

COMMISSIONERS COURT DOCKET  
September 15, 2015  
REGULAR SESSION

THE STATE OF TEXAS

COUNTY OF MONTGOMERY

BE IT REMEMBERED that on this the 15<sup>th</sup> day of September, 2015, the Honorable Commissioners Court of Montgomery County, Texas, was duly convened in a Regular Session in the Commissioners Courtroom of the Alan B. Sadler Commissioners Court Building, 501 North Thompson, Conroe, Texas, with the following members of the Court present:

County Judge	Craig Doyal
Commissioner, Precinct 1	Mike Meador
Commissioner, Precinct 2	Charlie Riley
Commissioner, Precinct 3	James Noack
Commissioner, Precinct 4	Jim Clark
Also County Clerk's Office	Amber Twiddy

INVOCATION GIVEN BY Jerilyn Williams

THE PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA RECITED.

THE PLEDGE OF ALLEGIANCE TO THE TEXAS STATE FLAG RECITED.

1. COMMISSIONERS COURT AGENDA APPROVED.

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Commissioners Court Agenda for discussion and necessary action. Motion carried.

2. MINUTES APPROVED – COUNTY CLERK

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the Minutes from Regular Sessions of Commissioners Court dated August 25, 2015 and September 2, 2015 and Special Session dated August 24, 2015. Motion carried.

3. RESOLUTION AND ORDER APPROVED – CONSENT AGENDA – AGENDA ITEMS 8A-K

Motion by Commissioner Meador, seconded by Commissioner Clark, to unanimously approve all actions, items, resolutions and authorizations shown on the Consent Agenda and County Judge is appointed and authorized to sign any contracts, approvals and other documents in connection with any items shown on the Consent Agenda, as follows:

COUNTY AUDITOR – AGENDA ITEMS 8A1-4

A1. REQUEST APPROVED from Justice of the Peace 1 to use \$5,602.77 from the Justice of the Peace Technology Fund for the following:

- Five Fujitsu fi-7160 Document Scanner (\$842.28 each) for a total of \$4,212.40.
- One Dell Desktop Computer at \$640.00.
- One Dell Printer at \$441.99.
- Two QL-710W Label Printers (\$154.19 each) for a total of \$308.38.

A2. REQUEST APPROVED from Justice of the Peace 5 to use \$1,440.76 from the Justice Court Technology Fund.

- A3. PAYMENT OF ACCOUNTS APPROVED, as submitted by the County Auditor.
- A4. BUDGET AMENDMENTS FY2015 APPROVED:
- a. 284<sup>th</sup> District Court: To adjust line items.
  - b. Adult Probation: To adjust budget line for year ended 09.30.15.
  - c. Airport Maintenance: To transfer funds for ARFF Certification and Training as approved M12/08.25.15 and adjust line items.
  - d. ARRA/TXDOT: To recognize Reimbursement for invoice #21 for TXDOT grant 0912-37-157 M23b/07.14.03.
  - e. Building Maintenance: To adjust line items
  - f. Commissioner Precinct 1: To adjust line items and transfer funds into position 613-3203-7 as approved M24/08.25.15.
  - g. Commissioner Precinct 2: To adjust line items and transfer fund for new Sergeant position (5601-6005-26) to be effective 08-29-15 and funded by Commissioner Pct 2 for remainder of FY15 and FY16 as approved M25/08.25.16.
  - h. Commissioner Precinct 3: To adjust line items, correct budget amendment from 08.25.15, and allocate revenue.
  - i. Commissioner Precinct 4: To transfer funds for material and construction of canopy and fund position 5541-3920-1 for remainder of FY2015 as approved M11/08.25.15.
  - j. Constable Precinct 1: To adjust line items.
  - k. Constable Precinct 3: To adjust line items and fund purchase of two vehicles and equipment for the two new deputy positions awarded for the FY2016 Budget year as approved M10/09.02.15.
  - l. Constable Precinct 4: To fund the purchase of two vehicles and equipment for the two new deputy positions awarded for the FY2016 Budget Year as approved M11/09.02.15.
  - m. County Attorney Title IVE Grant: To transfer funds for Title IV-E grant for QTR ending 06/30/2015.
  - n. County Clerk: To recognize and allocate revenue as approved M4/08.25.15.
  - o. Court Reporter Services Fund: To recognize and allocate revenue.
  - p. Debt Service: To adjust line items.
  - q. District Attorney- No Refusal Grant: To adjust line items.
  - r. Drug Court: To recognize and allocate revenue for August 2015 (MRT Books).
  - s. DWI Court: To recognize and allocate revenue for August 2015 (MRT Books).
  - t. Justice of the Peace Precinct 1: To adjust line items.

- u. Justice of the Peace Precinct 4: To adjust line items.
- v. Juvenile HGAC-Juvenile MH Services: To set up budget for Juvenile MH Service Contract from H-GAC as approved M16/08.21.15.
- w. Non-Departmental: To adjust restricted lines and fund TCDRS Contribution as approved M19/08.25.15.
- x. Purchasing: To adjust line items.
- y. Risk Management: To adjust line items.
- z. Sheriff: To adjust line items, reverse duplicate Budget amendment entered 07/14/15, transfer VPN tokens, adjust funding and allocate revenue.
- aa. Sheriff-Auto Theft: To adjust line items.
- bb. Sheriff-Commissary: To adjust budget for remainder of FY2015.
- cc. Sheriff Forfeitures: To adjust line items.
- dd. Sheriff/HIDTA Grant: To adjust line items.

**PURCHASING – AGENDA ITEMS 8B1-39**

- B1. ADVERTISING APPROVED for Debris Removal/Disposal for Precinct 3.
- B2. ADVERTISING APPROVED for RFP-Animal Sheltering Services for Purchasing.
- B3. LIST APPROVED of items for the next online auction for Various Departments.
- B4. REQUEST APPROVED to utilize the contract for public safety and fire house supplies and equipment from Miller Uniforms and Emblems, Inc. through the Interlocal Agreement with BuyBoard Contract #432-13 for Various Departments.
- B5. CHANGE ORDER NO. 3 APPROVED to Pavers Supply Company for the following purchase order numbers: 2014644, 2014645, 2014646, 2014647, and 2014648 for Bulk Road Materials for cancellation of month to month effective 09/15/15 for Various Precincts.
- B6. CHANGE ORDER NO. 5 APPROVED to One Source Toxicology for drug/alcohol screening services to cancel month to month effective 09/21/15 for Various Departments.
- B7. CHANGE ORDER NO. 11 APPROVED to Williams Brothers Construction Co. for construction of an interchange facility consisting of grading, structures, base, concrete pavement, retaining walls, signs and markings, construct electronically tolled direct connectors from WB SH 242 to SB IH 45 and NB IH 45 to WB SH 242 to provide payment for extra materials that were included in project quantities, but not in plans/specifications; provide payment for extra materials that were removed from project by design change; establish pay items for changes to Maverick Way Intersection and Tolling System for an increased amount of \$17,529.28 for Precincts 2 and 4/ (MCTP).
- B8. CHANGE ORDER NO. 12 APPROVED to Williams Brothers Construction Co. for construction of an interchange facility consisting of grading, structures, base, concrete pavement, retaining walls, signs and markings, construct electronically tolled direct connectors from WB SH 242 to SB IH 45 and NB IH 45 to WB SH

242 to provide payment for re-stocking a narrow TAU II CCA; provide payment for fabrication and installation of tolling rate signs; provide payment for additional Lone Star College Signage; Provide payment for one month rental of two PCMS Boards for an increased amount of \$41,186.61 for Precincts 2 and 4/ (MCTP).

- B9. REQUEST APPROVED to declare miscellaneous items as salvage for Various Departments.
- B10. PURCHASE APPROVED of One 2015 Ford Interceptor Sedan from Silsbee Ford, Inc. through the Interlocal Agreement with BuyBoard Contract #430-13 in the amount of \$25,687.00 for Constable Precinct 4.
- B11. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (7) (A) for professional training and certification from Cellebrite USA, Inc. in the amount of \$30,800.00 for Various Departments.
- B12. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (4) for Residential Services from Nueces County Juvenile Probation Department for Juvenile.
- B13. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (4) for Residential Services from Azleway, Inc. for Juvenile.
- B14. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (4) for Residential Services from Gulf Coast Trades Center for Juvenile.
- B15. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (4) for Residential Services from Hays County Juvenile Board for Juvenile.
- B16. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (4) for Residential Services from Glen Mills School for Juvenile.
- B17. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (4) for Residential Services from Montgomery County Youth Services for Juvenile.
- B18. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (7) (A) for Dark Fiber and Gigabit Ethernet Maintenance from Wavemedia, Inc. for Various Departments.
- B19. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (4) for Rusk Commitments from Cherokee County Clerk for County Clerk.
- B20. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (7) (C) for Local Telephone Lines and Miscellaneous Services from AT&T for Various Departments.
- B21. EXEMPTION APPROVED to the competitive bid process as authorized by Local Government Code §262.024 (a) (7) (C) for Local Telephone Lines and Miscellaneous Services from Consolidated Communications of Texas for Various Departments.
- B22. REQUEST APPROVED to utilize the contract for products and related services with Texas Department of Information Resources (DIR) from EMC Corporation dba System Peripherals, Inc. through the DIR Contract #DIR-TSO-2634 effective

09/15/15 through 09/10/16 with three (3) one (1) year renewal options as authorized by Local Government Code §271.083(b) for Various Departments.

- B23. REQUEST APPROVED to utilize the contract for General Purpose Commercial Information Technology Equipment, Software, and Services from TESCO, Inc. through the General Services Administration, GSA Schedule 70 Contract #GS-35F-0548P effective 09/15/15 through 05/25/19 as authorized by Local Government Code 271.103 (a) (b) for Various Departments.
- B24. CHANGE ORDER NO. 2 APPROVED to Great Southern Stabilized, LLC for Emergency Repairs for Main Street in Patton Village to add picked up quantity of approximately 700 tons of 2.0 sack cement stabilized sand for an additional amount of \$12,796.00 previous amount was \$39,049.00 and the new amount is \$51,845.00 for Precinct 4.
- B25. RENEWAL APPROVED for HVAC Equipment, supplies and installation of HVAC equipment between Montgomery County and Carrier Corporation for an additional one year term for Various Departments.
- B26. RENEWAL APPROVED for HVAC Equipment, supplies and installation of HVAC equipment between Montgomery County and Carrier Commercial Services for an additional one year term for Various Departments.
- B27. RENEWAL APPROVED for Procurement and Corporate Charge Card Services between Montgomery County and Citibank for an additional one year term for Various Departments.
- B28. RENEWAL APPROVED for Product and Related Services through Texas DIR Contract #DIR-SDD-2201 between Montgomery County and Global Security Systems, LLC and to add amendments 1 & 2 for Emergency Management.
- B29. RENEWAL APPROVED for Electrical Services (Non Davis Bacon) between Montgomery County and Proficient Electrical, Inc. which will now serve as alternate vendor for an additional one year term for Various Departments.
- B30. RENEWAL APPROVED for Electrical Services (Non Davis Bacon) between Montgomery County and Alpha Diamond Electric, Inc. which will now serve as primary vendor for an additional one year term for Various Departments.
- B31. RENEWAL APPROVED for Electrical Services (Non Davis Bacon) between Montgomery County and McCaffety Electric Company, Inc. for an additional one year term for Various Departments.
- B32. RENEWAL APPROVED for Additional Electrical Services (Davis Bacon) between Montgomery County and Alpha Diamond Electric, Inc. for an additional one year term for Various Departments.
- B33. RENEWAL APPROVED for Additional Electrical Services (Davis Bacon) between Montgomery County and McCaffety Electric Company, Inc. for an additional one year term for Various Departments.
- B34. RENEWAL APPROVED for Coin Operated Copy Machines and Computer Printer Services between Montgomery County and Coin Copiers, Inc. for an additional one year term for Various Departments.
- B35. RENEWAL APPROVED for Service Supplying Library Books between Montgomery County and Bound to Stay Bound Books, Inc. for an additional one year term for Library.

- B36. RENEWAL APPROVED for Service Supplying Library Books between Montgomery County and Brodart Books and Library Services for an additional one year term for Library.
- B37. RENEWAL APPROVED for Service Supplying Library Books between Montgomery County and Baker and Taylor for an additional one year term for Library.
- B38. PURCHASE APPROVED of Two 2016 Chevrolet Malibu LS 1GB69 from Caldwell Country Chevrolet through the Interlocal Agreement with BuyBoard Contract #430-13 for a total of \$40,090.00 for Sheriff's Office.
- B39. CONTRACT AWARDED for Bulk Road Materials, Project 2015-0050 for Various Precincts. Prime and Alternates are as follows:
- Pavers Supply Company: Delivery Prime – [3.0, 4.0, 5.0, 9.0, 12.0, 13.0, (PCTs 1-4)]  
Pick-Up Prime – [1.0 (PCTs 1, 2 &4)], [2.0(PCTs 1&2)], [3.0, 4.0, 5.0, 6.0, 9.0 (PCTs 1-4)], [10.0 (PCT 2)], [11.0, 12.0, 13.0 (PCTs 1-4)]  
Delivery Alternate – [1.0, 2.0, 6.0, 7.0, 8.0, 10.0 (PCTs 1-4)]  
Pick-Up Alternate – [1.0 (PCTs3)], [2.0 (PCTs 3 &4)], [7.0, 8.0 (PCTs 1-4)], [10.0 (PCTs 1, 3 &4)]
  - Century Asphalt, Ltd: Delivery Prime – [1.0, 6.0, 7.0, 8.0 (PCTs 1-4)]  
Pick-Up Prime – [1.0 (PCT3)]  
Pick-Up Alternate – [1.0 (PCTs 1, 2 & 4)], [6.0, 11.0 (PCTs 1-4)]
  - Great Southern Stabilized: Delivery Prime – [2.0 & 10.0 (PCTs 1-4)]  
Pick-Up Prime – [2.0 (PCTs 3& 4)], [10.0 (PCTs 1, 3 & 4)]  
Pick-Up Alternate – [2.0 (PCTs 1& 2)], [10.0 (PCT 2)].

RISK MANAGEMENT – AGENDA ITEMS 8C1-3

- C1. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Jo Ann Yancey for Conroe Concrete in the amount of \$22,838.87 in reference to Claim #A-15-0021. Date of Accident 12.22.15.
- C2. PAYMENT ACKNOWLEDGED AND RECORDED INTO THE MINUTES to Roberto Falcone for Celico Unit C1, LP in the amount of \$650.00 in reference to Claim #B-15-0072. Date of Incident 06/29/15.
- C3. CHANGES, ADDITIONS AND RELEASES APPROVED for the following:

<u>BOND</u>	<u>NAME/DEPT</u>	<u>AMOUNT</u>	<u>ACTION</u>
61452205	Atkins, Michael/Const Pct 3	\$5,000.00	Renew/Cont Cert
61436481	Drummond, Jimmy/Const Pct 3	\$5,000.00	Renew/Cont Cert
14382031	Gladden Jr., Willie L./Const Pct2	\$5,000.00	Renew/Cont Cert
61702353	Hanks, Bryan D./Const Pct 5	\$5,000.00	Reserve/Cont Cert
61136884	Higley, Lee/ Tax Assessor	\$50,000.00	Renew/Cont Cert
24808977	Luly, Mickey/Const Pct 1	\$5,000.00	Renew/Cont Cert
61789505	Robichaux, Pamela/Treasurer	\$25,000.00	Renew/Cont Cert
61436477	Rodrigue, Matthew/Const Pct 3	\$5,000.00	Renew/Cont Cert

COMMISSIONERS – AGENDA ITEMS 8D1-3

D1. PRECINCT 1

- a. USE AGREEMENT APPROVED with Abundant Life to use 300 S. Danville for a concert and drama event on October 4, 2015.

D2. PRECINCT 2

- a. REQUEST APPROVED to acknowledge fully executed advance funding agreement with Texas Department of Transportation for Bridge replacement or Rehabilitation off the State System for Superior Road at Lake Creek that was approved in court 06.30.2015.
- b. RESIGNATION ACCEPTED of Janice Murphy from Montgomery County Emergency Service District No. 3 Board of Commissioners effective September 15, 2015.
- c. APPOINTMENT APPROVED of Sean McElroy to Montgomery County Emergency Service District No. 3 Board of Commissioners replacing Board Member Janice Murphy and filling out the remainder of term of Office ending December 31, 2015.

D3. PRECINCT 4

- a. USE AGREEMENT APPROVED with Texas Strikeforce Elite to use the softball fields at Ipes Sports Park for practice as scheduled through SASA through December 31, 2015.

COMMISSIONERS – COUNTY ENGINEER – AGENDA ITEMS 8E1-4

E1. PRECINCT 1

- a. REQUEST APPROVED to acknowledge fully executed advance funding agreement with Texas Department of Transportation for Bridge replacement or Rehabilitation off the State System for Mount Miriah at Lake Creek Draw that was approved in court 06.30.2015.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Vintage Oaks, Section 1; total length of road 7,812.04 linear feet, effective September 15, 2015.
- c. FINAL PLAT APPROVED for Gentry Replat No. 2; 0.102 acres; Timothy Cude Survey, A-12.
- d. FINAL PLAT APPROVED for The Boat Lift Company; 2.945 acres; Neal Martin Survey, A-26.

E2. PRECINCT 2

- a. REQUEST APPROVED to acknowledge fully executed agreement to contribute right of way funds for right of way improvements to FM 2978 with Texas Department of Transportation that was approved in court June 1, 2015.
- b. REQUEST APPROVED from Centerpoint Energy, Gas Facilities to install a 4 inch gas line within the right of way of Del Webb Boulevard.
- c. FINAL PLAT APPROVED for Alden Heights; 8.2980 acres; Thomas Taylor Survey, A-546.

E3. PRECINCT 3

- a. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Lexington Boulevard Street Dedication, Section 1; total length of roads 2,876.07 linear feet, effective September 15, 2015.
- b. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Lexington and Woodson's Reserve Parkway; total length of roads 1,956.99 linear feet, effective September 15, 2015.
- c. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Harmony Central Sector, Section 1; total length of roads 10,064.28 linear feet, effective September 15, 2015.
- d. STREETS ACCEPTED INTO THE COUNTY ROAD MAINTENANCE SYSTEM for Cedarwood Trace Drive from Birnham Woods Drive to Woodsons Shore Drive Street Dedication; total length of road 2,724.08 linear feet and bond is released.
- e. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Forest Village, Section 8; total length of roads 2,322.37 linear feet, effective September 15, 2015.
- f. REQUEST APPROVED to acknowledge that the roads in Canyon Lakes at Spring Trails, Section 5 have been built to county standards; total length of roads 1,410.97 linear feet. The roads have completed the one year maintenance period and are accepted by Montgomery County. The bond is released. These roads are private and will not be maintained by Montgomery County.
- g. PUBLIC HEARING DATE SET for October 13, 2015 to approve All-Way Stop Control for Terramont Drive at Black Night Drive Intersection per request on file.
- h. REQUEST APPROVED from Copano Pipelines/Upper Gulf Coast LLC to install a 14 inch natural gas pipeline within the right of way of Lake Woodlands Drive.
- i. FINAL PLAT APPROVED for Legends Trace, Section 3; 66.77 acres; Montgomery County Land Survey, A-350.
- j. STREETS ACCEPTED INTO THE ONE YEAR MAINTENANCE PERIOD in Woodson's Reserve, Section 4; total length of roads 2,551.92 linear feet, effective September 15, 2015.

E4. PRECINCT 4

- a. REQUEST APPROVED from Centerpoint Energy, Gas Facilities to install a 4 inch gas line within the right of way of Riverwalk Drive.
- b. FINAL PLAT APPROVED for Crockett Trace Estates, Section 4; 16.758 acres; William B. Bridges Survey, A-73, J.E. Lewis Survey, A-665, and Bennett Blake Survey, A-4.

HUMAN RESOURCES – AGENDA ITEM 8F1

F1. PAYROLL CHANGE REQUEST FORMS APPROVED:

Request of Building Maintenance to place Tim Stewart Jr., Manager Bldg Construction, on payroll effective September 21, 2015.

Request of Commissioner Precinct 4 to place Shannon E. Hopson, Operator II, on payroll as replacement for Chris Gibson, effective September 14, 2015.

Request of County Auditor to place Amberly Cheyenne Arnold, Accts Payable Asst, as replacement for Kristi Wharton, effective September 14, 2015.

Request of Court Operations to place Bonnie Crane Hellums, Visiting Judge, on payroll, effective August 27, 2015.

Request of District Attorney to place Jane H. Viada, Legal Assistant I, on payroll as replacement for Jacquelyn Rodriguez, effective September 17, 2015.

Request of District Clerk to change status of Sonya Sanford, Court Clerk II, from Part-time to Full-time as replacement for Beth Rogers, effective September 8, 2015.

Request of Information Technology to accept the resignation of Jonathan Grimes, Computer Analyst, effective August 14, 2015. [No benefits due.]

Request of Information Technology to accept the retirement of Jon Scott Myklebust, Lead Business Systems Coordinator III, effective September 30, 2015. [6.9090 hours or balance vacation.]

Request of Juvenile to accept the resignation of Carlos Eduardo Ramirez, Juvenile Probation Officer, effective September 10, 2015. Is eligible for re-hire. [77.61 hours or balance vacation; 5.25 hours or balance compensatory; 8.63 hours or balance holiday.]

Request of Library to place John Douglas Houstoun, Shelving Clerk I, on payroll, as replacement for Michael Butchello, effective August 31, 2015.

Request of Library to place Hope Mathers, Shelving Clerk I, on payroll as replacement for Tomas Pena, effective September 8, 2015.

Request of Recycle Station Precinct 3 to place Mackenzie Sammis, Mosquito Driver, on payroll, effective September 1, 2015.

Request of Sheriff to place Rudy Garza II, Dispatcher, on payroll as replacement for Justin Mills, effective September 12, 2015.

Request of Sheriff to accept the resignation of Kelsey Greer, Officer Civilian Detention, effective September 14, 2015. [9.26 hours or balance vacation; 159.84 hours or balance compensatory; 41.00 hours or balance holiday.]

Request of Sheriff to accept the resignation of Christopher R. Haines, Mechanic III, effective September 11, 2015. [45.24 hours or balance vacation; 40.51 hours or balance compensatory; 8.00 hours or balance holiday.]

Request of Sheriff to accept the resignation of Brandon Kellett, Officer Civilian Detention, effective September 10, 2015. [13.72 hours or balance vacation; 6.75 hours or balance compensatory; 8.00 hours or balance holiday.]

Request of Sheriff to increase salary of Ashley Mellon, Deputy Bailiff, due to STEP Increase, effective September 12, 2015.

Request of Sheriff to promote Chantal Santoro, Corporal Training, as replacement for John Nichols, effective September 12, 2015.

Request of Sheriff to promote Stacy Sherlock, Corporal Recruiting, as replacement for Julia Miller, effective September 12, 2015.

Request of Sheriff to increase salary of Dana Vailes, Sergeant Detention, due to STEP Increase, effective September 12, 2015.

Request of Sheriff to increase salary of Eric P. Wagner, Deputy Patrol, due to STEP Increase, effective August 29, 2015.

Request of Sheriff to place Bryan Wallace, Officer Civilian Detention, on payroll as replacement for Emmanuel Oketunmbi, effective September 5, 2015.

Request of Sheriff to accept the resignation of David Wallace, Sergeant Patrol, effective September 8, 2015. [156.16 hours or balance vacation; 240.63 hours or balance compensatory; 8.00 hours or balance holiday.]

Request of Sheriff to accept the resignation of Brandi Welch, Dispatcher, effective September 5, 2015. [21.21 hours or balance vacation; 102.62 hours or balance compensatory.]

Request of Tax Assessor to accept the resignation of Cynthia Amador, Deputy Specialist II, effective September 9, 2015. Is eligible for re-hire. [47.06 hours or balance vacation.]

Request of Commissioner Precinct 1 to accept the resignation of Cody A. Erickson, effective September 11, 2015. [9.90 hours or balance vacation; 15.37 hours or balance compensatory; 8.00 hours or balance holiday.]

Request of Juvenile to accept the resignation of Orlando Jermaine Gray, Juvenile Probation Officer, effective September 8, 2015. Is eligible for re-hire. [43.78 hours or balance vacation; 8.00 hours or balance holiday.]

Request of Juvenile to accept the resignation of Gregory Hollis Price, Juvenile Supervision Officer Substitute, effective September 10, 2015. Is eligible for re-hire. [No benefits due.]

Request of Juvenile to accept the resignation of Ashley Lynn Shell, Counselor, effective September 11, 2015. Is eligible for re-hire. [27.16 hours or balance vacation; 11.50 hours or balance holiday.]

#### ENVIRONMENTAL HEALTH – AGENDA ITEMS 8G1-3

- G1. ORDER APPROVED AND CHECK ACCEPTED in the amount \$5,669.35 as payment in full of assessment lien to recover cost to the County for demolition of a public nuisance. Total cost of lien has been met for 16569 E. Emerson Circle, Conroe, Texas 77306. Check forwarded to Auditor for further processing.
- G2. VARIANCE REQUEST APPROVED to install an aerobic on-site system in the 100-year floodplain at 462 Pelican, Magnolia, Texas 77355.
- G3. ORDER APPROVED AND CHECK ACCEPTED in the amount \$7,354.84 as payment in full of assessment lien to recover cost to the County for demolition of a public nuisance. Total cost of lien has been met for 24077 F.M.1485, New Caney, Texas 77357. Check forwarded to Auditor for further processing.

#### COUNTY ATTORNEY – REAL PROPERTY - AGENDA ITEMS 8H1-2

##### H1. PRECINCT 3

- a. ORDER APPROVED to accept donation from Fishing's Future of 2 PVC monofilament collection tubes, 4" diameter and 24" long to be mounted and

placed in 2 areas noted by Bayou Land Conservancy and Fishing's Future has agreed to donate learning displays that will help educate the public on removing used monofilament fishing line from waterways.

H2. PRECINCT 4

- a. ORDER APPROVED to allow partial lot conveyance without a replat of Lot 7, Block 2, Montgomery Creek Ranch, Section 3.

COUNTY ATTORNEY – MENTAL HEALTH TREATMENT FACILITY – AGENDA ITEMS 8I1-3

11. MINUTES ACCEPTED of the August 18, 2015 Montgomery County Mental Health Treatment Facility Advisory Board Meeting.
12. MONTHLY PERFORMANCE INDICATOR REPORT ACCEPTED for July 2015 as recommended by Montgomery County Mental Health Treatment Facility Advisory Board.
13. REVISED POLICIES APPROVED as recommended by Montgomery County Mental Health Treatment Facility as part of the management plan as follows:
  - Patient Rights and Responsibilities – Revised Policy (Version 4),
  - Patient Rights Posting Requirements – Revised Policy (Version 3),
  - Placement for Patients with Intellectual and Development Disabilities (IDD)/Mental Illness – Revised Policy (Version 3).

LIBRARY – AGENDA ITEM 8J1

- J1. REVISED POLICY APPROVED for Library Card renewal.

LONE STAR EXECUTIVE AIRPORT – AGENDA ITEM 8K1

- K1. ASSIGNMENT OF LAND LEASE AGREEMENT WITH CONSENT OF LESSOR APPROVED between Daniel L. Black and Kristine C. Black and Sean Roth for Unit 10 of 10, Building D with each containing 0.054 acres of land located within the Lone Star Executive Airport.

Motion carried.

**END OF CONSENT AGENDA**

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CITIZENS – AGENDA ITEM 9

Tonya Bohannon addressed the court concerning a contract for Shelter Management for the Animal Shelter. She would like the County to maintain control of the shelter in order to give the shelter, the animals and volunteers time to heal.

Tina Quinn also addressed the court concerning the contract for the Animal Shelter. She also would like the County to maintain control.

Lisa Hill stated that the volunteers would like to help with the Animal Shelter and would like the County to take over the Shelter with a strong Shelter Manager.

Sheila Cox would like the County to take over the Animal Shelter for 6 months to a year.

4. COMMITTEE CREATED – VOTING CENTERS – COUNTY JUDGE

Motion by Commissioner Riley, seconded by Commissioner Meador, to approve the creation of a Committee to study Voting Centers and provide periodic update reports to the court as well as financial recommendations at the end of the study. The Committee will be comprised of Amy Lecocq as Chair, Suzie Harvey, Dr. Walley Wilkerson, Bruce Barnes plus other members that may be added as appropriate. Motion carried.

5. MEMORANDUMS OF UNDERSTANDING APPROVED – E-RECORDING SERVICES – COUNTY CLERK

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve Memorandums of Understanding for E-recording services between Montgomery County and the following parties:

- Simplifile
- Corporation Service Company (CSC)
- Erecording Partners Network

These memorandums have been reviewed and approved by the County Attorney's Office. Motion carried.

6. REQUEST APPROVED – PURCHASE OF AUDIO-VISUAL EQUIPMENT – JUSTICE OF THE PEACE PRECINCT 4

Motion by Commissioner Clark, seconded by Commissioner Riley, to approve the request of Justice of the Peace Precinct 4 to contract for purchase of audio-visual equipment for the courtroom and jury room from Ford Audio-Visual Systems, LLC and have the vendor install the system per specs in the areas. This will be funded by Justice of the Peace Technology Fund in the amount of \$38,844.08. Motion carried.

7. GRANT AWARD ACCEPTED – 2015 JAG GRANT – SHERIFF

Motion by Commissioner Meador, seconded by Commissioner Riley, to approve the acceptance of the 2015 JAG Grant Award and authorize Judge Doyal to sign all paperwork. These funds are from the Edward Byrne Memorial Justice Assistance Grant Program through the Department of Justice, Title "FY15 JAG Program". The application was approved on June 16, 2015 with no County match in the amount of \$40,823.00. This will be used to purchase 44 Class III, X26P Smart Weapons with holsters to be utilized by the Sheriff's Office. Motion carried.

8. GRANT APPROVED – 2015-2016 MONTGOMERY COUNTY COURT ASSISTED REHABILITATION EXPERIENCE (CARE) PROGRAM GRANT – DRUG COURT

Motion by Commissioner Meador, seconded by Commissioner Clark, to approve the 2015-2016 Montgomery County Court Assisted Rehabilitation Experience (CARE) Program Grant, from the State of Texas, Office of the Governor, Criminal Justice Division (CJD) in the amount of \$209,880.00. Motion carried.

9. GRANT APPROVED – 2015-2016 MONTGOMERY COUNTY DWI COURT GRANT – DWI COURT

Motion by Commissioner Clark, seconded by Commissioner Meador, to approve the 2015-2016 Montgomery County DWI Court Grant, from the State of Texas, Office of the Governor, Criminal Justice Division (CJD) in the amount of \$170,345.00. Motion carried.

10. FUNDING ACCEPTED – DWI TASK FORCE GRANT – CONSTABLE PRECINCT 2

Motion by Commissioner Meador, seconded by Commissioner Riley, to accept funding from HGAC for the DWI Task Force Grant, in the amount of \$6,000.00 with a match of \$3,385.43 to come from Constable Precinct 2 budget. Motion carried.