist I, on payroll, effective December 21, 2015.

Request of Tax Assessor to place Brandi Luther, Deputy Specialist I, on payroll, effective December 21, 2015.

#### ENVIRONMENTAL HEALTH – AGENDA ITEMS 911-6

11. VARIANCE REQUEST APPROVED to install an Aerobic on-site system in the 100 flood plain located at 26084 Cambridge Boulevard, New Caney, Texas 77357.
12. VARIANCE REQUEST APPROVED to install an Aerobic on-site system in the 100 flood plain located at 14920 Cooper Lane, Conroe, Texas 77303.
13. REQUEST APPROVED for demolition of property that is abandoned, deemed unsafe, or unlivable located at 16695 Ardmore Street, Conroe, Texas 77302. Estimated total cost is \$6,500.00 to be funded by CDBG.

- I4. REQUEST APPROVED and CHECK ACCEPTED in the amount of \$177.52 for the Order to Release Lien and Acknowledge Receipt of Check to be filed in Real Property Records to cover the cost to the County for the demolition of a public nuisance. Total cost of lien has been met for the following property:

- 25921 Peach Drive, New Caney, Texas 77357.

Check No. 1996 has been forwarded to auditor for further processing.

- I5. VARIANCE REQUEST APPROVED to install an Aerobic on-site system in the 100 flood plain located at 26811 Apache Trail, Magnolia, Texas 77354.
- I6. VARIANCE REQUEST APPROVED to install an Aerobic on-site system in the 100 flood plain located at 20591 Big Oak Drive, Montgomery, Texas 77356.

COUNTY JUDGE – AGENDA ITEM 9J1

- J1. CONTINUATION CERTIFICATE ACCEPTED of the Treasurer's Bond for ESD #4 for Raymond Veit, ESD Treasurer.

SHERIFF – AGENDA ITEM 9K1-2

- K1. DONATION ACCEPTED in the amount of \$250.00 on behalf of the MCSO Patrol Division from the Montgomery County Republican Women. These funds will be allocated to the Sheriff's Patrol Budget line 560121-7390. Check No. 2111 has been forwarded to the Auditor for further processing.
- K2. ORDER APPROVED authorizing Land Lease Agreement with Southern Montgomery County Municipal Utility District for land described as 2.7218 acres situated in the John Williams Survey, A-641 and the C.F. Baumlin Survey, A-105. Judge Doyal is authorized to sign on behalf of the County.

EMERGENCY MANAGEMENT – AGENDA ITEM 9L1

- L1. MEMORANDUM OF UNDERSTANDING APPROVED between The American Red Cross and Montgomery County. Nicky Kelly is authorized to sign off on the document.

Motion carried.

**END OF CONSENT AGENDA**

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CITIZENS – AGENDA ITEM 10

Bill O'Sullivan addressed the court in support of the policy that would require County Attorney and County Engineer to review projects funded by the Road Bond Issue.

J. Mac Sanders also voiced his support of the policy that would require County Attorney and County Engineer to review projects funded by the Road Bond Issue.

Shannon Hill addressed the court on her concerns of Stephanie Gayter being appointed to the Animal Shelter Advisory Board.

AGENDA ITEM 11A – JUDGE DOYAL DISCUSSED THE COUNTY TRUANCY COMMITTEE. HE ASKED THE MEMBERS OF COURT TO BRING NAMES FOR THE COMMITTEE AND THIS ITEM WILL BE BROUGHT BACK TO COURT.

5. RESIGNATION ACCEPTED/APPOINTMENT APPROVED – LONE STAR GROUNDWATER CONSERVATION DISTRICT – COUNTY JUDGE

Motion by Commissioner Riley, seconded by Commissioner Meador, to accept the resignation of Sam W. Baker and appoint Gregg Hope to the Lone Star Groundwater Conservation District Board of Directors. Mr. Hope will fill Mr. Baker's unexpired term. Motion carried.

6. REAPPOINTMENT APPROVED – AIRPORT ADVISORY BOARD – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Riley, to reappoint Howard Kravetz to the Airport Advisory Board for another two-year term expiring December 31, 2017. Motion carried.

7. REAPPOINTMENT APPROVED – AIRPORT ADVISORY BOARD – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Riley, to reappoint R.A. (Mickey) Deison to the Airport Advisory Board for another two-year term expiring December 31, 2017. Motion carried.

8. APPOINTMENT APPROVED – GULF COAST WORKFORCE BOARD – COUNTY JUDGE

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the appointment of Douglas Karr to the Gulf Coast Workforce Board for a two-year term beginning January 1, 2016. Motion carried.

JOHN ROEBUCK WITH BOSCH, INC. GAVE A BRIEF PRESENTATION ON THE SCHEDULE OF EVENTS ON THE UNLIMITED TAX ROAD BONDS, SERIES 2016 AND LIMITED TAX REFUNDING BONDS, SERIES 2016.

9. ORDER APPROVED – UNLIMITED TAX ROAD BONDS, SERIES 2016 – COUNTY JUDGE

ORDER APPROVED – LIMITED TAX REFUNDING BONDS, SERIES 2016 – COUNTY JUDGE

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the following:

- Order authorizing the Issuance of Montgomery County, Texas Unlimited Tax Road Bonds, Series 2016; delegating authority to approve final pricing terms of the bonds and to execute final agreements; authorizing the preparation and distribution of an official statement, and matters incident thereto.
- Order authorizing the Issuance of Montgomery County, Texas Limited Tax Refunding Bonds, Series 2016; delegating authority to approve final pricing terms of the bonds and to execute final agreements; authorizing the preparation and distribution of an official statement, and matters incident thereto.

Motion carried.

AGENDA ITEM 11H – CONSIDER AND APPROVE A POLICY REQUIRING COUNTY ATTORNEY AND COUNTY ENGINEER REVIEW OF PROJECTS FUNDING BY THE \$280 MILLION BOND ISSUE WAS DEFERRED.

10. REQUEST APPROVED – SERVICE AWARDS – COUNTY JUDGE